



Notice of Intent to Adopt Rules

A copy of the proposed rules may be obtained at <https://rules.wyo.gov>

Revised August 2023

1. General Information

a. Agency/Board Name*		
b. Agency/Board Address	c. City	d. Zip Code
e. Name of Agency Liaison	f. Agency Liaison Telephone Number	
g. Agency Liaison Email Address		
h. Date of Public Notice	i. Comment Period End Date	
j. Public Comment URL or Email Address:		
k. Program		
Amended Program Name (if applicable):		
* <input type="checkbox"/> By checking this box, the agency is indicating it is exempt from certain sections of the Administrative Procedure Act including public comment period requirements. Please contact the agency for details regarding these rules.		

2. Legislative Enactment For purposes of this Section 2, "new" only applies to regular non-emergency rules promulgated in response to a Wyoming legislative enactment not previously addressed in whole or in part by prior rulemaking and does not include rules adopted in response to a federal mandate.

a. Are these non-emergency regular rules new as per the above description and the definition of "new" in Chapter 1 of the Rules on Rules?

<input type="checkbox"/> No. <input type="checkbox"/> Yes. If the rules are new, please provide the Legislative Chapter Number and Year Enacted:	Chapter:	Year:
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3. Rule Type and Information For purposes of this Section 3, "New" means an emergency or regular rule that has never been previously created.

a. Provide the Chapter Number, Title and Proposed Action for Each Chapter. Please use the "Additional Rule Information" form to identify additional rule chapters.

Chapter Number:	Chapter Name:	<input type="checkbox"/> New <input type="checkbox"/> Amended <input type="checkbox"/> Repealed
Amended Chapter Name (if applicable):		
Chapter Number:	Chapter Name:	<input type="checkbox"/> New <input type="checkbox"/> Amended <input type="checkbox"/> Repealed
Amended Chapter Name (if applicable):		
Chapter Number:	Chapter Name:	<input type="checkbox"/> New <input type="checkbox"/> Amended <input type="checkbox"/> Repealed
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Chapter Number:	Chapter Name:	<input type="checkbox"/> New <input type="checkbox"/> Amended <input type="checkbox"/> Repealed
Amended Chapter Name (if applicable):		
Chapter Number:	Chapter Name:	<input type="checkbox"/> New <input type="checkbox"/> Amended <input type="checkbox"/> Repealed
Amended Chapter Name (if applicable):		

4. Public Comments and Hearing Information

a. A public hearing on the proposed rules has been scheduled. ☐ **No.** ☐ **Yes. Please complete the boxes below.**

Date:	Time:	City:	Location:

b. What is the manner in which interested persons may present their views on the rulemaking action?

☐ By submitting written comments to the Agency at the physical and/or email address listed in Section 1 above.

☐ At the following URL: _____

A public hearing will be held if requested by 25 persons, a government subdivision, or by an association having not less than 25 members. Requests for a public hearing may be submitted:

☐ To the Agency at the physical and/or email address listed in Section 1 above.

☐ At the following URL: _____

c. Any person may urge the Agency not to adopt the rules and request the Agency to state its reasons for overruling the consideration urged against adoption. Requests for an agency response must be made prior to, or within thirty (30) days after adoption, of the rule, addressed to the Agency and Agency Liaison listed in Section 1 above.

5. Federal Law Requirements

a. These rules are created/amended/repealed to comply with federal law or regulatory requirements. ☐ **No.** ☐ **Yes. Please complete the boxes below.**

Applicable Federal Law or Regulation Citation:	
	Indicate one (1): <input type="checkbox"/> The proposed rules meet, but do not exceed, minimum federal requirements. <input type="checkbox"/> The proposed rules exceed minimum federal requirements.
	Any person wishing to object to the accuracy of any information provided by the Agency under this item should submit their objections prior to final adoption to: <input type="checkbox"/> To the Agency at the physical and/or email address listed in Section 1 above. <input type="checkbox"/> At the following URL: _____

6. State Statutory Requirements

a. Indicate one (1):

☐ The proposed rule change *MEETS* minimum substantive statutory requirements.

☐ The proposed rule change *EXCEEDS* minimum substantive statutory requirements. Please attach a statement explaining the reason that the rules exceed the requirements.

b. ☐ The Agency has completed a takings assessment as required by W.S. 9-5-304. A copy of the assessment used to evaluate the proposed rules may be obtained:

☐ By contacting the Agency at the physical and/or email address listed in Section 1 above.

☐ At the following URL: _____

7. Additional APA Provisions

a. Complete all that apply in regards to uniform rules:

☐ These rules are not impacted by the uniform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j).

☐ The following chapters do not differ from the uniform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j):

(Provide chapter numbers)

☐ These chapters differ from the uniform rules identified in the Administrative Procedure Act, W.S. 16-3-103(j) (see Statement of Principal Reasons).

(Provide chapter numbers)

b. Checklist

☐ The Statement of Principal Reasons is attached to this Notice and, in compliance with *Tri-State Generation and Transmission Association, Inc. v. Environmental Quality Council*, 590 P.2d 1324 (Wyo. 1979), includes a brief statement of the substance or terms of the rule and the basis and purpose of the rule.

☐ If applicable: In consultation with the Attorney General's Office, the Agency's Attorney General representative concurs that strike and underscore is not required as the proposed amendments are pervasive (Chapter 3, *Types of Rules Filings*, Section 1, Proposed Rules, of the Rules on Rules).

8. Authorization

a. I certify that the foregoing information is correct.

Printed Name of Authorized Individual

Title of Authorized Individual

Date of Authorization



BOARD OF COSMETOLOGY

2515 Warren Avenue
Suite 302
Cheyenne, WY 82002
307-777-3534

Statement of Principal Reasons

For Adoption of Rules

The Wyoming Board of Cosmetology proposes general rule updates to incorporate the legislatively required language regarding W.S. 33-1-117 (e). Additionally, it is updating the requirements for the Lash add-on license.

The Board gave significant consideration to W.S. 33-1-117 (e). This statute states that a licensing board may issue temporary licenses to military members or spouses who have not completed all licensing requirements, but who meet other criteria that the Board establishes. Because the Board already issues licenses to all applicants who hold an active license in another state, the Board determined that a temporary license is not necessary.

The Board's proposed changes to the lash extension add-on license because the examination for this add-on now encompasses brow services as well. The Board is proposes increasing the curriculum to adapt to the new scope of the examination.

Chapter 1

General Provisions

Section 1. Authority. These rules are adopted by the Wyoming State Board of Cosmetology, under the authority granted by W.S. 33-12-123 and -134.

Section 2. Disposition of Fees. Under no circumstances will fees be refunded.

Section 3. Correspondence Courses and Apprenticeship Training. Correspondence courses are not recognized by the Board. Apprenticeship training is only recognized if it is a certified program through a state regulatory agency. The applicant must submit certification of record from the licensing or state regulatory agency.

Section 4. Display of License, Rules, and Notices. All licensees, including schools and salons shall conspicuously display the appropriate license(s), most recent inspection report, and infection control standards in an unobstructed location accessible and visible to the consumer. Notices of closure due to disciplinary action will be affixed to the front entrance of the facility during mandatory closure.

Section 5. Required Photo for Licensure. All licensees are required to provide the board office with a current passport-type (headshot only) photo.

Section 6. Scope of Practice. The following describes the allowable scope of practice for each cosmetology category.

(a) Hairstyling.

(i) Cutting, clipping, or trimming hair;

(ii) Massaging, cleansing, stimulating, manipulating, beautifying, applying oils, lotions, or other preparations, styling, arranging, dressing, braiding, curling, waving, chemical waving, straightening, singeing, bleaching, tinting, coloring, or similar functions upon the scalp, hair, wigs, or hairpiece of any person; and

(iii) Applying extensions to a person's hair by bonding, sewing, braiding, or any other means.

(b) Nail Technology.

(i) Cutting, trimming, polishing, coloring, cleansing, or otherwise treating nails;

(ii) Applying artificial nails; and

(iii) Massaging, cleansing, stimulating, manipulating, beautifying, or applying oils, lotions, or other preparations to a person's hands and arms to the elbows or feet and ankles to the knees by any means.

(c) Esthetics.

(i) Massaging, cleansing, exfoliating, stimulating, manipulating, beautifying, or applying makeup, oils, lotions, or other preparations to the skin using hands, chemicals, mechanical or electrical apparatuses, or appliances;

(ii) Removal of superfluous hair by means other than electrolysis and laser;

(iii) Arching or tinting eyebrows, tinting, chemical waving, or applying extensions to eyelashes; and

(iv) Performing extractions of the face using hands, mechanical or electrical apparatuses, or appliances.

(v) Procedures which pierce the epidermal or dermal layer of the skin are considered invasive and are prohibited.

(vi) Using the term or title of "Medical Esthetician" is not allowed.

(d) Cosmetology.

(i) Encompasses hairstylist, nail technician and esthetics as defined in this chapter, section 6 (a), (b), and (c).

(e) Add-On Hair Removal.

(i) Removal of superfluous hair by means other than electrolysis and laser.

(ii) For licensed Hairstylist and Nail Technicians only.

(f) Add-On Lash and Brow.

(i) Tinting, and chemical waving of the eyelashes and eyebrows, and applying extensions to the eyelashes.

- (ii) For licensed Hairstylist and Nail Technicians only.
- (iii) This license does not include hair removal.

Section 7. Independent Contractor. An individual holding a current cosmetology, hairstylist, nail technician, or esthetician license who is self-employed working within a licensed salon.

Section 8. Unprofessional or Dishonest Conduct. Unprofessional or dishonest conduct under W.S. 33-12-135(iii) includes, but is not limited to, the following:

- (a) Working with an expired or lapsed license is considered non-licensed practice. Any grace period associated with a license is to delay late fee, and does not continue the license.
- (b) Any act which constitutes the practice of medicine, unless the cosmetologist is also licensed or certified to perform the act in question by another licensing board.
- (c) The commission of any act involving moral turpitude, dishonesty, or corruption relating to the practice or instruction of cosmetology, nail technology, esthetics, or hairstyling.
- (d) Misrepresentation or concealment of a material fact in obtaining or renewing a license.
- (e) Advertising which is false, fraudulent, or misleading.
- (f) Incompetence, negligence, or any practice which results in injury to a patron or which creates unreasonable risk of harm to a patron.
- (g) Suspension, revocation, or restriction of a license by a competent authority in another jurisdiction due to conduct that also violates Wyoming law.
- (h) Unlawful possession, use, or delivery of a controlled substance.
- (i) Failure to cooperate with the Board or its agents by:
 - (i) Not furnishing papers, documents, records, or other items requested;
 - (ii) Not furnishing a full and complete written explanation in response to any complaint filed with the Board;

- (iii) Not responding to a subpoena issued by the Board; or
- (iv) Interfering with or refusing access to any Board member, agent, or assistant seeking to perform an inspection.
- (j) Failure to comply with any order issued by the Board.
- (k) Aiding or abetting the practice of cosmetology, nail technology, esthetics, or hairstyling by an unlicensed person.
- (l) Practicing beyond the scope of practice authorized by the person's license.
- (m) Practicing while suffering from a contagious or infectious disease involving serious risk to patrons.
- (n) Promotion for personal gain of any inefficacious product, treatment, or service.
- (o) Interference with an investigation or disciplinary proceeding by willfully misrepresenting facts, using threats or harassment against any witness to prevent them from providing evidence in a disciplinary proceeding or other legal action, or using financial inducements to any witness to prevent or attempt to prevent the witness from providing evidence in a disciplinary proceeding or other legal action.
- (p) Abuse of a patron or nonconsensual sexual conduct with a patron.

Section 9. Publications. All proposed rule changes will be available on the Board's website, cosmetology.wyo.gov and at the Wyoming Secretary of State website, rules.wyo.gov. To obtain a Wyoming law book send a self-addressed, stamped, #10 envelope to the board office at 2515 Warren Avenue, Suite 302, Cheyenne, WY 82002.

Section 10. Credit Hours vs. Clock Hours. The Board will recognize a conversion ratio of thirty (30) clock hours to one (1) credit hour for students transferring to Wyoming to complete their training in cosmetology and related fields. The transferring credit hours must be in the field of cosmetology and have been completed within the five (5) years immediately preceding application.

Section 11. Refresher course and examinations.

- (a) Any person whose license has been lapsed for five (5) years or more, and who does not qualify for licensure by endorsement is required to complete a refresher course, of at

least one hundred (100) hours at a licensed school, based on curriculum in Chapter 6 of these rules, with emphasis on health, safety and infection control before applying for examinations.

(b) Applicant must pass both a theory and practical exam to obtain licensure.

Section 12. Change of Name, Address or Telephone Number. Each applicant, and licensee shall notify the Board of any change to their legal name, home address, business address, email address or telephone number within thirty (30) days of the change.

Section 13. Temporary Practice Permits for military members and their spouses.

(a) The Board shall not issue temporary practice permits for military members or their spouses under W.S. 33-1-117 (e).

Chapter 6

Course of Study

Section 1. Course of Study for Cosmetology Students. The cosmetology program for all schools shall consist of no less than eight (8) months of education in the study of hair, skin, and nails and meet the state requirement of no less than sixteen hundred (1600) hours of theory and practical instruction to include the following:

(a) Eight hundred fifty (850) hours in the science of hair, general hairstyling and chemical services to include:

rules;

- (i) Health, safety, and infection control as outlined in Chapter 10 of these

- (ii) Anatomy, physiology and histology of the hair and scalp;

- (iii) Scalp and hair analysis;

- (iv) Scalp disorders and diseases;

- (v) Hair care products (chemistry, ingredients, and selection);

- (vi) Basics of chemistry;

- (vii) Basics of electricity;

- (viii) State laws and regulations;

- (ix) Professional development;

- (x) Pre-and post-service procedures;

- (xi) Scalp care, shampooing, and conditioning;

- (xii) Haircutting;

- (xiii) Hairstyling;

- (xiv) Braiding and extensions;

- (xv) Wigs and hair additions;

- (xvi) Chemical texture services; and

(xvii) Hair color and lightening.

(b) Four hundred fifty (450) hours in the science of esthetics and general esthetics to include:

rules;

(i) Health, safety, and infection control as outlined in Chapter 10 of these

(ii) Anatomy, physiology, and histology of the skin;

(iii) Skin analysis;

(iv) Skin disorders and diseases;

(v) Skin care products (chemistry, ingredients, and selection);

(vi) Basics of chemistry;

(vii) Basics of electricity;

(viii) State laws and regulations;

(ix) Professional development;

(x) Pre-and post-service procedures;

(xi) The treatment room;

(xii) Basic facials;

(xiii) Facial massage;

(xiv) Hair removal;

(xv) Advanced topics and treatments; and

(xvi) Makeup.

(c) Three hundred (300) hours in the science of nail technology and general nail technology to include:

- rules;
- (i) Health, safety, and infection control as outlined in Chapter 10 of these
 - (ii) Anatomy, physiology, and histology of the skin and nails;
 - (iii) Skin and nail analysis;
 - (iv) Nail diseases and disorders;
 - (v) Nail and skin care products (chemistry, ingredients, and selection);
 - (vi) Basics of chemistry;
 - (vii) Basics of electricity;
 - (viii) State laws and regulations;
 - (ix) Professional development;
 - (x) Pre-and post-service procedures;
 - (xi) Basic and advanced manicures and pedicures;
 - (xii) Polishing and design;
 - (xiii) Hand, arm, foot, and leg massage;
 - (xiv) Hand and feet treatments;
 - (xv) Nail tips and wraps;
 - (xvi) Nail enhancements;
 - (xvii) Electric filing; and
 - (xviii) Creative design.

Section 2. Course of study for Hairstyling Students. The hairstyling program for all schools shall consist of no less than five (5) months of education in the study of hair and meet the state requirement of no less than one thousand (1000) hours of theory and practical instruction to include the following:

(a) One thousand (1000) hours in the science of hair, general hairstyling and chemical services to include;

rules;

- (i) Health, safety, and infection control as outlined in Chapter 10 of these

- (ii) Anatomy, physiology, and histology of the hair and scalp;

- (iii) Scalp and hair analysis;

- (iv) Scalp disorders and diseases;

- (v) Hair care products (chemistry, ingredients, and selection);

- (vi) Basics of chemistry;

- (vii) Basics of electricity;

- (viii) State laws and regulations;

- (ix) Professional development;

- (x) Pre-and post-service procedures;

- (xi) Scalp care, shampooing, and conditioning;

- (xii) Haircutting;

- (xiii) Hairstyling;

- (xiv) Braiding and extensions;

- (xv) Wigs and hair additions;

- (xvi) Chemical texture services; and

- (xvii) Hair color and lightening.

Section 3. Course of Study for Nail Technology Students. The nail technology program for all schools shall consist of no less than two (2) months of education in the study of nails and meet the state requirement of no less than four hundred (400) hours of theory and practical instruction to include the following:

(a) Four hundred (400) hours in the science of nail technology, and general nail technology to include;

rules;

- (i) Health, safety, and infection control as outlined in Chapter 10 of these

- (ii) Anatomy, physiology and histology of the skin and nails;

- (iii) Skin and nail analysis;

- (iv) Nail diseases and disorders;

- (v) Nail and skin care products (chemistry, ingredients, and selection);

- (vi) Basics chemistry;

- (vii) Basics of electricity;

- (viii) State laws and regulations;

- (ix) Professional development;

- (x) Pre-and post-service procedures;

- (xi) Basic and advanced manicures and pedicures;

- (xii) Polishing and design;

- (xiii) Hand, arm, foot, and leg massage;

- (xiv) Hand and feet treatments;

- (xv) Nail tips and wraps;

- (xvi) Nail enhancements;

- (xvii) Electric filing; and

- (xviii) Creative design.

Section 4. Course of Study for Esthetician Students. The esthetician program for all schools shall consist of no less than three (3) months of education in the study of skin and meet

the state requirement of no less than six hundred (600) hours of theory and practical instruction to include the following:

- (a) Six hundred (600) hours in the science of esthetics and general esthetics to include;
 - (i) Health, safety, and infection control as outlined in Chapter 10 of these rules;
 - (ii) Anatomy, physiology and histology of the skin;
 - (iii) Skin analysis;
 - (iv) Skin disorders and diseases;
 - (v) Skin care products (chemistry, ingredients, and selection);
 - (vi) Basics of chemistry;
 - (vii) Basics of electricity;
 - (viii) State laws and regulations;
 - (ix) Professional development;
 - (x) Pre-and post-service procedures;
 - (xi) The treatment room;
 - (xii) Basic facials;
 - (xiii) Facial massage;
 - (xiv) Hair removal;
 - (xv) Advanced topics and treatments; and
 - (xvi) Makeup.

Section 5. Course of Study for Add-On Hair Removal License. This course of study is for licensed hairstylists and nail technicians to acquire education in the removal of superfluous hair. The hair removal program shall meet the state requirements of no less than

one hundred twenty-five (125) hours of theory and practical instruction to include the following:

- (a) One hundred twenty-five (125) hours in hair removal to include;
 - (i) Health, safety, and infection control as outlined in Chapter 10 of these rules.
 - (ii) Anatomy of the skin;
 - (iii) Skin analysis;
 - (iv) Pre-and post-service procedures; and
 - (v) Hair Removal.

Section 6. Course of Study for Add-On Lash and Brow License. This course of study is for licensed hairstylists and nail technicians to acquire education pertaining to lash and brow services. The lash and brow program shall meet the state requirements of no less than two hundred (200) hours of theory and practical instruction to include the following:

- (a) Two hundred (200) hours in lash and brow services to include;
 - (i) Health, safety, and infection control as outlined in Chapter 10 of these rules;
 - (ii) Health and safety in relation to working around the eye area;
 - (iii) Chemical safety;
 - (iv) Lash types, curl, thickness, and length;
 - (v) Pre-and post-service procedures;
 - (vi) Applying extensions to the eyelashes;
 - (vii) Eyelash lifting;
 - (viii) Eyebrow lamination; and
 - (ix) Eyebrow and eyelash tinting.

Section 7. Course of Study for Student Instructors. The instructor program for all schools shall consist of no less than two and one-half (2 ½) months of education in the study of teaching and meet the state requirement of no less than five hundred (500) hours of theory and practical instruction to include the following:

- (a) Five hundred (500) hours in the science of teaching and general education to include:
 - (i) Health, safety, and infection control as outlined in Chapter 10 of these rules;
 - (ii) Introduction to teaching;
 - (iii) Ethics;
 - (iv) State laws and regulations;
 - (v) Hours and record keeping;
 - (vi) Lesson plans;
 - (vii) Use of audio and visual teaching aids and tools;
 - (viii) Test construction and analysis;
 - (ix) Theory class lectures;
 - (x) Class demonstrations; and
 - (xi) Student supervision (no more than 100 hours).

Section 8. Discretionary Hours.

- (a) A student of a cosmetology, hairstyling, esthetics, or nail technology program, may earn discretionary hours outside of the school's premises.
- (b) Discretionary hours may not exceed 2% of the total program hours.
- (c) Discretionary hours must be earned under the direct supervision of an instructor affiliated with the student's school.

Section 9. Hours Earned Remotely.

- (a) A student may earn any non-clinical floor hours by synchronous remote education.
- (b) If a student earns any portion of their hours remotely, the student's final course record shall reflect which hours the student earned remotely.

Section 10. Client protection. Proper infection control standards should be taught and utilized throughout all educational courses in accordance with Wyoming law and the manufacturer's directions.

Section 11. Credits Allowed When Transferring from One Course to Another. A student registered for a hairstyling, nail technician, or esthetician course, or a licensed hairstylist, nail technician, or esthetician may transfer to or enroll in a full cosmetologist course with full credit of the applicable hours. A student enrolled as a cosmetology student may transfer only course specific hours to hairstyling, nail technology, or esthetics courses and the transfer hours shall be approved by the Board.

Chapter 1

General Provisions

Section 1. Authority. These rules are adopted by the Wyoming State Board of Cosmetology, under the authority granted by W.S. 33-12-123 and -134.

Section 2. Disposition of Fees. Under no circumstances will fees be refunded.

Section 3. Correspondence Courses and Apprenticeship Training. Correspondence courses are not recognized by the Board. Apprenticeship training is only recognized if it is a certified program through a state regulatory agency. The applicant must submit certification of record from the licensing or state regulatory agency.

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Section 5. Required Photo for Licensure. All licensees are required to provide the board office with a current passport-type (headshot only) photo.

Section 6. Scope of Practice. The following describes the allowable scope of practice for each cosmetology category.

(a) Hairstyling.

(i) Cutting, clipping, or trimming hair;

(ii) Massaging, cleansing, stimulating, manipulating, beautifying, applying oils, lotions, or other preparations, styling, arranging, dressing, braiding, curling, waving, chemical waving, straightening, singeing, bleaching, tinting, coloring, or similar functions upon the scalp, hair, wigs, or hairpiece of any person; and

(iii) Applying extensions to a person's hair by bonding, sewing, braiding, or any other means.

(b) Nail Technology.

(i) Cutting, trimming, polishing, coloring, cleansing, or otherwise treating nails;

(ii) Applying artificial nails; and

(iii) Massaging, cleansing, stimulating, manipulating, beautifying, or applying oils, lotions, or other preparations to a person's hands and arms to the elbows or feet and ankles to the knees by any means.

(c) Esthetics.

(i) Massaging, cleansing, exfoliating, stimulating, manipulating, beautifying, or applying makeup, oils, lotions, or other preparations to the skin using hands, chemicals, mechanical or electrical apparatuses, or appliances;

(ii) Removal of superfluous hair by means other than electrolysis and laser;

(iii) Arching or tinting eyebrows, tinting, chemical waving, or applying extensions to eyelashes; and

(iv) Performing extractions of the face using hands, mechanical or electrical apparatuses, or appliances.

(v) Procedures which pierce the epidermal or dermal layer of the skin are considered invasive and are prohibited.

(vi) Using the term or title of "Medical Esthetician" is not allowed.

(d) Cosmetology.

(i) Encompasses hairstylist, nail technician and esthetics as defined in this chapter, section 6 (a), (b), and (c).

~~(e) — Hairstylist/Wax Technician or Nail/Wax Technician. A licensed hairstylist or nail technician that has completed the additional training and has passed the required examination as required by Chapter 6, Section 5 to acquire the skills to safely remove superfluous hair.~~

(e) Add-On Hair Removal.

(i) Removal of superfluous hair by means other than electrolysis and laser.

(ii) For licensed Hairstylist and Nail Technicians only.

(f) Add-On Lash and Brow.

(i) Tinting, and chemical waving of the eyelashes and eyebrows, and applying extensions to the eyelashes.

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(iii) This license does not include hair removal.

Section 7. Independent Contractor. An individual holding a current cosmetology, hairstylist, nail technician, or esthetician license who is self-employed working within a licensed salon.

Section 8. Unprofessional or Dishonest Conduct. Unprofessional or dishonest conduct under W.S. 33-12-135(iii) includes, but is not limited to, the following:

(a) Working with an expired or lapsed license is considered non-licensed practice. Any grace period associated with a license is to delay late fee, and does not continue the license.

(b) Any act which constitutes the practice of medicine, unless the cosmetologist is also licensed or certified to perform the act in question by another licensing board.

(c) The commission of any act involving moral turpitude, dishonesty, or corruption relating to the practice or instruction of cosmetology, nail technology, esthetics, or hairstyling.

(d) Misrepresentation or concealment of a material fact in obtaining or renewing a license.

(e) Advertising which is false, fraudulent, or misleading.

(f) Incompetence, negligence, or any practice which results in injury to a patron or which creates unreasonable risk of harm to a patron.

(g) Suspension, revocation, or restriction of a license by a competent authority in another jurisdiction due to conduct that also violates Wyoming law.

(h) Unlawful possession, use, or delivery of a controlled substance.

(i) Failure to cooperate with the Board or its agents by:

- (i) Not furnishing papers, documents, records, or other items requested;
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- (iv) Interfering with or refusing access to any Board member, agent, or assistant seeking to perform an inspection.
- (j) Failure to comply with any order issued by the Board.
- (k) Aiding or abetting the practice of cosmetology, nail technology, esthetics, or hairstyling by an unlicensed person.
- (l) Practicing beyond the scope of practice authorized by the person's license.
- (m) Practicing while suffering from a contagious or infectious disease involving serious risk to patrons.
- (n) Promotion for personal gain of any inefficacious product, treatment, or service.
- (o) Interference with an investigation or disciplinary proceeding by willfully misrepresenting facts, using threats or harassment against any witness to prevent them from providing evidence in a disciplinary proceeding or other legal action, or using financial inducements to any witness to prevent or attempt to prevent the witness from providing evidence in a disciplinary proceeding or other legal action.
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Section 11. Refresher course and examinations.

(a) Any person whose license has been lapsed for five (5) years or more, and who does not qualify for licensure by endorsement is required to complete a refresher course, of at least one hundred (100) hours at a licensed school, based on curriculum in Chapter 6 of these rules, with emphasis on health, safety and infection control before applying for examinations.

(b) Applicant must pass both a theory and practical exam to obtain licensure.

Section 12. Change of Name, Address or Telephone Number. Each applicant, and licensee shall notify the Board of any change to their legal name, home address, business address, email address or telephone number within thirty (30) days of the change.

Section 13. Temporary Practice Permits for military members and their spouses.

(a) The Board shall not issue temporary practice permits for military members or their spouses under W.S. 33-1-117 (e).

Chapter 6

Course of Study

Section 1. Course of Study for Cosmetology Students. The cosmetology program for all schools shall consist of no less than eight (8) months of education in the study of hair, skin, and nails and meet the state requirement of no less than sixteen hundred (1600) hours of theory and practical instruction to include the following:

(a) Eight hundred fifty (850) hours in the science of hair, general hairstyling and chemical services to include:

rules;

- (i) Health, safety, and infection control as outlined in Chapter 10 of these

- (ii) Anatomy, physiology and histology of the hair and scalp;

- (iii) Scalp and hair analysis;

- (iv) Scalp disorders and diseases;

- (v) Hair care products (chemistry, ingredients, and selection);

- (vi) Basics of chemistry;

- (vii) Basics of electricity;

- (viii) State laws and regulations;

- (ix) Professional development;

- (x) Pre-and post-service procedures;

- (xi) Scalp care, shampooing, and conditioning;

- (xii) Haircutting;

- (xiii) Hairstyling;

- (xiv) Braiding and extensions;

- (xv) Wigs and hair additions;

- (xvi) Chemical texture services; and

(xvii) Hair color and lightening.

(b) Four hundred fifty (450) hours in the science of esthetics and general esthetics to include:

rules;

(i) Health, safety, and infection control as outlined in Chapter 10 of these

(ii) Anatomy, physiology, and histology of the skin;

(iii) Skin analysis;

(iv) Skin disorders and diseases;

(v) Skin care products (chemistry, ingredients, and selection);

(vi) Basics of chemistry;

(vii) Basics of electricity;

(viii) State laws and regulations;

(ix) Professional development;

(x) Pre-and post-service procedures;

(xi) The treatment room;

(xii) Basic facials;

(xiii) Facial massage;

(xiv) Hair removal;

(xv) Advanced topics and treatments; and

(xvi) Makeup.

(c) Three hundred (300) hours in the science of nail technology and general nail technology to include:

- rules;
- (i) Health, safety, and infection control as outlined in Chapter 10 of these
 - (ii) Anatomy, physiology, and histology of the skin and nails;
 - (iii) Skin and nail analysis;
 - (iv) Nail diseases and disorders;
 - (v) Nail and skin care products (chemistry, ingredients, and selection);
 - (vi) Basics of chemistry;
 - (vii) Basics of electricity;
 - (viii) State laws and regulations;
 - (ix) Professional development;
 - (x) Pre-and post-service procedures;
 - (xi) Basic and advanced manicures and pedicures;
 - (xii) Polishing and design;
 - (xiii) Hand, arm, foot, and leg massage;
 - (xiv) Hand and feet treatments;
 - (xv) Nail tips and wraps;
 - (xvi) Nail enhancements;
 - (xvii) Electric filing; and
 - (xviii) Creative design.

Section 2. Course of study for Hairstyling Students. The hairstyling program for all schools shall consist of no less than five (5) months of education in the study of hair and meet the state requirement of no less than one thousand (1000) hours of theory and practical instruction to include the following:

(a) One thousand (1000) hours in the science of hair, general hairstyling and chemical services to include;

rules;

- (i) Health, safety, and infection control as outlined in Chapter 10 of these

- (ii) Anatomy, physiology, and histology of the hair and scalp;

- (iii) Scalp and hair analysis;

- (iv) Scalp disorders and diseases;

- (v) Hair care products (chemistry, ingredients, and selection);

- (vi) Basics of chemistry;

- (vii) Basics of electricity;

- (viii) State laws and regulations;

- (ix) Professional development;

- (x) Pre-and post-service procedures;

- (xi) Scalp care, shampooing, and conditioning;

- (xii) Haircutting;

- (xiii) Hairstyling;

- (xiv) Braiding and extensions;

- (xv) Wigs and hair additions;

- (xvi) Chemical texture services; and

- (xvii) Hair color and lightening.

Section 3. Course of Study for Nail Technology Students. The nail technology program for all schools shall consist of no less than two (2) months of education in the study of nails and meet the state requirement of no less than four hundred (400) hours of theory and practical instruction to include the following:

(a) Four hundred (400) hours in the science of nail technology, and general nail technology to include;

rules;

- (i) Health, safety, and infection control as outlined in Chapter 10 of these
- (ii) Anatomy, physiology and histology of the skin and nails;
- (iii) Skin and nail analysis;
- (iv) Nail diseases and disorders;
- (v) Nail and skin care products (chemistry, ingredients, and selection);
- (vi) Basics chemistry;
- (vii) Basics of electricity;
- (viii) State laws and regulations;
- (ix) Professional development;
- (x) Pre-and post-service procedures;
- (xi) Basic and advanced manicures and pedicures;
- (xii) Polishing and design;
- (xiii) Hand, arm, foot, and leg massage;
- (xiv) Hand and feet treatments;
- (xv) Nail tips and wraps;
- (xvi) Nail enhancements;
- (xvii) Electric filing; and
- (xviii) Creative design.

Section 4. Course of Study for Esthetician Students. The esthetician program for all schools shall consist of no less than three (3) months of education in the study of skin and meet

the state requirement of no less than six hundred (600) hours of theory and practical instruction to include the following:

- (a) Six hundred (600) hours in the science of esthetics and general esthetics to include;
 - (i) Health, safety, and infection control as outlined in Chapter 10 of these rules;
 - (ii) Anatomy, physiology and histology of the skin;
 - (iii) Skin analysis;
 - (iv) Skin disorders and diseases;
 - (v) Skin care products (chemistry, ingredients, and selection);
 - (vi) Basics of chemistry;
 - (vii) Basics of electricity;
 - (viii) State laws and regulations;
 - (ix) Professional development;
 - (x) Pre-and post-service procedures;
 - (xi) The treatment room;
 - (xii) Basic facials;
 - (xiii) Facial massage;
 - (xiv) Hair removal;
 - (xv) Advanced topics and treatments; and
 - (xvi) Makeup.

Section 5. Course of Study for Add-On Hair Removal License. This course of study is for licensed hairstylists and nail technicians to acquire education in the removal of superfluous hair. The hair removal program shall meet the state requirements of no less than

one hundred twenty-five (125) hours of theory and practical instruction to include the following:

- (a) One hundred twenty-five (125) hours in hair removal to include;
 - (i) Health, safety, and infection control as outlined in Chapter 10 of these rules.
 - (ii) Anatomy of the skin;
 - (iii) Skin analysis;
 - (iv) Pre-and post-service procedures; and
 - (v) Hair Removal.

Section 6. Course of Study for Add-On Lash and Brow Extensions License. This course of study is for licensed hairstylists and nail technicians to acquire education pertaining to lash ~~extensions and brow services~~. The lash and brow extension program shall meet the state requirements of no less than ~~one hundred twenty-five (125)~~ two hundred (200) hours of theory and practical instruction to include the following:

- (a) ~~One hundred twenty-five (125)~~ Two hundred (200) hours in lash ~~extensions and brow services~~ to include;
 - (i) Health, safety, and infection control as outlined in Chapter 10 of these rules;
 - (ii) Health and safety in relation to working around the eye area;
 - (iii) Chemical safety;
 - (iv) Lash types, curl, thickness, and length;
 - (v) Pre-and post-service procedures; ~~and~~
 - (vi) Applying extensions to the eyelashes;
 - (vii) Eyelash lifting;
 - (viii) Eyebrow lamination; and
 - (ix) Eyebrow and eyelash tinting.

Section 7. Course of Study for Student Instructors. The instructor program for all schools shall consist of no less than two and one-half (2 ½) months of education in the study of teaching and meet the state requirement of no less than five hundred (500) hours of theory and practical instruction to include the following:

(a) Five hundred (500) hours in the science of teaching and general education to include:

(i) Health, safety, and infection control as outlined in Chapter 10 of these rules;

(ii) Introduction to teaching;

(iii) Ethics;

(iv) State laws and regulations;

(v) Hours and record keeping;

(vi) Lesson plans;

(vii) Use of audio and visual teaching aids and tools;

(viii) Test construction and analysis;

(ix) Theory class lectures;

(x) Class demonstrations; and

(xi) Student supervision (no more than 100 hours).

Section 8. Discretionary Hours.

(a) A student of a cosmetology, hairstyling, esthetics, or nail technology program, may earn discretionary hours outside of the school's premises.

(b) Discretionary hours may not exceed 2% of the total program hours.

(c) Discretionary hours must be earned under the direct supervision of an instructor affiliated with the student's school.

Section 9. Hours Earned Remotely.

(a) A student may earn any non-clinical floor hours by synchronous remote education.

(b) If a student earns any portion of their hours remotely, the student's final course record shall reflect which hours the student earned remotely.

Section 10. Client protection. Proper infection control standards should be taught and utilized throughout all educational courses in accordance with Wyoming law and the manufacturer's directions.

Section 11. Credits Allowed When Transferring from One Course to Another. A student registered for a hairstyling, nail technician, or esthetician course, or a licensed hairstylist, nail technician, or esthetician may transfer to or enroll in a full cosmetologist course with full credit of the applicable hours. A student enrolled as a cosmetology student may transfer only course specific hours to hairstyling, nail technology, or esthetics courses and the transfer hours shall be approved by the Board.