

**Title:** Facilities Director  
**Reports to:** Property Director  
**Job Classification:** Exempt Status

### **Position Summary**

Provide leadership that creates a culture to develop relationships both with our staff and our guests that leads to a greater understanding of the gospel and seeks to display a level of excellence that anticipates, meets and exceeds our guests' needs. The Facilities Director is responsible for maintaining all building facilities and grounds on property through both repair and preventative maintenance. This will be a full time position with appropriate housing and benefits. Hours will be determined by the season of the year.

### **Values**

#### **Gospel displayed as:**

- Commit to a daily walk with Christ that includes reading the word, praying and regular fellowship with believers.
- Commit to a consistent attendance in a local body of believers.
- Commit to regularly sharing your faith.

#### **Relationships displayed as:**

- Commit to seeking out opportunities to build relationships with our staff.
- Commit to resolving conflict in a way that honors Christ and His word.
- Commit to seeking out opportunities to build relationships with our guests while on property.

#### **Excellence displayed as:**

- Commit to seeking to do everything that we do as unto the Lord.
- Commit to help hold accountable each person on our staff to this same level of excellence.

### **Key areas of responsibility**

- Development of systematic organization maintenance building
- Sewer plant operation
- Full Time and Seasonal Staff management in order to complete the following:
  - Grounds-keeping
  - Maintenance requests from guests
  - Vehicle maintenance.

### **Core competencies required**

- Ability to communicate effectively with both staff and guests
- Basic skills in using a word processor and/or spreadsheet, ie. Microsoft Office
- Extensive knowledge of both hand and power tools
- Ability to manage both time and staff to produce quality results
- General knowledge of most and extensive knowledge of one or more of the following:
  - Vehicle Maintenance & Repair
  - Small Engine Maintenance & Repair
  - Grounds-keeping
  - Carpentry
  - Electrical
  - Plumbing
  - HVAC
  - Utilities

### **Measures**

- Our guests make significant spiritual decisions while at camp ie. Salvation, Call to Ministry etc.
- You seek to maintain relationships both with those that you work with and those that you serve. These are measured in a yearly 360 degree evaluation and then on a weekly basis through retreat and camp evaluations.
- You seek to maintain excellence in your work. This is measured through the timely, error free completion of your work.