

A photograph of the Houston skyline featuring several prominent skyscrapers under a clear blue sky. In the foreground, there is a green lawn with a row of trees. A large, blue, hand-drawn style sign with a green drop shadow is tilted across the center of the image. The sign contains the text 'BIG GIVE HOUSTON' in white, uppercase, sans-serif font.

BIG GIVE
HOUSTON

Getting Started Guide

Welcome to Big Give Houston!

Want to make sure your nonprofit is ready to participate in Big Give Houston? This guide will lead you through the steps for registering and getting started. We have also outlined some key dates to make note of leading up to the event!

1. Are You Eligible?

To be eligible to participate in Big Give Houston, your organization must be:

- Based in Harris County or have a basis of operations here.
- An IRS recognized nonprofit.

2. Are You Registered?

- Complete your organization's registration at www.biggivehouston.org by **October 16th**
- Enable donations on your account by adding your ACH transfer information



3. Are You Connected?

- Follow Big Give Houston on Facebook at www.facebook.com/BigGiveHouston
- Follow Big Give Houston on Twitter at <https://twitter.com/BigGiveHouston>
- Use the hashtag: #BigGiveHouston

4. Are You Ready?

- Check out the Give Big Houston **Nonprofit Toolkit** for tips, templates, & resources.
- Register for free **training sessions** or view the recordings online.
- Utilize the resources and tips emailed by the Big Give Houston team.

Questions about Give Big Houston?

Reach out to the Big Give Houston team at hello@biggivehouston.org



Key Dates

9/4

- Registration for Big Give Houston opens

9/5

- Getting Started Big Give Houston Webinar

10/16

- Last day to set up ACH Transfers for Big Give Houston

TBD

- 10 Final steps to Success for Big Give Houston Webinar

TBD

- When you can begin to accept donations for Big Give Houston

11/27

- Big Give Houston begins at 12:00AM!

11/27

- Big Give Houston ends at 11:59PM!

24-48hrs After a Donation is Made

- Funds deposited into your bank account

