

# 5K COMPLIMENTARY SERVICES



## GO GRAND COMPLIMENTARY SERVICES

Greater Grand Forks...where you'll find a warm welcome and everything you need to make your special event a spectacular success. Impressive facilities rarely found in communities our size, comfortable, convenient and affordable lodging, great food, courteous service and abundant assistance from Visit Greater Grand Forks all await you!

### Complimentary Services to Complement Any Event

At Visit Greater Grand Forks we know the venues, on-site contacts, vendors, technologies, sports sites and other details for smooth, memorable events. Our team provides expert assistance and an array of simply grand services at absolutely NO COST to you!

To take advantage of these free simply grand services, please contact Nicole Blair, Director of Visitor Services by calling 701.746.0444 or emailing [nicole@visitgrandforks.com](mailto:nicole@visitgrandforks.com)



Nicole Blair, Director of Visitor Services  
[nicole@visitgrandforks.com](mailto:nicole@visitgrandforks.com) - 701.746.0444  
Office hours: Monday - Friday, 8am-1pm





### Inflatable Arch/ Start & Finish Flags/ Paddlewheel Arch

We can supply your event with a 22'x14'inflatable arch, as well as signage for the arch. (High wind restrictions apply.) We also have "start" and "finish" flags and an inflatable paddlewheel arch available.

**Value: \$300/day + signage // Deadline: One month prior**

☐ Notes: \_\_\_\_\_



### Equipment

We have the following equipment available for use: 2 LCD projectors (8'x8' projector screen available upon request), 2 portable PA systems (includes 1 microphone per system and speaker stand), 2 race clocks (includes stand), Safety vests, 2 10'x10' pop up tents (includes sand bag weights to secure structure), generator, easels and Bullhorn megaphone.

**Value: \$50/day // Deadline: Two weeks prior to event**

☐ Notes: \_\_\_\_\_



### Welcome Banners/Signage/Graphic Design

We can design and print:

- ☐ 1 "Sponsor" paper or vinyl banner OR A-frame sign board
- ☐ Max of 5 A-frame sign boards to be used however you want

Examples: Welcome, Registration, Directional, etc.

- ☐ Generic Start/Finish banner for Inflatable Arch

**\*\*We do require our logo to be on all signage that we print.**

Upon request, we also offer design assistance.

**Value: \$18-\$48/Banners, plus Graphic Design: \$90/hr**

**Banner & Graphic Design Deadline: Two weeks prior to event; we hold very firm on this two week deadline!**

**E-blasts Design Deadline: One month prior to event**

☐ Notes: \_\_\_\_\_



### Email Blasts

We can prepare and distribute news releases, along with pre-event promotion e-mail blasts.

**Value: Public Relations- \$15/hour staff time, plus E-Blast- \$250/blast**

**Deadline: One month prior to event**

☐ Notes: \_\_\_\_\_



### VisitGrandForks.com Calendar of Events Listing

We will add your event information to our region's preeminent online calendar found on our website; [www.VisitGrandForks.com](http://www.VisitGrandForks.com).

**Value: \$ // Deadline: One month prior to event**

☐ Notes: \_\_\_\_\_



### Hospitality Packets

We offer information for registration packets, including a hospitality bag, Greater Grand Forks Visitors Guide, Coupon Book and other brochures based on request/availability.

**Value: \$17/100 packets // Deadline: Two weeks prior to event**

☐ Notes: \_\_\_\_\_