
Golf Cart Attendant Resume

Job Objective

To obtain a Golf Cart Attendant position in a company that will allow me to grow with the company.

Summary of Qualifications:

- Excellent knowledge of Golf procedures and etiquette
 - Remarkable ability to wash and dry golf carts throughout the shift
 - Profound ability to operate a golf cart, four-wheel drive Jeep and driving range picker
 - Strong ability to withstand a range of outside weather conditions
 - Sound knowledge of operating a hand-held radio communication device
 - Profound skills of effective communication with fellow staff members, valet and bell staff
 - Through ability to familiarize with trail access locations to properly address guest inquiries
 - Strong customer service skills and excellent oral and verbal communication skills
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Work Experience:

Golf Cart Attendant, August 2005 to till date
Indian Hills Country Club, Antioch, CA

- Greeted and welcomed the guests enthusiastically with appropriate manners.
- Performed duties and meet requirements for tournaments, club rentals, and services which the Head Golf Professional and Assistant Professionals.
- Displayed good conduct with appropriate mannerism at all times in accordance with the standards.
- Rendered professional advice, opinions, assistance, and services and promoted the interests of the company in providing service to the guest.
- Facilitated guest-friendly environment and responded to any reasonable task.
- Assisted in other departments as needed and ensured to attend monthly departmental meetings.

Golf Cart Attendant, May 2000 to July 2005
Irvine Company, Antioch, CA

- Facilitated the guests with their equipments.
 - Maintained admirable manners whilst greeting golfers as they arrive and leave the Club.
 - Facilitated to offer cleaning clubs and golf bags of the guests.
 - Administered cleanliness of the golf carts before and after use.
 - Maintained the golf clubs in the storage.
 - Managed to tow carts to and from the Cart Barn and assisted the Assistant Pros with tournament set-ups.
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Education:

Bachelor's Degree in Recreation, Jacksonville University, Florida, FL

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