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## Safety Trainer Resume

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### Job Objective

Qualified Safety Trainer seeking situation that allows me to use my knowledge to gain business for the company and to bring about positive change.

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### Highlights of Qualifications:

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- Vast experience of establishing sound training programs and deliver the training professionally
  - Proficient with computer software, Microsoft Word, Access, Excel and Outlook
  - Excellent customer service skills
  - Excellent written and oral communication skills
  - Exceptional ability to maintain effective relationships with staff, clients, co-workers and general public
  - Strong ability and willingness to work on-call
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### Professional Experience:

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Safety Trainer  
Sub-Zero, Inc., Saginaw, MI  
February 2009 – Present

- Assisted in developing industry safety modules and devices.
- Coordinated with safety personnel.
- Assisted in delivering safety training.
- Developed specific hazard analysis standard.
- Assisted in preparing logging safety courses.

Safety Trainer  
Charter Communications, Saginaw, MI  
September 2005 – January 2009

- Planned and scheduled training classes.
  - Monitored training imparted by trained instructors.
  - Maintained record of all training necessities.
  - Prepared, implemented and oversaw safety procedures.
  - Maintained radiation safety documents.
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### Education:

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Associate Degree in Criminal Justice  
Kalamazoo Valley Community College, Kalamazoo, MI

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