CITY OF GRAND HAVEN
HISTORIC CONSERVATION DISTRICT COMMISSION
MEETING MINUTES
THURSDAY, NOVEMBER 15, 2018

The regular meeting of the Grand Haven Historic Conservation Commission was called to order at 5:00 p.m., Thursday, November 15, 2018 by Chairperson Marsha Peterson at the City Hall Council Chambers, 519 Washington Avenue, Grand Haven, Michigan, 49417.

Members present: Chairperson Marsha Peterson; Vice-Chair Todd Crum; Board Members Cynthia Crane, Liza Dora, and Jane Stoepker; and Secretary Colleen Skendzel;

Members absent: Bonnie Cowles, excused.

Others present: Mary Angel, Administrative Liaison; Meredith Slover, Tri-Cities Museum Advisory Member; Kirsten Runischke, architekttura PLC.

1. Approval of the October 18, 2018 Meeting Minutes.
Moved by Cynthia Crane, seconded by Liza Dora to approve the October 18, 2018 Historic Conservation District Commission minutes. This motion carried unanimously.

2. Depot Building Design Concepts Recommendation (will require a motion).
Our committee has put together a PowerPoint presentation of the depot building design and its architectural significance to the community. This will be shown at the City Council’s Work Session, beginning at 6:30 p.m., on December 3, 2018. The important points include:
   a. Architectural significance
   b. Community support and effort
   c. Community and national recognition
   d. Design guidelines

A motion was presented. In accordance with the Main Street Downtown Development Association Design Guidelines and the Secretary of the Interior’s Standards for Rehabilitation, the Historic Conservation District Commission advocates for the continued preservation of the 1869-70 D & M Railroad Depot at 1 North Harbor with none of the currently proposed changes to be made to the exterior of this nationally recognized, important contributing structure to the City of Grand Haven. This motion was moved by Liza Dora and seconded by Cindy Crane. The motion carried unanimously.

A special thank you to Meredith Slover (Tri-Cities Museum Advisory Member) for her computer help with the PowerPoint presentation.


Updates to the brochure and rack card include:
   a. Abbie of the Tri-Cities Museum will make the final changes.
   b. The graves block and lot numbers will be ‘shaded’ for easier viewing.
   c. Final draft copy to be proofread.

After discussion, a motion was presented. Approval for printing the cemetery brochure and rack card will be permitted after the amendments are made and it is proofread. This motion was moved by Cynthia Crane and seconded by Jane Stoepker. The motion carried unanimously.

All lighthouse windows have been replaced.
5. **Tri-Cities Museum Advisory Member Update.** Report by Meredith Slover, (Museum Advisory Board). Light Night in downtown Grand Haven will be Friday, November 17, 2018 from 5 - 8 p.m.

6. **Loutit District Library Events Update.** No report.

7. **Historic Conservation District Commission Holiday Party, December 13, 2018.** Join us at the Tri-Cities Museum for our annual Holiday Party on Thursday, December 13, 2018 at 5 p.m. Bring a dish to pass. Spouses are welcome.

8. **Other Business Not on the Agenda.** No report.

9. **Adjournment at 6:00 p.m.**

Respectfully submitted,
Colleen Skendzel, Secretary