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## Credit Card Processor Resume

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### Job Objective

To utilize skills and abilities and obtain full-time employment as Credit Card Processor.

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### Highlights of Qualifications:

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- Admirable experience in credit card and banking segment
  - Working knowledge of operations and procedures applicable in credit card processing
  - Profound knowledge of customers' nature and expectations
  - Proficient in computer related online and windows based applications
  - Ability to solve conflict and other related issues
  - Ability to resolve problems having many shades with less or no supervision
  - Ability to take decision independently upholding set rules and regulations.
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### Professional Experience:

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Credit Card Processor  
Prosperity Bank, Springfield, MO  
August 2007 – Present

- Created and processed new accounts for credit card.
  - Ensured to fulfill all requests made for credit card.
  - Reviewed important reports prepared on everyday , weekly and monthly basis.
  - Provided maintenance of files for credit card accounts.
  - Processed all monetary transactions keeping up with set guidelines.
  - Performed as liaison officer amid USC CU and external and inside credit card processor.
  - Evaluated and suggested loan applications as well as approved applications as per set guidelines.
  - Ensured to appraise vehicles appropriately before financing.
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### Education:

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Bachelor's Degree in Business Administration  
Upper Iowa University, Fayette, IA

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