
Monitoring And Evaluation Specialist Resume

Job Objective

Looking for work within the company in the position of Monitoring And Evaluation Specialist. Experienced with behind the scenes managerial duties as well as hands-on work in the industry.

Highlights of Qualifications:

- Admirable experience on designing frameworks and monitored effective working of all drafted plans
 - Deep knowledge of working with key donors such as PRM
 - Profound knowledge of monitoring projects and managing its methodologies
 - Remarkable ability to analyze survey data for quality and quantity
 - Amazing communication skills in both oral and written forms
 - Skilled to prepare and analyze reports
 - Proficient in conducting surveys for both health and nutrition sectors
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Professional Experience:

Monitoring And Evaluation Specialist
International Medical Corps, Westerville, OH
May 2006 – Present

- Develop strategies to provide strength to various programs and monitored its performance.
- Managed all qualitative data collection activities and provided support to various technical teams.
- Provided technical assistance in building internal systems and standardized all reports for grants.
- Monitored all processes and ensured support for quality assurance programs in various related programs.
- Evaluated quarterly and monthly reports and ensured compliance to all internal requirements.
- Assisted operational staff in monitoring and planning various expenditures for programs.
- Managed data and reviewed its monitoring on a regular basis and performed tests on data flow mechanisms.
- Administered operational research activities and ensured effective implementation.

Monitoring And Evaluation Specialist
JSI, Westerville, OH
March 2003 – April 2006

- Provided support to program teams and documented all practices.
 - Monitored all OCR activities, prepared reports and analyzed it.
 - Administered all data collection activities, monitored and evaluated all associated tools.
 - Coordinated with partners and identified all development process.
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Education:

Bachelor's Degree in Health Care Administration
Lambuth University, Jackson, TN
Master's Degree in Health Information Management
Burlington County College, Pemberton, NJ

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