

**Historic Conservation District Commission
City of Grand Haven
Thursday, April 19, 2018
Meeting Minutes**

The regular meeting of the Grand Haven Historic Conservation Commission was called to order at 5:02 p.m., Thursday, April 19, 2018 by Chairperson Marsha Peterson in the Council Chambers of Grand Haven City Hall, 519 Washington Avenue, Grand Haven, Michigan 49417.

Members present: Bonnie Cowles, Cynthia Crane, Todd Crum, Marsha Peterson, Colleen Skendzel.

Others who may be present: Mary Angel, Administrative Liaison; John Martin, Loutit District Library Director.

Special guest present: Ryan Bond, Main Street-AmeriCorps VISTA Member.

Members absent: Meredith Slover, Jane Stoepker.

1. Approval of the February 15, 2018 Meeting Minutes.

Moved by Cynthia Crane, seconded by Todd Crum to approve the February 15, 2018 Historic Conservation District Commission Minutes. This motion carried unanimously.

2. Coal Tipple CSX Grant. Report by Ryan Bond, Main Street-AmeriCorps VISTA Member.

Ryan is submitting the necessary forms to apply for a grant from CSX for the Coal Tipple. There is no deadline for registering and grant money could be up to \$5,000. Ryan hopes to have the grant application completed by Memorial Day. This grant money could help maintain the Coal Tipple and its surrounding park area. He will email the grant form to our committee to peruse.

3. Reinstatement of State Historic Tax Credits, Senate Bill 469 – House Bill 5178

Moved by Board Member **Crane**, seconded by Board Member **Cowles** of a resolution to support the reinstatement of State Historic Tax Credits, Senate Bill 469 – House Bill 5178. This motion carried unanimously. (Attachment A)

4. Lighthouse Conservancy Committee Update. Report by Cynthia Crane.

Catwalk completion is delayed because of high water levels. The lighthouse portholes, which are being replaced, may be sold or auctioned for donation. An organizational committee will be formed to put together the lighthouse cookbook.

5. Building Materials (Ad Hoc Committee). Report by Marsha Peterson.

Marsha updated us on the Building Materials Ad Hoc Committee. More information will follow as they define materials allowable in the different areas. This committee is advisory only.

6. Cemetery Brochure Update.

The Tri-Cities Historical Museum is putting together the brochure. Proofs of the 'rack card' will be available at our May, 2018 meeting.

7. Local Landmark Designations.

The letters for the historic landmark designation have been sent out. There will be a plaque presentation on May 7, 2018 at the City Council meeting. Please plan to attend!

8. Other Business Not on the Agenda.

The Greater Ottawa County United Way invited community members to nominate individuals for 'Volunteer Stars' recognition during National Volunteer Week, April 15-21, 2018. Congratulations to Marsha Peterson, Historic Conservation District Commission Chair, who was nominated by Ryan Bond of Main Street. The names of the 'Volunteer Stars' will be recognized in the Grand Haven Tribune and Muskegon Chronicle.

Reminder: The Boards and Commissions Dinner will be on Thursday, April 26, 2018 at the Community Center.

Relay for Life! Contact Mary Angel to sign-up for walking at Mona Shores School on Friday, June 1 or Saturday, June 2, 2018.

9. Adjournment at 6:00 p.m. Our next meeting is Thursday, May 17, 2018.

Respectfully submitted,
Colleen Skendzel
Secretary