

**CITY OF GRAND HAVEN  
GRAND HAVEN, MICHIGAN  
REGULAR CITY COUNCIL MEETING  
MONDAY, DECEMBER 3, 2018**

The Regular Meeting of the Grand Haven City Council was called to order at 7:32 p.m. by Mayor Geri McCaleb in the Council Chambers of City Hall.

**Present:** Council Members Bob Monetza, Josh Brugger, Mike Fritz, and Mayor Geri McCaleb.

**Absent:** Council Member Dennis Scott, excused.

**Others Present:** City Manager Patrick McGinnis, City Clerk Linda L. Browand, Manager's Office Intern Ashley Latsch, Finance Director Jim Bonamy, and Public Safety Officer Ryan Enlow.

**INVOCATION/PLEDGE OF ALLEGIANCE**

The invocation was given by Rev. John Koedyker, First Reformed Church, Grand Haven, and was followed by the Pledge of Allegiance as led by Mayor McCaleb.

**APPOINTMENT**

**18-323** Moved by Council Member **Monetza**, seconded by Council Member **Brugger**, to appoint Rich Dawkins to the Parks & Recreation Board with a term ending June 30, 2022, and to reappoint Nicolette Nees to the Parks & Recreation Board with a term ending June 30, 2023. This motion carried unanimously.

**PRESENTATION**

West Michigan Shoreline Regional Development Commission – Resolution to Support M-231 Phase II, presented by Roger Bergman, Ottawa County Commissioner

This resolution was intended to encourage MDOT to set aside funds to pursue the finishing of M-231. There was possible development of the property where the interchange of I-96 and M-231 was planned. It was hoped the state could at least start purchasing property for Phase II.

Mayor McCaleb said she had observed how busy the bypass had become and how important it was to have M-231 completed.

Council Member Fritz stated he would like to see M-231 completed before MDOT even considers widening US-31 through Grand Haven.

Council Member Monetza noted the point of the resolution was not about building the road but preserving the route. He appreciated WMRSDC's support and the support of Muskegon County.

#### **APPROVAL OF CONSENT AND REGULAR AGENDAS**

**18-324** Moved by Council Member **Monetza**, seconded by Council Member **Fritz**, to approve the consent and regular agendas, as amended. This motion carried unanimously.

The item to approve an easement to Michigan Gas Utilities was moved to the December 17 council meeting agenda.

#### **GENERAL BUSINESS/CALL TO AUDIENCE**

Mayor McCaleb made a call to the audience, allowing audience members to address Council on any issue.

Mr. Horace Curry noted there were no concessions available at the waterfront stadium during the fountain show. He suggested the City utilize the concession area of the depot building.

Ms. Barb Rowe, 215 S. 4<sup>th</sup> Street, thought the community could come up with fantastic ideas of how to use the depot building. The depot building was not the only location that afforded views of the river. She hoped Council would be open to ideas.

Ms. Helen Lystra, 527 Lafayette, asked Council to think long and hard about the depot building.

Ms. Cathy McNally, 100 Franklin Street, also supported the preservation of the depot building exterior. The City needed to be careful about both exterior and interior.

**CONTINUATION OF WORK SESSION**

**Long Term Infrastructure Financing Plan**

- Jim Bonamy, Finance Director

Finance Director Bonamy reviewed the memo and recommendations included in the packet. He stated the plan, not the numbers, were important right now. A total of three mills of infrastructure revenue would continue to pay the current bonds and fund future capital infrastructure costs.

Mayor McCaleb stated that what was at Grand Landing now was a huge improvement from where it started. Finance Director Bonamy had done an amazing job to make this plan work. In a few short years it would begin to pay the City back.

City Manager McGinnis said the trick would be to take all of the detail provided and condense it into a message for the people to understand. The information needs to get out for the situation to be appreciated.

Council appreciated the information and stated that the City needed to keep in mind deterioration of materials and upcoming costs. The City would need to stick to the plan. The plan would be better than going out for bonds since the associated costs of bonds added up to millions of dollars that were not invested in the community.

**CONSENT AGENDA**

**18-325** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve the regular council work session and executive session minutes of November 19, 2018. This motion carried unanimously.

**18-326** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve the bills memo in the amount of \$428,283.35. This motion carried unanimously. (Attachment A)

**18-327** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve a special assessment agreement for the on-bill finance project for installation of a new sewer and water line at 1119 Fulton Avenue, Grand Haven, Michigan, and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

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**18-328** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve the acceptance of a \$15,000 HUD Housing Counseling Grant for Neighborhood Housing Services and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

**18-329** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to adopt a proposed Diversity and Inclusion Statement. This motion carried unanimously. (Attachment B)

**18-330** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve an amendment to the City of Grand Haven Personnel Policy to provide for discretionary annual compensation for positive budget performance. This motion carried unanimously.

**18-331** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve the 2019 Winterfest to take place in the Harborfront Parking Lot on January 25 and 26, waive fees in the amount of \$1,517, permit the consumption of alcohol (City Code Section 5-12), and allow amplified sound until 11:00 p.m. (City Code Section 22-4). This motion carried unanimously.

**18-332** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to support the submission of a Coastal Grant Application for the Grand Haven Lighthouse Planning Project and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously. (Attachment C)

**NEW BUSINESS**

**18-333** Moved by Council Member **Fritz**, seconded by Council Member **Brugger**, to accept the proposal from Abonmarche, Benton Harbor, Michigan, in the amount of \$24,530 to provide preliminary/final design and construction engineering services for street resurfacing 2019 and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

Public Works Director Gajdos reported this proposal was just for engineering. City personnel had the training and would do the on-site inspections. The total budget for resurfacing was \$450,000 plus the Waverly project for a total of \$505,000. Inspections would be done during the paving process.

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**18-334** Moved by Council Member **Brugger**, seconded by Council Member **Monetza** to approve the retention by the Board of Light and Power of Varnum as special counsel pursuant to Section 7.6(g) of the City Charter to address various matters relating to electric utility operations. This motion carried unanimously.

City Manager McGinnis reported City Council was responsible for appointing the City Attorney and special legal counsel. There was concern that if there were ever future contract/litigation/negotiation there had not been a formal appointment for special counsel. This resolution was to formally appoint Varnum who had already been acting in that capacity.

**18-335** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to appoint the firm of Dickinson Wright as City Attorney pursuant to Section 7.2 of the City Charter. This motion carried with a vote of 3 to 1. In favor: Fritz, Monetza, and McCaleb. Opposed: Brugger.

City Manager McGinnis stated the City was naming a law firm instead of an individual to act as City Attorney. Dickinson Wright has been very helpful and their costs are reasonable. He was very comfortable with moving forward with this firm. Council could change the City Attorney at any time.

Mayor McCaleb had a concern with having a City attorney who served other neighboring communities. However, she understood that Dickinson Wright would not be able to represent any of the other communities and other representation would need to be sought should a conflict arise.

Council Member Brugger was concerned there was not an RFP sent out. This firm did a great job but he would feel better if the agreement had a time horizon of three to five years.

Council Member Fritz stated Dickinson Wright was a very competent firm and had a lot of history with the Grand Landing project. He would prefer to stay with them longer.

**18-336** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve the proposal from Get-R-Cut, Spring Lake, Michigan, to remove one tree and trim 21 trees at a not-to-exceed cost of \$17,600, allow staff an additional \$2,400 in funding to trim or remove other trees identified during the winter trimming season, and authorize the Mayor and City Clerk to execute the necessary documents. This motion carried unanimously.

**18-337** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve a revised license agreement with Nipoti, Inc. to use the City-owned parking lot on Harbor Drive (Lot 125 of the Highland Park Addition) to serve the Noto's at the Bil Mar

City Manager McGinnis noted the language regarding termination was changed from “without cause” to “for cause.”

Council Member Monetza felt the change in language was appropriate and appreciated Nipoti’s investment in the community.

### **UNFINISHED BUSINESS**

**18-338** Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to approve a final resolution rezoning 1505 Grant Avenue (parcel #70-03-27-103-024) from Moderate Density Residential (MDR) to Beechtree (B) Zoning District. This motion carried unanimously. (Attachment D)

### **REPORTS BY CITY COUNCIL**

Council Member Fritz attended the Jingle Bell Parade. He commended everyone who came out and thanked all of the participants. It was a good way to start off the season even though there was a light sprinkle of rain.

Council Member Brugger had no report.

Council Member Monetza said he appreciated everyone who stood out in the rain getting cold and wet. He noted he enjoyed attending the WMRSDC meetings and seeing the issues faced by Muskegon and other communities to the north and their willingness to work with us and us with them. It helped create good neighborly relationships.

Mayor McCaleb was impressed with the people who came out for the Jingle Bell Parade. She thanked City Manager McGinnis for thinking to erect a tent for Santa. She also thanked the Chamber of Commerce, the Public Works Department, and the Board of Light and Power for their work.

### **REPORT BY CITY MANAGER**

#### Bell Ringing

City Manager McGinnis thanked everyone who came out to ring the Salvation Army bell last Friday. He did not yet have the report on the total donated.

Employee Jingle Bell Party

City Manager McGinnis thanked the Finance Department employees for organizing the employee Jingle Bell party held before the parade on Saturday.

Mayor McCaleb also thanked Assistant to the City Manager and others who dressed as elves and helped hand out candy during the parade.

Council Goals

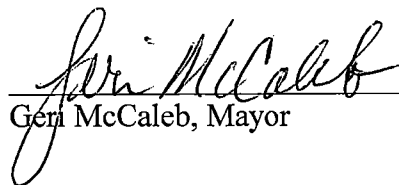
Council was handed a "ballot" to select goals for next year. City Manager McGinnis looked forward to getting some future direction.


**GENERAL BUSINESS/CALL TO AUDIENCE**

Mayor McCaleb made a call to the audience, allowing audience members to address Council on any issue. There was no response.

**ADJOURNMENT**

After hearing no further business, Mayor McCaleb adjourned the meeting at 9:04 p.m.

  
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Gen McCaleb, Mayor

  
\_\_\_\_\_  
Linda L. Browand, City Clerk

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**Attachment A**

To: Patrick McGinnis, City Manager  
From: James Bonamy, Finance Director  
Date: 12/3/2018  
RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	November 29, 2018 WARRANT	November 19, 2018 WARRANT	VOIDS	TOTALS
101	General Fund	\$35,183.40	\$8,970.90	\$0.00	\$44,154.30
202	Major Street Fund	\$5,316.27	\$441.75	\$0.00	\$5,758.02
203	Local Street Fund	\$20,210.11	\$233.31	\$0.00	\$20,443.42
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St. Dist. Dev	\$4,479.67	-\$26.64	\$0.00	\$4,453.03
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00
253	Hokins Boat Storage TIF	\$2,467.40	\$0.00	\$0.00	\$2,467.40
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$1,948.00	\$45.04	\$0.00	\$1,993.04
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$1,100.00	\$0.00	\$0.00	\$1,100.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$32,688.54	\$1,579.96	\$0.00	\$34,268.50
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$37,774.05	\$0.00	\$0.00	\$37,774.05
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$1,702.90	\$0.00	\$0.00	\$1,702.90
582	Chinook Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00
588	Harbor Transit Fund	\$73,754.33	\$0.00	\$0.00	\$73,754.33
590	City Sewer Fund	\$18,825.96	\$1,920.03	\$0.00	\$20,745.99
591	City Water Fund	\$87,130.54	\$351.47	\$0.00	\$87,482.01
594	City Marina Fund	-\$2.25	\$321.14	\$0.00	\$318.89
661	Motorpool Fund	\$12,628.34	\$2,565.29	\$0.00	\$15,193.63
677	Self Insurance Fund	\$1,557.00	\$0.00	\$0.00	\$1,557.00
679	Health Benefit Fund	\$88.40	\$0.00	\$0.00	\$88.40
701	Trust & Agency Fund	\$0.00	\$0.00	\$0.00	\$0.00
703	Tax Collection Fund	\$13,765.24	\$0.00	\$0.00	\$13,765.24
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00
731	Retirement Health Fund	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$35,854.91	\$78.70	\$0.00	\$35,933.61
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2013 Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-SLPS/Force Main Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-Local Lift Station Debt	\$0.00	\$0.00	\$0.00	\$0.00
800	GH/SL SA-2018 Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
805	Harbor Trolley LLC	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$25,066.54	-\$263.05	\$0.00	\$25,329.59
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00
		<b>\$411,539.35</b>	<b>\$16,744.00</b>	<b>\$0.00</b>	<b>\$428,283.35</b>

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:  
**\$428,283.35 Total Approved Bills**  
**\$15,410.64 Minus eligible bills for release without prior approval: Including Utility, Retirement, Insurance, Health Benefit, and Tax Collection Funds**  
**\$412,872.71**



**Attachment B**

**PROPOSED GRAND HAVEN DIVERSITY & INCLUSION STATEMENT**

The City of Grand Haven respects, values, and celebrates the unique attributes, characteristics, and perspectives that make people who they are. The pillars of equity, diversity, and inclusion are vital to a vibrant community, and we believe that bringing diverse individuals together and encouraging all voices to be heard allows us to build a stronger community. The City of Grand Haven upholds these pillars as crucial to healthy people and a healthy community. 73 words

**Attachment C**

**RESOLUTION OF SUPPORT  
Resolution No. 18-332**

**SUBMISSION OF COASTAL GRANT APPLICATION  
FOR THE GRAND HAVEN LIGHTHOUSE PLANNING PROJECT**

- WHEREAS,** the Grand Haven Lighthouses are in need of various improvements, and
- WHEREAS,** the Grand Haven Lighthouses provide a significant source of community pride, connection to maritime history, and a destination point for visitors, and
- WHEREAS,** funding is available from the U.S. Department of Commerce through the Coastal Management Program, and
- WHEREAS,** total project cost is estimated at about \$30,000, 50 percent of which would be funded through the Coastal Program and 50 percent would be a local match;

**NOW, THEREFORE, BE IT RESOLVED,** that the City of Grand Haven approves the submission of the grant application to the Michigan Coastal Management Program in the amount of \$30,000 for the lighthouse planning project commits that the local match shall be provided if the project is funded.

YEAS: Council Members	Monetza, Brugger, Fritz, and McCaleb
NAYS: Council Members	NONE
ABSTAIN: Council Members	NONE
ABSENT: Council Members	Scott

**CERTIFICATION**

I, Linda L. Browand, City Clerk of Grand Haven, Ottawa County, do certify that the above is a true and complete copy of a resolution adopted by City of Grand Haven City Council at a regular meeting held on December 3, 2018.

  
Linda L. Browand, City Clerk

**Attachment D**

**CITY COUNCIL  
CITY OF GRAND HAVEN  
OTTAWA COUNTY, MICHIGAN**

Council Member **Fritz**, supported by Council Member **Monetza**, moved the adoption of the following Ordinance:

**ORDINANCE NO. 18-10**

**AN ORDINANCE TO AMEND THE ZONING MAP**

**THE CITY OF GRAND HAVEN ORDAINS:**

**Section 1. Amendment to Zoning District Map of the City of Grand Haven. The Zoning District Map approved March 5, 2007 is hereby amended by rezoning 1505 Grant Avenue, parcel number 70-03-27-103-024 from Moderate Density Residential (MDR) to Beechtree (B) District.**

Section 2. Effective Date. This Ordinance shall take effect twenty (20) days after its adoption or upon its publication in a newspaper of general circulation in the City, whichever occurs later.

YEAS: Council Member(s) Fritz, Monetza, Brugger, and McCaleb

NAYS: Council Member(s) NONE

ABSTAIN: Council Member(s) NONE

ABSENT: Council Member(s) Scott

**APPROVED:** December 3, 2018

I certify that this ordinance was adopted at a meeting of the Grand Haven City Council held on December 3, 2018.

  
Linda L. Browand, City Clerk

Introduced: November 19, 2018

Adopted: December 3, 2018

Published: December 14, 2018

Effective: December 23, 2018