
HR Practitioner Resume

Job Objective

Seeking HR Practitioner position with a well-established organization where my experience can be used for the well-being of the company.

Highlights of Qualifications:

- Huge knowledge of process improvisation and best practice
 - Steep knowledge of Payroll processes and General HR practices
 - Wide knowledge of employee relations and contract administration
 - Familiarity with transactional HR operation
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Professional Experience:

HR Practitioner
BAE SYSTEMS, Lexington, KY
August 2005 – Present

- Coordinated with CSC, ISE and varied external agencies.
- Managed system development and changes.
- Handled and enforced System Changes.
- Outlined end user training and formulated Management Information reports.
- Aided in enforcement of future SAP upgrades and reviewed end user access.

HR Practitioner
HR Team, Lexington, KY
May 2000 – July 2005

- Established Human Resources strategies.
 - Managed recruitments and coached staff.
 - Handled aspects of employee relations, remuneration and benefits.
 - Monitored systems and processes and maintained HR information systems.
 - Enforced strategies with regard to corporate change.
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Education:

Bachelor's Degree in Human Resource Management
Oxnard College, Oxnard, CA

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