

**CITY OF GRAND HAVEN  
HISTORIC CONSERVATION DISTRICT COMMISSION  
MEETING MINUTES  
THURSDAY, FEBRUARY 15, 2018**

The regular meeting of the Grand Haven Historic Conservation Commission was called to order at 5:04 p.m., Thursday, February 15, 2018 by Chairperson Marsha Peterson in the Council Chambers of Grand Haven City Hall, 519 Washington Avenue, Grand Haven, MI 49417.

**Members Present:** Cynthia Crane, Todd Crum, Marsha Peterson, Colleen Skendzel, Meredith Slover (Member and Tri-Cities Museum Advisory Member).

**Others who may be present:** Mary Angel, Administrative Liaison; John Martin, Loutit District Library Director.

**Members Absent:** Bonnie Cowles, Jane Stoepker.

**1. Approval of the January 18, 2018 Meeting Minutes.**

Moved by Cynthia Crane, seconded by Meredith Slover to approve the January 18, 2018 Historic Conservation District Commission Minutes. This motion carried unanimously.

**2. Lighthouse Conservancy and Save the Catwalk Committee.**

Status Report given by Cynthia Crane. The Lighthouse Conservancy will meet every other month, no February meeting. The Michigan Lighthouse Allegiance is planning a meeting in May, 2018 at the Grand Hotel on Mackinac Island.

**3. Historic Preservation Month.**

Grand Haven Main Street has invited the Historic Conservation District Commission and the Tri-Cities Historical Committee to partner with them on their request to proclaim May 2018 as National Historic Preservation Month. The following motion was presented:

Moved by Board Member Cynthia Crane, seconded by Board Member Meredith Slover to approve a resolution for the Historic Conservation District Commission to partner with Grand Haven Main Street and the Tri-Cities Historical Museum in their request to the Grand Haven City Council to proclaim May 2018 as National Preservation Month and call upon the people of Grand Haven to join their fellow citizens across the United States in recognizing and participating in this special observance. The motion carried unanimously.

**4. Cemetery Brochure Update.**

Status Report given by Colleen Skendzel. Thank you to Abbei Monroe, Tri-Cities Historical Museum, for helping with the brochure layout. Copy needs to be shortened to fit and then proofread. Meredith Slover (Tri-Cities Historical Museum) suggested printing a 'rack card' (2-sided heavy paper).

**5. Historical Headstone Project.**

This was approved as a 2018 HCDC Goal at the January, 2018 meeting. It was noted that this item would need approval from Loutit District Library and Tri-Cities Historical Museum Board before taking to Cemetery Board. John Martin, Loutit District Library Director, said the library gives its approval and noted that the Cemetery had already authorized this project a few years ago with the Library and Jeanette Weiden was authorized to head up volunteers. Meredith Slover, (Tri-Cities Historical Museum), said their staff meeting is February 26, 2018 and will discuss the Historical Headstone Project approval. (A suggestion was given to clean one or two gravestones to see how long it takes and what is involved). Organization for volunteers will be very important.

**6. Local Landmark Designations.**

Status Update. The letters for the recipients of the historic landmark designation will be sent out. We are hoping to coordinate recognition with Historic Preservation Month – the first Council Meeting in May 2018.

**7. Other Business Not on the Agenda.**

There will be a ribbon-cutting for CARC (Community Archive and Research Center) of the Tri-Cities Historical Museum on Friday, March 9, 2018 at 4:45 p.m. The address is 14110 - 172nd Avenue, Grand Haven.

**8. Adjournment.**

The meeting adjourned at 5:40 p.m. Our next meeting is Thursday, March 15, 2018.

Respectfully submitted,  
Colleen Skendzel, Secretary