
PATENT LAWYER RESUME

Summary:

An exceptional professional who is highly trained when it comes to patent laws; has great leadership skills; has previously provided counseling and advisory work to corporate clients to ensure that their companies comply with all laws of the government; has excellent time management, presentation, communication and sociological skills

Professional Experience:

Senior Patent Lawyer August 2004 – Present
CF Sharp Law Office, Manhattan NY

Responsibilities:

- Reviewed patent applications of corporate clients for validity and activities.
- Coordinated work on intellectual properties of corporate clients and drafted agreements on contracts for licensing.
- Prepared documents of business clients filing for business contracts and patents for their new products.
- Managed developing strategies to support clients to get faster approval on their patent applications.
- Registered a number of copyrights and patents in the patent office
- Filed various legal forms and articles of corporations for corporate clients.

Patent Counsel June 1998 – June 2004
State Legal Offices of Illinois, Chicago, Illinois

Responsibilities:

- Handled annual reports of various corporate agencies.
- Maintained the corporate books, stock certificates, and annual income statements of corporate clients.
- Researched legal inquiries and prepared confidential legal documents and briefings for trial and court proceedings.
- Provided support and guidance to business clients in preparing their litigation cases.
- Conducted counseling to clients regarding information about patent laws and various issues regarding filing of patents.
- Reviewed documents submitted by clients to ensure all documents comply with the patent office.

Counsel Assistant March 1995 – October 1999
Bartnett & Cooper Law Associates, Benson, AZ

Responsibilities:

- Reviewed patent applications of corporate clients for validity and activities.
- Coordinated work on intellectual properties of corporate clients and drafted agreements on contracts for licensing.
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Patent Counsel June 1998 – June 2004
State Legal Offices of Illinois, Chicago, Illinois

Education:

Bachelor in Law
University of Arizona, 1995

Bachelor of Science in Legal Studies
University of Arizona, 1993

Skills or Certifications:

- Strong leadership and teamwork attributes
 - Excellent time management skills
 - Proficient in computer skills
 - Knowledge in specialized laws
 - Ability in giving counsels to clients
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Associations or Organizations:

Arizona State Bar Association, Member
Arizona Patent Law Association, Member

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