

**CITY OF GRAND HAVEN
GRAND HAVEN, MICHIGAN
REGULAR CITY COUNCIL MEETING
TUESDAY, JANUARY 2, 2018**

The Regular Meeting of the Grand Haven City Council was called to order at 7:30 p.m. by Mayor Geri McCaleb in the Council Chambers of City Hall.

Present: Council Members Bob Monetza, Josh Brugger, Dennis Scott, Mike Fritz, and Mayor Geri McCaleb.

Absent: None.

Others Present: City Manager Patrick McGinnis, City Clerk Linda L. Browand, Assistant to the City Manager Vester Davis, Finance Director Jim Bonamy, Human Resources Manager Bonnie Suchecki, and Public Safety Officer Mike Ercole, Community Affairs Manager Char Seise, and Main Street Executive Director Diane Sheridan.

INVOCATION/PLEDGE OF ALLEGIANCE

The invocation was given by Reverend Hauser Brydon, First Presbyterian Church, Grand Haven, and was followed by the Pledge of Allegiance as led by Mayor McCaleb.

NEW APPOINTMENTS

18-001 Moved by Council Member **Fritz**, seconded by Council Member **Monetza**, to appoint Eric Schmidt to the Brownfield Redevelopment Authority/Economic Development Corporation with a term ending March 31, 2018; Kevin Waters to the Musical Fountain Committee as an ex-officio member with a term ending June 30, 2020; and Amy Kozanecki to the Zoning Board of Appeals with a term ending June 30, 2019. This motion carried unanimously.

APPROVAL OF CONSENT AND REGULAR AGENDAS

18-002A Moved by Council Member **Monetza**, seconded by Council Member **Fritz**, to approve the consent and regular agendas, as amended. This motion carried unanimously.

A correction was made on Resolution #1 for Special Assessment District #602. The correct ending street should read Franklin, not Columbus.

GENERAL BUSINESS/CALL TO AUDIENCE

Mayor McCaleb made a call to the audience, allowing audience members to address Council on any issue.

Main Street Executive Director Sheridan thanked those involved in another wonderful New Year's Eve Party. Next Friday night, January 12, was the Wine About Winter Event from 5:00 p.m. – 9:00 p.m.

CONSENT AGENDA

18-002B Moved by Council Member **Monetza**, seconded by Council Member **Fritz**, to approve the bills memo in the amount of \$444,994.86. This motion carried unanimously. (Attachment A)

18-003 Moved by Council Member **Fritz**, seconded by Council Member **Scott**, to approve the following listed financial institutions for investment and depository services for the City of Grand Haven: Huntington Bank, Chemical Bank, Fifth Third Bank, Flagstar Bank, MI CLASS, DA Davidson, CIBC (The Private Bank), and Macatawa Bank. This motion carried unanimously.

NEW BUSINESS

18-004 Moved by Council Member **Fritz**, seconded by Council Member **Brugger**, to approve the Odd Side Ale Festival 2018 to take place in the Piano Factory parking lot on June 9, 2018, from 4:00 p.m. – 11:00 p.m., allow amplified music until 11:00 p.m. (City Code Section 22-4), and permit alcohol consumption (City Code Section 5-12). This motion carried unanimously.

Mr. Reid Warber, Odd Side Ales, said this festival would be much improved from 2016. Safety was a major concern and private security would be on site. Parking would be available at Covenant Life Church. The event arrangement was modeled after the Winterfest event.

Council agreed this was a better location than 2016 and also appreciated the attention to parking. The use of local vendors was also a good choice.

18-005 Moved by Council Member **Brugger**, seconded by Council Member **Fritz**, to approve Resolution #1 for Special Assessment District #602 directing the City Manager to

prepare a survey and report showing the improvement and its necessity, the location thereof, an estimate of the probable life of the improvement, and estimates of the cost of extending snowmelt in the sidewalk, curb, and gutter on Harbor Drive from Washington to Franklin Avenue. This motion carried unanimously. (Attachment B)

City Manager McGinnis reported this project was an opportunity to do in conjunction with the Harbor Drive ICE Grant project. The owners in the proposed district were interested, but it was dependent on the cost. This first step would be to get information and to talk to the owners that would have to invest in the special assessment.

18-006 Moved by Council Member **Brugger**, seconded by Council Member **Fritz**, to approve Resolution #1 for Special Assessment District #603 directing the City Manager to prepare a survey and report showing the improvement and its necessity, the location thereof, an estimate of the probable life of the improvement, and estimates of the cost of burying overhead utility lines from Howard to Columbus Avenue. This motion carried unanimously.

City Manager McGinnis reported this project was also an opportunity to do in conjunction with the Harbor Drive ICE Grant project.

This first resolution would give the property owners the estimated cost of the project to see if there was interest. The City owned a large portion of the affected property. The engineers for the ICE Grant project would need a go/no go on these special assessments as soon as possible.

Council Member Monetza noted if it was decided not to do this project, at least conduit should be placed for possible future line burial.

REPORTS BY CITY COUNCIL

Council Member Brugger attended the New Year's Eve event downtown and enjoyed the use of the anchor instead of a ball. He appreciated having the heated sidewalks and streets. He questioned if the possibility of doing .5 mills could be calculated in regards to the MERS unfunded accrued liabilities. He was disappointed that he was not able to sit on the committee that was formed regarding housing affordability. He questioned if the placement of the council members on the committee should have been voted upon by Council. He also believed Council could not send informational emails to each other without violating the law.

Council members and City Manager McGinnis replied that it was past practice for council members to volunteer to serve on committees and that the first two were the ones who were placed. The issue was a concern for all council members and both Mayor McCaleb and Council

Member Scott had not served on any recent committees. An email was mailed out by Mayor McCaleb confirming the council members placed on the committee in order for City Manager McGinnis to schedule a meeting.

Council Member Fritz thought the New Year's Eve anchor drop was fantastic. He suggested that next year's event be live-streamed for people not able to attend the event in person. He questioned if the Department of Public Works could remove some of the snow piles near the buildings downtown. He wished everyone a Happy New Year and looked forward to moving into another great year.

Council Member Scott thanked the DPW crews for all of their hard work and extra hours with the snow removal.

Council Member Monetza still felt the winter parking issue has been addressed. He also attended the New Year's Eve event. He was also disappointed that he could not serve on the affordable housing committee but still intended to follow it.

Mayor McCaleb was not able to attend the New Year's Eve celebration due to her son's marriage that same evening in Kalamazoo. She stated the issue about emails needed to be addressed and felt information could be provided as long as a discussion and decision were not made by email.

REPORT BY CITY MANAGER

A. Pere Marquette Place Planned Development

The developer was not able to market single-family homes as planned so now was requesting to build duplexes. The issue would be discussed at the planning commission meeting to be held in two weeks. Staff would encourage a strong decision as the vote of 3-2 at the last meeting was considered a non-action since it was not approved or disapproved by a majority of the entire commission membership.

Council Member Monetza stated he had attended the previous meeting and anticipated the decision made at the next meeting.

b. Anchor Drop

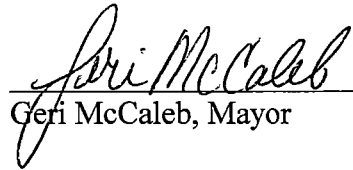
City Manager McGinnis thanked everyone attending and working the event.

GENERAL BUSINESS/CALL TO AUDIENCE

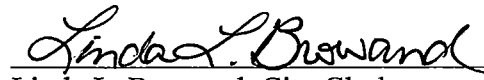
Mayor McCaleb made a call to the audience, allowing audience members to address Council on any issue. There was no response.

ADJOURNMENT

After hearing no further business, Mayor McCaleb adjourned the meeting at 8:30 p.m.



Geri McCaleb, Mayor



Linda L. Browand, City Clerk

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Attachment A

To: Patrick McGinnis, City Manager
 From: James Bonamy, Finance Director
 Date: 1/2/2018
 RE: Bills From Payables Warrant

FUND NUMBER	FUND NAME	December 22, 2017 WARRANT	December 18, 2017 WARRANT	December 15, 2017 WARRANT	VOIDS	TOTALS
101	General Fund	\$25,358.57	\$4,813.89	\$0.00	\$0.00	\$30,172.46
202	Major Street Fund	\$2,560.44	\$77.42	\$0.00	\$0.00	\$2,637.86
203	Local Street Fund	\$2,550.71	\$46.52	\$0.00	\$0.00	\$2,597.23
225	Land Acquisition Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
236	Main St Dist Dev	\$125.00	\$83.48	\$0.00	\$0.00	\$208.48
251	Econ. Dev. Corp. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
252	Brownfield Redevelopment Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
253	Hokins Boat Storage TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
254	Downtown TIF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
255	GLTIF Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
256	UTGO Inf Spec Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
257	LTGO Bond Rev Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
258	2015 UTGO Bond Rev	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
275	Housing Fund	\$1,075.50	\$369.60	\$0.00	\$0.00	\$1,445.10
276	LightHouse Maintenance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
310	Assessment Bond Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
351	Operating Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
352	Brownfield TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
353	Downtown TIF Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
355	GLTIF Debt Serv Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
356	UTGO Inf Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
357	LTGO Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
358	2015 UTGO Bond Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
369	Building Auth Debt Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
401	Public Improvements Fund	\$6,727.30	\$0.00	\$11,015.00	\$0.00	\$17,742.30
402	Fire Truck Replacement Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
403	Brownfield TIF Const	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
404	Downtown TIF Const.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
455	G/L TIF Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
456	UTGO Inf Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
457	LTGO Bond Construction Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
458	2015 UTGO Bond Inf Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
469	Building Auth. Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
581	Airpark Fund	\$3,989.13	\$0.00	\$0.00	\$0.00	\$3,989.13
582	Chinoak Pier Rental Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
588	Harbor Transit Fund	\$13,795.77	\$1,365.47	\$0.00	\$0.00	\$15,161.24
590	City Sewer Fund	\$67,614.13	\$0.00	\$0.00	\$0.00	\$67,614.13
591	City Water Fund	\$137,462.42	\$0.00	\$0.00	\$0.00	\$137,462.42
594	City Marina Fund	\$1,053.70	\$0.00	\$0.00	\$0.00	\$1,053.70
661	Motorpool Fund	\$11,473.58	\$1,457.80	\$0.00	\$0.00	\$12,931.38
677	Self Insurance Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
679	Health Benefit Fund	\$88.40	\$0.00	\$0.00	\$0.00	\$88.40
701	Trust & Agency Fund	\$15.88	\$0.00	\$0.00	\$0.00	\$15.88
703	Tax Collection Fund	\$130,810.21	\$0.00	\$0.00	\$0.00	\$130,810.21
711	Cemetery Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
731	Retirement Health Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
750	Payroll Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Operations	\$11,754.38	\$29.78	\$0.00	\$0.00	\$11,784.16
800	Sewer Authority SL Force Mn	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Plant Mod	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
800	Sewer Authority Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
805	Harbor Trolley LLC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Operating	\$9,280.58	\$0.00	\$0.00	\$0.00	\$9,280.58
810	NOWS Plant Debt	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
810	NOWS Replacement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		\$425,735.70	\$8,243.96	\$11,015.00	\$0.00	\$444,994.66

Tonight, City Council will be approving, subject to audit, bills for this period, totaling as follows:

\$444,994.66 Total Approved Bills
 \$130,898.61 Minus eligible bills for release without prior approval: Utility,
 Retirement, Insurance, Health Benefit, and Tax Collection Funds
 \$314,096.05

Attachment B

SPECIAL ASSESSMENT RESOLUTION NO. 1
SPECIAL ASSESSMENT DISTRICT NO. 602

City of Grand Haven
County of Ottawa, State of Michigan

Minutes of a regular meeting of the City Council of the City of Grand Haven, County of Ottawa, State of Michigan, held in the City Hall in said City on Tuesday, January 2, 2018, at 7:30 o'clock p.m., prevailing Eastern Time.

PRESENT: Council Members Monetza, Brugger, Scott, Fritz, and McCaleb

ABSENT: Council Members NONE

The following preamble and resolution were offered by Council Member **Brugger** and seconded by Council Member **Fritz**:

WHEREAS, the City Council of the City of Grand Haven, County of Ottawa, State of Michigan, tentatively declares its intention to undertake certain public improvements to extend snowmelt in sidewalks, curb and gutter on Harbor Drive as described in Attachment A hereto; and

WHEREAS, the City Council desires to initiate the process to consider the Special Assessment to finance the proposed public improvements;

NOW, THEREFORE BE IT RESOLVED THAT:

1. The City Manager for the City of Grand Haven, Michigan, is hereby ordered to prepare a survey and report showing the improvement and its necessity, the location thereof, an estimate of the probable life of the improvement, and estimates of the cost thereof.

2. When the plans and estimates are completed, the City Manager of the City of Grand Haven is ordered to file the same with the City Council with the City Manager's recommendation as to what installments in which the assessments should be paid and a general

description of the lands or the boundaries of the lands which should be included in the special assessment district.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Council Members Monetza, Brugger, Scott, Fritz, and McCaleb

NAYS: Council Members NONE

RESOLUTION DECLARED ADOPTED.


Linda L. Browand, City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Grand Haven, County of Ottawa, Michigan, at a regular meeting held on January 2, 2018, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be available as required by said Act.

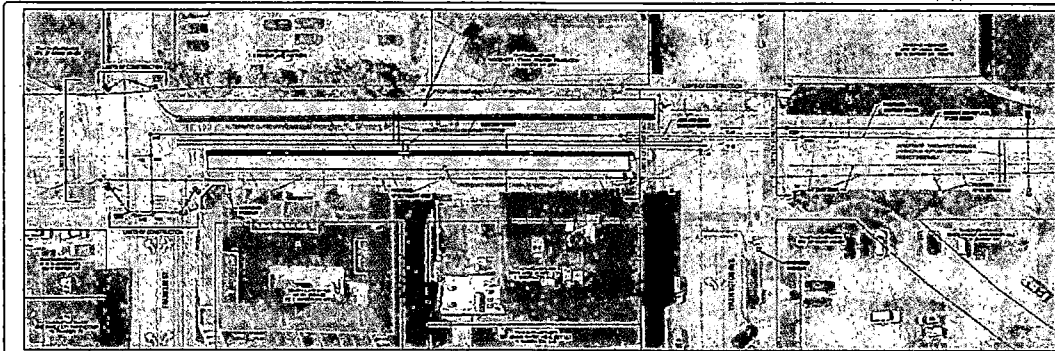

Linda L. Browand, City Clerk

EXHIBIT A

**SNOWMELT EXTENSION PROJECT
2018**

Description of Project

Extension of snowmelt tubing into sidewalks, curb and gutter along Harbor Drive from the south right of way line of Washington Avenue to the north right of way line of Franklin Avenue (east side) and the south right of way line of Washington Avenue to the driveway to One South Harbor Parking Lot (west side) together with all valves, connections, removals and restorations necessary to complete the work.



Attachment C

**SPECIAL ASSESSMENT RESOLUTION NO. 1
SPECIAL ASSESSMENT DISTRICT NO. 603**

City of Grand Haven
County of Ottawa, State of Michigan

Minutes of a regular meeting of the City Council of the City of Grand Haven, County of Ottawa, State of Michigan, held in the City Hall in said City on Tuesday, January 2, 2018, at 7:30 o'clock p.m., prevailing Eastern Time.

PRESENT: Council Members Monetza, Brugger, Scott, Fritz, and McCaleb

ABSENT: Council Members. NONE

The following preamble and resolution were offered by Council Member **Brugger**, and seconded by Council Member **Fritz**:

WHEREAS, the City Council of the City of Grand Haven, County of Ottawa, State of Michigan, tentatively declares its intention to undertake certain public improvements to bury overhead utilities in Harbor Drive from Howard Avenue to Columbus Avenue as described in Attachment A hereto; and

WHEREAS, the City Council desires to initiate the process to consider the Special Assessment to finance the proposed public improvements;

NOW, THEREFORE BE IT RESOLVED THAT:

1. The City Manager for the City of Grand Haven, Michigan, is hereby ordered to prepare a survey and report showing the improvement and its necessity, the location thereof, an estimate of the probable life of the improvement, and estimates of the cost thereof.

2. When the plans and estimates are completed, the City Manager of the City of Grand Haven is ordered to file the same with the City Council with the City Manager's recommendation as to what installments in which the assessments should be paid and a general

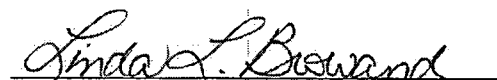
description of the lands or the boundaries of the lands which should be included in the special assessment district.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Council Members Brugger, Scott, Fritz, Monetza, and McCaleb

NAYS: Council Members NONE

RESOLUTION DECLARED ADOPTED.


Linda L. Browand, City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Grand Haven, County of Ottawa, Michigan, at a regular meeting held on January 2, 2018, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be available as required by said Act.

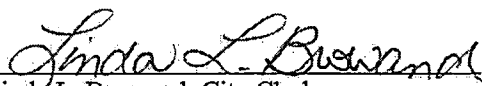

Linda L. Browand
Linda L. Browand, City Clerk

EXHIBIT A

UNDERGROUND UTILITIES PROJECT
2018

Description of Project

Relocate overhead electric, fiber optic and other utility lines underground along Harbor Drive from Howard Avenue to Columbus Avenue.

