



# GRACE Catholic Schools Enrollment Contract

Academic Year 2019-20

GRACE Site: **Our Lady of Lourdes Catholic School**

Grades/Program: **K - 8**

In compliance with the GRACE enrollment process all Parents/Guardians will be responsible for fulfilling several commitments as part of the investment in your child's educational costs.

## General Tuition Requirements

Your tuition payment is composed of the following charges as provided for in the respective schedules and determined by the child's enrollment:

- Tuition
- Enrollment fee
- Activity fee (i.e. field trip costs)

## Site Participation Requirements

In order to meet our financial goals and more importantly to encourage families to get involved with their children's education, it is expected that each family commit to volunteering a minimum number of service hours (or Third Source Funding/TSF service hours). Our Lady of Lourdes has no specific SCRIP requirements. You may purchase SCRIP to help reduce your tuition costs, but you are not required to purchase SCRIP.

### 1. SCRIP Purchase Agreement

Not applicable

### 2. Site Fundraising Agreement

Not applicable

### 3. School Auction Service Hours Agreement

- Each school family with K-8 children will be required to have three (3) TSF service hours devoted to activities related to the school's largest annual action/raffle fundraiser (i.e. The Night of Keys).
- Unfilled TSF service hours for the auction/raffle fundraiser will be billed at a rate of \$50/hour and will be billed within 60 days of the fundraiser's event date.

### 4. Service Hours Agreement

The TSF service hour agreement is as follows:

- One child family-15 hours
  - Two children family-20 hours
  - Three or more children family-25 hours
- a. Families with children in K-8 **AND** the Early Childhood program will only be required to fulfill hours for the child/children in grades K-8.
  - b. A description of service hour eligible activities is available in the school office, on the school website, or from a member of the Site Advisory Council.
    - Chaperoning field trips or helping in the classroom are examples that DO NOT count toward meeting the service hour commitment.

- Athletic Volunteer Hours (AVH) is a separate requirement for families with children in athletics. Third Source Funding school service hours (TSF) and Athletic Volunteer Hours (AVH) are not interchangeable.
  - Each year, TSF service hours will start accumulating in 0.5 hour increments beginning June 1 and ending May 31 of that current school year.
  - All service hours start over each year, there is no carry over.
- c. A member of the Site Advisory Council will be assigned to your family for the purpose of communicating with you and keeping track of the service hours you earn.
- The Site Advisory Council may exempt families from the third source funding program due to extenuating circumstances.
  - The Site Advisory Council will be able to provide updates to you regarding your status toward reaching the TSF service hour requirement.
- d. Unfulfilled TSF service hours will be billed at a rate of \$25/hour up to your family's commitment.
- Unfilled hours will be billed around May 15, 2020.
- e. Buyout of TSF service hours in advance, at the time of registration, can be done for \$400 through the GRACE registration software.

Please contact your school Site Advisory Council or Principal for any questions concerning the site requirements. By completing the enrollment process for your child, you are agreeing to the terms listed above for the site listed.