
Health And Safety Officer Resume

Job Objective

To enhance my skills as a Health And Safety Officer by joining forces with a growing establishment seeking qualified applicants.

Highlights of Qualifications:

- Extensive experience working in Health and Safety program management
 - Solid understanding of safety legislation and policy
 - Skilled in Hazard Risk Assessment surveys and implementation of safety processes
 - In-depth knowledge of environmental laws and regulations
 - Familiarity with air, water, and solid/hazardous waste at an industrial facility.
 - Excellent communication and interpersonal skills
 - Strong customer service skills
 - Ability to maintain confidentiality
 - Strong project management and organizational skills
 - Ability to work independently and as a part of team with minimal supervision
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Professional Experience:

Health And Safety Officer, August 2005 – Present
Aerotek E&E, Jersey City, NJ

- Reviewed accidents and incidents to determine cause and implemented plans to prevent reoccurrence.
- Conducted job sites safety and environmental audits which included the completion of documentation of compliance and corrective actions taken.
- Administered the Safety Awareness Program to ensure a safety culture among the work force.
- Reviewed, recommended and conducted continued training and education of employees in safe and efficient work methods.
- Maintained Safety Statistic for area of responsibility.

Health And Safety Officer, May 2000 – July 2005
WRS Compass, Jersey City, NJ

- Monitored site activities for compliance with health and safety guidelines.
 - Monitored implementation and enforcement of safety requirements.
 - Maintained safety training records and provided safety briefings and appropriate orientation.
 - Reviewed health and safety plans.
 - Conducted hazard assessments and ensured appropriate control measures and safe work requirements.
 - Inspected equipment, structures, and work in progress for compliance with applicable health and safety standards and specifications.
 - Recommended corrective actions and measures to improve safety conditions.
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Education:

Bachelor's Degree in Nutrition, Washington and Jefferson College, Washington, PA

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