

AGENDA
Regular Scheduled Meeting
CITY OF GRIFFIN BOARD OF COMMISSIONERS
October 27, 2026
W. ELMER GEORGE MUNICIPAL HALL
6:00 PM

Present:

Call to order by Mayor Hollberg

Pledge of Allegiance

Invocation

Approval of Agenda

PRESENTATIONS AND DELEGATIONS

1. Recognize Amanda Carmichael as the September Strongest Link in the Chain award recipient. *Human Resources Director, Stephanie Woods, will address.*

CITIZEN COMMENTS

At this time, the Mayor opens the floor to comments from the audience. Comments should relate to a specific agenda item, not listed on the agenda for a Public Hearing, or to a concern within the jurisdiction of the City. Commission meetings serve the purpose of conducting city business and are not a forum for the unlimited expression of opinion. Subject to the Citizen Comment Policy adopted on February 13, 2024 and posted for public view, all speakers shall be limited to three minutes which will be strictly followed and enforced. The Mayor reserves the right to limit comments to matters germane to city business and may refer speakers to the City Manager or other staff for resolution.

PUBLIC HEARINGS

Public Hearings are conducted to allow public comment on specific advertised issues such as rezoning, ordinances, policy development, operating budgets and other legislative actions to be considered by the City Commission.

2. Receive comments regarding a request for a Special Use Permit to allow a Place of Assembly at 315 North 3rd Street (Parcel 007 17010A). *Director of Planning and Development, Michelle Haynes, will address.*
3. Receive comments regarding a request for a Variance from the two (2) acre lot size and the requirement that a place of assembly be located on a public right-of-way fronting an arterial or collector street (Parcel 007 17010A). *Director of Planning and Development, Michelle Haynes, will address.*

CONSENT AGENDA

4. Consider the minutes of the City of Griffin Board of Commissioners' Called Meeting and Regular Meetings or October 13, 2026.
5. Consider the purchase of a John Deere 320 P-Tier Backhoe Loader from Dobbs Equipment LLC, best quote, in the amount of \$129,719.91 for the Wastewater Collections Division. *Director of Water and Wastewater, Brandon Lewis, will address.*

REGULAR AGENDA

The Regular Agenda includes items on which the Commission will individually consider and possibly take action.

6. Consider a request for a Special Use Permit to allow a Place of Assembly at 315 North 3rd Street (Parcel 007 17010A). *Director of Planning and Development, Michelle Haynes, will address.*

7. Consider a request for a Variance from the two (2) acre lot size and the requirement that a place of assembly be located on a public right-of-way fronting an arterial or collector street (Parcel 007 17010A). *Director of Planning and Development, Michelle Haynes, will address.*
8. Consider a Trademark License Agreement with the Georgia Department of Economic Development's Georgia Film Office granting the City a license to use the Camera Ready Program trademark. *Director of Planning and Development, Michelle Haynes, will address.*
9. Consider an agreement with Site Med, Single Source, to conduct on-site NFPA 1582 firefighter medical exams in the amount of \$33,985.00. *Fire Chief John Hamilton will address.*
10. Consider a Task Order Form, under a Master Services Agreement with LJA Engineering, Inc., for Potato Creek Sewer Basin PC8100 Design and Bid Services in the amount of \$318,800.00. *Director of Water and Wastewater, Brandon Lewis, will address.*
11. Consider acceptance of the Electric Cities of Georgia (ECG) Year-End Settlement and Contract Payment Reimbursement, in the amount of \$18,656.89 and deposit 100% into the Electric Department's Pole Attachment Inventory Fund. *Electric Director, Jason Crane will address.*
12. Consider resolution to adopt proposed changes to the City of Griffin Consolidated Fee Schedule, last updated March 2026. *Assistant City Manager of Development Services, Kelsey Carden, and Director of Public Works, Mariza Eller, will address.*
13. Mayor Hollberg to appoint a member to the Planning and Zoning Board for At-Large to succeed Neal Baldwin, who resigned his seat on September 22, 2026.

CITY MANAGER'S REPORT

The City Manager will update the Commission on pending items, upcoming workshops, meetings, conferences and other pertinent issues.

CITY ATTORNEY COMMENTS

CITY COMMISSIONER COMMENTS

Commissioners will provide updates regarding issues of interest from their respective districts and/or committee reports.

ADJOURN

*The City of Griffin is committed to providing equal access to all of its programs, services and activities regardless of race, color, religion, marital status, gender, gender identity, genetic information, sexual orientation, national origin, age, physical or mental disability, past or present membership in the Uniformed Services, applicants to the Uniformed Services, any protected concerted activity or any other legally protected status. Any individual who needs an accommodation because of a disability should contact **Stephanie Woods at (770) 233-2923 or hr@cityofgriffin.com** as far in advance of a meeting as possible.*