GLVC SCHEDULE CHANGE

Any change in the approved GLVC schedules shall be coordinated through the Conference office and approved by the commissioner.

Procedure:
1. The coach(es) wanting to change their schedule must sign this form and get their athletic director’s signature.
2. Coach 1 emails or faxes this form to opposing coach (coach 2).
3. Coach 2 and their athletic director sign form.
4. Coach 2 emails form to commissioner (jim@glvc-sports.org).
5. Commissioner emails approval/denial to both coaches and athletic directors involved.

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Sport: ____________________________

Contest to be changed: __________ at ___________________

Date originally scheduled: __________ Original time: __________

New date: __________ New time: __________

Reason for date change – other details: ____________________________

_________________________________________________________

All signatures must be signed to approve a change in schedule.

  Home Athletic Director          Date          Home Coach          Date

  Away Athletic Director          Date          Away Coach          Date

If the schedule change is moving a weekend contest to a weekday contest, the Faculty Athletic Representative from each institution must sign-off on the change below.

  Home Faculty Athletic Rep.      Date          Away Faculty Athletic Rep. Date

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Approve          Disapprove          Commissioner          Date