MS Access Programmer Resume

Job Objective

Seeking a challenging position as MS Access Programmer in a organization that will effectively utilize my experience and offer opportunity for career growth.

Work Experience:

MS Access Programmer, August 2005 – Present
Mist Associates, Culver, KS

- Developed and maintained MS Access database.
- Supported development of a speciation control documents for an MS Access Project Management Database.
- Defined the periodic extraction and performed formatting of data from multiple sources and laid out basic queries and reported required by the customer.
- Dictated the structure of the product so that it may be configured and modified for other customers and for changing requirements.
- Defined all algorithms and logic used to extract, format and report data.

MS Access Programmer, May 2000 – July 2005
Revlon, Culver, KS

- Created an MS Access database to collect data systems in order to provide lists, status reports and management overview reports..
- Managed all data related aspects of multiple directory projects through various stages of production.
- Provided site personnel with problem resolution and technical assistance via phoncon and email as they dealt with NALCOMIS, SQL and Access.
- Assisted in overall configuration, coordination, maintenance, backup, troubleshooting and the development of specialized application and database procedures.

Summary of Qualifications:

- Profound knowledge of MS Access programming with VBA
- Sound knowledge of visual basic and VBA
- Extensive knowledge of SQL server database
- Detail oriented, innovative and excellent analytical decision making skills
- Outstanding ability to develop database tables through standard queries
- Exceptional ability to manage high volume of projects and tasks

Education:

Bachelor of Science in Computers and Mathematics, Silicon Valley College, Fremont, CAMaster's Degree in Computer Science, Southeastern Louisiana University, Louisiana, LA

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