



MISSOULA**GIVES**

# Getting Started Guide

# Welcome to Missoula Gives!

Want to make sure your nonprofit is ready to participate in Missoula Gives? This guide will lead you through the steps for registering and getting started. We've also outlined some key dates to make note of leading up to the event!

## Are You Eligible?

To participate, your organization must be:

- An IRS approved tax-deductible organization or qualified agency located in or serving Missoula County and/or the Bitterroot Community
- Registered with the appropriate states in which you solicit donors.
- Committed to promoting Missoula Gives to your constituents.

## Are You Registered?

- Complete the registration at [MissoulaGives.org](https://MissoulaGives.org) by **April 15 at 11:59 PM**.
- Enable donations on your account by adding your ACH transfer information (bank account information).

## Are You Connected?

- Follow Missoula Community Foundation on Facebook at [Facebook.com/MissoulaCommunityFoundation](https://www.facebook.com/MissoulaCommunityFoundation)
- Follow Missoula Gives on Twitter at [Twitter.com/MSOCommunityFdn](https://twitter.com/MSOCommunityFdn)
- Follow Missoula Gives on Instagram at [Instagram.com/missoulacommunityfoundation](https://www.instagram.com/missoulacommunityfoundation)
- Use the hashtag: [#MissoulaGives](#) in all of your social media posts

## Are You Ready?

- Check out the [Nonprofit Toolkit](#) for tips, templates, and resources.
  - Register for [in-person training and webinar series](#).
  - Utilize the resources and tips emailed by the Missoula Gives team.
- 

## Questions about Missoula Gives?

For more information contact us at [info@missoulagives.org](mailto:info@missoulagives.org)

# Key Dates

• **Feb 1** →

- Registration opens for Missoula Gives

• **Feb 13** →

- *Getting Ready or What's New* Webinar

• **April 10** →

- *10 Final Steps to Success* Webinar

• **April 15** →

- Registrations Closes for Missoula Gives

• **May 2** →

- IRS and state attestation must be completed to participate in Missoula Gives

• **May 3-4** →

- Missoula Gives starts at 5:00pm on May 3 and ends at 10:00 pm on May 4!

• **BEYOND**

- Continue fundraising on GiveGab to reach your year-end fundraising goals!