
Cafeteria Supervisor Resume

Job Objective

To secure Cafeteria Supervisor job where my abilities and experiences will help me advance in the field.

Highlights of Qualifications:

- Vast experience working as a supervisor in hotel and catering environment
 - Extensive knowledge of catering banquets
 - In-depth knowledge of catering trends related to quality, production, sanitation, marketing and presentation
 - Ability to monitor cash handling activities and sales
 - Amazing ability to maintain storage of food and supplies
 - Profound knowledge of hotel management principles and practices
 - Excellent communication skills
 - Proficient with Microsoft Windows, MS-Word and MS Excel
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Professional Experience:

Cafeteria Supervisor, August 2005 to till date
Omni Hotels, Three Rivers, CA

- Produced and maintained work schedules and production records.
- Directed daily activities in kitchen and cafeteria.
- Ensured that food is produced safely and is of high quality according to policies, procedures and company requirements.
- Maintained accurate reports of daily and monthly financial, production and activity records.
- Maintained and submitted accurate information for payroll reporting.
- Ensured safe storage for food items.

Cafeteria Supervisor, June 2002 to July 2005
Starwood Hotels, Three Rivers, CA

- Supervised all cafeteria activities.
 - Inspected cafeteria to insure proper health and sanitation standards were maintained.
 - Supervised maintenance of facilities and equipment.
 - Supervised the set up and serving of special functions.
 - Ensured supplies and food items are replenished and inventoried for daily operations.
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Education:

Bachelor's Degree in Restaurant Management, Hampton University, Hampton, VA

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