

**HISTORIC CONSERVATION DISTRICT COMMISSION
CITY OF GRAND HAVEN
THURSDAY, SEPTEMBER 20, 2018
MEETING MINUTES**

The regular meeting of the Grand Haven Historic Conservation Commission was called to order at 5:01 p.m., Thursday, September 20, 2018 by Vice-Chairperson Todd Crum at Grand Haven City Hall Council Chambers, 519 Washington Avenue, Grand Haven, Michigan, 49417.

Members Present: Bonnie Cowles, Cynthia Crane, Todd Crum, Liza Dora, Colleen Skendzel, and Meredith Slover (Tri-Cities Museum Advisory Member).

Members Absent: Chairperson Marsha Peterson, excused; Jane Stoepker, excused.

Others Present: Mary Angel, Administrative Liaison.

1. Approval of the August 16, 2018 Meeting Minutes.

Moved by Cindy Crane, seconded by Bonnie Cowles to approve the August 16, 2018 Historic Conservation District Commission minutes, as corrected. This motion carried unanimously.

2. Cemetery Brochure Update and Final Draft of Cemetery Rack Card Proof.

Update by Meredith Slover (Tri-Cities Museum Advisory Member).

Vistaprint printing quote: 100 qty. brochures - \$ 60.00 100 qty. rack cards - \$ 48.00
250 qty. brochures - \$120.00 250 qty. rack cards - \$ 83.00

A suggestion was made to obtain an additional local quote from Ver Duin's Printing. Also, check price for printing 500 each of brochure and rack card. All quote information to be emailed to Mary Angel, Administrative Liaison, for approval.

3. Verification of Local Landmark Plaque Installations since May, 2018.

Liza Dora will compose a letter to the following landmarks, which have not installed their plaque.

- Barb and Karl Rowe, 215 S. Fourth Street (The Ball Home)
- St. John's Episcopal Church, 524 Washington Avenue

4. Preservation and Recognition of Grand Haven Homes/Businesses Workshop, Fall 2019.

Report by Mary Angel, Administrative Liaison.

The committee discussed obtaining sources for workshop mailing list. Meredith Slover, Tri-Cities Museum Advisory Member, can get list from the historic home tours. Reviewed tentative speaker line-up and agenda for workshop which included: General Introduction, Application Process for Local Landmark Designation, Why Should You Apply for Local Landmark Designation, How to Research Your Home and Historic Architecture.

A motion was presented to approve holding a "Preservation and Recognition of Grand Haven Homes and Businesses Workshop" in the fall of 2019 regarding local landmark designation application process and sources for research. This motion was moved by Liza Dora and seconded by Bonnie Cowles. Motion passed.

5. Tri-Cities Museum Advisory Member Update. Report by Meredith Slover.

-The Grand Haven Centertown walking tours were a big success. They will be offered again next summer, 2019.

-October 6, 2018, bus trip to Cantigny Park in Winfield, IL to learn more about the Robert R. McCormick Museum, the Chicago Tribune and the military at the 1st Division.

-A lecture is scheduled for October 11, 2018 on the “Great Flu Pandemic of 1918 and its Effects on the Tri-Cities.”

6. Loutit District Library Events Update. No report.

7. Other Business Not on the Agenda.

Cynthia Crane reported on the Lighthouse Conservancy fundraiser for Phase 2 of the renovation. It will be held on Saturday, April 27, 2019 at the Eagles. Food, drink and fun! Mark your calendars. A Grand Haven Lighthouse cookbook is also being planned.

8. Adjournment at 5:44 p.m.

Next meeting scheduled for Thursday, October 18, 2018.

Respectfully submitted,
Colleen Skendzel, Secretary