# **Country Representative Resume**

#### Job Objective

Seeking reputable company in which to obtain a Country Representative position.

## Highlights of Qualifications:

- · Hands on experience in program management and support practices
- Wide knowledge of county operations, policies and procedures
- Familiarity in evolving, supervising and managing multiple projects with a profound agency management background
- · identifying options, and creating consensus on a way forward
- Superior organization, management, administrative and planning skills

### Professional Experience:

Country Representative Conservation International, Lamar SC November 2006 – Present

- Supervised overall CRS operations, activities and relationships.
- Cost-effectively administered the on-going projects and coordinated with the Regional Director.
- Took up fresh funding and partnership opportunities.
- Assisted in the finalization and implementation of Strategic Program Plan, Regional and Agency Strategic Plans.

Country Representative Asia Foundation, Lamar SC February 2001 – October 2006

- Supervised CRS/Mali financial, managerial and programming activities.
- Trained fresh management staff and facilitated CRS/Mali team and the budgets.
- Handled programming in the advancement of fresh strategic program areas.
- Extended coordination to Resource Management Coordinator for Commodities Management.

#### Education:

Bachelor's Degree in Political Science Vassar College, Poughkeepsie, NY

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