REQUIREMENTS ANALYST RESUME

Job Objective:

A Position as Requirements Analyst.

Highlights of Qualifications:

- Profound knowledge of software testing
- Familiarity with writing test plans, test scripts, test cases and execution of testing
- Understanding of Agile Software Development Methodology
- Excellent communication, analytical and organizational skills
- Sound knowledge of traceability

Professional Experience:

Requirements Analyst
Hewlett-Packard, Albany, NY
August 2005 – Present

- Decomposed high-level business requirements and user system requirements into functional requirements.
- Prioritized requirements to meet customer specifications and enhanced software development.
- Established change control processes and tools to manage changes to the baseline requirements.
- Implemented full change management and control.

Requirements Analyst
The Consortium Inc., Albany, NY
May 2000 – July 2005

- Grasped client business processes and assisted with implementation and streamlining of business processes.
- Documented formal user and business requirements for IT systems development process.
- Tested and coordinated testing of software products to ensure quality and adherence to identified requirements.
- Developed system and user documents for software products.
- Evaluated information gathered from multiple sources and reconciled conflicts.
- Decomposed high-level information into details.

Education:

Bachelor's degree in Business Administration
University of California, Los Angeles, CA

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