
Head Bartender Resume

Job Objective

Extremely talented, flexible and hardworking Head Bartender seeking a job within the hospitality industry where I can get the perfect opportunity to showcase my skills.

Highlights of Qualifications:

- Admirable experience in administering bar services in hotels and resorts
 - Sound knowledge of cocktails and spirits
 - Profound knowledge of beverage and food menus
 - Exceptional ability to supervise bar operations for organization
 - Remarkable ability to calculate tips and discounts for clients
 - Ability to speak in English with clients
 - Ability to administer functions in fast pace environment
 - Ability to manage bars for cruise liner
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Professional Experience:

Head Bartender
Omni Hilton Head Oceanfront Resort, Nashville, TN
August 2007 – Present

Responsibilities:

- Ensured compliance to all hygiene standards and personal appearance guidelines.
- Prepared reports to present to daily service board regularly.
- Prepared schedule for bar activities as per operations requirement.
- Managed requisition forms and replenished any shortages to stock.
- Participated in bimonthly meetings within department and resolved all issues.
- Performed all activities in bar opening and closing checklist.
- Coordinated with suppliers to order supplies for operation team.
- Prepared drinks as per recipes and SOA guidelines.

Head Bartender
Loews Atlanta Hotel, Nashville, TN
May 2004 – July 2007

Responsibilities:

- Prepared reports for Beverage and Assistant Bar manager.
 - Supervised efficient working of team for all bar operations.
 - Administered everyday training activities of bar staff for beverage service.
 - Coordinated with beverage team members to ensure best standards for cruise liners.
 - Managed all work assignments for everyday bar jobs.
 - Ensured professional uniform and grooming at all times.
 - Assisted to minimize all costs for bar operations and stocks.
 - Maintained highest quality of all spirits served in bar.
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Education:

Bachelor's Degree In Hotel Management
Widener University, Chester, PA

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