



**Commissioners' Court Agenda
Monday, August 24, 2026 – 9:00 AM
Potter County Commissioners' Courtroom
350 S.E. 6th Avenue, Suite 2141
Amarillo, Texas 79101**

POSTED AGENDA this 18th day of August, 2026 at 10:07 a.m.

1. CALL TO ORDER

2. PLEDGES TO U.S. FLAG, TEXAS FLAG AND INVOCATION

3. RECOGNITION OF MINUTES

- 3.A To recognize the minutes from the August 10, 2026 and August 12, 2026 Potter County Commissioners' Court. [Smith]
[8.10.2026 Minutes.pdf](#)
[Minutes 8.12.2026.pdf](#)

4. BUDGET AMENDMENTS

- 4.A To consider and act upon a budget amendment request for the fiscal year 2025-2026.
[Boston]
[8.26.26 Closing Costs.pdf](#)

5. VOUCHERS

- 5.A To consider and act upon the approval of the vouchers as presented by the County Auditor's office. [Boston]
[22 Summary CCt Check Register for August 24, 2026.pdf](#)
[22 CCT Check Register for August 24, 2026.pdf](#)

6. INSURANCE - HUMAN RESOURCES

- 6.A To recognize the insurance fund report. [Woodard]
[8-24-26 Comm Court report Final.xlsx](#)

7. TREASURER'S MONTHLY REPORT

- 7.A To recognize the Treasurer's Monthly Report. [Graves]
[Monthly Report July 2026.pdf](#)

8. AGENDA ITEMS

Discussion and possible action relative to:

- 8.A **TAX INCREMENT REINVESTMENT ZONE NO. 2 REPORT:**

To receive a report and discuss the current East Gateway (TIRZ #2) goals, boundary, and acreage and to discuss recent TIRZ #2 Board direction to explore opportunities to increase the Zone contingent upon City Council approval, as allowed by Chapter 311 of the Texas Tax Code. [Brassfield]

[Potter Co. TIRZ 2 Expansion Discussion Presentation.pptx](#)

8.B ELECTIONS:

To consider and approve the following for the November 3, 2026 General Election;

- Order Appointing Election Officials and Rate of Pay;
- Order Appointing Officers for Central Counting Station. [Benge]

[Order Appointing CCS Officers 11.2026.pdf](#)

[Order Appointing Judges Sept 2026 - Aug 2028i.pdf](#)

8.C ELECTIONS:

To recognize the early voting and election day polling locations for the November 3, 2026 General Election. [Benge]

[Poll Locations & Hours 11.2026.pdf](#)

8.D PANHANDLE AUTO BURGLARY THEFT UNIT (PABTU) SB224 CONVERTER GRANT:

To consider and act upon authorizing Judge Tanner to accept a grant award for the state assistance from the Motor Vehicle Crime Prevention Authority for the Catalytic Converter Grant. [Herring, McBroom]

[Potter County FY27 SGA SB224.pdf](#)

8.E PANHANDLE AUTO BURGLARY THEFT UNIT (PABTU) TASK FORCE GRANT:

To consider and act upon authorizing Judge Tanner to accept a grant award for the state assistance from the Motor Vehicle Crime Prevention Authority for the Task Force Grant.

[Herring, McBroom]

[PABTU SGA FY27.pdf](#)

8.F WEBSITE HOSTING SERVICES:

To consider and act upon approving the updated pricing plan and quote for the Potter County website hosting services for fiscal year 2027–2028, as provided by TAC CIRA [Smith].

[Potter County Quote for 2027 and 2028.pdf](#)

8.G RURAL SHERIFF'S GRANT:

To consider and act upon a request from the Sheriff's Office to apply for the Rural Sheriff's Office Grant - SB22 for FY27 administered by the Texas Comptroller's Office, pursuant to recent legislation. [Thomas]

8.H COUNTY CLERK:

To consider and act upon approving the County Clerk records archive plan for 2026-2027. [Smith]

[Annual Submission Record Archive Fee 2026-2027 Budget.pdf](#)

8.I TIRZ 1 AND TIRZ 2 ADJUSTMENT:

To consider and act upon approving an increase in cost for TIRZ #1 \$16,945 and TIRZ #2 \$6,822.00. Total increase of \$23,677.00. [Boston]

[Tirz Adjustment.pdf](#)

8.J WIRE PAYMENT FHWA:

To consider and act upon allowing the Treasurer to issue Wires to the FHWA going forward. [Boston]

8.K FISCAL YEAR 2025 AUDIT:

To recognize the FY25 audit reports issued by Hankins and Eastup, PLLC. [Boston, Santana]

[Potter County Single Audit Report FY25 \(Final\).pdf](#)

[Potter FY25 AFR Final.pdf](#)

[TJJD Grant Funds Audit Report - 2025 Final\(rev\).pdf](#)

[CSCD FY25 Report_Final.pdf](#)

8.L **ERP SYSTEM CHANGE ORDER:**

To consider and act upon a change order in the amount of \$25,000 for ERP project Data connection. [Boston]

[Potter County - Change Order 1 - Grant Extract.pdf](#)

8.M **BUDGET FOR FISCAL YEAR 2026-2027:**

- Conduct a public hearing on the proposed budget and make any changes necessary;
- Vote to adopt budget;
- Propose a property tax rate;
- Set the date, time and place for the public hearing on the tax increase;
- Set the date, time and place for the meeting to vote on the tax rate;
- Take any other action necessary. [Boston]

[Tax Payer Impact Statement.pdf](#)

8.N **HASKELL COUNTY:**

To consider and act upon a contract with Haskell County for housing inmates. [Thomas]

[IGA_Haskell_Potter Co. Aug 2026.docx](#)

9. **EMPLOYMENT ITEMS**

To consider and act upon the following employment items:

10. **POTTER COUNTY PROJECTS**

To hear a report on various Potter County Projects and to take any action necessary.

11. **JAIL REPORT**

To hear a report on the Potter County Detention Center and to take any action necessary.

12. **PROPERTY INSURANCE**

To consider and act upon any insurance claims, accidents, etc. against the County.

13. **EXECUTIVE SESSION**

To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

14. **UPCOMING AGENDA ITEMS**

To receive agenda items for the next Commissioners' Court.

15. **PUBLIC COMMENTS**

To receive public comments.

16. **ADJOURNMENT**

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS, WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE UNDERLYING DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT.

Notice: Any documentation linked to this Agenda are subject to change both after posting and/or

after discussion and vote during the Commissioners' Court meeting.