

Harbor Transit Multi-Modal Transportation System (HTMMTS)
Board Meeting Minutes
Spring Lake Village/Township Hall
March 15, 2017

1. Meeting Called to Order at 5:30 p.m.

Present: Craig Bessinger, Bob Monetza, Patrick McGinnis, Rick Homan, Pete LaMourie, Gordon Gallagher, Mike DeWitt, Bill Cargo, Joanne Marcetti, Joel TePastte, Chris Burns

Absent: None

Also Present: Anthony Dionise, Operations Manager, Shelly Converse, Customer Care and Compliance Manager, Bonnie Suchecki, Human Resource Manager, Vester Davis, Grand Haven Assistant to the City Manager

2. Approval of January 25, 2017 Minutes

Motion by Rick to accept the January 25, 2017 meeting, second by Chris. Motion carries.
Approval of the Regular Agenda

3. Motion by Pete to approve the agenda for tonight's meeting, second by Joel. Motion carries.

4. General Business / Call to Audience

None

5. Financial Report:

Pat will follow up on budget discrepancies on non-payroll administration and federal operating revenues.

Motion by Joanne to accept the financial report as submitted, second by Bob. Motion carries.

6. New Business:

Consideration by the HTMMTS Board to authorize the Director of Harbor Transit or his designee to apply for financial assistance for FY2017 under the Moving Ahead for Progress in the 21st Century, (MAP-21).

Motion by Bob to authorize the Director of Harbor Transit or his designee to apply for financial assistance for FY2017 under the Moving Ahead for Progress in the 21st Century, (MAP-21), second by Pat. Motion carries.

7. Consideration by the HTMMTS Board to approve a resolution of intent to approve the 2017 Harbor Transit Multi-Modal Transportation System Title VI Program.

Motion by Bill to approve a resolution of intent to approve the 2017 Harbor Transit Multi-Modal Transportation System Title VI Program, second by Mike. Motion carries.

8. Recruitment Update – HT Director of Transportation

Bonnie Suchecki reported that the Michigan Municipal League had done a study on compensation last in 2012, the City will do the study again in 2017, but in light of the current recruitment of a new Director, Bonnie had the MML do a special current study on two positions (Director and Operations Manager). The points assigned to this position increased from 2,847 to 3,008.

Entry Level	Mid Point	Top
67,908	78,096	88,281
76,398	87,857	99,526

Motion by Bill to increase the wage scale consistent with the MML recommendation. Second by Bob. Motion carries.

Board discussed the Job Description and made a few adjustments to the wording. Motion by Bill to approve the Job Description for the Transportation Director as amended, second by Gordon. Motion carries.

9. Directors Report

- a. **FY2018 Meeting Dates- DRAFT for review of any conflicting dates**
No conflicting dates, calendar was accepted with little comment.

10. Board Members Comments

Joanne – Thank God for Bonnie.

11. General Business/ Call to Audience

12. Adjournment at 6:10 p.m.

Next HTMMTS Board meeting will be held on May 24, 2017 at the Spring Lake Township Administrative Offices, 102 West Savidge Street, Spring Lake, MI 49456