

# Grand Haven Memorial Airpark Airpark Board Meeting Minutes

August 28, 2018

Meeting called to order: at 5:30 pm

Chairperson Ben Ennenga

**Present:** (Board Members) Craig Christilaw  
Richard Clapp  
Ben Ennenga  
Jack Frost  
Chris Kostamo  
Tony VanHouwelingen

Pat McGinnis (City Manager in temporary role of Board Liaison)  
Earle Bares (Airport Manager)

**Absent:** None

**Motion** by Clapp, supported by Kostamo, to approve the Board Meeting minutes of June 26, 2018. Clapp questioned the validity of the liquidity numbers presented for June. The minutes were approved unanimously with the possible correction of those numbers.

The numbers were checked and are valid as they were supplied to the board on June 26, 2018 by Tiffany Bowman.

**Motion** by Chairperson Ennenga to accept the Financial Statement as presented for July 2018. Motion supported by Kostamo. Motion was approved unanimously.

**Call to Audience:** Earle Bares on behalf of Grand Haven Aviation Association.

The GHAA Open house was a success in spite of a few sprinkles of rain. Approximately 400 attended with about 50 EAA Young Eagle flights conducted.

The Coast Guard GHAA float was a success again this year with many favorable comments. Improvements added this year included a rotating beacon, skydiver and plane.

The Hangar Dance is scheduled for Saturday, September 15, 2018. All official paperwork has been completed.

See flyer for additional information

**New Business:**

**Crack Sealing Project:** The crack sealing of the North/South runway has been completed.

**Airport History Wall Display:** Brief conversation around the possibility of a wall display in the airport terminal of historic significance to Grand Haven Airpark. Pat McGinnis suggested getting the Grand Haven Museum Historical Society involved. They may be willing to collect the material available from the airpark, catalog everything and recommend how best to display the material. Pat volunteered to contact the museum with the request.

**MAP Meeting:** The MAP meeting with MDOT Aero is scheduled for October 24 at 10:00 a.m. Any board members able to attend would be appreciated as a show of support.

**Old Business:**

**Apron and Taxiway project: Construction timelines.** Per information provided by Earle Bares, the project is approximately 75% done with the completion of project expected soon, based on weather.

**Beacon Light:** The new 25 ft high pole and rotating beacon are expected to be placed soon. It is being positioned in a new location on the airpark property to allow for the swing down feature of the beacon. This will allow for maintenance of the beacon to be performed on the ground.

**Community Hangar Door:** Ben Ennenga asked about the status of the community hangar door replacement plan.

Power Lift has bid the job along with Premier out of Minnesota who came in with the lower bid. Both companies proposed the same type of swing up door but Premier submitted the lower bid and will be visiting the airport in the next week or two to put eyes on the project and determine what will need to be done.

**Woods Mower Deck:** Ben Ennenga asked about the status of the large mower deck used with the big tractor that has been out of service for a significant period of time. Pat McGinnis reported that the bearing that had been ordered to repair the PTO shaft on the mower deck was not the right size so one has been ordered from Germany that should arrive any day. The 55" zero turn has been used in the interim but requires much more time to mow.

**FBO Report:****Earle Bares ( Airport Manager )**

**BUSY!** Record fuel sales for June, July and August and a record number of operations at the airport. There are more aircraft based at the field currently than in the last 20 years at least. It is not uncommon now to find multiple planes in the pattern or waiting to take off.

As reported in June, The FAA is much more active here than any time previously. Several ramp checks have taken place and to date there have been no violations.

The FAA part 177 east approach has several tree height violations that will be addressed when possible. ( see liaison report ) **See flyer for additional FBO report information**

**Administrative Liaison Report:**

**Pat McGinnis**

**Accounts Receivables:**

Accounts receivables arrears to date are \$12,306.00 as of 7-31-2018. The invoices for the quarterly hangar rentals were sent out in June so this number reflects invoices that are due this month.

**Liquidity:**

The Airport fund cash balance as of 7-31-2018 stands at \$215,750.00. This includes an insurance reimbursement check for \$148,030 and a reimbursement check for the E61 easement of \$52,000.00

**Apron and Taxi Lane Project:** The project has been awarded to Michigan Paving and Materials Company. The project cost will be \$341,834.00. Of that amount there will be a local share of \$17,091.00 which is 5% of the project. As reported in OLD BUSINESS, the project is nearing completion at this time.

**Tree Concerns:** Pat McGinnis explained to the board that there are approximately 27 "local" trees that are in height violation. Get R Cut will be approached to trim these trees. Pat suggested to the board it would be a good idea to be present at the City Council meeting when this topic is discussed to help provide information and insight into the need to continuously address the seemingly never ending issue of tree trimming. Since these are all trees that have already been trimmed once through Federal funding, it is now up to the local authorities to pay for the trimming.

**2<sup>nd</sup> Call to Audience:** George Brewer made the statement that he was very pleased to be a part of the airport business and was very encouraged by all of the activity happening here. He currently has four aircraft in his maintenance hangar that require work.

**Motion** made by Chris Kostamo and supported by Richard Clapp to adjourn the meeting at 6:39 p.m. Motion passed unanimously.

Respectfully submitted,

Jack Frost  
Airpark Board Secretary