

**HISTORIC CONSERVATION DISTRICT COMMISSION  
CITY OF GRAND HAVEN  
THURSDAY, JUNE 21, 2018  
MEETING MINUTES**

The regular meeting of the Grand Haven Historic Conservation Commission was called to order at 5:00 p.m., Thursday, June 21, 2018 by Chairperson Marsha Peterson at the Community Archive and Resource Center (CARC), 14110 – 172<sup>nd</sup> Street, Grand Haven, Michigan, 49417.

**Members present:** Bonnie Cowles, Cynthia Crane, Todd Crum, Marsha Peterson, Colleen Skendzel, and Jane Stoepker.

**Members absent:** Meredith Slover (Committee Member and Tri-Cities Historical Museum Advisory Member).

**Guest present:** Kevin Geary, Curator of Education, Tri-Cities Historical Museum.

**1. Approval of the May 17, 2018 Meeting Minutes.**

Moved by Cynthia Crane, seconded by Colleen Skendzel to approve the May 17, 2018 Historic Conservation District Commission minutes. This motion carried unanimously.

**2. Lighthouse Conservancy Committee Update.**

*Report by Cynthia Crane.*

Phase II Kickoff: The brass portholes of the lighthouse will be sold for fundraising. The name of the donor will be placed on a plaque underneath the porthole.

**3. Building Materials (Ad Hoc Committee).**

*Report by Marsha Peterson.*

Marsha asked this committee to verify any materials used in historic neighborhoods follow guidelines outlined by SHPO (State Historic Preservation Office) before the planning commission changes the present building material requirements. *Update:* The State of Michigan standards were incorporated with what is already in place for Grand Haven historical standards. These recommendations will be presented to the planning commission.

**4. Tri-Cities Museum Advisory Member Update.**

*Report by Kevin Geary, Curator of Education, Tri-Cities Historical Museum.*

Grand Haven walking tours are being offered this summer, 2018. They include the *Historical Pub Tour* and the *Lake Forest Cemetery Tour* (both in conjunction with Loutit District Library), and the *Downtown to Centertown Tour* beginning at Washington/Harbor Streets to 7<sup>th</sup> Street. This tour must be signed up for ahead of time at the museum. All tours will be shown historical and architectural photos. There is a new app, VAMONDE, for walking tour postings. Download, for free, and check it out!

**5. Loutit District Library Events Update.**

No report.

**6. Cemetery Brochure Update and Final Draft of Cemetery Rack Card Proof.**

The rack card, put together by the Tri-Cities Historical Museum, was made available for proofreading. Recommendation was made for a printable brochure. Questions: Is brochure printable and, if so, what would be the cost? Follow-up with budget requests for our committee.

**7. Other Business not on the Agenda.**

Do budget requests for Historic Conservation District Commission have to be submitted annually? There may be a need for additional plaques or brochure printing.

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The Tri-Cities Museum has scheduled its Ice Cream Socials for July 19, 2018 at the DeWitt Schoolhouse and August 16, 2018 at the Train/Tipple. Both are from 6:00 –8:00 p.m.

**8. Adjournment at 5:46 p.m.** The next meeting is Thursday, July 19, 2018.

Respectfully submitted,  
Colleen Skendzel  
Secretary