

Doug Leacock
Commissioner, Precinct 1

Scott Haag
Commissioner, Precinct 2



Kristen Hoyt
County Judge

Kevin Webb
Commissioner, Precinct 3

Jen Crownover
Commissioner, Precinct 4

NOTICE OF MEETING

COMMISSIONERS COURT OF COMAL COUNTY TEXAS

NOTICE is hereby given that a **REGULAR MEETING** of Commissioners Court will be held on **Thursday, September 3, 2026 8:30 AM**, conducted in the Commissioners Courtroom, 100 Main Plaza, New Braunfels, Texas. You may visit our website at **www.comalcounty.gov** for agenda postings.

Before each regular session will be an invocation and pledges to the flags. All persons in attendance are invited to participate or not at their own personal discretion.

CALL TO ORDER:

8:30 AM ACTION AGENDA:

The following subjects will be discussed, considered, and acted upon:

1. Approve Claims.
2. Proclamation recognizing September 2026 as Suicide Prevention Month in Comal County.

WORKSHOP AGENDA:

1. Citizen Comments. (Public comments may address items of public interest and concern or a specific agenda item and are limited to three (3) minutes per person. Please be respectful in your comments. Pursuant to the Texas Open Meetings Act, the Court will use this opportunity to receive your comments but is limited in its ability to respond to the comments.)
2. Reports by County Staff and Elected Officials on items of Community interest.

ACTION AGENDA CONTINUED:

3. Public hearing on proposed 2026 tax rate.

4. Discuss and consider final plat approval of Comal Elementary #22 and Replat of Lot 908, Meyer Ranch, Unit 16, accept dedication of right of way to the public along S. Cranesmill Road, approve variance requests, accept Construction Bond No. K42221880 as surety for road construction and storm water drainage improvements, and authorize County Judge to sign. (Pct. 1).
(David Vollbrecht, Assistant County Engineer)
[Pct. 1-Summary Letter and Supporting Documents-W.pdf](#)
[Pct. 1-Final Signed Plat-W.PDF](#)
5. Discuss and consider acknowledging the completion of construction of earthwork, site work, water, and wastewater within Mayfair Parcel EA-3, Lot 1R, 2R & 3, Block 81 and release the associated surety Construction Bond #SUR4000762. (Pct. 3).
(David Vollbrecht, Assistant County Engineer)
[Pct. 3 - 1 Cert Approve ETJC - W.pdf](#)
[Pct. 3 - Executed Construction Bond & Extension - W.pdf](#)
[Pct. 3-Mayfair - RECORDED Replat-W.pdf](#)
6. Discuss and consider final plat approval of the Vacate and Replat of Lot 6, Canyon Lake Island, establishing Fisherman's Knotts Subdivision, Lots 1 and 2, approve variance request, and authorize County Judge to sign. (Pct. 4).
(David Vollbrecht Assistant, County Engineer)
[Pct. 4-Summary Letter and Supporting Documents-W.pdf](#)
[Pct. 4-Final Signed Plat-W.PDF](#)
7. Review and approve the Comal County Marking Retroreflectivity Plan.
(Robert Boyd, County Engineer)
[Retrorefelctivity Plan Striping - RHB 081026.pdf](#)
8. Discuss and consider approval of a proposal from DHJB Development, LLC that Comal County accept the public dedication of a portion of Johnson Way, within Johnson Ranch Unit 1 Johnson Way, and assume maintenance responsibilities of said roads and direct the County Engineer to take appropriate action.
(Robert Boyd, County Engineer)
[Johnson Way Request Letter_july package.pdf](#)
9. Discuss and consider approval of the request for additional funding for Department of State Health Services Contract No. HHS001311100001, under the Center for Health Emergency Preparedness & Response (CHEPR) for the Comal County Public Health Department and authorize Public Health Director to submit.
(Cheryl Fraser, Public Health Director)
[DSHS_Year 5 PHIG Budget Template.pdf](#)
10. Discuss and consider acceptance of grant award under the Fiscal Year (FY) 2027 Truancy Prevention Grant Program through the Office of the Governor in the amount of \$30,000, to support the Student and Family Empowerment (SAFE) Program counseling services and authorize County Judge to sign, via electronic acceptance.
(Dan Collins, Chief Juvenile Probation Officer)
[SOGA.pdf PSO-SOGA_CongratulatoryLetter_2026.03.01.pdf](#)
[SOGA_GeneralResponsibilitiesMemo_2025-09-01.pdf](#)
[eGrants - Budget Grant 3965406.pdf](#)

11. Discuss and consider award of Bid 2026-1114 for Bulk Asphalt Patching Material and authorize Purchasing Agent to execute all related documents.
12. Discuss and consider approval of the Evaluation Committee to evaluate responses received for Request for Qualifications for:
A) RFQ 2026-530 Professional Engineering Services - Pre-Qualification Pool; and
B) RFQ 2026-540 Professional Architectural Services - Pre-Qualification Pool.
(Alyssa England, Contract Compliance Specialist)
13. Discuss and consider selection for Request for Qualifications (RFQ) 2026-570 Executive Recruitment Services and authorize County Purchasing Agent to negotiate contract.
14. Discuss and consider approval of the purchase of two Ballistic Shields by Constable, Pct. 2, using the Justice Court Security Fund.
[image0105.pdf](#)
15. Discuss and consider modification to agreement between US Immigration and Customs Enforcement and Comal County to hold inmates and ratify signature by Sheriff Reynolds.
(Mark Reynolds, Comal County Sheriff)
[5.1.1-P00002-70CDCR25FIGR00136.pdf](#)
[4.3.1-70CDCR26FIGR00126.pdf](#)
16. Discuss and consider approval of a line-item transfer in Sheriff Department, FROM: Uniforms, TO: Continuing Education/Travel for new officer training.
(Mitchell Pratt, Comal County Animal Control Supervisor)
[Animal Control Line Item Transfer.pdf](#)
17. Discuss and consider approval of a line-item transfer in Jail, FROM: Medical Services, TO: Physicians Contract/Services to cover the expenses of Inmate Medical Overages for the remainder of the year.
(Juan Hernandez, Assistant Jail Administrator)
[Jail Line Item Transfer_Sept 3.pdf](#)
18. Discuss and consider approval of a line-item transfer in Elections, FROM: Office Supplies, TO: Hourly Personnel, FICA, and Workers' Compensation to provide funds for a Clerk III (Temporary) position from September 1st, 2026, through December 31, 2026.
(Bobbie Koepp, County Clerk)
[Line Item Request- Elections.pdf](#)
19. Discuss and consider approval of a line-item transfer in Facilities Maintenance, FROM: Repairs - Others and Air Conditioner Maintenance, TO: Repairs - Major to provide funds for the repair of roof deficiencies found during last heavy rainfall.
(Scott Bayliss, Facilities Director)
[09.03.26 AF - 016.pdf](#)

20. EXECUTIVE SESSIONS:

In accordance with Chapter 551 of the Texas Government Code, Subchapter D, Commissioners Court may convene in a closed session to discuss any of the following items; any final action or vote taken will be in public following the Executive Session.

- (A) Deliberate and consider the purchase, exchange, lease or value of real property, in accordance with Section 551.072, of the Texas Government Code.**
- (B) Deliberate issues regarding economic development negotiations in accordance with Section 551.087, of the Texas Government Code.**
- (C) Deliberate pending/ contemplated litigation, settlement offer(s), and matters concerning privileged and unprivileged client information deemed confidential by Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct in accordance with Section 551.071, of the Texas Government Code.**

1. Discuss and consider a Release Agreement.

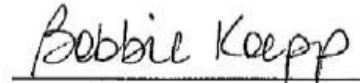
NOTE: Commissioners Court reserves the right to retire into executive session concerning any of the items listed on this Agenda whenever it is considered the Open Meetings Act (Chapter 551 of the Texas Government Code)

SIGNED:



COUNTY JUDGE

I, the undersigned, Clerk of the Comal County Commissioners Court do hereby certify that the above Notice is a true and correct copy of said Notice, received and posted on the bulletin board at the Southeast Section of the County Clerks Office, Comal County Courthouse Annex, 150 N. Seguin Avenue, New Braunfels, Texas at a place readily accessible to the general public at all times on August 28, 2026 3:30 PM Said Notice remained so posted continuously for at least three (3) business days preceding the scheduled time of said Meeting.


COUNTY CLERK

DATE : August 28, 2026

NOTE: Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the Commissioners Court Office at 221-1107 at least two (2) days prior to the meeting so that appropriate arrangements can be made.