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## Class D Security Officer Resume

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### Job Objective

Seeking Class D Security Officer Position in an organization where I can apply my experience and efficiently contribute to the company's growth.

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### Highlights of Qualifications:

- In-depth knowledge of emergency and safety procedures
  - Familiarity with Fire Fighting Techniques, Patrol Techniques, Arrest and Detention Procedures
  - Ability to operate motor vehicles at all weather
  - Ability to manage crisis at client site effectively
  - Ability to safely operate a motor vehicle in all weather conditions
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### Professional Experience:

Class D Security Officer  
Kaiser Security Services Inc., Columbus, OH  
January 2007 – Present

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### Responsibilities:

- Ensured safety of patients, visitors and property and ensured all work in compliance with local, state and Federal laws.
  - Performed regular patrols in facility and facilitated good behavior by all employees
  - Recommended programs to ensure lack of theft in facility and maintained privacy of patients.
  - Monitored all security activities and informed supervisor in case of any unusual activity.
  - Administered transport of morgues from hospital and escorted patients when ever required.
  - Assisted in performing background checks for all visitors and employees prior to admission in to facility.
  - Analyzed all problems and resolved it effectively.
  - Investigated and gathered information on all incidents and thefts and prepared necessary documents.
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Class D Security Officer  
Ameristar Security Corporation, Columbus, OH  
July 2002 – December 2007

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### Responsibilities:

- Performed regular patrols for facility and public areas.
  - Monitored all cameras used for surveillance and checked on all suspicious persons.
  - Inspected fire equipments and recommended ways to prevent fire of any kind.
  - Managed safety hazards and dispatched security assignments accordingly.
  - Prepared and distributed KRNOS cards to employees.
  - Maintained and distributed all soft and hard copies of master keys to authorized personnel.
  - Ensured availability of wheel chairs for emergency.
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### Education:

High School Diploma  
Camelback High School, Phoenix, AZ

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