
Clinical Officer Resume

Job Objective

Seeking long-term Clinical Officer position in which my professional experiences and special qualifications will help encourage the growth of both my organization and myself.

Highlights of Qualifications:

- Extensive knowledge of clinical programs
 - Solid knowledge of managing clinical practices in a corporate setting
 - High level of computer and communication skills
 - Strong leadership and managerial ability
 - Exceptional ability to develop and implement innovative programs
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Professional Experience:

Clinical Officer

Kindred Healthcare, Inc., Metairie, LA

August 2005 – Present Established staffing needs to recruit and appoint qualified nurses.

Verified nurses' credentials and maintained complete data base of nurses.

Provided in-service training and education to all department personnel on a regular basis.

Established procedures to obtain resources for the department.

Coordinated with Quality Director to identify and implement programs to optimize projects.

Participated in developing clinical goals and objectives.

Participated in decision making and budgeting processes.

Clinical Officer
Promise Healthcare, Metairie, LA

May 2000 – July 2005 Developed and executed programs to optimize patient care procedures.

Instituted organization-wide patient care programs.

Marketed organizations' patient care activities through various platforms.

Developed policies and procedures pertinent to patient care and clinical standards.

Provided expertise regarding clinical issues and resolved all issues appropriately.

Participated in the development of new initiatives and quality improvement programs.

Acted as liaison between various internal and external agencies for effective implementation of programs.

Education:

Bachelor's Degree in Nursing

Hamline University, Saint Paul, MN

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