
Information Officer Resume

Job Objective

Looking to improve the organization using my skills as an Information Officer.

Highlights of Qualifications:

- Wide experience in Application development and managing projects and staff
 - Outstanding knowledge of system development life cycle and application program development alternatives
 - Sound knowledge of IT strategies for a company or a division
 - Excellent communications and interpersonal skills
 - Excellent leadership, team building and coaching skills
 - Ability to proactively design analytical solutions to business problems
 - Ability to troubleshoot and solve complex problems independently
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Professional Experience:

Information Officer, August 2005 – Present
University of Michigan Health System, West Chicago, IL

- Managed budget and technologically diverse staff.
- Managed systems development teams and is responsible for technical oversight and resource management.
- Overseen systems design, development, and systems maintenance across multiple platforms.
- Supported corporate and business area systems, distributed processing, client server, internet and intranet and Web site applications.
- Provided overall guidance and direction to IT managers.

Information Officer, May 2000 – July 2005
Southern Westchester BOCES, West Chicago, IL

- Developed target client lists in support of marketing campaigns.
 - Analyzed client usage to assist with client acquisition, retention and cost reductions.
 - Provided client acquisition opportunities for expanding global and industry penetration.
 - Identified clients in support of product and system migrations.
 - Overseen design and hardware capacity needs of the Corporate Center and application teams.
 - Planned and approved internal utility and external hosting infrastructure designs.
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Education:

Bachelor's Degree in Computer Science, St. Thomas Aquinas College, Sparkill, NY

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