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## Training Consultant Resume

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### Job Objective

Seeking a Training Consultant in an environment where I can utilize my experience and my knowledge to add value to an organization.

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### Areas of Excellence:

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- Remarkable experience in large corporation training
  - Ability to teach, motivate, and engage people
  - Good understanding of technical requirements
  - Ability to bring best practices with examples of work
  - Outstanding ability to manage people
  - Superior communication skills
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### Professional Experience:

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Training Consultant  
Spencer, Haiku, HI  
August 2005 – Present

- Evaluated timing for planned training.
- Coordinated in sessions to impart feedback to trainers.
- Extended training toolkit to projects.
- Administered training plans across work streams.
- Corresponded with project leader and aided logistics for training.

Training Consultant  
Munch, Inc., Haiku, HI  
May 2000 – July 2005

- Coordinated with project manager.
  - Outlined PowerPoint slide template.
  - Evaluated and outlined training materials.
  - Analyzed materials for consistency.
  - Suggested approach to review and editing.
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### Education:

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Bachelor's Degree in Business Administration  
Jacksonville State University, Alabama, AL

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