
Automotive Finance Manager Resume

Job Objective

Experienced Automotive Finance Manager seeks a new career path where I can put my experience to use for the benefit of the company.

Highlights of Qualifications:

- Admirable experience of automotive sales and finance
 - Operational knowledge of computer systems
 - Deep knowledge of automotives
 - Remarkable ability to train various store associates
 - Sound ability to prioritize work to meet all deadlines
 - Excellent communication skills in both oral and written forms
 - Ability to work independently as well as in a team
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Professional Experience:

Automotive Finance Manager
Goldstein Subaru, Southfield, MI
October 2008 – Present

- Ensured compliance to all federal and state regulations.
- Managed all finance office processes and ensured efficient workflow of same.
- Administered work according to product pricing guidelines.
- Evaluated all payoff balances and automotive insurance policies.
- Reviewed customer signatures and prepared copy of prime documents.
- Prepared deliveries and ensured accuracy in all.
- Coordinated with sales teams and managed structure of deals.
- Monitored vehicle deposit receipts for customers.

Automotive Finance Professional
Harold Zeigler Auto Group, Southfield, MI
August 2003 – September 2008

- Analyzed customer requirements and recommended products to maximize profits for dealers.
- Coordinated with lenders on various loan programs on a regular basis.
- Developed loan packages for lenders and maintained accuracy.
- Designed and ensured achievement of all production goals.
- Ensured compliance to all company policies and procedures.
- Managed all processes according to customer satisfaction.

Auto Finance Sales Representative
Marc Motors, Southfield, MI
May 1998 – July 2003

- Maintained effective relationships with dealers and clients.
 - Developed processes for collecting all relevant loan application information from dealers.
 - Monitored competitive products and developed programs accordingly.
 - Designed and ensured achievement of all sales goals.
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Education:

Bachelor's Degree in Finance & Accounting
Creighton University, Omaha, NE

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