

**Grand Haven Memorial Airpark
Airpark Board Meeting Minutes
December 19, 2017**

Meeting called to order: at 5:39 pm

Chairperson Ben Ennenga

Present: (Board Members) Craig Christilaw
Chris Kostamo
Ben Ennenga
Jack Frost
Tony VanHouwelingen

Tiffany Bowman (Board Liaison)
Earle Bares (Airport Manager)

Absent: Richard Clapp (excused)

Guests : None

Motion by Craig Christilaw, supported by Chris Kostamo to approve the Board Meeting minutes of October 24, 2017. Motion passed unanimously. (note* November 2017 Board meeting cancelled due to a lack of a quorum.)

Call to Audience:

**Earle Bares speaking on behalf of Grand Haven Aviation Association and EAA Chapter 211:
Grand Haven Aviation Association:**

Dawn Patrol: GHAA is moving the date of the Dawn Patrol next year to June 2 in an effort to have fewer other events competing with the Dawn Patrol.

Playground Swing: GHAA has received funding for at least one swing set for the airport grounds.

EAA Chapter 211 : Chapter 211 has actively been working on fixing up the hangar meeting room, including ceilings and windows.

At least 12 aircraft are being constructed by Chapter 211 members currently.

Chapter 211 will hold Young Eagle Flights during the June 2nd GHAA Dawn Patrol Event

New Business:

New Board member Chris Kostamo was introduced. Chris is a former Airforce pilot flying C-141's, moved to corporate flying for approximately 8 years and was an airline pilot with Northwest Airlines for over 27 years. We welcome Chris to the Board and thank him for his willingness to volunteer.

Airport Volunteers: Tiffany Bowman brought up the subject of recruiting airport volunteers to help fill in needed manpower in regard to airport operations. This suggestion was prompted by information received by Tiffany that funding for a part time employee, which everyone thought was in the budget, turns out not to be authorized by the City. This information was not well received by the Airport Manager or the Board.

There was a short discussion of possible recruitment methods including advertising on the City Website and other options.

Old Business:

Insurance Claim Update: City Council did not approve the recommendation from the Airport Board to take advantage of insurance dollars from the July storm to demolish and replace Hangar Row C. Instead of receiving \$299,000.00 from the insurance claim, (*See October 24, 2017 Airport Board Meeting Minutes*) we will receive approximately \$150,000.00 to facilitate repairs to existing hangars, including replacing the community hangar door and as much other repair as the money will allow.

Tree Trimming Update: Trees that had previously been identified were removed/ trimmed. Prein & Newhof returned to conduct a survey and identified 16 additional trees that are in violation.. some less than a foot too high. The cleared trees allowed the other trees to be identified. A RFQ will be sent out to secure costs to remove/trim the newly identified trees. All trees in violation are within areas that have air easements secured.

FBO Report:

Earle Bares (Airport Manager)

Aircraft activity is down, as expected due to the weather conditions.

All hangars are rented with more interest from other parties possibly looking for homes for their aircraft. The current arrangement is a requirement of the interested party to sign a 1 year lease before eviction of any current store and lock tenant begins.

Earle reports the City has done an excellent job of snow removal from at the airport. It has typically been within 6 hours of 1 inch or more of snowfall.

Earle reported and has NOTAM'd the fact of the white light being out on the airport rotating beacon.

See flyer for additional FBO report information

Administrative Liaison Report:

Tiffany Bowman

Accounts Receivables:

Accounts receivables arrears to date are \$4,832.79 as of 11-31-2017. This is a significant improvement over the prior month.

Liquidity:

The Airport fund cash balance as of 11-30-2017 stands at \$201,656.15. This includes an insurance reimbursement check for \$148,030 and a reimbursement check for the E61 easement of \$52,000.00

Provisional License: The airport is currently on a provisional license pending the trimming of some trees that are encroaching the runway. The license is extended to 2/16/18.

2nd Call to Audience:

None

Motion made by Jack Frost and supported by Craig Christilaw to adjourn the meeting at 6:55 pm. Motion passed unanimously.

Respectfully submitted,

Jack Frost
Airpark Board Secretary