
Destination Manager Resume

Job Objective

Looking for an opportunity to put my skills and training to work for your company by acquiring the position of Destination Manager.

Highlights of Qualifications:

- Experience in managing various destination activities
 - Operational knowledge of departmental policies and standards
 - Thorough knowledge of equipment maintenance
 - Ability to manage property management system
 - Ability to performed troubleshoot on operations
 - Excellent computer system skills
 - Amazing communication skills in both oral and written forms
 - Ability to manage multiple projects within deadline
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Professional Experience:

Destination Manager
Dwellworks, LLC, Avon Park, FL
October 2008 – Present

- Maintained data for all competitor business regularly.
- Developed professional relationship with various hotel staff.
- Monitored knowledge of all low and high occupancy periods.
- Administered destination and identified promotions for region.
- Prepared calendar for all key events.
- Managed all communication with third party suppliers.
- Performed regular troubleshoot on operation issues.
- Assisted in negotiation with hotels on rates and availability.

Destination Service Coordinator
MATRIX Resources, Avon Park, FL
August 2003 – September 2008

- Ensured compliance to all department policies and procedures.
 - Analyzed all customer requirements and assisted guests in requests.
 - Assisted to resolve all guest complaints and ensured satisfaction.
 - Maintained neat and clean area at all times.
 - Prepared work schedule for destination activities and provided response.
 - Documented guest calls and all requests.
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Education:

Bachelor's Degree In Business Administration
Georgetown College, Georgetown, KY

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