



FISCAL YEAR 2016 ANNUAL BUDGET

VILLAGE OF HUNTLEY, ILLINOIS

2016

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MISSION STATEMENT

The mission of the Village of Huntley, its elected officials and staff, is to achieve excellence in the management and delivery of municipal services in a reliable, efficient, fiscally, and socially responsible manner.

VISION STATEMENT

In 2020, Huntley will be a leader in the Chicago metropolitan region and the location of choice for residents, businesses, and visitors, offering a wide range of housing options, shopping and dining opportunities, employment centers, educational opportunities, and entertainment venues.

STATEMENT OF STRATEGIC INTENT

In support of the stated mission of the Village, we are committed to continually pursuing and implementing improved methods for providing municipal services that preserve and enhance the public health, safety and welfare of our residents, businesses and visitors to the community, and to preserving the character of Huntley by supporting well-balanced and sustainable growth that ensures the quality of life for all residents today and in the future.

See Strategic Plan section of the budget for additional information.



HUNTLEY, ILLINOIS

The Village of Huntley, founded by Mr. Thomas Stillwell Huntley, is one of only two municipalities in McHenry County named for its founding father. Huntley was organized in 1851 and incorporated in 1872. Approximately 800 people settled here within the first three years. From 1851–1930, Huntley grew steadily. The 2010 Census placed the Village’s population at 24,291. Based on building permits issued through September 2015, the Village’s estimated population is 26,302.

The Village operates under the Council/Manager form of government. The Village Board adopted the Manager form of government in February 2001 as a part of continued commitment to find the most efficient and effective manner in which to run the day-to-day operations of the Village. Huntley is a non-home rule municipality as defined by the Illinois Constitution. Huntley is located along the Interstate 90 corridor approximately 40 miles northwest of the City of Chicago within the counties of Kane and McHenry with a land area of approximately 14 square miles.

The Village provides a full range of services as the needs and resources of the community dictate. This range of service includes public safety (police), streets, water and wastewater, planning and zoning, building inspection, public improvements and general administrative services.





PRINCIPAL OFFICIALS

**VILLAGE PRESIDENT
CHARLES H. SASS**

BOARD OF TRUSTEES

**RONDA GOLDMAN
NIKO KANAKARIS
JOHN PIWKO**

**TIMOTHY HOEFT
HARRY LEOPOLD
JR WESTBERG**

VILLAGE MANAGER'S OFFICE

David J. Johnson
Lisa Armour
Rita McMahon

Village Manager
Assistant Village Manager
Village Clerk

DEVELOPMENT SERVICES DEPARTMENT

Charles Nordman Director of Development Services

FINANCE & HUMAN RESOURCES DEPARTMENT

Jennifer Chernak Director of Finance & Human Resources

POLICE DEPARTMENT

Robert Porter Chief of Police

PUBLIC WORKS DEPARTMENT

Jim Schwartz Director of Public Works
Timothy Farrell Village Engineer

VILLAGE ATTORNEY

John Cowlin Cowlin, Naughton, & Curran



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Village of Huntley, Illinois for its annual budget for the fiscal year beginning January 1, 2015. This marked the 12th consecutive year that the Village has received this award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to the GFOA to determine its eligibility for another award.



THE HONORABLE VILLAGE PRESIDENT AND BOARD OF TRUSTEES

NOVEMBER 19, 2015

Introduction

On behalf of the entire Village of Huntley Staff, I am pleased to present to you the 2016 Fiscal Year (FY) Operating and Capital Budget totaling \$23,734,878 in expenditures for all funds. The proposed expenditures include a one-time transfer of \$2,295,284 from the General Fund reserve to the Benefits Fund for future operations. This transfer represents 9.6% of the total proposed expenditures for FY16. Compared to the FY15 Budget, the FY16 Budget proposes \$5,137,000 or 18% less in total expenditures, or \$7,432,284 (25%) if the transfer is excluded from the expenditures. The primary reason for the decrease is that the FY15 budget included approximately \$7 million in funding for implementation of the Downtown Revitalization Plan and an AMTRAK passenger project in the downtown. The Downtown Revitalization Plan was implemented and financed primarily through a debt issuance of \$4 million. The AMTRAK project was put on hold by the State of Illinois in early January 2015, and as of November, there is still no word from the State as to whether the project will take place.

The Village's fiscal year coincides with the calendar year, and this budget is the financial plan which establishes the Village's goals, programs and capital expenditures for the time period extending from January 1, 2016 through December 31, 2016. Pursuant to State law, the draft budget document will be made conveniently available for public inspection no later than Monday, November 30, 2015. In addition, the required public notice will be published in the *Northwest Herald* no later than December 3, 2015, informing the general public of the budget public hearing scheduled for Thursday, December 10, 2015, at 7:00 p.m. at the regularly scheduled Village Board meeting.



Budget Format

The annual budget document represents the single most important policy document adopted annually by the Village President and Board of Trustees. The Village makes it a goal to prepare a budget document that clearly communicates Village priorities in providing services, programs and public improvements for the benefit of Village residents. The budget document includes: (1) departmental goals linked directly to the Village's Strategic Plan, (2) performance measurement goals tied directly to citizen input, (3) detailed project description and justification pages for all capital purchases and programs, (4) estimates of the impact of these capital projects on the annual operating budget, (5) inclusion of the Village's Strategic Plan, and (6) a comprehensive economic profile included in the Statistical Section of the budget.

Once again, the Village is preparing to submit this year's budget to the Government Finance Officers Association (GFOA) for consideration as a part of the GFOA's Distinguished Budget Presentation Award Program. The Village has received the Distinguished Budget Presentation Award for twelve consecutive years. The program was established in 1984 and recognizes exemplary budget documentation by municipalities and other governmental entities. The Village continues to adjust and augment the document, as necessary, in an effort to not only receive the award but to improve the document as a communication tool.

In addition, it is important to note that for thirteen consecutive years the Village has received the GFOA Certificate of Achievement Award for Excellence in Financial Reporting. In order to earn this prestigious award the Village must publish an easily readable and efficiently organized comprehensive financial report.

Budget Process Overview

The adoption of the annual budget by the Village Board of Trustees does not constitute a mandate to spend but rather only the authority to do so. If revenues do not meet estimated levels, spending will be curtailed and if necessary, suspended for nothing but essential Village services. As always, this year's budget is formulated cautiously and conservatively, but also



recognizes the importance of providing the levels of service and capital improvements that our residents deserve and expect.

Year in Review

The current fiscal year began January 1, 2015 and will end on December 31, 2015. Each year the budget process allows Village officials an opportunity to review the Village's current financial position and major accomplishments over the course of the last fiscal year. A few particular accomplishments are noteworthy in this transmittal due to the magnitude of the achievement and the commitment to making the community and organization better. These include:

- Construction of the Downtown Streetscape Improvements, a \$4.6 million project undertaken by the Village to implement the 2010 Downtown Revitalization Plan
- Renovation of the Hackett House at 11879 E. Main Street, which now serves as the home of Visit McHenry County
- Façade Improvement Program Grants resulting in renovations to five buildings in the downtown
- Completion of the new retail building on the site of the former Sawyer-Kelley Mill building at 11801 E. Main Street

Additional accomplishments are summarized for each department within the individual department sections of this document.

In accordance with Village financial policies, the FY15 General Operating Budget was balanced when presented to the Village Board for approval on December 11, 2014. Staff continuously monitors the Village's financial performance throughout the year, and at the end of the year, it is expected that the Village will realize a surplus that will be finalized as a part of the annual audit process. Revenues are estimated to be \$10,480,926 (\$336,158 or 3.3% higher than



originally budgeted) and expenditures are estimated to be \$9,717,985 (\$426,783 or 4.5% less than originally budgeted).

FY15 General Operating Fund Analysis

General Fund operating revenues are projected to be approximately 3.3% higher than the budgeted amount. The primary reason for the increase is due to the amount of revenue generated by new development that the Village has collected in 2015. Revenue from new development consists of building permit fees, development/platting processing fees, and transition fees. The FY15 budget included \$810,000 in development revenue. The revenue derived from new development is estimated to be \$1,182,000 at the end of FY15, an increase of 46% over the budgeted amount. This is due largely to a local residential housing market that remained strong. This revenue is considered a one-time revenue source and has historically not been used to fund daily operations to the extent possible. This policy has served the Village well in that funds saved from new development revenue have been reinvested into major capital projects such as the construction of the Municipal Complex, the widening of Route 47, the reconstruction of the I-90/Rt. 47 full interchange, the extension of Kreutzer Road and the early seed money to begin the Downtown Revitalization project.

The Village has been conservative in its approach to capital projects and has primarily used equity funding, the use of available resources and minimal debt issuance, to complete these projects. However, as previously mentioned, due to the magnitude of the project cost, the Village issued debt to complete the Downtown Streetscape Improvements. The ability to continue funding capital projects with available revenue is directly impacted by development revenue generated from residential, commercial and industrial projects. While these revenues are expected to remain steady in FY16, future dollars available from residential permit activity may decline significantly due to a lack of additional residential lots available for construction in 2017.

The Village continues to be conservative in guarding its General Operating Fund financial resources. This is evident by the fact that revenues increased over the original estimates yet



expenditures were held in check and actually decreased from the budgeted amounts. This type of financial oversight and ability to make timely organizational adjustments is essential to the long-term financial well-being of the Village.

FY15 Utility (Water and Sewer) Operating Fund Analysis

The Water and Sewer Operating Funds are separate enterprise accounts that do not receive any property tax or other tax-related income. Revenue is derived from the usage of Village utility services and connection fees to the system, and is the reason the funds are classified as Enterprise Funds. Revenues and expenditures in the fund are directly related to the demand for water and sewer services.

FY15 water operating revenues are estimated to be \$2,330,860, 3.7% more than the budgeted amount of \$2,248,500. This is likely due to a hot dry spell that occurred mid-summer, leading to increased lawn watering and other landscaping uses. Estimated water sales revenue is 3.3% above the budgeted amount for FY15. Expenditures for the year are estimated to be \$2,194,170, which is \$54,256 or 2.4% less than the budgeted amount of \$2,248,426.

Sewer operating revenues for FY15 are estimated at \$2,183,700 or 2.9% more than the budgeted amount of \$2,121,200. Expenditures for the year are estimated to be \$1,932,677, which is \$57,240 or 2.9% less than the budgeted amount of \$1,989,917.

Economic Outlook for FY16 Budget

Village Management remains cognizant of how global volatility and a slow-growing national economy affect the Village's financial position. The Village's financial solvency, economic development program, and ability to complete capital projects is directly linked to external economic factors which impact Village revenue sources.

As 2015 comes to an end, the global and national economies remain sluggish. Economic growth in the U.S. has been slower than anticipated at the beginning of the year. A number of



industrial indicators are pointing to an increased probability of recession. It remains unclear as to how the stock market will react to a potential Fed rate hike, the first since 2006.

The financial condition of the State of Illinois continues to deteriorate each year, and as this budget has been developed, the State remains months behind adopting a new budget for its current fiscal year and most likely in the worst financial condition to date. The State's poor credit rating has been downgraded even further and there has been no resolution to the pension crisis. Without a budget in place, the State has held back on payments owed to local governments, including Motor Fuel Tax Funds and video gaming revenues. While it is expected that this is a temporary situation and funds will be released once a budget is passed, proposals continue to be put forth that would permanently divert current municipal revenue streams to other sources or would limit the Village's ability to collect revenues that have historically been a major component of the annual budget. As a result, the Village's FY16 budget has been prepared with even more uncertainty than in past years and projects such as the Annual Street Improvement Program may be suspended if the State does not release Motor Fuel Tax funds owed to the municipalities.

Unfunded mandates and regulatory issues at the state and national levels continue to present challenges to long-range planning and could have significant financial implications. The State of Illinois recently approved Public Act 099-0006 which will require consolidation of Public Safety Answering Points (PSAPs) for emergency 911 service. Six PSAPs currently operate in McHenry County. This legislation will reduce the number to three by July 1, 2017. The Village is presently served by the PSAP in Lake in the Hills at an annual cost of approximately \$150,000. Staff continues to explore options such as working with adjacent agencies and identifying grant funds to offset to costs, although it is estimated at this time that the current cost could more than double under the required consolidation.

Another potential costly mandate that may be implemented in the future is the use of body cameras for police officers. The State of Illinois has already passed legislation that establishes guidelines for the use of body cameras should a municipality choose to utilize them. Costs associated with storing the recorded data could be significant, as the legislation requires all



footage to be retained for 90 days. The Village's Police Chief is an active member of the Illinois Chiefs of Police Association and is the co-chair of the group's Legislative Committee monitoring financial impacts on municipalities.

Illinois Environmental Protection Agency (IEPA) requirements related to Phosphorus Discharge and Removal, and Capacity, Management, Operations and Maintenance (CMOM) plans will need to be addressed over the next three to five years. The Wastewater System Regulatory Planning Documents currently under development will provide the Village with a comprehensive plan for optimizing the total phosphorus removal at the Wastewater Treatment Facilities and provide a targeted approach for the CMOM plan as required by regulators. Estimated cost of improvements is \$1.625 million at the East Wastewater Plant and \$1.105 million at the West Wastewater Plant. In addition, to meet future water demand, the Village's Capital Improvement Plan proposes the construction of a new water facility in FY18 at an estimated cost of \$6.340 million.

Containing health insurance costs remains a challenge. Each year Staff conducts a comprehensive analysis of the health insurance program as part of the annual renewal to minimize premium increases. For the 2015/2016 renewal (July 1, 2015 - June 30, 2016), the Village was able to identify and present alternative plans that resulted in a flat renewal with United Health Care, which has been the Village's health insurance provider since July, 2010. However, early indications regarding rate increases in 2016 have resulted in the FY16 budget accounting for a significant rate increase. Future rate increases beyond 2016 are also expected, as well as the potential for the imposition of the "Cadillac tax" scheduled to take effect in 2018. As part of the Affordable Care Act, this tax is a 40% non-deductible excise tax on employer-sponsored health coverage that provides high-cost benefits. Cost of coverage includes total contributions paid by both the employer and employees, but excludes amounts such as deductibles, coinsurance and copays.

Despite these external challenges, Huntley's local economy continues to grow. From January through October 2015, the private sector has invested more than \$31,000,000 in new commercial and residential construction in Huntley. Once again, Huntley remains near the top in the region



for new residential housing units permitted in 2015, with 139 units permitted through October of this year.

The Village remains aggressive in marketing the Route 47 commercial corridor and I-90 office, research, light industrial and business park corridor to prospective end users. The completion of the full access interchange at I-90 and Route 47 has enhanced these efforts. Weber-Stephen Products, the maker of Weber Grills purchased property near the interchange and completed construction of a 757,000 square foot global distribution center that opened in June, 2015. Hiwin Corporation, a manufacturer of precision machinery components announced plans to relocate and expand its facilities on a 15-acre parcel with a new building of approximately 117,500 square feet, with the ability to expand with another 145,000 square feet to accommodate future growth. Hiwin anticipates bringing approximately 40 jobs to Huntley and growing to 70 jobs within three years.

Centegra Health System continued construction of its \$200 million, 360,000 square foot, 128-bed hospital slated to open in mid-2016. Centegra estimates the project has created more than 800 construction jobs and will employ approximately 1,000 hospital employees. Centegra will construct an 80,000 square-foot medical office building adjacent to the hospital in 2016 to provide office space for physicians utilizing the hospital.

FY16 Budget Summary

The proposed FY16 budget (expenditures) for all twenty-two (22) funds is \$23,734,878 including transfers. Major proposed capital expenditures are as follows:

- \$212,500 spread across three funds, the first year of a two-year process to replace the Financial Management Software
- \$245,000 in the Downtown TIF Fund for improvements to the Downtown Square Improvements as the final phase of downtown streetscape improvements, which includes a \$45,000 contribution for the Huntley Veterans Memorial



- \$285,000 in the Water Capital Fund for necessary water main replacements

FY16 General Operating Fund Summary

In accordance with Village Financial and Budget Policies the proposed budget for the General Operating Fund is balanced with \$10,445,393 in revenues and expenditures less the proposed transfer of \$2,295,284.

Given current state and national external economic factors and their direct impact on Village revenue sources, revenue projections for 2016 are once again conservative. For the first time since the 2009 levy, new construction and recovering property values in both McHenry and Kane Counties increased the overall equalized assessed valuation by more than 8.5%. The rate setting EAV is estimated to increase by \$57,651,054 which is attributable to new growth and increased property values. The Village Board policy direction for the 2015 levy is to maintain the levy at \$3,800,000, the same amount as levied since 2010. The Village's property tax rate is expected to decrease from .55 cents to .53 cents per \$100 of assessed value.

Police Pension Fund obligations also have a significant impact on the property tax dollars available to fund daily operations. The amount levied in FY15 was \$482,745. The amount to be levied in FY16 is proposed at \$595,093, an increase of 23.27%. Statutory funding requirements by the State of Illinois will continue to increase this cost, affecting the dollars available in the General Fund.

The Village will exceed its 2015 sales tax revenue target of \$1,800,000 with an estimated \$1,850,000 received. This is the highest amount of sales tax revenue in the Village's history. With the addition of new restaurant and retail development, sales tax revenue is projected at \$1,950,000 in FY16.

Within the Chicago region, Huntley continues to be one of the leaders in new residential units permitted. Single-family attached and detached permit activity for 2015 remained steady, as CalAtlantic Homes (formerly Ryland Homes) continued development in the Talamore



Subdivision, while DRH Cambridge Homes continued buildout of the Lions Chase single-family home development. Both builders expect a similar pace of activity during 2016, which would result in the final buildout for these builders. Lennar Homes still retains ownership of 347 lots within the Talamore Subdivision. However, Lennar does not have plans to begin construction again in Talamore in 2016. Unless Lennar starts building in Talamore or another builder starts construction somewhere else in the Village in 2017, new home construction opportunities will be limited to a handful of lots. This would have a significant detrimental impact on General Fund revenue generated by building permits. To offset this potential impact, the Village is actively seeking residential developers to bring them through the entitlement process in 2016 to be ready to go with construction in 2017.

Much has changed in the residential housing market since the Great Recession of 2007-2009. Many homebuilders that were active prior to that time have either left the Chicago metropolitan market or went out of business. As a result, thousands of lots became available throughout the region, leading the remaining homebuilders to focus on picking up these ready-to-go lots rather than pursuing undeveloped land requiring large infrastructure investments. Many of these lots remain available for development and create a competitive advantage over new development on the farther end of the suburban market such as Huntley. The abundance of existing homes for sale still continues to put new home construction at a cost disadvantage.

The fiscal condition of the State of Illinois also affects the local housing market. Recent reports indicate that the Chicago region and Illinois in particular, leads the nation in population loss. Given the political impasse in Springfield, business closures and job losses, and pension crisis, people who may be potential homebuyers are leaving Illinois to find jobs and a more stable political and financial environment. All of these factors affect the Village's ability to attract not only residential, but commercial and industrial development as well.



In spite of these challenges, commercial permit activity is expected to remain steady in 2016. Centegra Health System will construct an 80,000 square-foot medical office building adjacent to the new hospital in 2016 to provide office space for physicians utilizing the hospital. Alden's Huntley Horizon Senior Living Community is expected to start construction in 2016 on a memory care, skilled nursing center, and independent living development at Regency Square. Commercial activity is anticipated to continue at Huntley Crossings Phase I and a Denny's restaurant is scheduled to open in the space attached to the Mobil Station at Drendel's Corner. The Village continues to aggressively pursue other retailers, restaurants, and hotels for the Route 47 retail corridor. The Village is projecting building permit revenue of \$740,000 for FY16, which is \$40,000 more than that budgeted for in FY15.

FY16 Utility (Water & Sewer) Operating Fund Summary

The FY16 Water Operating Fund budget estimated revenues are \$2,367,300 and expenses are \$2,289,169. The expenditures cover personnel expenses, and equipment and materials needed for the operations and maintenance of the water system. The expenses include the debt service for the I-90 utility extension project and the Public Works facility.

The FY16 Sewer Operating Fund budget estimated revenues are \$2,217,500 and expenses are \$2,109,220. Expenditures cover personnel expenses, and equipment and materials needed for the operations and maintenance of the Sanitary Sewer System. The expenses also include the debt service payments for the I-90 utility extension project and the Public Works facility.

Summary of FY16 Budget Priorities

The budget has been formulated to fund goals, projects, programs, and purchases which are intended to meet the Village's mission of achieving excellence in the delivery of services to Village residents. Individual department goals are provided in each department section of this document. Program and project priorities of the FY16 budget, as with previous budgets, are based upon the strategic priorities, goals, and objectives of the new 2016-2020 Strategic Plan adopted by the Village Board in October, 2016.



In 2015, the Village invested \$4.6 million in the downtown to implement the 2010 Downtown Revitalization Plan. Streetscaping and infrastructure improvements including landscaping, benches, planters, lighting, underground utility relocations, dry utility relocations, water and sewer improvements, new sidewalks, streets, and parking lot improvements were made to the core downtown. The improvements were funded through the issuance of debt. Payment sources for the debt include revenue from the telecommunications tax, water and sewer funds, and future tax increment finance funds.

The addition of new businesses and jobs, more shopping and dining opportunities within the Village, and more healthcare options close to home all help to maintain and enhance the quality of life within Huntley. Since 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the combined percentage of responses rated as a 1 or 2. In 2010, those rating the perception of quality of life within the Village as a 1 or 2 was 66 percent. In 2015, that number increased to 88 percent, the highest level to date.

Maintaining and improving the quality of life for Huntley residents will always be a key priority for the Village Board of Trustees and Village Staff. The 2011-2015 Strategic Plan served the Village well in guiding budget priorities each year. In 2015, a new plan was developed for 2016-2020, reconfirming the mission, values and vision of the previous plan while identifying new strategic priorities, goals, and objectives to guide future program and funding priorities to meet the needs of the residents and businesses within the community.

Conclusion

Staff believes that the proposed budget is consistent with the Mission Statement of the Village as expressed in the Strategic Plan: The mission of the Village of Huntley, its elected officials and staff, is to achieve excellence in the management and delivery of municipal services in a reliable, efficient, fiscally, and socially responsible manner.



Lastly, I would like to recognize and thank the Department Heads for their work in presenting realistic budget requests. Special recognition and thanks is deserved for Jennifer Chernak, Director of Finance and Human Resources; Lisa Armour, Assistant Village Manager; and Rita McMahon, Executive Assistant, for making this an award-winning document. Together the Village Board and Staff can continue to make a positive difference in the quality of life for our residents.

Respectfully Submitted,

David J. Johnson

David J. Johnson
Village Manager/Budget Officer



EXECUTIVE SUMMARY

INTRODUCTION

The Village of Huntley adopted its first Strategic Plan in late 2010 for the years 2011-2015. Updating the Strategic Plan for the next five years was identified as a goal for 2015. The mission, values, and vision statements of the original plan were carried forward to the 2016 - 2020 plan. The plan identifies new goals and objectives for the years 2016 through 2020. The Strategic Plan is reviewed annually as part of the budget process. It serves as a guide to developing one-year action plans to be incorporated in each year's budget.

The strategic planning process has been a valuable exercise in setting the Village's direction and priorities for the future. The end result of the process identifies where the Village is now, where the Village wants to be in the future, and how the Village intends to get there.

To develop the plan, the Village Board participated in strategic planning workshops, conducted the annual resident survey, completed a SWOT analysis to identify strengths, weaknesses, opportunities and threats to the organization and community, and developed goals and objectives to build upon strengths and opportunities and to address weaknesses and threats.

MISSION STATEMENT

THE MISSION OF THE VILLAGE OF HUNTLEY, ITS ELECTED OFFICIALS AND STAFF IS TO ACHIEVE EXCELLENCE IN THE MANAGEMENT AND DELIVERY OF MUNICIPAL SERVICES IN A RELIABLE, EFFICIENT, FISCALLY, AND SOCIALLY RESPONSIBLE MANNER

In support of this, we are committed to:

- Continually pursuing and implementing improved methods for providing municipal services that preserve and enhance the public health, safety and welfare of our residents, businesses and visitors to the community
- Preserving the character of Huntley by supporting well-balanced and sustainable growth that ensures the quality of life for all residents today and in the future



VALUES

THE VILLAGE OF HUNTLEY VALUES FRIENDLINESS, TEAMWORK, PUBLIC ENGAGEMENT, RESPECT, INTEGRITY, PROFESSIONALISM, INNOVATION, AND BEING THE COMMUNITY OF CHOICE

- **Friendliness** – We act in a friendly manner toward all those we interact with, both externally and internally within the organization
- **Teamwork** – We demonstrate a willingness to work together to help others and encourage our residents and businesses to help one another
- **Public Engagement** – We encourage citizens of all ages to participate in local government and service organizations
- **Respect** – We treat all residents and those with whom we interact with respect and fairness
- **Integrity** – We base our actions on what is legally, ethically, and morally correct
- **Professionalism** – We are committed to attaining high standards of professional conduct
- **Innovation** – We encourage new ideas and creativity to provide the highest quality and most cost effective municipal services
- **Community of Choice** – We work towards preserving the quality of life for residents, attracting the best employees, and working together with our residents to maintain a safe and sustainable living environment for today and future generations

2020 VISION

IN 2020, HUNTLEY WILL BE A LEADER IN THE CHICAGO METROPOLITAN REGION AND THE LOCATION OF CHOICE FOR RESIDENTS, BUSINESSES, AND VISITORS, OFFERING A WIDE RANGE OF HOUSING OPTIONS, SHOPPING AND DINING OPPORTUNITIES, EMPLOYMENT CENTERS, EDUCATIONAL OPPORTUNITIES, AND ENTERTAINMENT VENUES

In support of our vision for 2020, we are committed to:

- Preserving and enhancing the quality of life for Village residents that: improves the appearance of public and private properties, maintains high quality development standards, protects the safety and well-being of all people residing



- in, working in, or visiting the Village, improves the transportation network and transit services throughout the Village, and protects natural resources
- Promoting sound financial management and fiscal sustainability by identifying new sources of revenue to reduce the impact of the State's fiscal condition, monitoring state and federal legislation and planning for financial impacts, enhancing the capital improvement planning process, and evaluating alternative staffing models to provide the most efficient and highest quality service to residents
 - Promoting innovation through technology by increasing options for utilizing on-line services and applications to conduct business and home access, and updating and monitoring internal management systems
 - Promoting new business development, retention, and expansion by attracting and retaining businesses to enhance the tax base and create new jobs, continuing downtown revitalization efforts, diversifying residential development options, and assisting with the redevelopment of environmentally distressed properties
 - Promoting and improving organizational development efforts by supporting training and professional development of staff to improve services provided to residents, effectively managing the transition from long-tenured department heads to new leaders, and updating personnel policies and procedures

STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS (SWOT)

The SWOT analysis completed by the Village Board identifies internal and external strengths, weaknesses, opportunities and threats to the organization and community. Strengths identified include quality of life, financial soundness, management of the organization by the Board and staff, location, transparency, community events, and economic development efforts. Weaknesses include the appearance of public and private properties, limited local job opportunities, lack of entertainment options, lack of public transportation, and limited new housing options. Opportunities exist for continued downtown revitalization, innovation in policies and procedures, making Huntley a destination location, attracting new businesses, and improving the transportation network throughout the Village. Threats are primarily external, particularly the fiscal crisis in the State of Illinois and the potential impact on local revenue sources, increased operating costs, and technology challenges.

STRATEGIC PRIORITIES

Goal 3 *Protect the Safety and Well-Being of all People Residing in, Working in, or Visiting the Village*

Goal Leaders – Police, Engineering

Objective 1: Identify options and associated costs for state-mandated consolidation of PSAPs (Public Safety Answering Point) and track future legislation and laws relating to body cameras

Objective 2: Explore feasibility and costs associated with implementing a reverse 911 notification system

Objective 3: Maintain involvement with regional law enforcement groups and organizations

Objective 4: Obtain CALEA re-accreditation in 2016 with the intent of becoming a “Gold Standard” agency by 2020

Objective 5: Promote Neighborhood Watch, Citizen’s Police Academy, Community Emergency Response Team, National Night Out, Bike Huntley and other community programs and events to increase community involvement

Objective 6: Develop programs to reach out to elementary age, middle school, and high school students such as a Teen Citizen’s Police Academy

Objective 7: Continue education of residents and businesses on crime prevention methods, including cyber crimes

Objective 8: Review speed limits on major thoroughfares throughout the Village and adjust as needed

Objective 9: Investigate options for additional street lighting on Route 47 at the intersections of Kreutzer Road, Regency Parkway, and Del Webb Boulevard and improve street light maintenance program throughout the Village

Objective 10: Investigate options for additional street lighting on Route 47 from Kreutzer Road south to I-90

Goal 4 *Improve Transportation Network and Transit Services throughout the Village*

Goal Leaders – Village Manager’s Office, Engineering



STRATEGIC PRIORITIES

- Objective 1: Explore implementation of truck bypass around the downtown
- Objective 2: Realign East Kreutzer Road at the railroad tracks and bridge crossing
- Objective 3: Continue planning efforts for the extension of Reed Road to Coyne Station Road
- Objective 4: Continue discussions with McHenry County for the western extension of Algonquin Road
- Objective 5: Identify additional locations and funding sources for multi-use paths and pedestrian crossing overpass across Route 47
- Objective 6: Work with property owners to complete multi-use path connection from Regency Parkway to Princeton Drive with sidewalk on the north side and bike path on the south side of the roadway
- Objective 7: Continue efforts to secure a commitment for rail service from Metra and/or AMTRAK
- Goal 5** ***Protect Natural Resources***
Goal Leaders – Engineering, Public Works
- Objective 1: Implement recommendations of 2015 Comprehensive Water and Wastewater Systems Master Plan
- Objective 2: Conduct public outreach and education programs to encourage water conservation practices
- Objective 3: Develop and implement annual management plans for Village-owned wetland and stormwater management facilities
- Objective 4: Explore “Go Green” initiatives such as sustainable landscape practices and energy conservation through LED lighting retrofits and implement “Green” solutions where feasible
- Objective 5: Review current ordinance requiring homeowner maintenance of parkway trees and develop long-term strategy for future maintenance

STRATEGIC PRIORITIES

PRIORITY NO. 2 Promote Sound Financial Management and Fiscal Sustainability

Goal 1 *Identify New Sources of Revenue to Reduce Impact of State's Fiscal Condition*

Goal Leaders – Village Manager's Office, Finance/HR, Development Services, Public Works, Engineering, Police

- Objective 1: Explore additional revenue enhancement options
- Objective 2: Review water/sewer rate structure, including use and impact of second water meters
- Objective 3: Continue annual backflow testing and inspection program and increase inspection fees to cover costs
- Objective 4: Review the annual property tax levy for Special Service Area #5 (Southwind Subdivision) and adjust as needed to address annual maintenance costs for common areas and stormwater management facilities
- Objective 5: Develop comprehensive list of various fees and review adjustments as needed
- Objective 6: Explore grant opportunities in each department to offset costs of programs and capital improvements

Goal 2 *Evaluate Alternative Staffing Models to Provide Most Efficient and Highest Quality Service to Residents*

Goal Leaders – Village Manager's Office, Finance/HR, Public Works

- Objective 1: Continue to balance and evaluate the use of full-time, part-time, and contractual arrangements to provide services to Village residents
- Objective 2: Evaluate the long-term impact of utilizing 12-hour shifts within the Police Department

Goal 3 *Enhance Capital Improvement Planning Process*

Goal Leaders – Village Manager's Office, Finance/HR, Engineering

- Objective 1: Revise 5-Year Capital Improvement Program (CIP) and update annually



STRATEGIC PRIORITIES

- Objective 2: Enhance asset management program to sustain level of service at economical life cycle cost
- Objective 3: Update Space Needs Analysis of Village facilities and incorporate expansion needs into Capital Improvement Program
- Objective 4: Identify sustainable revenue sources to meet the future demands of maintaining, improving, and replacing the Village's infrastructure
- Goal 4:** *Monitor State/Federal Legislation and Plan for Financial Impacts*
Goal Leaders – Village Manager's Office, Finance/HR, Engineering, Public Works, and Police
- Objective 1: Monitor environmental regulations and identify costs associated with compliance and incorporate as needed into Capital Improvement Program and annual budget
- Objective 2: Monitor public safety regulations and identify costs associated with compliance and incorporate as needed into Capital Improvement Program and annual budget
- Objective 3: Monitor state legislation that would reduce available revenue and prepare and regularly update contingency plans to address potential budget shortfalls
- Objective 4: Maintain commitment to meeting the Village's pension obligations while monitoring future legislation and laws to address potential negative financial impacts

PRIORITY NO. 3 Promote Innovation Through Technology

- Goal 1** *Increase Options for Utilizing On-Line Services and Applications to Conduct Business*
Goal Leaders – Development Services, Finance/HR, Engineering
- Objective 1: Update Village website design and enhance information provided
- Objective 2: Identify and implement user-friendly options for online issuance of building permits, inspection scheduling, and permit status updates to improve customer service

STRATEGIC PRIORITIES

Objective 3: Explore development of Village services mobile application to improve communications between residents and the Village

Goal 2 *Update and Monitor Internal Management Systems*

Objective 1: Purchase and deploy new financial management software that meets needs of all departments

Objective 2: Continually monitor network security system to protect against cyber attack

Objective 3: Continue to build Geographic Information System (GIS) and add public portal

PRIORITY NO. 4 *Promote New Business Development, Retention, and Expansion*

Goal 1 *Attract and Retain Businesses to Enhance Tax Base and Create New Jobs*

Goal Leaders – Village Manager's Office, Development Services

Objective 1: Work with property owner to revitalize or redevelop the Huntley Outlet Center

Objective 2: Work with the owner of Huntley Shopping Center to fill the vacant grocery store space

Objective 3: Work with commercial property owners to attract additional restaurants and shopping opportunities

Objective 4: Secure a commitment for the construction of hotel

Objective 5: Work to attract entertainment options, including a movie theater

Objective 6: Maintain and improve fast-track entitlement and permitting process

Objective 7: Identify opportunities to attract additional medical offices and other support services as a result of Centegra Hospital-Huntley opening in 2016

Objective 8: Improve Business Retention Visitation Program and conduct annual visits with top 10 employers and taxpayers

STRATEGIC PRIORITIES

- Objective 9: Update and implement Economic Development Strategic Plan
- Objective 10: Clean up or redevelop businesses along Route 47 corridor north of Main Street
- Objective 11: Locate a gas station north of Main Street
- Goal 2** ***Continue Downtown Revitalization Efforts***
Goal Leaders – Village Manager's Office, Development Services, Engineering, Public Works
- Objective 1: Promote development and redevelopment opportunities within the Downtown Tax Increment Finance District
- Objective 2: Redevelop Catty property located at 11117 S. Church Street
- Objective 3: Redevelop the + 17-acre former school site at Route 47 and Mill Street
- Objective 4: Continue efforts to relocate the Post Office
- Objective 5: Complete Town Square improvements, including Veteran's Memorial
- Objective 6: Identify additional incentives to encourage property improvements by downtown property owners
- Objective 7: Re-evaluate and revise Façade Improvement Program so that it can be used more effectively throughout the entire + 180-acre Downtown TIF District
- Objective 8: Promote adaptive re-use of residences adjacent to the downtown
- Objective 9: Approve and implement beautification plans for the northeast and southwest corners of Route 47 and Main Street
- Objective 10: Expand community events held downtown to attract residents and visitors, making the downtown a destination location
- Objective 11: Complete and adopt Form-Based Code for downtown and adjacent Route 47 corridor

STRATEGIC PRIORITIES

- Goal 3** ***Diversify Residential Development Options***
Goal Leaders – Village Manager’s Office, Development Services
- Objective 1: Identify areas of the Village to accommodate various housing types
- Objective 2: Pursue new residential development
- Goal 4** ***Assist with the Redevelopment of Environmentally Distressed Properties***
Goal Leaders – Village Manager’s Office, Development Services
- Objective 1: Work with the owner of the former grease plant off of Smith Drive to clean up the site
- Objective 2: Work with the owner of the Powder Park property to clean up and redevelop the site

PRIORITY NO. 5 Promote and Improve Organizational Development Efforts

- Goal 1** ***Support Training and Professional Development of Staff to Improve Services Provided to Residents***
Goal Leaders – Village Manager’s Office, Development Services, Finance/HR, Engineering, Public Works, Police
- Objective 1: Conduct employee survey to identify workplace improvement initiatives
- Objective 2: Communicate and reinforce the mission, values, and vision to employees at all levels within the organization
- Objective 3: Continue and enhance cross-training of employees within and across departments to provide better service to Village residents
- Objective 4: Enhance development and mentoring programs of employees to develop future leaders throughout all departments so that they can lead their departments in providing better service to residents
- Objective 5: Enhance documentation and tracking of infrastructure improvements and repairs to provide centralized knowledge database

STRATEGIC PRIORITIES

Goal 2 *Effectively Manage the Transition from Long-Tenured Department Heads in the Police, Public Works and Finance/Human Resources Departments to New Leaders*
Goal Leaders – Village Manager's Office, Finance/HR

Objective 1: Identify and develop internal employees for potential promotion opportunities

Objective 2: Recruit highly qualified external candidates to fill positions not filled from within the organization

Objective 3: Provide support and direction to newly hired or promoted employees to facilitate a smooth transition in departmental leadership

Goal 3 *Update Personnel Policies and Procedures*
Goal Leaders – Village Manager's Office, Finance/HR

Objective 1: Complete and adopt update of Personnel Manual

Objective 2: Improve performance evaluation system

Objective 3: Conduct an organizational/staffing study

Objective 4: Review and update social media policies



BUDGET PROCESS

INITIAL PROCESS

All departments of the Village submit requests for appropriation to the Village Manager. The budget is prepared by fund, function and activity and includes historical information, current year estimates, requested appropriations for the next fiscal year, and final Village Board approved budget figures.

A proposed budget is presented to the Village Board of Trustees for review. The Board of Trustees holds public hearings and may add to, subtract from, or change appropriations.

BUDGET AMENDMENTS

The Budget Officer (Village Manager) must approve transfers of budgeted amounts between departments within any fund as well as any revisions that alter the total expenditures of any fund. Expenditures may not legally exceed budgeted appropriations at the fund level.

BUDGETARY BASIS

The budget is prepared on a cash basis of accounting, under which transactions are recognized when cash is received or disbursed.

PREPARATION

During informal meetings with individual departments, the Village Manager and Finance Director recommend cuts and/or additions to the budget requests. A proposed budget is then printed and presented to the Board of Trustees for review during the formal budget hearing. Presentations focus on capital purchases and projects since operational line items are reviewed and approved in detail by the Budget Officer on a regular basis. During these hearings, the Board may add to, subtract from, or change any requested appropriations. After formal adoption of the budget, the budget is then finalized and is used as an operational tool during the fiscal year.

Budget preparation serves as an evaluation period for departments. It provides department heads an opportunity to review their programs and operations. It is incumbent upon department heads to critically review existing methods, procedures, and overall effectiveness of the various activities under their jurisdiction. By doing this, they can determine improvements that are needed to bring about a more efficient and economical operation. Innovative ideas should be recommended to the Village Manager for consideration.



FISCAL YEAR (FY) 2016 BUDGET CALENDAR

September 18, 2015	Major Capital Projects / Purchases Worksheets due from Department Heads
September 24, 2015	FY16 Budget Calendar and Process reviewed at Village Board meeting
October 8, 2015	Personnel Data, Master Organizational Charts and Financial Policies Review (one time transfer history, outstanding debt balances, TIF information and debt per capita data)
October 22, 2015	Review of On-Going Services and Programs, Summary of Funds, Major Capital Revenue Sources, and Preliminary Capital Requests from Departments
Oct 26 - Oct 30, 2015	Draft Budget compilation by Staff
November 2 - 6, 2015	Staff Budget Review
November 9 - 13, 2015	Staff Budget Revision
November 12, 2015	Property Tax Levy Resolution (20 days before adoption)
November 16 - 19, 2015	Staff review and finalization of proposed budget
November 20, 2015	Distribute proposed budget to Mayor and Board of Trustees
December 3, 2015	Staff to Publish Property Tax Levy Hearing Notice (Must appear no more than 14 days and no less than 7 days prior to hearing); Staff to Publish Budget Hearing Notice
December 7 - 10, 2015	Village Board Breakdown Sessions
December 8, 2015	Budget Workshop <i>if necessary</i>
December 10, 2015	Public Hearing - FY16 Proposed Budget Public Hearing - 2015 Property Tax Levy Additional Village Board Discussion Village Board Consideration of FY16 Budget Village Board Consideration of 2015 Tax Levy (levy finances FY16 budget)
December 18, 2015	File Property Tax Levy with Both Counties



FINANCIAL AND DEBT MANAGEMENT POLICIES

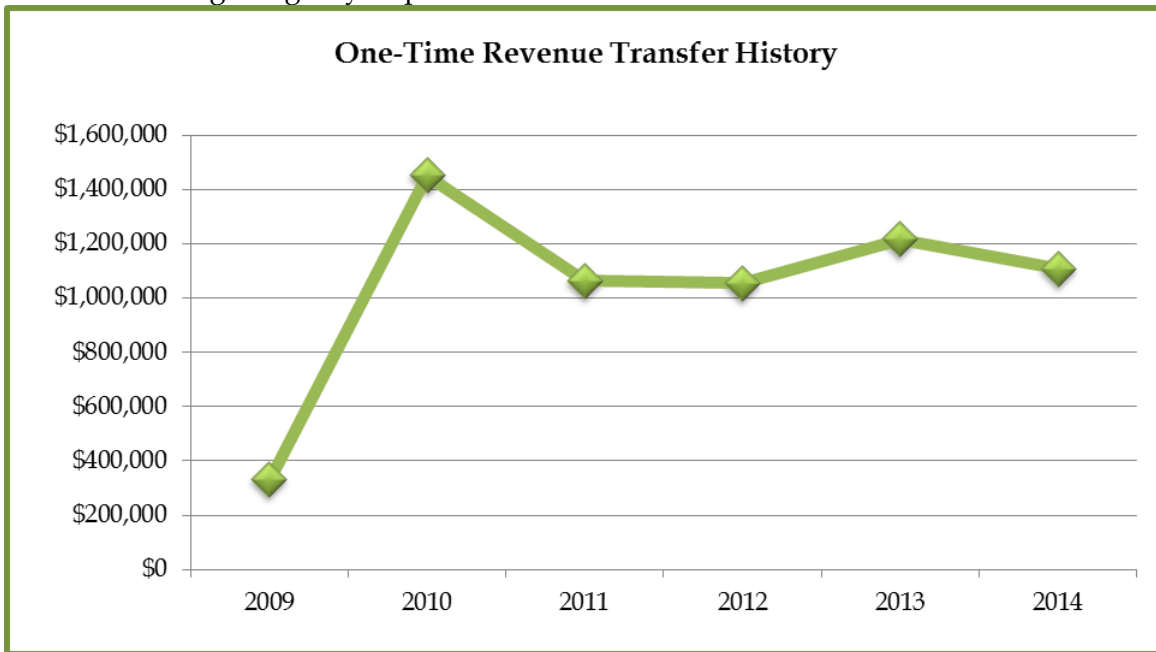
The Village's financial policies and goals, compiled below, set forth the basic framework for the overall fiscal management of the Village including the adoption of a balanced budget in the General Fund. A balanced budget provides for revenues and expenditures budgeted equally. The General Fund budget is balanced on a one-time revenue transfer to capital funds or projects as designated by the Village Board.

The following budget policies serve to assist with the decision-making process and provide guidelines for evaluating both current services and future programs.

BUDGET POLICIES

1. The GFOA recommends, at a minimum, to maintain an unrestricted budgetary fund balance in the General Fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures. The reserve shall be the minimum cash and cash equivalent unencumbered monies kept available to the Village at all times and shall be reflected in the "Equities" portion of the balance sheet in the Village's financial reports. Reserves have also been established for the Water and Sewer Operating Funds. These reserves shall consist of 25% of the operating expenditures during the prior twelve-month period.
2. The Village shall prepare capital improvement plans and review staffing plans in order to maintain the Village's capital equipment and infrastructure, and maintain or enhance the current levels of service. The update to the Village's Five-Year Capital Improvement Plan (CIP) is included in the budget document. The Staffing Plan is also included with the budget document.
3. The Village will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
4. The Village will review all fees and charges on an annual basis. Water/Sewer fees will increase annually by the Consumer Price Index as defined by the Counties during the tax levy process or by a minimum of 2% annually; whichever is greater.
5. The Village has adopted sections 5/8-2-9.1 through and including 5/8-2-9.10 of Chapter 65 of the Illinois Compiled Statutes providing for an annual municipal budget. The Village maintains strict budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual budget approved by the Board of Trustees. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the fund level. Any revisions to the budget that increase total expenditures of any fund must be approved by the Village Board.

6. The annual budget may contain money set aside for contingency purposes not to exceed 10% of the total budget, which monies may be expended for contingencies upon a majority vote of the corporate authorities then holding office.
7. Budgets are prepared on the cash basis of accounting, under which transactions are recognized when cash is received or disbursed. Budgets are adopted and integrated into the accounting system as a control device during the year for the general, special revenue, debt service and capital project funds. All budgets lapse at the end of the fiscal year for which the budget is adopted.
8. In September 2003, the Village Board adopted a one-time revenue policy. This policy prohibits the use of one-time General Fund revenues to fund operations. Sound financial management dictates the need for adequate fund balances to enable the Village to respond to adverse circumstances without jeopardizing essential Village services. One-time revenues in excess of budgeted revenues will be transferred for the use of one-time expenditures. These transfers can be used to fund a capital project, new/additional equipment purchases, or any other non-operational purpose. Each year, the fund balance transfer from the General Fund will be based upon estimated beginning balances prepared during the budget process. Balances will be updated upon the completion of the annual audit at which time a budget amendment may be prepared for the current year and/or additional transfers may be budgeted in the following budget cycle process.



	FY09	FY10	FY11	FY12	FY13	FY14*
One Time Revenue Transfer	\$329,575	\$1,451,176	\$1,063,545	\$1,055,478	\$1,217,495	\$1,106,883

*Available as a revenue source for future capital improvements / projects.



FUND BALANCE POLICIES

The Village's flow assumptions are stated in the 2016 budget document to allow for implementation of GASB 54. The Governmental fund balance categorizations are as follows:

Nonspendable Fund Balance

Represents fund balances which are not available to be spent because of their form or because they must be maintained intact.

Restricted Fund Balance

Represents fund balances which are subject to externally enforceable limitations or result from enabling legislation adopted by the Village.

Committed Fund Balance

Represents fund balances that have self-imposed limitations put in place by formal action by the Village Board.

Assigned Fund Balance

Represents fund balances that have limitations due to being earmarked for an intended use.

Unassigned Fund Balance

Represents total fund balances in excess of nonspendable, restricted, committed and assigned fund balances. This categorization only applies to the General Fund. Unassigned fund balance is available and expendable for any General Fund purpose.

The flow assumptions are based upon the definitions stated above. The Village will spend the most restricted fund balances first, in the following order:

1. Restricted
2. Committed
3. Assigned
4. Unassigned

The Village Board's determination of authority to assign fund balances is stated in the 2016 budget document to allow for implementation of GASB 54. Authority to determine assigned fund balances is conveyed to both the Village Manager and the Director of Finance/Village Treasurer.



CASH MANAGEMENT/INVESTMENT POLICIES

1. It is the policy of the Village of Huntley to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Village and conforming to all state and local statutes governing the investment of public funds. This policy shall allow and conform to the Public Funds Investment Act 30 ILCS 235.

The primary objective, in order of priority is:

- **Legality** - The administration of this investment policy and the investment transactions authorized herein shall conform with the State of Illinois Public Funds Investment Act 30 ILCS 235 and with Federal and local law as well as internal policies and procedures.
 - **Safety of Principal** - Each investment transaction shall seek to ensure preservation of capital and protection of investment principal
 - **Liquidity** - Sufficient liquidity shall be maintained to enable the Village to meet all cash flows resulting from operations and which may be reasonably anticipated.
 - **Rate of Return** - The overall investment portfolio shall be designed to attain competitive market rate of return commensurate with the Village's investment risk restraints, cash flow characteristics and prudent investment principles.
2. The Village will avoid any transaction that might impair public confidence. Investments shall be made with judgment and care, under current circumstances, which persons of prudence, discretion and intelligence exercise in the management of their own affairs.
 3. The Village of Huntley Police Pension Fund Board has adopted a separate investment policy which also conforms to Illinois Pension Code authorized investments and is managed by a professional investment management firm.
 4. All monies due the Village shall be collected as promptly as possible. Monies that are received shall be deposited in an approved financial institution no later than the next business day after receipt by the Village.

ACCOUNTING POLICIES

The accounting policies of the Village of Huntley are in accordance with generally accepted accounting principles in conformance with Generally Accepted Accounting Principles (GAAP) for governmental entities as established by the Governmental Accounting Standards Board (GASB). The following is a summary of the significant accounting policies of the Village.



1. The Village is a municipal corporation established under Illinois compiled Statutes governed by an elected Board of Trustees and Village President. The Village has determined that the Police Pension Fund, Special Service Areas, and Tax Increment Financing District, should be incorporated into the Village's reporting entity.
2. The accounts of the Village are organized on the basis of funds and accounts groups, each of which is considered a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

MEASUREMENT FOCUS

Measurement Focus refers to what is recognized in a fund as a result of a transaction. Governmental funds use a current financial resources measurement focus and report current assets (revenues) and liabilities payable from the current assets (expenditures) with the difference reported as fund balance. Fixed assets and long-term liabilities for these funds are reported in the account groups. Proprietary funds and pension trust funds use an economic resources measurement focus and report all assets (revenues) and liabilities (expenses) incurred by the fund. Equity of proprietary funds is segregated into two components, retained earnings and contributed capital.

BASIS OF ACCOUNTING

Basis of Accounting refers to the timing of when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. All governmental and agency funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when measurable and available and expenditures are reported when the fund liability is incurred. Property taxes which are levied but not due before December 31st are offset entirely by deferred revenue. A sixty day availability period is used for the majority of the Village's other governmental fund revenues.

The financial statements of the Enterprise, Pension Trust and Nonexpendable Trust Funds reflect the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when the liability is incurred.

DEBT MANAGEMENT POLICY

The Village employs the following objectives in managing its debt:

1. Long-term debt will be confined to capital improvements that cannot be financed from current revenues.
2. The payback period of the debt will not exceed the expected useful life of the project.
3. Wherever possible, the Village will use current revenue instead of general obligation bonds.

4. If the Village does issue general obligation bonds, then the total debt of the Village will not exceed 8.625% of the assessed valuation of taxable property.
5. Long-term debt will not be used for operations.
6. The Village will maintain good communications with bond rating agencies about its financial condition and will follow a policy of full disclosure on every financial report and bond prospectus.

DEBT PER CAPITA

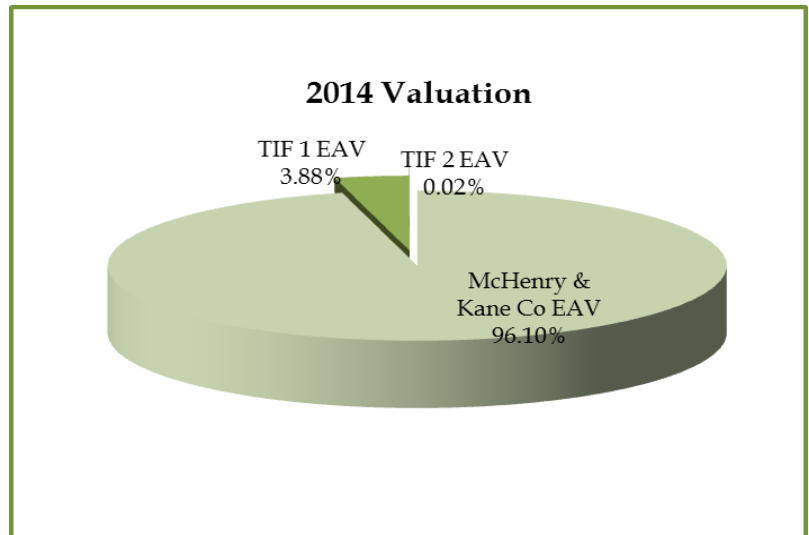
Debt per capita is based on a 2014 assessed valuation of \$706,132,795 and the 2010 census certified population of 24,291 residents. As of January 1, 2016, the Village of Huntley net outstanding debt is \$4,688,762 of which \$13,596 is from the Public Works installment contract, \$200,000 is from the Municipal Complex, \$658,750 is from the Sewer Interceptor Project, and \$3,816,416 is from the Downtown TIF Debt Certificate. This \$4,688,762 consists of principal only. Interest amounts are not included in calculating outstanding debt.

Net Outstanding Debt	2014 EAV	Market Value	Population 2010 Census	Debt / EAV	Debt/ Market	Debt/ Capita
\$4,688,762	\$706,132,795	\$2,118,398,385	24,291	0.66%	0.22%	\$193.02

LEGAL DEBT AUTHORITY

2014 valuation* \$706,132,795 8.6250% \$60,903,954
 *(includes TIF EAV)

Rate setting EAV: \$678,590,982
 TIF (No. 1) EAV: 27,384,742
 TIF (No. 2) EAV: + 157,071
 Total: \$706,132,795



As of January 1, 2016, the Village's legal debt authority is \$56,215,192 (\$60,903,954 less outstanding debt of \$4,688,762). Therefore, 92.3% of the Village's legal debt authority is available for future debt issuance.





OUTSTANDING DEBT

Outstanding Debt is budgeted in the Municipal Buildings Fund, Downtown Tax Increment Financing District (TIF #2) Fund, Water Fund and Sewer Fund and is comprised of the following:

A. Installment Contract

The Village entered into an installment contract for \$1,925,000 with an interest rate of 5.85% for the Public Works facility with a call date of December 1, 2010. The debt was refinanced on January 3, 2011 at a net rate of 1.45%. Principal and interest are paid monthly.

The following funds contribute to the annual principal and interest payments of this debt:

Municipal Building Fund:	\$ 4,556
Water Operating Fund:	\$ 4,556
Sewer Operating Fund:	<u>\$ 4,556</u>
Total:	\$13,668

Below is the annual debt service requirement to retire these outstanding obligations as of January 1, 2016.

DEBT SERVICE REQUIREMENTS \$1,925,000 INSTALLMENT CONTRACT CERTIFICATES

<u>Due Date</u>	<u>Payment</u>
2016	<u>\$13,677.30</u>
Total:	\$13,667.30



REFINANCED BONDS

B. Limited Tax Debt Certificates

1. Municipal Complex Building

In September 2006, the Village issued \$3,000,000 General Obligation Limited Tax Debt Certificates with an interest rate of 4.28% for the final phase of the new Municipal Complex project. The first \$8,000,000 was financed by the use of one-time development fees such as building permit revenues.

The bonds were refinanced in 2008 for eight years due to favorable market conditions at a lower rate of 3.80%. The debt will be repaid by 2016 using a portion of the Village's total telecommunications tax revenues.

Below is the annual debt service requirement to retire these outstanding obligations as of January 1, 2016.

DEBT SERVICE SCHEDULE
Municipal Complex Building
\$2,450,000 3.80%

ANNUAL DEBT SERVICE

<u>Due Date</u>	<u>Payments</u>
2016	<u>\$202,898</u>
Total:	\$202,898



2. Sewer Interceptor and Water Main Project

In July 2008, the Village issued \$2,550,000 General Obligation Limited Tax Certificates with an interest rate of 3.80% to fund the sewer interceptor line and water main lines along Route 47 to the south end of the Village under the I-90 tollway. The debt will be repaid over 10 years using water and sewer revenues as the payment source.

The project was completed to allow the Village to service the property south of I-90 located in the Village’s Facility Planning Area (FPA). This helped secure the Village’s boundaries, as subsequent boundary agreements that reflect the limits of the FPA were executed with neighboring communities. The area south of the full access interchange presents significant future growth and development opportunities for the Village. The annual debt service requirements to retire these outstanding obligations as of January 1, 2016:

DEBT SERVICE SCHEDULE

Sewer Interceptor Project \$2,550,000 3.80%

ANNUAL DEBT SERVICE

Due Date	Payments
2016	\$275,937
2017	\$266,047
2018	<u>\$150,654</u>
	\$692,638



C. Tax Increment Financing District No. 1

The Village has issued bonds and notes where the Village has pledged incremental tax income derived from a separately created tax increment financing district. These bonds and notes are not general obligations of the Village and are secured only by the incremental revenues generated by the tax increment financing district. Tax increment financing bonds and notes currently outstanding are as follows:

Refinanced Bonds

1. On June 1, 2009 the Village refinanced the Tax Increment Financing District Series 1995A and 1995B bonds to benefit from lower interest rates in the market.

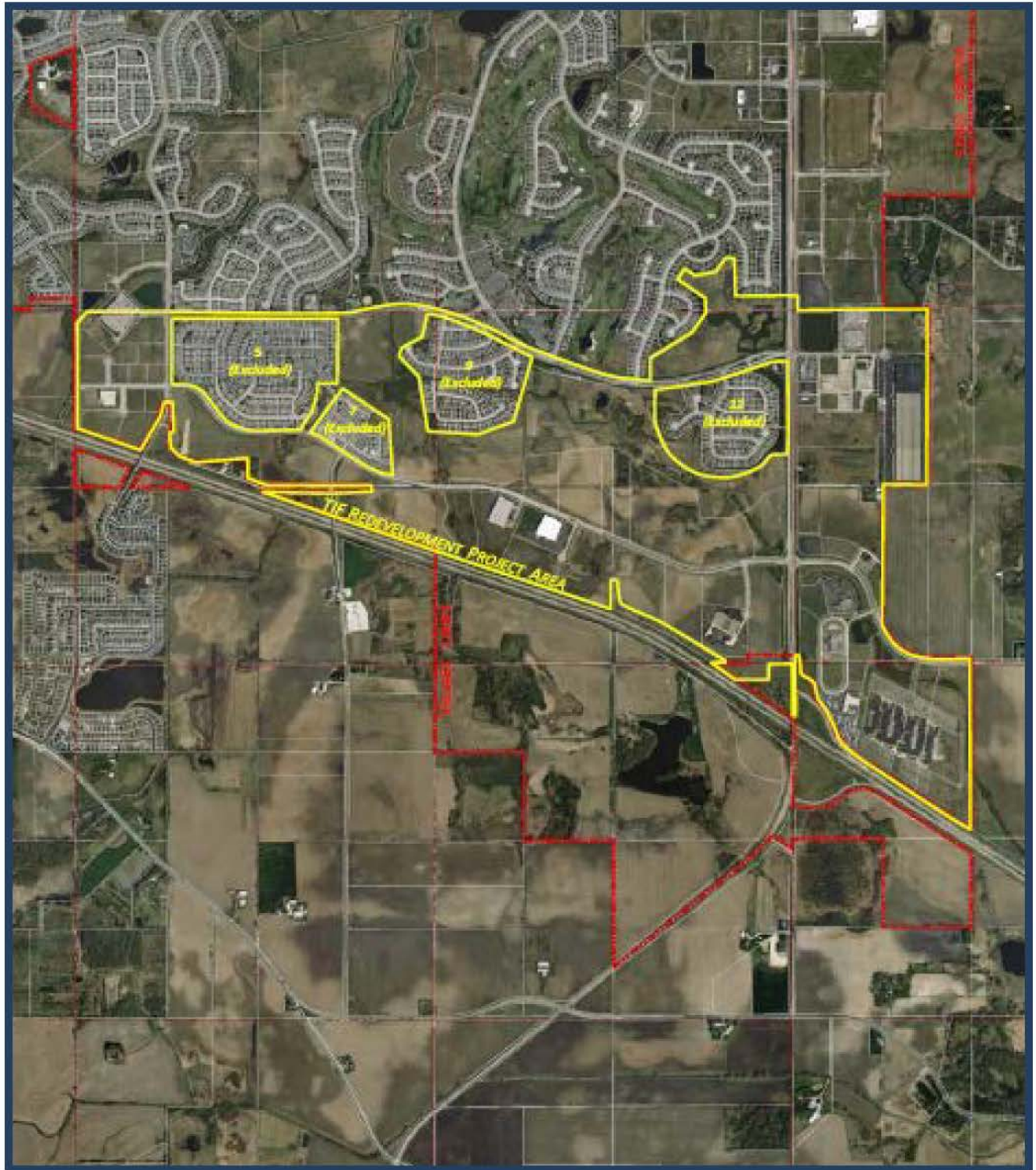
**VILLAGE OF HUNTLEY
DEBT SERVICE REQUIREMENTS
TAX INCREMENT REVENUE BONDS, SERIES 2009
\$14,300,000**

<u>Due Date</u>	<u>Payments</u>
2016	<u>\$2,581,688</u>
Total:	\$2,581,688

2. \$24,405,000 Tax Increment Financing Bonds, Series 1996C, dated December 1, 1995. Payment of the bonds is due only if tax increment revenues are available.

(The Village does not create a budget for the TIF funds since there is no financial obligation from the Village for this debt.)

Tax Increment Financing District No. 1 (South)



D. Tax Increment Financing District No. 2 (Downtown TIF)

In late 2010, the Village Board adopted the Downtown Revitalization Plan to guide efforts to redevelop the core downtown area and adjacent areas along Illinois Route 47. On January 10, 2013 the Village Board approved the creation of the Downtown Tax Increment Financing District to facilitate the redevelopment of these areas.

In anticipation of creating the TIF District, the Village Board adopted a resolution that allows the Village to reimburse itself or others for eligible redevelopment project costs incurred prior to the establishment of the proposed Downtown TIF district from either TIF funds or debt issuance.

In April 2014, the Village Board approved a Downtown Streetscape Plan that identified various improvements to be completed within the TIF, including streetscaping and infrastructure improvements such as landscaping, benches, planters, lighting, underground utility relocations, dry utility relocations, water and sewer improvements, sidewalks, streets, parking improvements, and other improvements to Village owned-property and building structures.

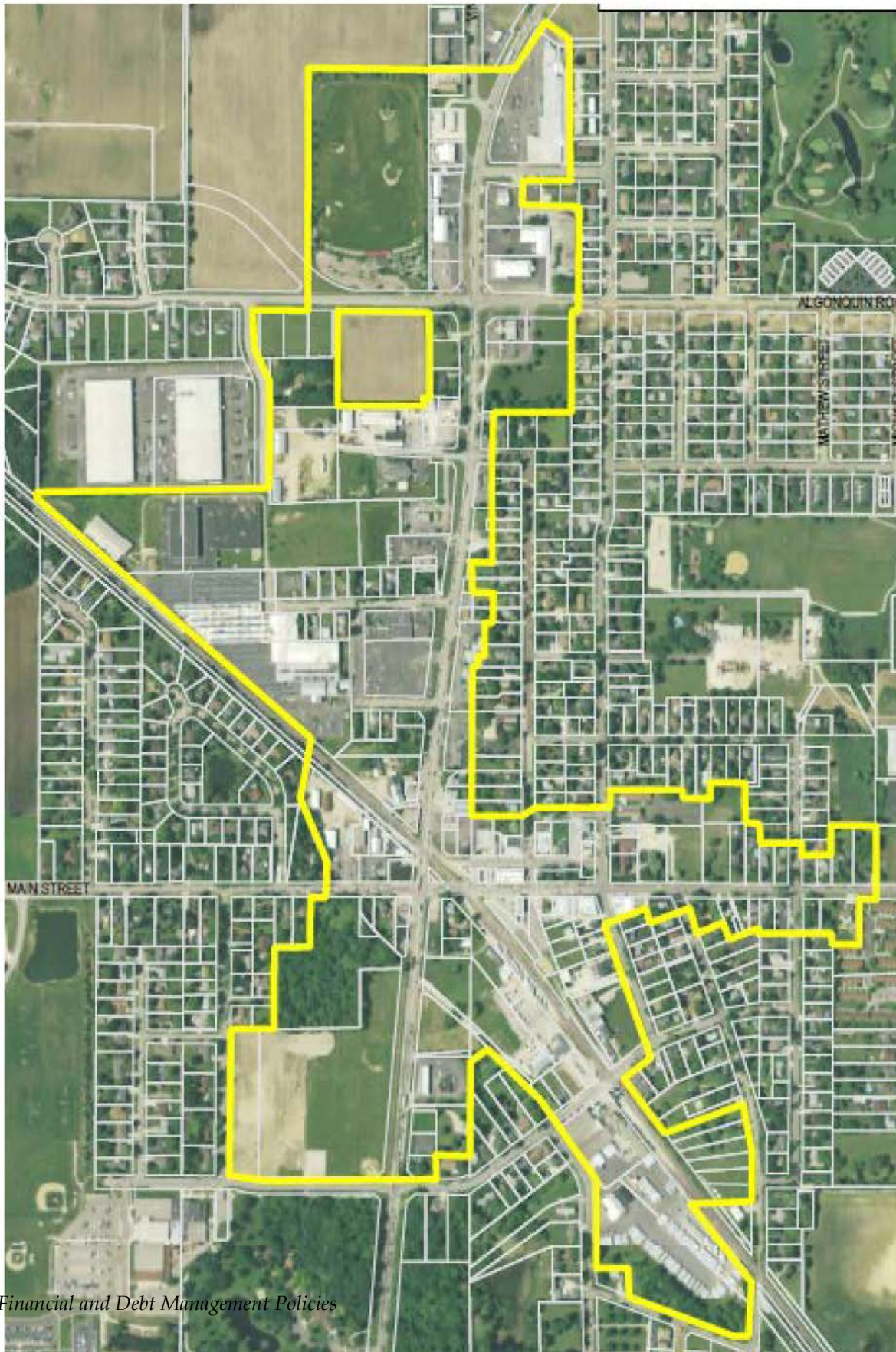
In February 2015 the Village of Huntley authorized construction of the Downtown Streetscape Plan improvements by issuing a \$4,000,000 Debt Certificate at an interest rate of 2.64%. Construction began in May 2015 and is expected to be substantially complete by the end of November 2015. TIF funds, as they are generated by new development within the TIF, will be used to reimburse these costs and to pay debt service. To save on the long-term interest costs, the Village made a payment of \$215,438.64 in 2015.

**VILLAGE OF HUNTLEY
DEBT CERTIFICATE REQUIREMENTS
\$4,000,000 2.64%**

<u>Due Date</u>	<u>Payments</u>
2016 - 2029*	\$4,524,211.44
2030	\$ 53,859.02
Total	\$4,578,070.46

*14 payments of \$323,157.96

Tax Increment Financing District No. 2 (Downtown TIF)





SUMMARY OF FUNDS

The Village's budget is organized on the basis of funds, each of which is considered a separate self-balancing account. Financial resources are allocated to and accounted for in these funds based upon the purpose for which the fund was established. The Village Manager's Office and Finance Department provide primary oversight of all funds.

GENERAL FUND (Fund 01)

The General Fund is the largest and most active of all Funds and is closely monitored and managed by the Village Manager's Office and Finance Department; however, all operating departments are responsible for ensuring that departmental expenditures remain within budgeted parameters. It is used to account for all revenues and expenditures for the Village not accounted for in any other fund. This is the operating fund for the Legislative, Village Manager's Office, Finance, Police, Public Works (non-enterprise divisions) and Development Services Departments and provides for the financial resources necessary to provide services to the public.

CAPITAL PROJECTS FUND (Fund 02)

The Capital Projects Fund is tracked separately from the General Fund. This fund was created to assist in the monitoring of Annexation and Capital Development fees. No operational or salary costs are expensed from this fund. The Capital Projects Fund is supported and managed primarily by the Village Manager's Office, Development Services Department and Public Works Department.

DRUG ENFORCEMENT FUND (Fund 03)

State law requires that the monitoring of drug fine and fee revenues be kept separately from the General Fund. Revenues must then be used to fund drug awareness programs. This fund is supported and managed by the Police Department.

STREET IMPROVEMENT FUND (Fund 04)

A Transportation Fund was created in the FY06 Budget for the purpose of accumulating funds for future transportation projects in and around the Village. The fund was renamed in the FY09 Budget to the Street Improvement Fund to more accurately describe the use of funds. Funds transferred into this fund are from one-time revenue sources as authorized by the Village Board. The Village Manager's Office oversees this fund with the assistance of the Public Works Department.

MUNICIPAL BUILDINGS FUND (Fund 05)

The Municipal Buildings Fund was established to begin the preparation and planning for construction of a new Municipal Complex / Village Hall and Police Station. The building was completed in 2006 and the fund remains for the purpose of accumulating funds for total build out costs, future Public Works facilities and other building



expenses. The projects in this Fund are supervised collectively by the Village Manager's Office, Finance, Police and Public Works Departments; however, the overall budget of the Municipal Buildings Fund is monitored by the Village Manager's Office and Finance Department.

DOWNTOWN IMPROVEMENT FUND (Fund 06)

The Downtown Improvement Fund was established in FY12 to continue implementation of the recommendations of the Downtown Revitalization Plan completed in 2010. The Village Manager's Office oversees this Fund due to the overall input by the Village Board for the major projects. Activities in the fund are supported by the Development Services Department and Public Works Departments.

TOLLWAY FUND (Fund 07)

This fund, which is monitored by the Village Manager's Office, was created in the FY09 Budget for the purpose of accumulating funds for the Village's contribution for funding a full interchange at I-90 and Route 47. Funds transferred into this fund are from one-time revenue sources as authorized by the Village Board. The remaining dollars in the Tollway Fund will be transferred to the Downtown TIF Fund to offset costs the Village incurred for the Passenger Rail component of the project that the State has now put on hold. It is expected that there will be no activity in the Fund beginning in FY17.

DOWNTOWN TAX INCREMENT FINANCING DISTRICT NO. 2 FUND (Fund 16)

This fund was created in FY14 for the purpose of facilitating the redevelopment of downtown Huntley and adjacent areas along Route 47. Revenues transferred into this fund are from the property tax increment created by increased assessed valuation within the district as a result of new investment and development or redevelopment and proceeds derived from the Simplified Telecommunications Tax to pay annual debt service until such time that the increment generated is enough to cover the cost of the debt service. This fund is monitored by the Village Manager's Office and Finance Department.

WATER/SEWER FUNDS (Funds 10, 11, 12, 20, 21, 30)

The Water/Sewer Funds, managed by the Finance Department and the Public Works Department, are considered Enterprise Funds and are monitored similar to that of a business. The Village receives revenues for a service provided, that being water and sewer use, and uses these revenues to support expenses needed to maintain the operations of water and sewer functions. All monies within these funds are considered one umbrella fund which is broken into operational and capital accounts.

- The Water Operating Fund (Fund 10) monitors the revenues and expenses of the water operational costs within the Water Fund. Revenues include water user fees, backflow costs, interest income earned, and developer water meter sales. Expenses include a share of the Village insurance costs to MICA, its



own IMRF and SS/FICA salary costs, operating expenses for new and existing wells and distribution system, and office costs.

- The Sewer Operating Fund (Fund 11) monitors the revenues and expenses of the sewer operational costs within the Sewer Fund. Revenues primarily include sewer user fees and interest income earned. Expenses include a share of the Village insurance costs to MICA, its own IMRF and SS/FICA salary costs, operating expenses for new and existing treatment plants and collection system including lift stations, and office costs.
- The Water Capital Fund (Fund 20) monitors the costs of capital projects for the Water Fund. Revenues include developer tap-on fees and investment income. No salaries or insurance costs are expensed from this fund.
- The Sewer Capital Fund (Fund 30) monitors the costs of capital projects for the Sewer Fund. Revenues include developer tap-on fees and investment income. No salaries or insurance costs are expensed from this fund.
- The Water and Sewer Equipment Replacement Funds (Funds 12 and 21) were established to separately identify Enterprise Fund Equipment Replacement needs. These funds are for the sole purpose of collecting funds for future replacement of trucks, equipment, and capital replacement projects such as water tank painting and resin replacements.

MOTOR FUEL TAX FUND (Fund 42)

The Motor Fuel Tax (MFT) Fund receives monies from the State of Illinois, which generates revenues through a tax on fuel sales and is distributed to municipalities on a per capita basis. The Village's use of this money is restricted by the State for the purpose of maintaining Village streets. The MFT Fund is audited annually by the state and is monitored by the Finance Department and supported by the Public Works Department.

ROAD & BRIDGE FUND (Fund 43)

The Road & Bridge Fund is primarily used to supplement the Capital Projects Fund, Street Improvement Fund, and Motor Fuel Tax Fund. In addition, the Village's annual pavement sealing and pavement marking and patching programs are paid for through this fund. Revenues include property tax and interest income earned. The fund is managed and supported by the Public Works Department.

CEMETERY FUND (Fund 45)

The Cemetery Fund is a Special Revenue Fund and is considered in the Annual Tax Levy each year. The Village of Huntley currently has a three (3) member Cemetery Board to handle the plot sales, oversee the maintenance of the cemetery, and maintain the plot books. Sources of revenue include property taxes, interest income, and plot sales. The Village Manager's Office monitors the Cemetery Fund with input from the Cemetery Board.



PUBLIC LIABILITY FUND (Fund 46)

The Public Liability Fund is a Special Revenue Fund and is considered in the Annual Tax Levy each year. Revenues include property taxes and interest income earned. The Village of Huntley liability insurance is monitored through this fund including deductibles on accident claims and the annual premium to MICA for the Village-wide liability insurance. No employee health or life insurance is paid for through this fund. The Finance Department manages this fund.

BENEFITS FUND (Fund 47)

The Benefits Funds was established in FY11 to account for the Village's employee health insurance programs and compensated benefits and is monitored by the Finance Department. The Village offers two medical plans, a dental plan, and life insurance to its employees. Financing is provided through charges to the Village's operating departments as well as employee contributions. The compensated benefits program includes earned vacation pay and compensation time.

EQUIPMENT REPLACEMENT FUND (Fund 48)

The Equipment Replacement Fund (ERF), managed by the Finance Department, was established in FY98. It is primarily used as an account to purchase vehicles and equipment for each department. The Village calculates a depreciation value on these assets then transfers the amount to the ERF. After a certain number of years, funds are accumulated to replace existing equipment.

SPECIAL SERVICE AREA #5 (Fund 50)

Property taxes fund the maintenance efforts of the Village's Special Service Area #5 located in the Southwind Subdivision. Common areas such as stormwater detention facilities, bike paths, signage, parkways, etc. are maintained by the Village which warrants the Public Works Department overseeing this Fund. These services are paid for by each home located within the Special Service Area by a separate property tax levied for this purpose. Each year, the Village determines the amount of the property tax levy by reviewing expenditures.

POLICE PENSION FUND (Fund 80)

The elected representatives of the Police Pension Board manage the Police Pension Fund which was established in May 2002 due to the Village's population exceeding 5,000 residents. The Finance Department provides staff support to the Police Pension Board. This trust fund has been established to account for assets held by the Village in a trustee capacity for sworn Village of Huntley Police personnel.

FUND/ DEPARTMENT MATRIX	FUNCTION										
	General Government	Public Safety / Code Enforcement	Streets & Underground Utilities	Water & Sewer	Economic Development	IT Functions	Public Information	Capital Outlay	Debt Service	Planning & Zoning	Other Financing Uses
GENERAL FUND											
Board of Trustees and Advisory Boards											
Village Manager's Office											
Development Services Department											
Finance & Human Resources											
Public Works Department											
Police Department											
SPECIAL REVENUE FUNDS											
Cemetery Fund											
Downtown TIF Fund											
Drug Enforcement Fund											
Motor Fuel Tax Fund											
Police Pension Fund											
Public Liability Fund											
Road & Bridge Fund											
Special Service Area #5											
CAPITAL PROJECTS FUNDS											
Municipal Buildings Fund											
Capital Projects Fund											
Equipment Replacement Fund											
Tollway Fund											
Downtown Improvement Fund											
Street Improvement Fund											
ENTERPRISE FUNDS											
Water Operating Fund											
Water Capital Development											
Water Equipment Replacement											
Sewer Operating Fund											
Sewer Capital Development											
Sewer Equipment Replacement											
INTERNAL SERVICE FUNDS											
Benefit Fund											



BUDGET SUMMARY

The budget includes twenty-two (22) separate funds which have defined purposes. The principal operating funds are the General Fund and the Enterprise Funds (Water and Sewer). The major Capital Funds include Capital Projects, Street Improvement, Water and Sewer Capital and Equipment Replacement, Municipal Buildings, Tollway, Motor Fuel Tax, and Downtown Improvement.

The General Fund is the operating fund for the Legislative, Administration, Finance, Police, Streets, Public Works (non-enterprise division) Engineering and Development Services Departments. Primary revenue sources are property tax, local use tax, income tax, replacement tax telecommunications tax, cable franchise fees, video gaming tax, building permit fees, various license fees, and other fines and fees.

The Enterprise Funds are monitored similar to that of a business. The Village receives revenues for a service provided, that being water and sewer use, and uses these revenues to support expenses needed to maintain the operations of water and sewer functions. All monies within these funds are considered one umbrella fund which is broken into operational and capital accounts.

Capital improvements are defined as any major project improvement requiring the expenditure of public funds (over and above operating expenditures) for the construction, reconstruction, or replacement of physical assets.

The FY16 Operating and Capital Budget totals \$23,734,878 in expenditures for all funds. Compared to the FY15 Budget, the FY16 Budget proposes \$7,456,999 or 24% less in total expenditures due to budget amendments made during FY15.

In accordance with proposed amendment to the Village Financial and Budget Fund Balance Policies, the proposed FY16 budget for the General Operating Fund shows a transfer to the Benefits Fund of \$2,295,284. The General Operating Fund, following the transfer to the Benefit Fund, is balanced with \$10,445,393 in revenues and expenditures. Other funds indicating more expenditures than revenue are balanced by existing fund balance, interfund transfers, and one-time revenue transfers.

The FY14 surplus of \$1,106,883 is allocated as follows in the FY15 budget: \$556,883 to the Street Improvement Fund and \$550,000 to the Downtown TIF. These amounts are shown as a one-time revenue transfer in each fund.

BUDGET HISTORY

FUND #	REVENUES	FYE 12/31/10	FYE 12/31/11	FYE 12/31/12	FYE 12/31/13	FYE 12/31/14	FYE 12/31/15		FYE 12/31/16
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED
01	GENERAL FUND	\$ 8,938,113	\$ 9,221,094	\$ 9,678,681	\$ 10,422,815	\$ 11,459,203	\$ 10,144,768	\$ 10,480,926	\$ 10,445,393
02	CAPITAL PROJECTS FUND	1,001,509	583,482	44,757	9,373	46,992	201,000	230,130	201,000
03	DRUG ENFORCEMENT	3,009	5,770	5,931	14,200	5,470	5,140	10,590	7,050
04	STREETS IMPROVEMENT	55,413	4,126,803	540,985	57,363	279,503	1,475,299	2,081,982	27,000
05	MUNICIPAL BUILDINGS	398,868	525,903	538,734	536,874	560,226	444,000	493,500	357,500
06	DOWNTOWN FUND	-	-	701,360	123,584	618,445	10,900	11,510	61,300
16	DOWNTOWN TIF FUND	-	-	-	-	11,609	7,335,050	6,347,800	335,000
07	TOLLWAY FUND	586,811	1,319,361	464,560	263,863	507,371	527,495	528,570	500
10	WATER OPERATING	2,267,614	2,111,637	2,509,274	2,320,837	2,277,700	2,248,500	2,330,860	2,367,300
20	WATER CAPITAL	116,008	1,117,012	68,152	113,121	179,240	82,000	106,246	56,000
21	WATER EQUIP REPLACE	196,392	262,748	272,723	670,795	672,424	367,405	370,305	369,905
11	SEWER OPERATING	1,998,450	1,976,586	2,209,854	2,079,170	2,073,338	2,121,200	2,183,700	2,217,500
30	SEWER CAPITAL	78,968	1,068,128	64,268	341,265	467,922	78,000	103,083	52,000
12	SEWER EQUIP REPLACE	5,660	110,132	116,811	115,732	116,784	112,234	112,634	112,134
42	MOTOR FUEL TAX	802,134	801,247	769,865	775,181	893,603	650,250	398,402	650,100
43	ROAD & BRIDGE	74,242	85,943	81,845	95,403	80,583	80,050	80,401	80,050
45	CEMETERY FUND	58,641	13,524	18,513	21,453	36,389	11,700	20,170	21,700
46	PUBLIC LIABILITY	333,921	360,244	335,098	359,853	398,379	301,000	297,292	301,000
47	BENEFITS FUND	-	1,231,193	1,221,690	1,352,389	1,601,202	1,696,350	1,497,640	3,907,855
48	EQUIPMENT REPLACEMENT	275,014	255,510	343,447	418,017	224,257	200,800	221,844	200,800
50	SPECIAL SERVICE AREA #5	20,966	21,028	21,063	20,997	21,996	23,000	22,605	25,000
80	POLICE PENSION FUND	566,633	586,160	816,684	1,125,650	989,004	1,170,745	707,745	1,336,862
TOTAL REVENUES		\$ 17,778,366	\$ 25,783,505	\$ 20,824,295	\$ 21,237,935	\$ 23,521,640	\$ 29,286,886	\$ 28,637,935	\$ 23,132,949

FUND #	EXPENDITURES	FYE 12/31/10	FYE 12/31/11	FYE 12/31/12	FYE 12/31/13	FYE 12/31/14	FYE 12/31/15		FYE 12/31/16
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED
01	GENERAL FUND	\$ 8,938,113	\$ 12,321,094	\$ 9,475,661	\$ 10,157,054	\$ 10,920,147	\$ 10,144,768	\$ 9,717,985	\$ 12,740,677
02	CAPITAL PROJECTS FUND	944,808	2,567,298	152,562	235,099	99,279	275,700	275,700	155,500
03	DRUG ENFORCEMENT	1,982	1,690	2,762	8,999	3,250	10,500	6,501	10,500
04	STREETS IMPROVEMENT	281,087	872,671	306,159	3,858,626	111,619	1,501,274	1,669,530	223,490
05	MUNICIPAL BUILDINGS	469,615	498,478	862,475	538,087	631,892	575,109	602,109	443,978
06	DOWNTOWN FUND	-	-	161,191	451,658	66,224	175,000	674,019	130,000
16	DOWNTOWN TIF FUND	-	-	-	-	557,152	8,245,000	6,011,325	618,200
07	TOLLWAY FUND	450,772	1,998,537	1,455,155	1,665,538	508,054	808,917	1,000,537	-
10	WATER OPERATING	1,968,216	2,888,054	1,977,637	2,118,951	2,283,909	2,248,426	2,194,170	2,289,169
20	WATER CAPITAL	167,710	1,357,751	187,648	664,030	859,619	513,000	513,000	500,000
21	WATER EQUIP REPLACE	46,911	365,823	610,949	881,056	527,619	346,333	346,333	457,950
11	SEWER OPERATING	1,777,427	2,795,807	1,803,642	1,863,543	2,059,265	1,989,917	1,932,677	2,109,220
30	SEWER CAPITAL	13,602	735,554	302,625	451,538	510,708	686,200	181,500	433,000
12	SEWER EQUIP REPLACE	129,199	101,849	151,596	126,285	184,881	51,933	55,000	154,045
42	MOTOR FUEL TAX	650,000	739,899	838,212	199,994	849,757	915,000	906,000	860,000
43	ROAD & BRIDGE	60,472	535	92,247	99,682	20,467	115,500	101,463	135,500
45	CEMETERY FUND	11,288	10,488	101,952	32,916	19,216	52,300	31,049	36,800
46	PUBLIC LIABILITY	345,071	348,921	326,877	387,369	469,713	376,000	296,789	266,000
47	BENEFITS FUND	-	835,920	935,335	1,064,063	1,209,229	1,700,200	1,430,542	1,539,015
48	EQUIPMENT REPLACEMENT	126,615	126,787	258,811	322,884	382,731	230,000	205,183	331,750
50	SPECIAL SERVICE AREA #5	18,228	21,959	29,339	36,477	4,963	10,000	5,040	34,000
80	POLICE PENSION FUND	115,286	138,392	156,676	217,173	163,932	220,800	178,937	266,084
TOTAL EXPENDITURES		\$ 16,516,402	\$ 28,727,507	\$ 20,189,511	\$ 25,381,022	\$ 22,443,626	\$ 31,191,877	\$ 28,335,389	\$ 23,734,878

REVENUES OVER (UNDER)	FYE 12/31/10	FYE 12/31/11	FYE 12/31/12	FYE 12/31/13	FYE 12/31/14	FYE 12/31/15		FYE 12/31/16	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROPOSED	
01	GENERAL FUND	\$ -	\$ (3,100,000)	\$ 203,020	\$ 265,761	\$ 539,056	\$ -	\$ 762,941	\$ (2,295,284)
02	CAPITAL PROJECTS FUND	56,701	(1,983,816)	(107,805)	(225,726)	(52,287)	(74,700)	(45,570)	45,500
03	DRUG ENFORCEMENT	1,027	4,080	3,169	5,201	2,220	(5,360)	4,089	(3,450)
04	STREETS IMPROVEMENT	(225,674)	3,254,132	234,826	(3,801,263)	167,884	(25,975)	412,452	(196,490)
05	MUNICIPAL BUILDINGS	(70,747)	27,425	(323,741)	(1,213)	(71,666)	(131,109)	(108,609)	(86,478)
06	DOWNTOWN FUND	-	-	540,169	(328,074)	552,221	(164,100)	(662,509)	(68,700)
16	DOWNTOWN TIF FUND	-	-	-	-	(545,543)	(909,950)	336,475	(283,200)
07	TOLLWAY FUND	136,039	(679,176)	(990,595)	(1,401,675)	(683)	(281,422)	(471,967)	500
10	WATER OPERATING	299,398	(776,417)	531,637	201,886	(6,209)	74	136,690	78,131
20	WATER CAPITAL	(51,702)	(240,739)	(119,496)	(550,909)	(680,379)	(431,000)	(406,754)	(444,000)
21	WATER EQUIP REPLACE	149,481	(103,075)	(338,226)	(210,261)	144,805	21,072	23,972	(88,045)
11	SEWER OPERATING	221,023	(819,221)	406,212	215,627	14,073	131,283	251,023	108,280
30	SEWER CAPITAL	65,366	332,574	(238,357)	(110,273)	(42,786)	(608,200)	(78,417)	(381,000)
12	SEWER EQUIP REPLACE	(123,539)	8,283	(34,785)	(10,553)	(68,097)	60,301	57,634	(41,911)
42	MOTOR FUEL TAX	152,134	61,348	(68,347)	575,187	43,846	(264,750)	(507,598)	(209,900)
43	ROAD & BRIDGE	13,770	85,408	(10,402)	(4,279)	60,116	(35,450)	(21,062)	(55,450)
45	CEMETERY FUND	47,353	3,036	(83,439)	(11,463)	17,173	(40,600)	(10,879)	(15,100)
46	PUBLIC LIABILITY	(11,150)	11,323	8,221	(27,516)	(71,334)	(75,000)	503	35,000
47	BENEFITS FUND	-	1,104,406	962,879	1,029,505	1,218,471	(3,850)	67,098	2,368,840
48	EQUIPMENT REPLACEMENT	148,399	(580,410)	(591,888)	(646,046)	(984,972)	(29,200)	16,661	(130,950)
50	SPECIAL SERVICE AREA #5	2,738	(931)	(8,276)	(15,480)	17,033	13,000	17,565	(9,000)
80	POLICE PENSION FUND	451,347	447,768	660,008	908,477	825,072	949,945	528,808	1,070,778

FUND BALANCE HISTORY

	12/31/2011	12/31/2012	12/31/2013	12/31/2014	12/31/15		12/31/2016
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED
GENERAL FUND	\$ 1,078,545	\$ 1,055,478	\$ 1,217,495	\$ 1,106,883	\$ -	\$ 880,715	\$ -
CAPITAL PROJECTS FUND	942,058	834,253	608,527	556,240	481,540	510,670	556,170
DRUG ENFORCEMENT	44,435	47,604	52,805	55,025	49,665	59,114	55,664
STREETS IMPROVEMENT	3,855,628	4,090,454	289,191	457,075	431,100	869,527	673,037
MUNICIPAL COMPLEX	1,071,162	747,413	746,200	674,534	543,425	565,925	479,447
DOWNTOWN FUND	-	540,169	212,095	764,316	600,216	101,807	33,107
DOWNTOWN TIF FUND	-	-	-	-	-	(209,068)	(492,268)
TOLLWAY FUND	2,871,903	1,881,308	479,633	478,950	197,528	6,983	7,483
WATER OPERATING	504,292	1,013,825	1,199,170	1,151,722	1,160,666	1,310,846	1,365,228
WATER CAPITAL	3,027,233	2,907,737	2,356,828	1,676,449	1,245,449	1,269,695	825,695
WATER EQUIP REPLACE	1,091,023	752,797	542,536	687,341	708,413	711,313	623,268
SEWER OPERATING	76,336	496,848	719,210	684,588	832,458	966,508	1,015,144
SEWER CAPITAL	1,520,200	1,431,843	1,321,570	1,278,784	670,584	1,200,367	819,367
SEWER EQUIP REPLACE	548,004	513,219	502,666	434,569	494,870	492,203	450,292
MOTOR FUEL TAX	502,901	434,554	1,009,741	1,053,587	788,837	545,989	336,089
ROAD & BRIDGE	110,652	100,250	95,971	156,087	120,637	135,025	79,575
CEMETERY FUND	357,933	274,494	263,031	280,204	239,604	269,325	254,225
PUBLIC LIABILITY	394,368	383,377	355,861	284,527	209,527	287,707	322,707
BENEFITS FUND	395,273	223,019	472,333	843,804	839,954	979,025	1,094,711
EQUIPMENT REPLACEMENT	968,083	1,052,719	1,147,852	989,378	960,178	1,006,039	875,089
SPECIAL SERVICE AREA #5	11,916	3,640	(11,840)	5,193	18,193	22,758	13,758
POLICE PENSION FUND	3,514,231	4,174,239	5,082,716	5,907,788	6,857,733	6,436,596	7,507,374

**VILLAGE OF HUNTLEY
ALL FUNDS REVENUE AND EXPENDITURE SUMMARY**

FUND	GENERAL	DRUG ENFORCEMENT	CAPITAL	STREET IMPROVMENT	WATER OPERATING	WATER CAPITAL	WATER ERF	SEWER OPERATING	SEWER CAPITAL	SEWER ERF	DOWNTOWN	DOWNTN/IFF
REVENUES												
Taxes	\$ 8,933,500	\$ -	\$ 30,000.0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 335,000
Licenses & Permits	803,500	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental	54,393	-	170,000	-	-	-	-	-	-	-	-	-
Fines & Fees	595,500	7,000	-	25,000	2,365,000	50,000	-	2,216,000	50,000	-	10,800	-
Other	33,500	50	1,000	2,000	2,300	6,000	3,000	1,500	2,000	100	500	-
Transfers	25,000	-	-	-	-	-	366,905	-	-	112,034	-	-
TOTAL	\$ 10,445,393	\$ 7,050	\$ 201,000	\$ 27,000	\$ 2,367,300	\$ 56,000	\$ 369,905	\$ 2,217,500	\$ 52,000	\$ 112,134	\$ 61,300	\$ 335,000

EXPENDITURES												
Personnel	\$ 8,052,443	\$ -	\$ -	\$ -	\$ 1,124,236	\$ -	\$ -	\$ 1,151,608	\$ -	\$ -	\$ -	\$ -
Contractual Services	1,567,050	10,500	-	-	452,300	40,000	-	584,000	10,000	-	40,000	-
Commodities	638,100	-	-	-	353,150	-	-	169,000	-	-	-	-
Interfund Transfers	2,483,084	-	-	-	216,905	150,000	-	62,034	50,000	-	-	-
Capital	-	-	155,500	223,490	142,578	310,000	457,950	142,578	373,000	154,045	90,000	618,200
TOTAL	\$ 12,740,677	\$ 10,500	\$ 155,500	\$ 223,490	\$ 2,289,169	\$ 500,000	\$ 457,950	\$ 2,109,220	\$ 433,000	\$ 154,045	\$ 130,000	\$ 618,200

Reserves +/-	\$ (2,295,284)	\$ (3,450)	\$ 45,500	\$ (196,490)	\$ 78,131	\$ (444,000)	\$ (88,045)	\$ 108,280	\$ (381,000)	\$ (41,911)	\$ (68,700)	\$ (283,200)
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FUND	MUNICIPAL BUILDINGS	TOLLWAY	MOTOR FUEL	ROAD BRIDGE	CEMETERY	PUBLIC LIABILITY	BENEFITS	EQUIPMENT REPLACE	SSA #5	POLICE PENSION	GRAND TOTALS
REVENUES											
Taxes	\$ 200,000	\$ -	\$ 650,000	\$ 80,000	\$ 1,500	\$ 300,000	\$ -	\$ -	\$ 25,000	\$ 595,093	\$ 11,200,093
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	803,500
Intergovernmental	-	-	-	-	-	-	1,454,771	-	-	-	1,679,164
Fines & Fees	157,000	-	-	-	20,000	-	156,800	11,000	-	-	5,664,100
Other	500	500	100	50	200	1,000	1,000	2,000	-	741,769	799,069
Transfers	-	-	-	-	-	-	2,295,284	187,800	-	-	2,987,023
TOTAL	\$ 357,500	\$ 500	\$ 650,100	\$ 80,050	\$ 21,700	\$ 301,000	\$ 3,907,855	\$ 200,800	\$ 25,000	\$ 1,336,862	\$ 23,132,949
EXPENDITURES											
Personnel	\$ -	\$ -	\$ -	\$ -	\$ 1,300	\$ 20,000	\$ 1,539,015	\$ -	\$ -	\$ -	\$ 11,888,602
Contractual Services	327,478	-	-	10,500	10,000	221,000	-	-	-	266,084	3,538,912
Commodities	44,000	-	-	125,000	500	-	-	-	-	-	1,329,750
Interfund Transfers	-	-	-	-	-	25,000	-	-	-	-	2,987,023
Capital	72,500	-	860,000	-	25,000	-	-	331,750	34,000	-	3,990,591
TOTAL	\$ 443,978	\$ -	\$ 860,000	\$ 135,500	\$ 36,800	\$ 266,000	\$ 1,539,015	\$ 331,750	\$ 34,000	\$ 266,084	\$ 23,734,878
Reserves +/-	\$ (86,478)	\$ 500	\$ (209,900)	\$ (55,450)	\$ (15,100)	\$ 35,000	\$ 2,368,840	\$ (130,950)	\$ (9,000)	\$ 1,070,778	\$ (601,929)

PERSONNEL / STAFFING SUMMARY

INTRODUCTION

The Village is a service organization and approximately three-quarters of the operating budget is personnel related. To keep personnel costs in check, the Village's philosophy for providing services to residents is to combine the use of full-time employees with permanent and seasonal part-time employees, contractual services, and intergovernmental partnerships. This philosophy allows the Village to provide the highest levels of service to Village residents in the most cost-efficient manner possible.

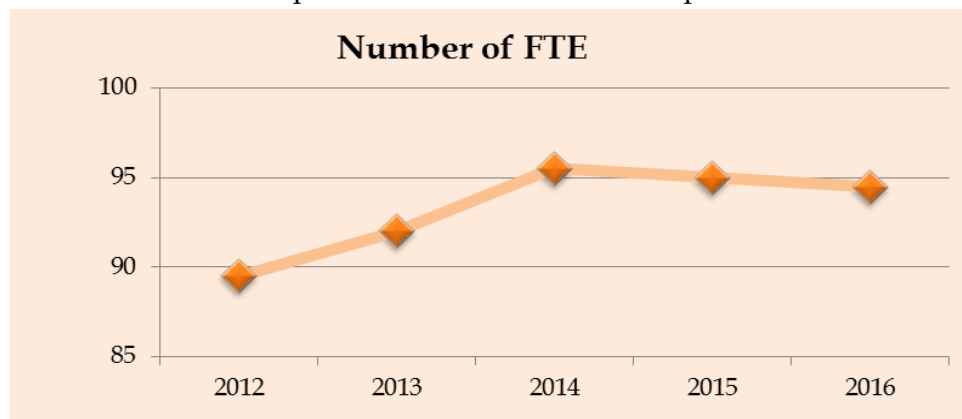
FINAL STAFFING ANALYSIS - 2015

An Organizational and Staffing study was adopted by the Village in 2000 and was used as a guide for personnel adjustments over the last decade. As a reference, at the end of 2010 the report showed that the total number of full-time positions would be 107.5. The Village will end 2015 with the equivalent of 88 full-time positions actually filled. This is a difference of 19.5 employees or 18.1%. The number of funded authorized positions in the FY15 budget was 94 which is 1.5 less than the FY14 budget.

The Village workforce has remained steady over the last several years. In FY11, 91 positions were authorized and in FY15, 94 positions were authorized. Based on the Village's population of 24,291, this equates to the Village employing 3.6 employees per 1,000 population; however, this number is closer to 3.4 employees per 1,000 population when utilizing the Village's estimated population of 26,282. Historically, the Village's ratio of employees per 1,000 population has been below comparable communities in the region.

STAFFING ANALYSIS - 2016

The number of proposed authorized/budgeted positions for FY16 is 92.5. This is 1.5 full-time equivalent positions less than FY15. The budget proposes that the Plumbing/Backflow Inspector position duties be performed via the contractual arrangement with the Village of Algonquin and private inspection companies; therefore, eliminating this position as a full-time staff position. It is also proposed that the Business Recruitment Coordinator position remain unfilled at this time due to the uncertainty of potential reductions in State shared revenue. The duties of the position will be absorbed by the Business Retention Coordinator and a shifting of responsibilities in the Village Manager's Office. The remaining vacant positions in the Finance and Human Resources Department (1-Information Technology Coordinator), Police Department (2-Patrol Officers) and Public Works Utilities Division (1-Water Operator Trainee) are proposed to be filled in FY16. Per the Village Board's direction, a part-time code enforcement position is included in the FY16 budget.



Department	Authorized / Budgeted	Authorized / Budgeted	Authorized / Budgeted	Authorized / Budgeted	Authorized / Budgeted
	2012	2013	2014	2015	2016
Manager's Office	4.5	4	4	4	4
Finance and Human Resources	9	9	10	9.5	9.5
Police Department	36.5	37.5	39	39	39
Development Services	9.5	9.5	10	10	8.5
Public Works					
Administration	2	2	2	2	2
Engineering	3	3	2.5	1.5	1.5
Buildings & Grounds	3	4	4	4	4
Streets, Underground Utilities and Fleet Services	13	13	14	14	14
Utilities (Water and Wastewater)	9	10	10	10	10
Total Public Works	30	32	32.5	31.5	31.5
Authorized and Budgeted Total:				94	92.5
				Authorized / Unbudgeted	Authorized / Unbudgeted
Development Services – Business Recruitment Coordinator					1
Public Works - Engineering				1	1
Total Authorized Village Employees	89.5	92	95.5	95	94.5

COLLECTIVE BARGAINING GROUPS

The Village of Huntley has two unionized employee groups. One group includes the Public Works Streets, Underground Utilities and Fleet Service employees who are represented by the International Union of Operating Engineers (IUOE), Local 150. The Police Department Patrol Officers and Detectives are represented by the Metropolitan Alliance of Police (MAP) Chapter #207. The total number of employees in these two groups is 37 representing approximately 40% of the Village's total workforce.

Collective Bargaining Agreements are in place for both groups. The number of employees in each group and the expiration date of the applicable contracts are shown below:

Bargaining Group	Number of Employees	Contract Expiration
IUOE Local 150	12	December 31, 2017
MAP Chapter #207	25	December 31, 2016

WAGES

Non-union employee wages are adjusted annually and as a part of the Village's merit pay plan and are adopted as part of the overall budget. Each existing Union group has an established wage and step schedule. A step schedule is a mechanism by which employees' annual wages are developed. It establishes an introductory wage for a position, and then over a period of years moves employees through a series of wage increases, or steps, as their experience and abilities develop. Eventually, the employee hits the top of the wage scale and no longer receives an annual step increase. Employees in a collective bargaining unit will receive raises in accordance with the binding contract. Non-union employees are on a wage plan based on a comprehensive compensation and classification study done several years ago. FY16 budgeted wages for all

Village employees total \$7,077,779. The FY16 budget includes funds for a 2% salary adjustment for eligible non-bargaining unit employees and the Village’s merit pay program.

PENSION

The Village contributes to two defined benefit pension plans, the Illinois Municipal Retirement Fund (IMRF), an agent multiple-employer public employee retirement system; and the Police Pension Plan (Plan) which is a single-employer pension plan. The benefits, benefit levels, employee contributions and employer contributions for both plans are governed by Illinois Compiled Statutes (ILCS) and can only be amended by the Illinois General Assembly.

Illinois Municipal Retirement Fund (IMRF)

All employees (other than those covered by the Police Pension Plan) hired in positions that meet or exceed the prescribed annual hourly standard of 1,000 hours must be enrolled in IMRF as participating members. IMRF provides two tiers of pension benefits. Employees hired prior to January 1, 2011, are eligible for Tier 1 benefits. For Tier 1 employees, pension benefits vest after eight years of service. Participating members who retire at age 55 (reduced benefits) or after age 60 (full benefits) with eight years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1.67% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter.

Employees hired on or after January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating members who retire at age 62 (reduced benefits) or after age 67 (full benefits) with ten years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1.67% of their final rate of earnings, for each year of credited service up to 15 years, and 2% for each year thereafter.

IMRF also provides death and disability benefits. These benefit provisions and all other requirements are established by State statute.

Police Pension Plan

Police sworn personnel are covered by the Plan which was established May 10, 2001. Although this is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3-1) and may be amended only by the Illinois legislature. The Village accounts for the Plan as a pension trust fund.

The plan is governed by a five-member Board of Trustees. Two members of the Board are appointed by the Village President, one member is elected by pension beneficiaries and two members are elected by active police employees.

Division	FY14 Percent Funded	Employee Contribution	2014 Village Budgeted Contribution
IMRF	83.04%	4.5%	10.64%
Police Pension	48.38%	9.91%	6.08%

The Village’s FY15 Pension obligations for both funds total \$877,610.

HEALTH & DENTAL INSURANCE

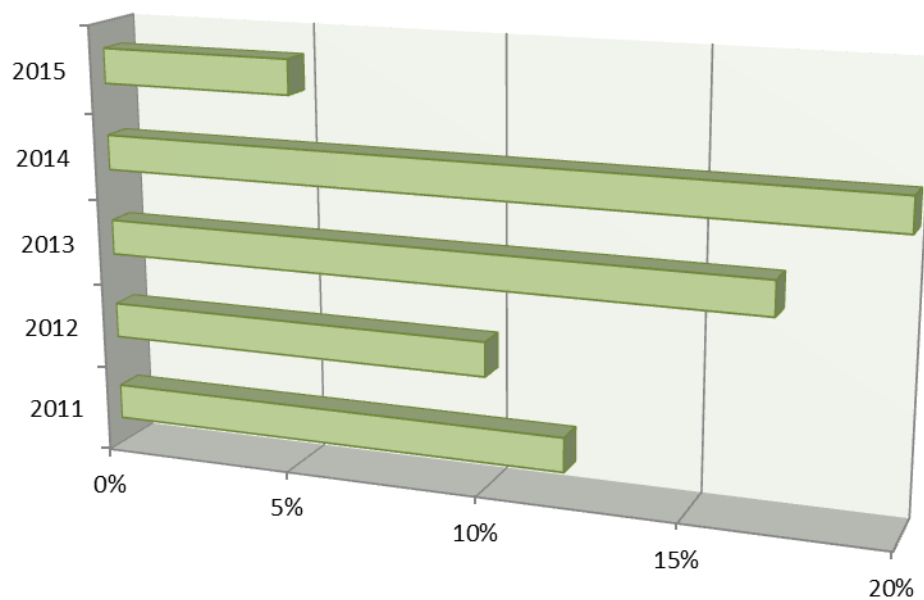
The Village provides health insurance to all full-time employees provided through United Healthcare (UHC). The health insurance plans contain medical and prescription drug card benefit provisions. The Prescription Drug Card program provides a tiered co-pay depending upon medication. Dental insurance is paid 100% by the Village as well, for all levels of coverage including dependents. The Flexible Spending program and 125 Plan Dependent Care program allow an employee to make voluntary contributions on a tax-deferred basis for the reimbursement of allowable medical and child care costs.

The Village pays 100% of the cost for an employee's medical insurance coverage for the Standard/Base United Healthcare PPO plan. For dependent medical insurance coverage non-union employees pay 18% of the difference in premium cost between individual and dependent health insurance coverage (20% for Local 150 union members and 24% for MAP union members).

The Village also offers many ancillary benefit products such as AFLAC, enhanced vision plan, additional life insurance plan, and two different 457 tax-deferred plans. These programs are all voluntary enrollments and paid for 100% by the employee.

It has been a long-standing Village objective to provide quality, affordable health coverage to employees as a method of attracting and retaining staff. Health insurance is the second biggest employee expense behind wages. As is the case throughout the country, the Village has seen tremendous increases in the cost of health insurance premiums. Over the past several years, the Village's premiums have grown much faster than general inflation. UHC has continued to be lower than competitive quotes received from other health insurance providers.

HEALTH INSURANCE PERCENTAGE INCREASES 2011 - 2015



Note: Health insurance renewals take place on July 1st of each year; insurance premium costs as reported reflect the total paid on a fiscal year basis

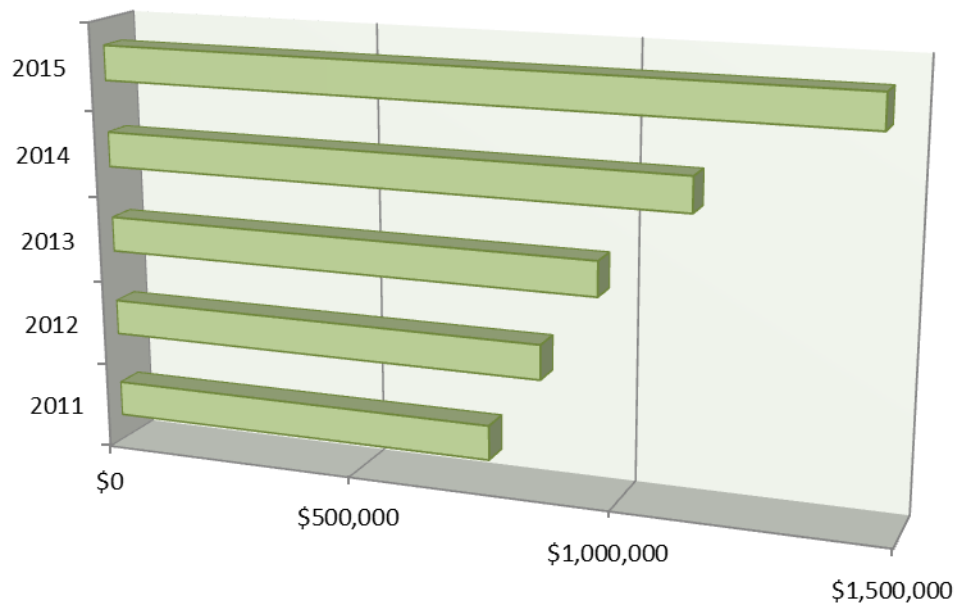
The Village has tried to maintain a quality of coverage with the increasing premium costs. In 2015 a new HMO plan was offered to employees to accompany the two PPO plans. Deductibles have been modified throughout the years as well as out-of-pocket costs for employees. The Health Insurer Fees and Reinsurance Fees imposed by certain carriers in compliance with the Affordable Care Act in 2013 also impacted the renewal premium process.

Health Care Reform in 2011 eliminated the restrictions on lifetime limits (previous plan included a \$5,000,000 major medical lifetime limit) and now provides for 100% payment of wellness and routine physicals. The costs of these mandatory changes were passed on to the employer and employees in the cost of the plan. Due to the significant anticipated changes in premium costs and coverage, Staff established an insurance committee and conducted an in-house survey for the purpose of obtaining a competitive quote from multiple suppliers. There was an overall consensus of employees to remain with UHC rather than switch back to the Village’s former provider, Blue Cross/Blue Shield (BCBS). BCBS premiums were significantly higher and had reduced benefits. The Village remains with UHC to date. Also in 2011, part of the negotiation process included the transfer of the Village’s voluntary vision and life insurance plans to UHC. In addition, by moving both vision and life to UHC, the Village received \$1.00 per person discount monthly for each employee enrolled on the medical plan which equaled a savings of \$1,032.00 per year. The Village also implemented a Premium UHC plan which required an additional contribution from employees if they selected that plan.

The chart below shows the expenditures paid by the Village for employee benefits:

	FY12	FY13	FY14	FY15 Estimated	FY16 Budget
Medical Insurance	\$854,584	\$959,430	\$1,126,623	\$1,163,492	\$1,385,515
Dental Insurance	\$63,692	\$56,265	\$64,939	\$60,000	\$83,500
Life Insurance	\$15,790	\$16,477	\$17,667	\$18,350	\$20,000

MEDICAL INSURANCE EXPENDITURES



The Village continues to pay 100% of dental insurance for which the Village is self-funded. The Village has saved over \$30,000 over the last two years by paying claims versus premiums. The Village also provides a life insurance/disability plan.

RETIREMENTS AND ATTRITION

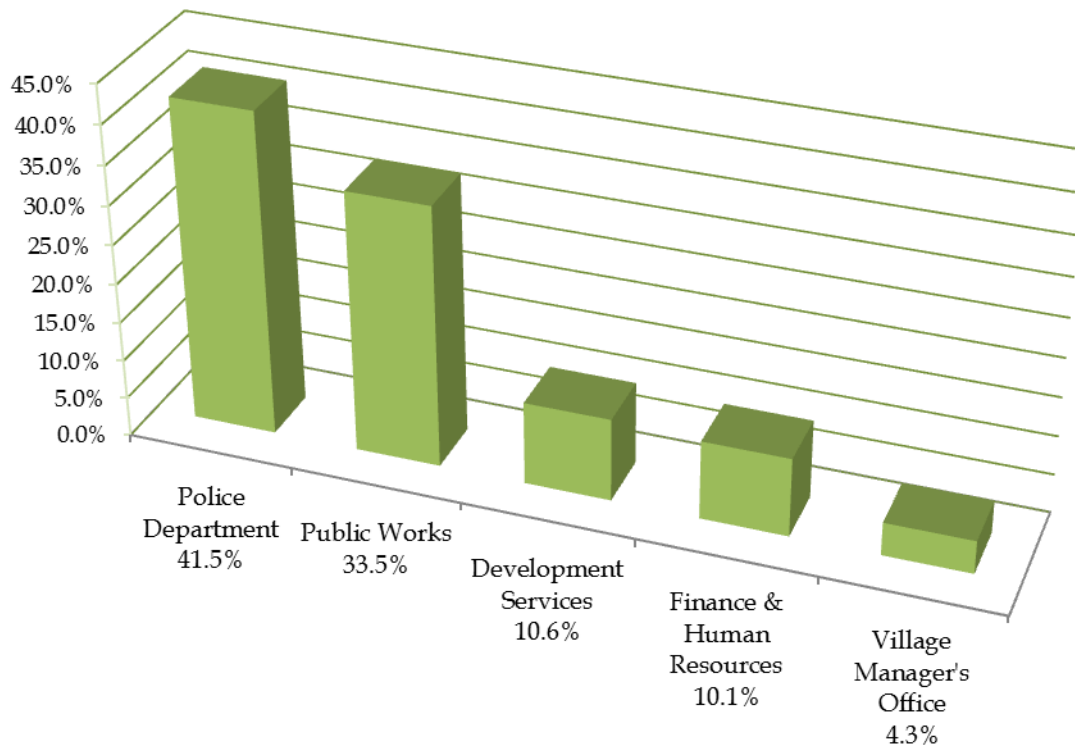
There are a number of employees that are either eligible or nearly eligible to retire. It is possible that upon retirement, some of these positions may not be filled; services provided by the retiree will be contracted out, or a lower cost employee will be hired to replace the retiring employee in order to save money. Management is constantly monitoring this situation.

CONCLUSION

The Village's employees are its most valued asset. None of the high level of services that Huntley residents experience would be possible without the Village's highly trained and dedicated workforce.

Huntley enjoys an organizational culture that continuously searches for cost-efficient service and program delivery options. The Village's Management Team is committed to monitoring service levels and ultimately through the budget process, making annual recommendations to the Village Board for personnel and staffing levels that are directly linked to service level improvements.

2016 STAFFING BREAKDOWN BY DEPARTMENT



VILLAGE OF HUNTLEY
GENERAL FUND SUMMARY

DESCRIPTION	FYE 12/31/11	FYE 12/31/12	FYE 12/31/13	FYE 12/31/14	FYE 12/31/15		FYE 12/31/16
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED
REVENUES							
TAXES	\$ 7,764,381	\$ 8,114,180	\$ 8,400,613	\$ 8,686,364	\$ 8,723,500	\$ 8,720,450	\$ 8,933,500
LICENSES	71,290	68,308	74,140	81,189	63,500	69,996	63,500
PERMITS	662,229	847,215	1,056,897	1,656,839	700,000	1,008,000	740,000
INTERGOVERNMENTAL	150,972	42,458	41,021	38,162	36,768	54,393	54,393
FINES/FEES	487,073	550,664	785,278	919,213	480,000	467,789	595,500
OTHER	70,149	40,856	49,866	52,436	16,000	35,298	33,500
TRANSFERS	15,000	15,000	15,000	25,000	125,000	125,000	25,000
TOTAL REVENUES	\$ 9,221,094	\$ 9,678,681	\$ 10,422,815	\$ 11,459,203	\$ 10,144,768	\$ 10,480,926	\$ 10,445,393
EXPENDITURES							
LEGISLATIVE	\$ 133,292	\$ 132,724	\$ 165,086	\$ 196,318	\$ 218,966	\$ 218,817	\$ 264,816
VILLAGE MANAGER'S OFFICE	417,433	436,503	465,102	482,793	492,837	490,757	501,115
FINANCE & HUMAN RESOURCES	423,343	441,331	450,687	455,536	513,580	466,882	524,238
BUILDINGS & GROUNDS	266,514	248,612	236,807	173,026	259,323	185,564	283,767
POLICE DEPARTMENT	4,219,727	4,506,712	4,812,121	5,123,954	5,405,818	5,348,513	5,542,826
STREET DEPARTMENT	1,452,177	1,559,708	1,693,355	1,917,968	1,889,221	1,770,926	1,987,834
ENGINEERING DEPARTMENT	142,096	153,658	149,029	271,121	79,770	139,670	177,614
DEVELOPMENT SERVICES	862,645	940,935	967,372	1,192,548	1,190,287	1,096,856	1,163,183
TRANSFERS /CONTINGENCIES	4,403,867	1,055,478	1,217,495	1,106,883	94,966	-	2,295,284
TOTAL EXPENDITURES	\$ 12,321,094	\$ 9,475,661	\$ 10,157,054	\$ 10,920,147	\$ 10,144,768	\$ 9,717,985	\$ 12,740,677
Beginning Fund Balance	\$ 8,656,991	\$ 5,080,107	\$ 5,275,062	\$ 5,702,837	\$ 5,024,406	\$ 5,024,406	\$ 4,906,632
<i>Restricted and Assigned</i>	3,958,613	4,210,089	4,469,780	4,906,631	4,906,631	4,906,632	2,611,348
<i>Non-spendable/prepays</i>	42,949	9,494	15,562	117,775	117,775		
Assigned for future operations/OTRT	\$ 1,078,545	\$ 1,055,478	\$ 1,217,495	\$ 1,106,883	\$ -	\$ 880,715	\$ -

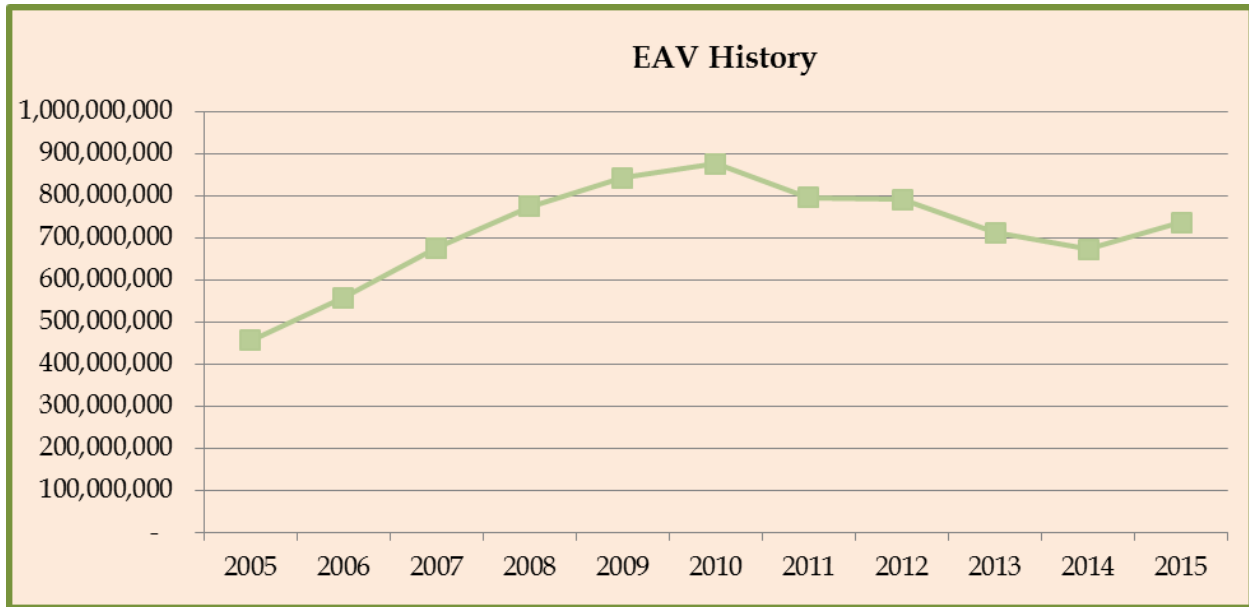
GENERAL FUND REVENUES

DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES							
TAXES							
Property Taxes	\$ 3,095,420	\$ 3,178,064	\$ 3,157,670	\$ 3,013,928	\$ 3,015,755	\$ 3,015,755	\$ 2,903,500
Property Taxes - Police	350,776	318,578	351,707	462,721	482,745	482,745	595,000
Sales Tax	1,470,338	1,548,502	1,560,813	1,812,078	1,800,000	1,850,000	1,950,000
Local Use Tax	359,003	375,221	409,075	459,806	440,000	400,000	450,000
Income Tax	1,951,568	2,134,387	2,314,454	2,325,713	2,350,000	2,350,000	2,400,000
Replacement	80,267	80,414	89,146	91,774	90,000	94,000	95,000
Telecom Tax	145,000	145,000	147,052	111,029	145,000	100,000	115,000
Cable Franchise	312,009	334,014	351,795	361,341	350,000	377,950	375,000
Video Gaming Tax	-	-	18,901	47,974	50,000	50,000	50,000
TOTAL TAXES	\$ 7,764,381	\$ 8,114,180	\$ 8,400,613	\$ 8,686,364	\$ 8,723,500	\$ 8,720,450	\$ 8,933,500
LICENSES & PERMITS							
Plan Review-Elevator	\$ 11,100	\$ 11,634	\$ 13,667	\$ 15,495	\$ 10,000	\$ 11,391	\$ 10,000
Liquor	26,876	19,370	23,653	25,495	20,000	24,000	20,000
Contractors	16,217	14,923	16,037	19,989	15,000	15,000	15,000
Refuse	11,357	11,976	12,203	12,335	11,000	12,000	11,000
Business	3,010	7,565	4,930	4,980	5,000	4,500	5,000
Coral Street Meeting Room	75	-	-	-	-	-	-
Farmers Market	2,655	2,840	3,650	2,895	2,500	3,105	2,500
TOTAL LICENSES	\$ 71,290	\$ 68,308	\$ 74,140	\$ 81,189	\$ 63,500	\$ 69,996	\$ 63,500
BUILDING PERMITS	\$ 662,229	\$ 847,215	\$ 1,056,897	\$ 1,656,839	\$ 700,000	\$ 1,008,000	\$ 740,000
INTERGOVERNMENTAL							
Police Reimbursement	\$ 1,248	\$ 659	\$ 2,241	\$ -	\$ -	\$ -	\$ -
Police Grants	-	-	99	-	-	-	-
Camera Grant - COPS	-	-	1,379	-	-	-	-
ODP Citizen Corp Grant	4,794	4,000	-	-	-	-	-
Interface Program Grant	65,000	-	-	-	-	-	-
FEMA Grant	46,186	-	-	-	-	-	-
School Resource Officer	33,704	36,768	36,768	38,162	36,768	54,393	54,393
Farmer's Market Grant	-	-	-	-	-	-	-
Bullet Proof Vest Grant	-	1,031	394	-	-	-	-
Intergovernmental Services	40	-	140	-	-	-	-
TOTAL INTERGOVERNMENTAL	\$ 150,972	\$ 42,458	\$ 41,021	\$ 38,162	\$ 36,768	\$ 54,393	\$ 54,393
FINES/FEES							
Development/Platting Fees	\$ 7,525	\$ 19,755	\$ 85,778	\$ 59,290	\$ 25,000	\$ 16,000	\$ 20,000
Transition Fees	89,000	93,000	189,000	218,000	85,000	158,000	170,000
Non Res Review/Permit Fees	18,784	29,645	23,387	236,662	-	8,289	30,000
SF Review/Permit Fees	-	-	-	-	-	-	60,000
Multi-Fam Review Fees	-	-	-	-	-	-	-
Police Fines	263,370	280,588	324,547	251,012	275,000	200,000	275,000
Gaming App Fees	-	-	600	800	-	500	500
Building Fines/Reinspections	9,044	17,196	51,819	51,455	10,000	35,000	10,000
Wireless Tower Fees	99,350	110,480	110,147	101,994	85,000	50,000	30,000
Transit Study Fees	-	-	-	-	-	-	-
50/50 Programs	-	-	-	-	-	-	-
TOTAL FINES/FEES	\$ 487,073	\$ 550,664	\$ 785,278	\$ 919,213	\$ 480,000	\$ 467,789	\$ 595,500
OTHER INCOME							
Investment Income	\$ 45,130	\$ 16,792	\$ 20,530	\$ 24,630	\$ 10,000	\$ 20,000	\$ 20,000
Miscellaneous-Police	3,463	1,220	1,936	3,605	2,000	4,598	4,000
Miscellaneous-Public Works	17,217	14,786	21,920	18,415	2,000	4,725	4,500
Miscellaneous-Genl Govt	4,339	8,058	5,480	5,786	2,000	5,975	5,000
TOTAL OTHER INCOME	\$ 70,149	\$ 40,856	\$ 49,866	\$ 52,436	\$ 16,000	\$ 35,298	\$ 33,500
INTERFUND TRANSFERS							
From Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
From Capital	-	-	-	-	-	-	-
From MFT	-	-	-	-	-	-	-
From Insurance Fund	15,000	15,000	15,000	25,000	25,000	25,000	25,000
From Benefits Fund	-	-	-	-	100,000	100,000	-
TOTAL TRANSFERS	\$ 15,000	\$ 15,000	\$ 15,000	\$ 25,000	\$ 125,000	\$ 125,000	\$ 25,000
TOTAL REVENUE	\$ 9,221,094	\$ 9,678,681	\$ 10,422,815	\$ 11,459,203	\$ 10,144,768	\$ 10,480,926	\$ 10,445,393

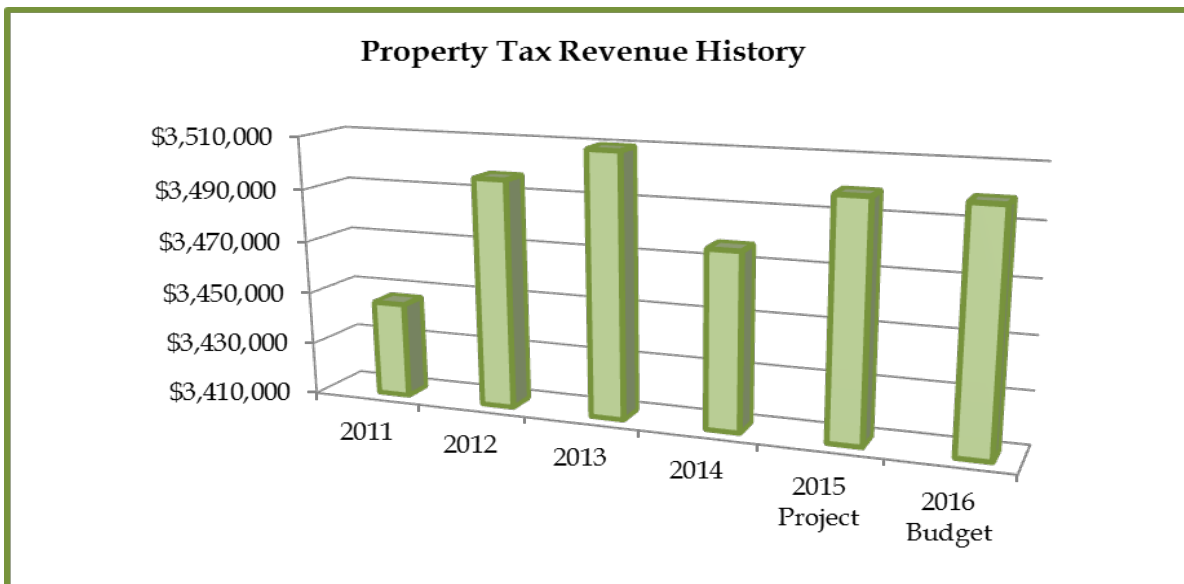
MAJOR REVENUE SOURCES

PROPERTY TAX

This revenue is derived from a tax levy on real estate valuations within the corporate limits of the Village. Property tax revenues are disbursed to the Village beginning in May through the end of November. The FY16 budget includes the same tax levy dollar amount as requested in 2015. The rate setting 2014 EAV (equalized assessed valuation) was \$678,590,982, which was an increase of 0.76% from the 2013 EAV. The rate setting 2015 EAV is expected to increase by over \$24.6 million and is estimated to be \$736,238,329, which represents an increase of 8.5% from 2014.



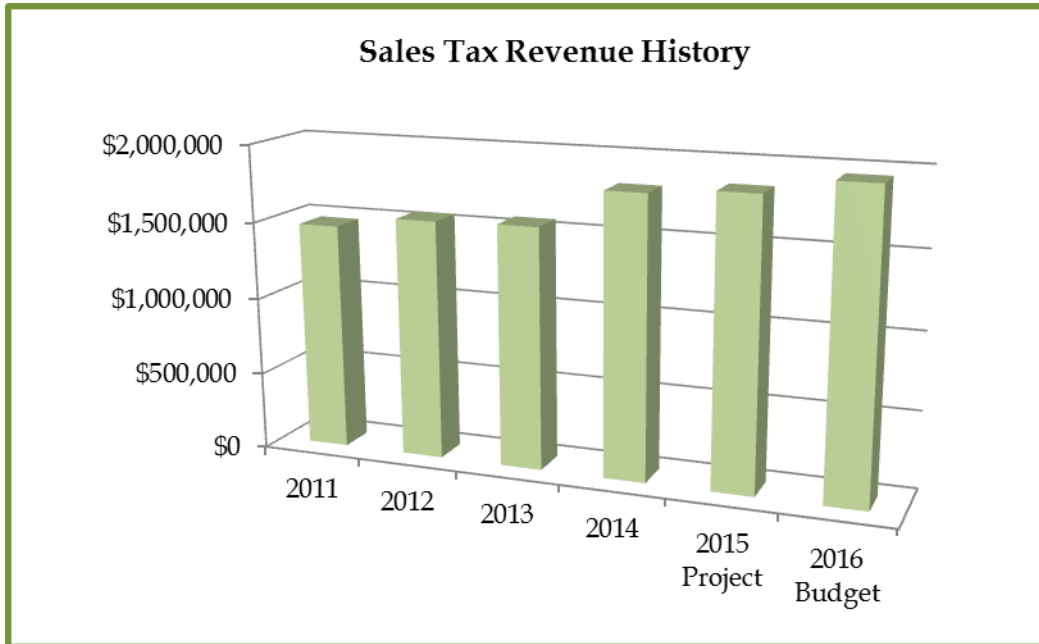
Property tax funds are allocated for General Fund operations, Police Pension Fund obligations, Liability Insurance costs and Cemetery operations. Starting with the 2010 levy (taxes payable in 2011), the Village has levied \$3,800,000 for property tax. Approximately \$300,000 is allocated to the Public Liability and Cemetery Funds with the remaining \$3,500,000 deposited to the General Fund for overall operations and Police Pension obligations.



SALES TAX

Sales tax at a rate of 7% is collected on all retail sales within the Village. The Village's share of tax revenue is 1%. Collections and distributions are in arrears. The Village budgets accordingly due to the economic factors associated with the receipt of sales tax.

The Village will exceed its 2015 sales tax revenue target of \$1,800,000 at an estimated \$1,850,000. This is the highest amount of sales tax revenue in the Village's history. With the addition of new restaurants and retail development, sales tax revenue for 2015 is projected at \$1,950,000 for FY16.



STATE SHARED TAX REVENUES

State shared revenues are comprised of Local Use Tax and Income Tax which are based on the Village's State of Illinois certified population of 24,291, and Replacement Tax, which is collected from corporations, trusts, and public utilities.

Local Use Tax:

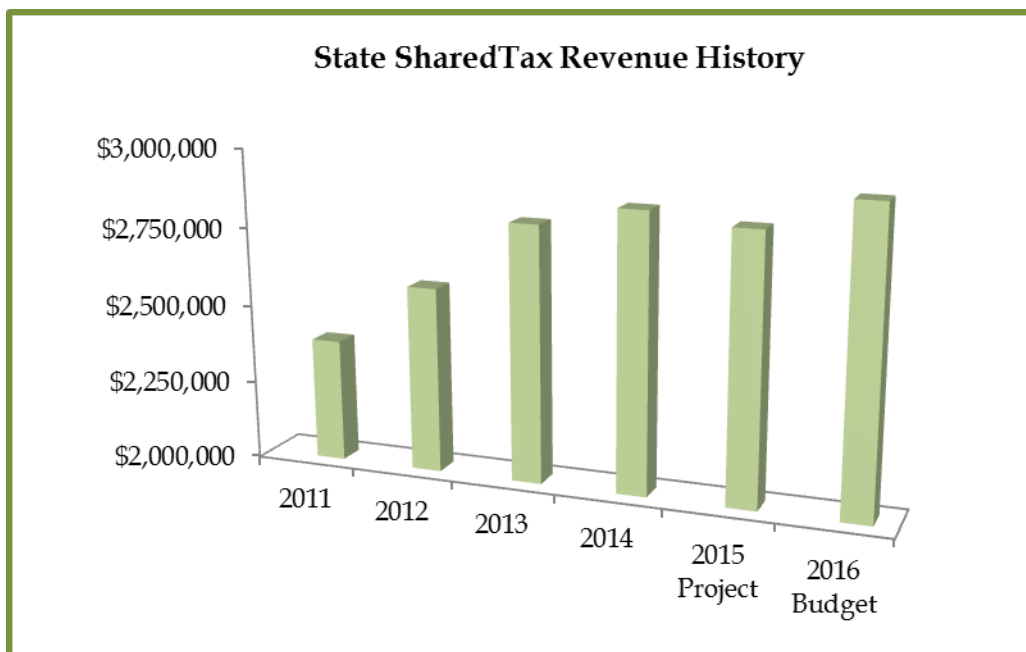
Use Tax is a tax imposed on using, in Illinois, any item of tangible personal property that is purchased anywhere at retail. Tangible personal property that is purchased outside of Illinois but is titled and registered with a Village of Huntley address is also allocated to the Village. The tax is distributed to municipal and county governments based on State certified population numbers.

Income Tax:

Illinois Income Tax is a tax on the earning or receiving of income in or as a resident of the State of Illinois and is imposed on every individual, trust, estate and corporation. Effective January 1, 2015 Illinois income tax rates decreased from 5% to 3.75% for individuals, trusts and estates, and from 7% to 5.25% for corporations. The tax is distributed to municipal and county governments based on State certified population numbers.

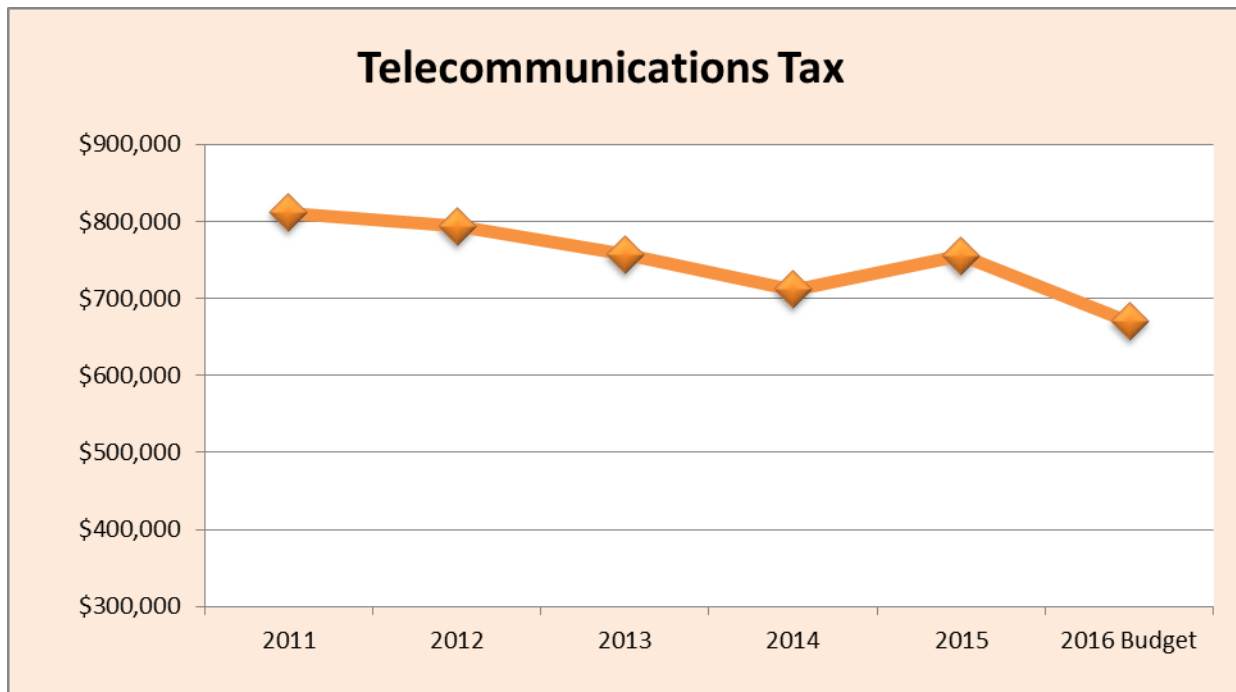
Replacement Tax:

Replacement Taxes are revenues collected by the State of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships and other business entities were rescinded. These taxes resulted when the new Illinois Constitution directed the legislature to abolish business personal property taxes and replace the revenue lost by local governments units and school districts. In 1979, a law was enacted to provide for statewide taxes to replace the monies lost to local governments. Corporations pay 2.5%, Partnerships, trusts and S Corporations pay 1.5%. The allocation is based upon the amount of corporate personal property tax collected in 1977.



SIMPLIFIED TELECOMMUNICATIONS TAX

This tax is collected for the use of all of the public rights-of-way located within the Village by providers of telecommunications services. The Village of Huntley’s rate is 6% of gross receipts on local, long-distance, and wireless calls from each service address within the Village, and for services originating from or transmitted into the Village corporate limits. The 2015 budget allocation was as follows, General Fund: \$145,000, Municipal Buildings Fund: \$350,000, and Tollway/Interchange Fund: \$260,000 for a total of \$755,000. Tentative allocation for FY16 is General Fund: \$115,000, Municipal Buildings Fund: \$200,000, Downtown TIF \$275,000, Capital Projects Fund \$30,000 and Downtown Improvement Fund \$50,000 for a total of \$670,000.

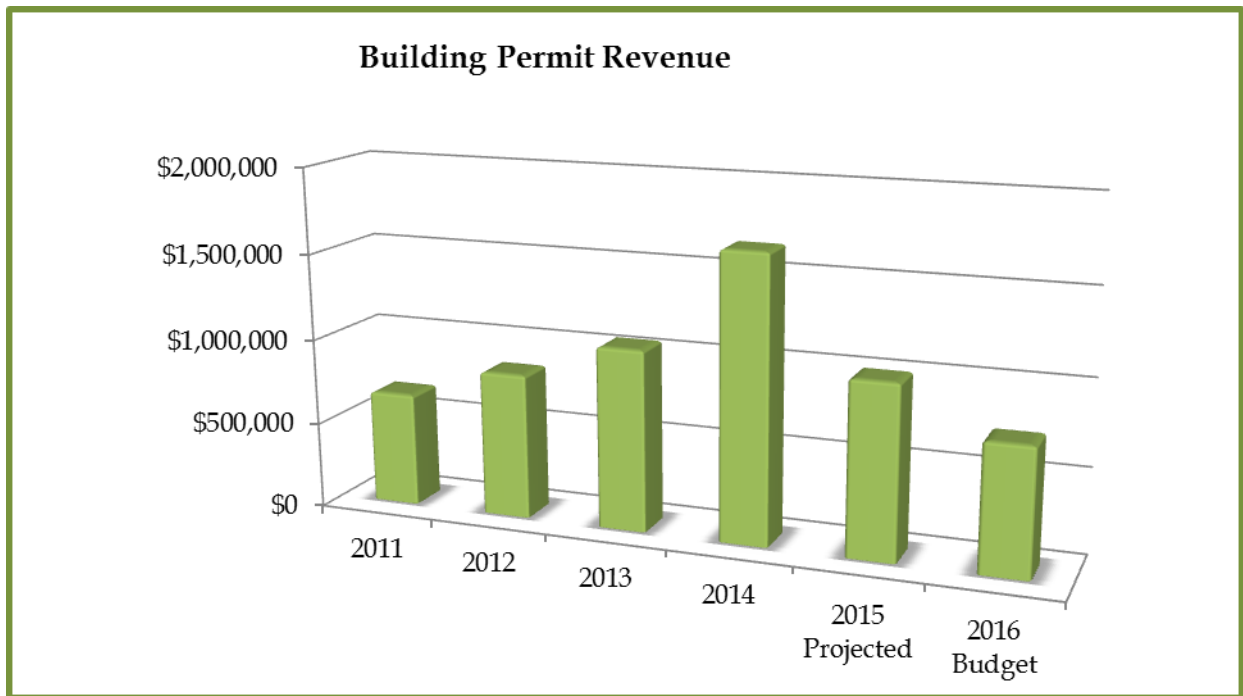


BUILDING PERMITS

Building permits and administrative fees for FY16 are based on the construction of new commercial and residential units. Fees are based on the square footage of the house or unit. New residential construction remained steady in 2015. Through October 2015, the Village issued permits for 133 new single-family detached units, and 6 single-family attached units (townhomes), for a total of 139 units.

Major commercial projects such as the \$200 million Centegra Hospital and the 757,000 square foot global distribution facility for Weber-Stephen Products began construction in 2014, generating significant building permit revenue for 2014. Permit revenue in the FY15 budget was decreased to \$700,000 as there were no similar large projects anticipated for 2015. However, commercial activity combined with residential construction resulted in permit revenue exceeding the \$700,000 budgeted amount. It is anticipated that the Village will receive \$1,008,000 in 2015, an increase of 44% from the budget estimate.

Based upon anticipated residential and non-residential construction for 2016, permit revenue in the FY16 budget has been increased to \$740,000.



INTERFUND TRANSFERS

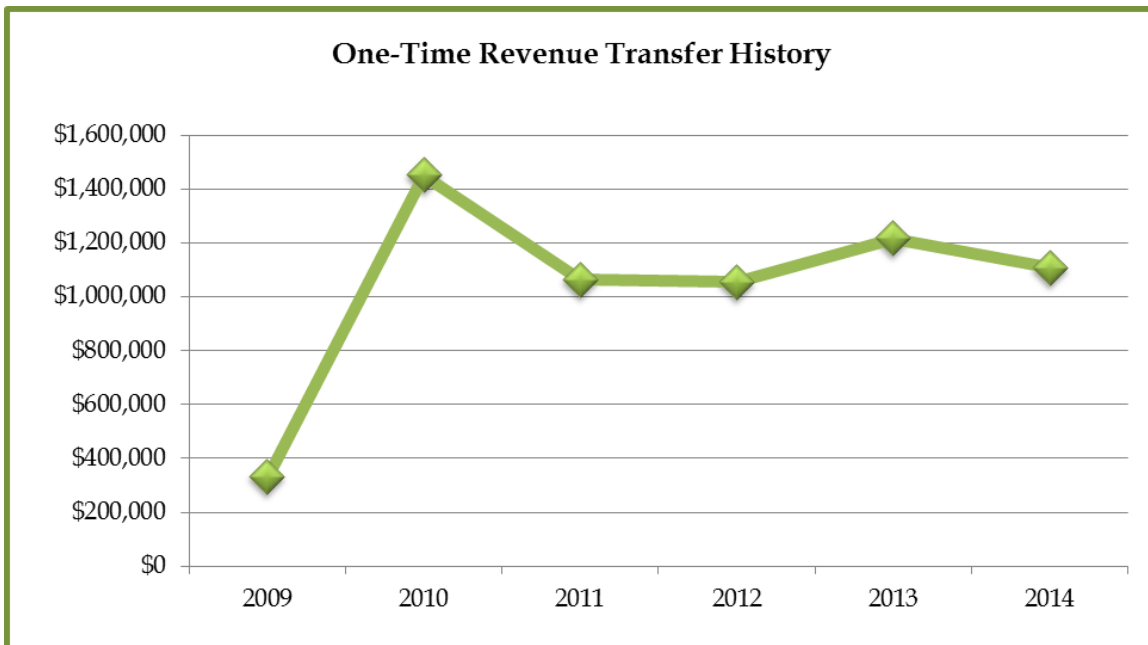
Interfund transfers are categorized as certain types of exchanges or transaction-like activities between the various funds. The Village of Huntley uses interfund transfers in the General Fund to act as the catalyst for funding future capital projects or as seed money for newly established funds. Per the Financial Policies adopted by the Village Board, one-time revenues in excess of expenditures can be transferred from the General Fund to other Village funds for the use of current one-time projects or for future funding requirements of major capital projects or expenditures. During the budget compilation process, excess budgeted revenues are classified as a contingency in the General Fund.

Historically, the interfund transfers have been comprised of building permit revenues and other one-time receipts.

Once the annual audit has been completed for the prior year, actual dollars available for these types of transfers are approved by the Village Board and allocated accordingly in the current budget year.

HISTORICAL ONE-TIME REVENUE TRANSFERS

	From General Fund	To Street Improvement	To Tollway	To Downtown Improvement	To Downtown TIF	To Capital Improvement
2009	\$329,575		\$329,575			
2010	\$1,451,176	\$1,451,176				
2011	\$1,078,545	\$360,000	\$218,545	\$500,000		
2012	\$1,055,478	\$200,000	\$255,478	\$600,000		
2013	\$1,217,495	\$350,000	\$267,495		\$400,000	\$200,000
2014	\$1,106,883	\$556,883			\$550,000	
2015	To be determined after audit					



VILLAGE OF HUNTLEY - GENERAL FUND
 INTERFUND TRANSFERS

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
INTERFUND TRANSFERS								
01-80-5-8000	Contingency Transfer	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
01-80-5-8002	Transfer for Debt Service	-						-
01-80-5-8003	Transfer to Capital Projects	500,000	-	-		-	-	-
01-80-5-8047	Transfer to Benefits Fund	100,000						2,295,284
01-80-5-8049	Transfer to Street Improvement Fund	2,500,000						-
01-80-5-8050	Interfund Loan to SSA#5			-				-
01-80-5-8100	One Time Revenue Policy Transfer	1,078,545	1,055,478	1,217,495	1,106,883			-
01-80-6-8001	General Fund Contingency	225,322				94,966	-	-
TOTAL INTERFUND TRANSFERS		\$ 4,403,867	\$ 1,055,478	\$ 1,217,495	\$ 1,106,883	\$ 94,966	\$ -	\$ 2,295,284



LEGISLATIVE

Illinois State Statutes define the overall structure of cities and villages within the state and details the legislative structure at the local government level. The Village of Huntley, a non-home rule municipality, is governed by a Village President (Mayor) and a board of six trustees, which makes up the Village Board of Trustees. The Village Board of Trustees functions as the legislative branch of the Village government. In accordance with state law the Board of Trustees establishes the policy and legislative direction of the Village, adopts all ordinances and resolutions, and maintains the authority of final determination on land use matters.

The Board of Trustees is the elected representatives of the citizens of Huntley. The Village Board meets as the Committee of the Whole on the first and third Thursday of every month, and conducts Board meetings on the second and fourth Thursday of every month. In addition, the Board of Trustees acts as the Village’s Liquor Commission.

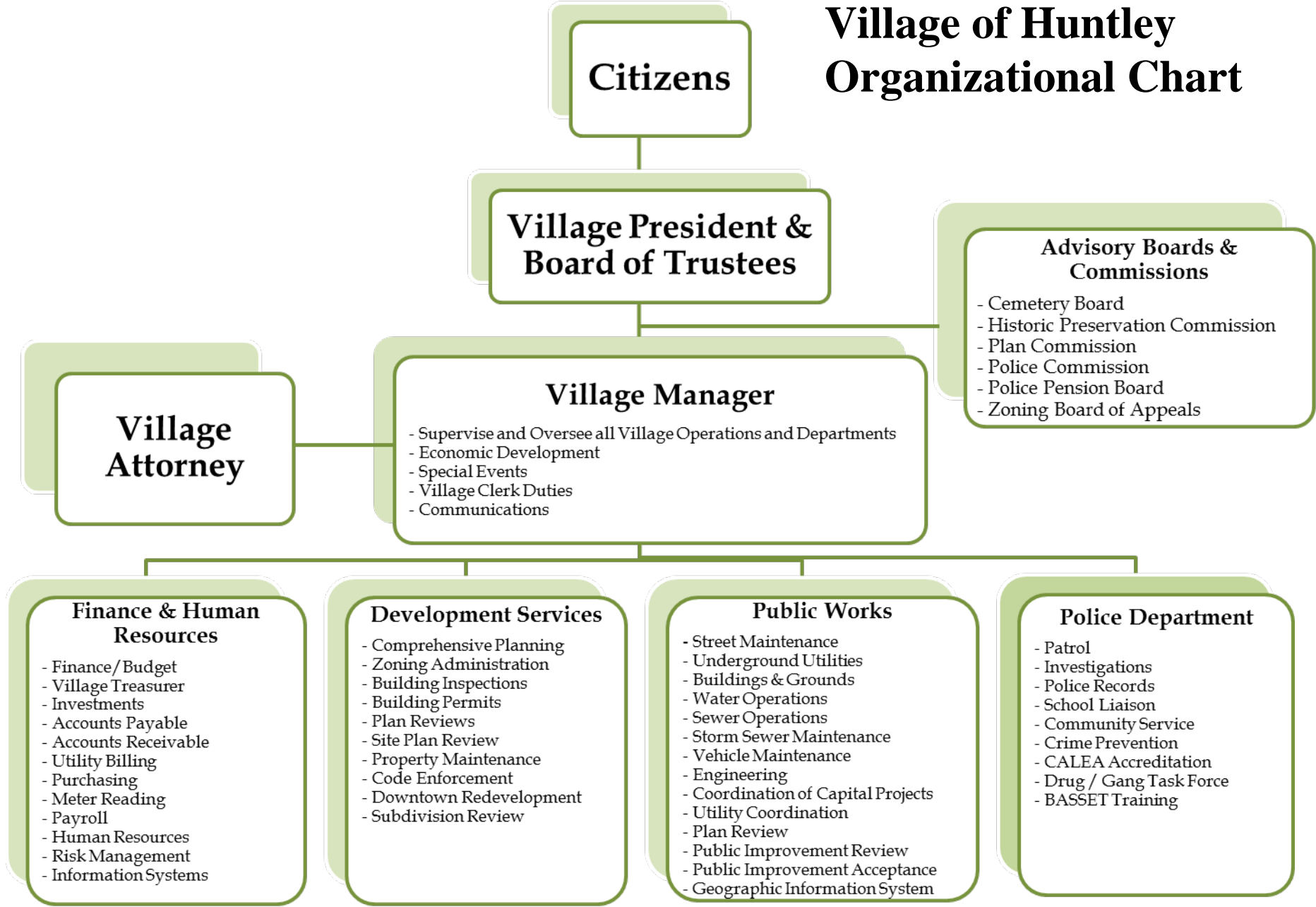
The Village President and Board of Trustees are elected at-large to four-year, staggered terms. The Village employs a full-time Village Manager who manages and is responsible for the daily operations of the Village.

Personnel

Legislative	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Village President	1	1
Trustees	6	6
Total Personnel	7	7



Village of Huntley Organizational Chart



VILLAGE BOARD ACCOMPLISHMENTS - 2015

- Approved the Downtown Streetscape Plan, completed \$4 million debt issuance, and constructed streetscape improvements and buried overhead utility lines within the core downtown
- Completed improvements to municipal parking lot and sidewalks adjacent to the new Sawyer Kelley Mercantile building
- Awarded Façade Improvement Assistance Program grants to the building owners of Strode's Furniture, Sal's Pizza/Shampooch and Kitty, and Parkside Pub to improve building exteriors
- Completed the renovation of the Hackett House at 11879 E. Main Street to serve as the new home of Visit McHenry County, the convention and visitor's bureau for McHenry County
- Entered into an intergovernmental agreement with McHenry County and other participating agencies to participate in the MCRide Transportation Program to provide Village-wide bus service
- Continued implementation of the goals and objectives of the 2011-2015 Strategic Plan and approved new Strategic Plan for 2016-2020
- Continued the 50/50 Residential Tree Replacement Program, replacing 299 trees
- Green & Clean Huntley Day event held in the Spring, with a second electronics recycling event conducted in October
- First Very Merry Huntley, in cooperation with the Huntley Library, held at the Municipal Complex, with tree lighting ceremony in the Square
- Renewed a boundary agreement with the Village of Algonquin
- Approved an intergovernmental agreement with Lake in the Hills Sanitary District to address delinquent sewer accounts
- Completed West Wastewater Recapture buyout
- Approved Business Development Agreement for Huntley Crossings Phase I
- Approved Business Development Agreement for Hiwin Corporation



VILLAGE BOARD GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: “P” refers to Strategic Plan Priority Number, “G” refers to Goal Number, and “O” refers to Objective Number.

- Remain active in the McHenry County Council of Governments (McCOG) and the Illinois Municipal League (IML) for the purpose of monitoring local and state issues that potentially impact the Village of Huntley
- Promote participation in community events such as the Annual Green and Clean Day, Farmers Market, Memorial Day Parade, All American Family Fun Day and 4th of July fireworks, Bike Huntley, A Very Merry Huntley and Tree Lighting
- Continue participation in the MCRide Transportation Program to provide Village-wide bus service
- Continue the 50/50 Residential Tree Replacement Program
- Conduct year-end review of 2016-2020 Strategic Plan priorities, goals, and objectives and revise as needed

PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the combined percentage of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016 Target
Perception of quality of life within the Village	73%	86%	85%	88%	90%
Importance of community events such as the Farmers Market, 4 th of July fireworks, and Holiday Tree Lighting	69%	79%	71%	73%	75%
Overall satisfaction with the governance of the Village by the Mayor and Board of Trustees	68%	65%	68%	73%	75%

LEGISLATIVE - EXPENDITURE OVERVIEW

The Legislative Budget of \$264,816 includes expenditures for personnel (salaries) services and specific programs such as the Village's public information program, special events (Fourth of July Fireworks), Senior Transportation program and the Farmers Market. The Legislative Budget, which is funded by the General Operating Fund, is used to support the Village President and Board of Trustees and is managed by the Village Manager's Office.

Category	Percent	Budget
Contractual	78%	\$206,000
Personnel	21%	\$56,516
Commodities	1%	\$2,300
Total	100%	\$264,816



VILLAGE OF HUNTLEY - GENERAL FUND
LEGISLATIVE DEPARTMENT

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
PERSONNEL SERVICES								
01-10-1-6010	Salaries	\$ 38,131	\$ 38,400	\$ 43,933	\$ 45,600	\$ 49,000	\$ 48,200	\$ 49,000
01-10-1-6015	Special Census Salaries		-				25,000	
01-10-1-6105	Advisory Boards	2,348	2,270	3,300	2,470	3,500	3,000	3,500
01-10-1-6020	Overtime							
01-10-1-6160	Social Security	2,758	2,754	3,174	3,181	4,016	3,917	4,016
01-10-1-6161	IMRF							
01-10-1-6396	Health Insurance							
TOTAL PERSONNEL SERVICES		\$ 43,237	\$ 43,424	\$ 50,407	\$ 51,251	\$ 56,516	\$ 80,117	\$ 56,516
CONTRACTUAL SERVICES								
01-10-2-6305	Legal Fees	\$ 17,534	\$ 23,385	\$ 32,184	\$ 47,650	\$ 40,000	\$ 30,000	\$ 75,000
01-10-2-6307	Police Commission	4,212	3,953	2,895	3,421	3,500	4,250	3,500
01-10-2-6310	Liquor Commission	-	103	221	-	150	-	-
01-10-2-6321	Computer Consultant	4,664	202	510	-	1,000	-	-
01-10-2-6323	Legislative Consultant	-	-	12,000	12,000	12,000	12,000	12,000
01-10-2-6348	Board Meeting Expenses	35	129	101	14	500	500	500
01-10-2-6349	Mayor's Expenses	2,574	2,645	2,135	4,481	4,000	4,000	4,000
01-10-2-6350	Trustee Expenses	5,766	2,930	4,083	5,084	5,000	4,000	5,000
01-10-2-6351	Special Events	14,098	14,913	22,128	20,229	20,000	20,000	30,000
01-10-2-6352	Farmer's Market	4,836	4,317	5,128	4,757	5,000	5,000	8,500
01-10-2-6355	Senior Transportation	10,000	10,000	5,192	17,117	40,000	25,000	35,000
01-10-2-6375	Telephone/Internet	854	819	1,593	3,122	3,000	3,000	3,000
01-10-2-6380	Recording of Documents	1,114	1,274	1,494	1,799	1,500	1,500	1,500
01-10-2-6450	Rental of Equipment	127	127	200	127	500	500	500
01-10-2-6475	Dues & Publications	6,590	7,725	8,011	6,690	7,500	10,500	11,000
01-10-2-6485	Printing/Publishing	166	718	870	570	1,000	750	1,000
01-10-2-6486	Newsletter/Public Info	14,230	14,465	13,829	15,117	15,000	15,000	15,000
01-10-2-6499	Miscellaneous	160	-	-	-	500	500	500
TOTAL CONTRACTUAL SERVICES		\$ 86,960	\$ 87,705	\$ 112,574	\$ 142,178	\$ 160,150	\$ 136,500	\$ 206,000
COMMODITIES								
01-10-3-6605	Office Supplies	\$ 1,528	\$ 1,130	\$ 1,920	\$ 2,071	\$ 1,100	\$ 1,100	\$ 1,100
01-10-3-6610	Postage	161	82	70	269	200	100	200
01-10-3-6896	Awards & Recognition	1,366	364	101	212	500	500	500
01-10-3-6899	Miscellaneous	40	19	14	137	500	500	500
TOTAL COMMODITIES		\$ 3,095	\$ 1,595	\$ 2,105	\$ 2,689	\$ 2,300	\$ 2,200	\$ 2,300
CAPITAL OUTLAY								
01-10-4-7500	Special Projects	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -
01-10-4-7510	Residential Tree Program	-	-	-	-	-	-	-
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -
TOTAL DEPARTMENT EXPENDITURE		\$ 133,292	\$ 132,724	\$ 165,086	\$ 196,318	\$ 218,966	\$ 218,817	\$ 264,816

VILLAGE MANAGER'S OFFICE

The Village of Huntley operates under the Council-Manager form of government. The Village Manager is appointed by the Village Board. The Village Manager serves as the chief administrator of the Village and provides the benefits of training and experience in administering a local government's staff, its projects, and its programs. The Village Manager's role is similar to that of a chief executive in a multi-department service organization.

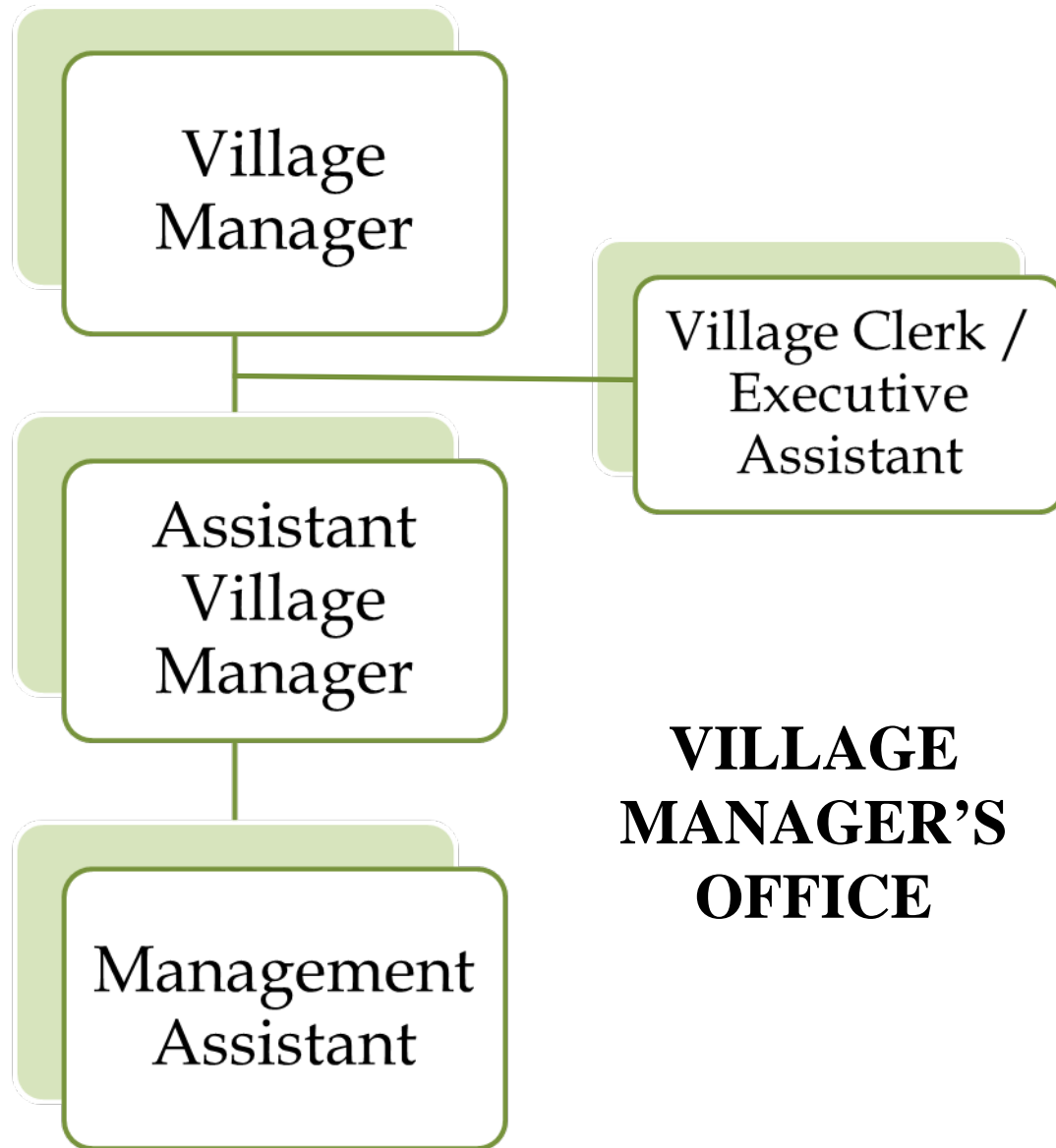
As administrative head of the Village Government, the Village Manager is responsible for the supervision and coordination of all Departments and the appointment of all Village personnel other than those members of the Police Department who are appointed by the Police Commission. Village Departments include: Development Services, Finance and Human Resources, Police, and Public Works. In addition, the Village's business retention and economic development activities are coordinated through the Manager's Office.

The Village Manager's Office makes recommendations to the Village Board, implements the Board's decisions, prepares the Village Board agendas, develops and recommends the proposed Village budget, oversees internal communications between departments as well as Village communications with the public through instruments such as social media, the newsletter, the Village website, press releases, and the annual calendar, and coordinates activities such as the annual Independence and Memorial Day Celebrations, Village-wide recycling events, A Very Merry Huntley, and the Farmers Market.

In addition, the Village Clerk's duties are performed as part of the Village Manager's Office and include: maintenance of all ordinances and minutes, keeping the official records of the Village, monitoring liquor licenses, wastehauler licenses, citizen inquiries, and coordinating responses to all Freedom of Information Act requests.

Department Personnel

Village Manager's Office	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Village Manager	1	1
Assistant Village Manager	1	1
Village Clerk / Executive Assistant	1	1
Management Assistant	1	1
Total Personnel	4	4



VILLAGE MANAGER'S OFFICE ACCOMPLISHMENTS - 2015

- Conducted Annual Resident/Customer Service Survey, with 998 responses received
- Recruited and hired a new Police Chief
- Completed debt issuance for construction of Downtown Streetscape Improvements
- Coordinated downtown improvements, including the planning process for relocation of dry utilities within the downtown
- The Farmers Market completed its ninth season and the third Indoor Farmers Market was held through the winter months
- Continued the municipal electric aggregation program through the Northern Illinois Governmental Electric Aggregation Consortium (NIGEAC)
- Coordinated Open Meetings Act (OMA) training for elected and appointed officials
- Completed the ninth year of the 50/50 Residential Tree Replacement Program, with 299 trees replaced through the program
- Emerald Ash Borer mitigation program continued, with monitoring, inspection, and removal of 538 trees
- Held Green and Clean Huntley Day in conjunction with Earth Day and Arbor Day, including electronics recycling and paper shredding, Styrofoam recycling and second recycling event in October
- Centegra Hospital - Huntley continued construction and commenced roadway improvements and presented plans for Medical Office Building to be constructed in 2016 on the medical campus
- Weber-Stephen completed and opened new 757,000 square foot Global Distribution Center
- Morkes Chocolates, Elated Boutique and Huntley Eyecare opened in the newly completed Sawyer Kelley Mercantile Building at 11801 E. Main Street
- Sal's Pizza opened in the former Luigi's space at Woodstock and Coral Street
- Pub 47 Restaurant opened in the Huntley Shopping Center



- Culver's completed construction and opened new stand-alone restaurant in Huntley Crossings at Powers Road and Route 47
- Hiwin Corporation, a precision component manufacturer, began the development approval process to relocate and expand with a new 117,500 square foot to be built in the Huntley Corporate Park
- Dunkin Donuts began construction of a new retail center at Reed's Crossing at Route 47 and Reed Road
- Jimmy John's opened second location at Covington Lakes Commercial
- Sleepy's and Athletico opened at Regency Square
- Heartland Dental received approval for a new dental facility at Huntley Grove
- Burger King began the development approval process for a new restaurant at Huntley Grove
- Advocate Sherman Hospital opened an outpatient center at Regency Square and purchased property near Route 47 and Dhamer Drive to construct a permanent facility
- Heritage Woods of Huntley received approval for a 31,000 square foot addition to the assisted living center at Regency Square, which will include nine additional assisted living apartments and thirty memory care units
- Commissioned a study of the Huntley Outlet Center to identify potential redevelopment options for the property
- Cemetery Beautification Project completed with addition of entryway columns and archway



VILLAGE MANAGER'S GOALS - 2016

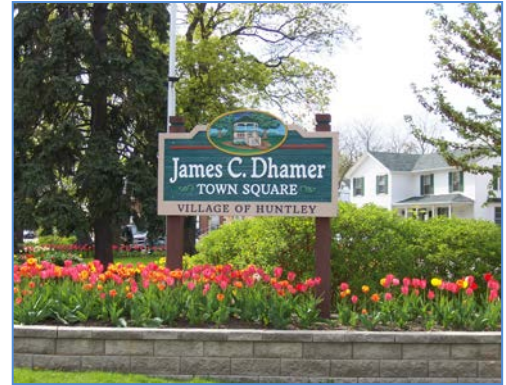
The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: "P" refers to Strategic Plan Priority Number, "G" refers to Goal Number, and "O" refers to Objective Number.

- Communicate and reinforce the mission, values, and vision to all employees within the Department and the Village (P5, G1, O2)
- Research grant opportunities and submit applications (P2, G1, O6)

- Monitor state legislation for impact on operating and capital budgets and regularly update contingency plans to address potential budget shortfalls (P2, G4, O4)
- Prepare and distribute Request for Qualifications (RFQ) for Legal Services (P5, G2)
- Identify and contact homebuilders to attract high quality residential development to continue to provide new construction options for homebuyers (P4, G3, O2)
- Establish “Go Green” Initiative Team with representatives from all departments (P1, G5, O4)
- Work with Finance Department to identify new revenue sources to fund daily operations as well as capital projects (P2, G1, O1)
- Coordinate review of water/sewer rate structure, including use and impact of second water meter with Public Works/Engineering and Finance Department (P2, G1, O2)
- Review maintenance plans and costs for Special Service Area #5 with Public Works and Finance Departments and adjust the annual property tax levy as needed to ensure adequate funds are available for maintenance (P2, G1, O4)
- Coordinate with all Departments to revise 5-Year Capital Improvement Program and update annually (P2, G3, O1)
- Work with Public Works, Engineering, and Finance Departments to identify sustainable revenue sources to maintain and replace infrastructure (P2, G3, O4)
- Update the Village website design and enhance the information provided, including the Huntley First! economic development website (P3, G1, O1)
- Coordinate revitalization and redevelopment efforts for the Huntley Outlet Center (P4, G1, O1)
- Update and implement Economic Development Strategic Plan (P4, G1, O9)
- Conduct annual visit with top 10 employers (P4, G1, O8)
- Identify and contact developers and hotel franchisors to secure a commitment for construction of a hotel (P4, G1, O4)
- Continue business attraction efforts to bring new restaurants, commercial, entertainment facilities, and light industrial businesses to the Village (P4, G1, O5, O7)



- Work with the owner of the Huntley Shopping Center to fill the vacant grocery store space at the center (P4, G1, O2)
- Work with property owners in the Route 47 corridor north of Main Street to improve the appearance of properties or to redevelop the sites (P4, G1, O10)
- Coordinate improvements to the Town Square and facilitate completion of the Veteran's Memorial within the Square (P4, G2, O5)
- Continue to promote development and redevelopment opportunities within the Downtown TIF, including the Catty property on Church Street and the former school site at Route 47 and Mill Street (P4, G2, O1, O2, O3)
- Pursue acquisition of the southwest corner of Route 47 and Main Street and implement beautification plan to coordinate with other corners of the intersection (P4, G2, O9)
- Identify opportunities for cross-training employees within the department and with other departments to improve customer service provided to residents (P5, G1, O3)
- Identify and develop internal employees for potential promotion opportunities throughout the organization (P5, G2, O1)



PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the **combined percentage** of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016 Target
Overall satisfaction with general services provided by the Village	67%	71%	70%	72%	74%
Impression of Village employees during most recent contact	72%	78%	80%	79%	81%
Ease of contacting the Village	77%	74%	72%	69%	72%
Promptness of response from the Village in regard to most recent inquiry	71%	69%	69%	67%	71%
Effectiveness of the Village's annual calendar	53%	50%	53%	50%	53%
Frequency of visits to Village's web site	44%	20%	16%	16%	20%
Effectiveness of the Village Journal newsletter	55%	54%	54%	53%	55%
Effectiveness of the bi-weekly E-news as a communication tool	71%	71%	64%	62%	65%
*Effectiveness of Facebook page as a communication tool	-	-	19%	18%	20%

*Question added to survey in 2014

DEPARTMENT ACTIVITY	FY15 (through September)	FY14 (through September)
Freedom of Information Requests	129	133
Ordinances Executed and Processed	38	43
Resolutions Executed and Processed	41	41
Cemetery Deeds	7	10
Voter Registration	4	13
Senior Transportation/McRide Active Riders	65	61*
Senior Transportation/McRide Trips <i>*Village Program</i>	1,611	1,045*
PUBLIC INFORMATION		
E-Newsletters Produced	59	33
Facebook Postings	118	107
Annual Resident Survey Responses	998	1,000
Newsletters Produced	9	9
Calendars Produced	1	1
ECONOMIC DEVELOPMENT		
Recruitment Letters & Meetings	245	288
Retention and Expansion Visits	191	149
Site Visits - Recruitments	41	41
New Business Openings	16	9
Jobs Added	345	118
Conferences and Seminars	3	17
Regional Economic Development Meetings	17	26
Ribbon Cuttings & Ground Breakings	13	6

VILLAGE MANAGER'S OFFICE - EXPENDITURE OVERVIEW

The Village Manager's Office budget of \$501,115 includes expenditures for the offices of the Village Manager and Village Clerk. The Manager's Office is responsible for executing policies, enforcing ordinances and resolutions, and managing the day-to-day operations of the Village. In addition, the Manager's Office organizes and prepares material for the Village Board and responds to residents' requests for service. The budget supports the activities of the Manager's Office.

The Clerk's Office maintains all ordinances and minutes, keeps the official records of the Village, monitors liquor licenses, wastehauler licenses, and all Freedom of Information Act requests.

Category	Percent	Budget
Personnel	95%	\$473,815
Contractual	4%	\$21,000
Commodities	1%	\$6,300
Total	100%	\$501,115

VILLAGE OF HUNTLEY - GENERAL FUND
 VILLAGE MANAGER'S OFFICE

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
PERSONNEL SERVICES								
01-20-1-6010	Salaries	\$ 305,048	\$ 317,845	\$ 334,242	\$ 343,965	\$ 350,150	\$ 350,150	\$ 358,750
01-20-1-6020	Overtime	-	-	-	-	-	-	-
01-20-1-6075	Part-Time	-	848	1,061	1,344	-	-	-
01-20-1-6160	Social Security	21,318	22,206	22,934	24,118	26,786	26,786	27,444
01-20-1-6161	IMRF	29,766	32,302	35,107	36,283	36,801	36,801	36,521
01-20-5-8047	Health Insurance	38,100	41,750	49,000	54,000	52,500	52,500	51,100
TOTAL PERSONNEL SERVICES		\$ 394,232	\$ 414,951	\$ 442,344	\$ 459,710	\$ 466,237	\$ 466,237	\$ 473,815
CONTRACTUAL SERVICES								
01-20-2-6321	Computer Consultant	\$ 310	\$ 372	\$ -	\$ 304	\$ 500	\$ -	\$ 500
01-20-2-6375	Telephone/Internet	5,936	6,233	7,165	6,850	7,500	7,000	7,500
01-20-2-6450	Rental of Equipment	6,365	3,805	4,888	4,934	6,000	6,000	6,000
01-20-2-6470	Property Tax	2,005	520	673	1,641	1,000	1,920	2,000
01-20-2-6475	Dues and Publications	1,782	2,061	1,741	1,755	2,500	2,000	2,500
01-20-2-6480	Training and Meetings	1,101	1,478	1,881	1,608	2,000	1,000	2,000
01-20-2-6499	Miscellaneous	-	-	63	594	500	500	500
TOTAL CONTRACTUAL SERVICES		\$ 17,499	\$ 14,469	\$ 16,411	\$ 17,686	\$ 20,000	\$ 18,420	\$ 21,000
COMMODITIES								
01-20-3-6605	Office Supplies	\$ 1,156	\$ 1,288	\$ 1,039	\$ 1,425	\$ 1,500	\$ 1,500	\$ 1,500
01-20-3-6610	Postage	1,145	997	1,317	1,166	1,000	1,200	1,200
01-20-3-6660	Fuel	2,188	3,890	2,988	1,902	3,000	2,000	2,500
01-20-3-6705	Vehicle Maintenance	388	207	803	554	500	800	500
01-20-3-6850	Printing	422	422	90	-	100	100	100
01-20-3-6899	Miscellaneous	403	279	110	350	500	500	500
TOTAL COMMODITIES		\$ 5,702	\$ 7,083	\$ 6,347	\$ 5,397	\$ 6,600	\$ 6,100	\$ 6,300
INTERFUND TRANSFERS								
01-20-5-8048	Transfer to ERF							
TOTAL INTERFUND TRANSFERS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DEPARTMENT EXPENDITURES		\$ 417,433	\$ 436,503	\$ 465,102	\$ 482,793	\$ 492,837	\$ 490,757	\$ 501,115

DEVELOPMENT SERVICES DEPARTMENT

The primary responsibilities of the Development Services Department are to coordinate long-range planning; to conduct plan reviews and to issue building permits; to provide inspection and code enforcement services; and to administer the appropriate Village ordinances to preserve and enhance the character and quality of life of the community.

Specifically, the department is separated into three divisions. The Building and Code Enforcement and Planning and Zoning Divisions are overseen by the Director of Development Services and the Economic Development Division is overseen by the Village Manager's Office.

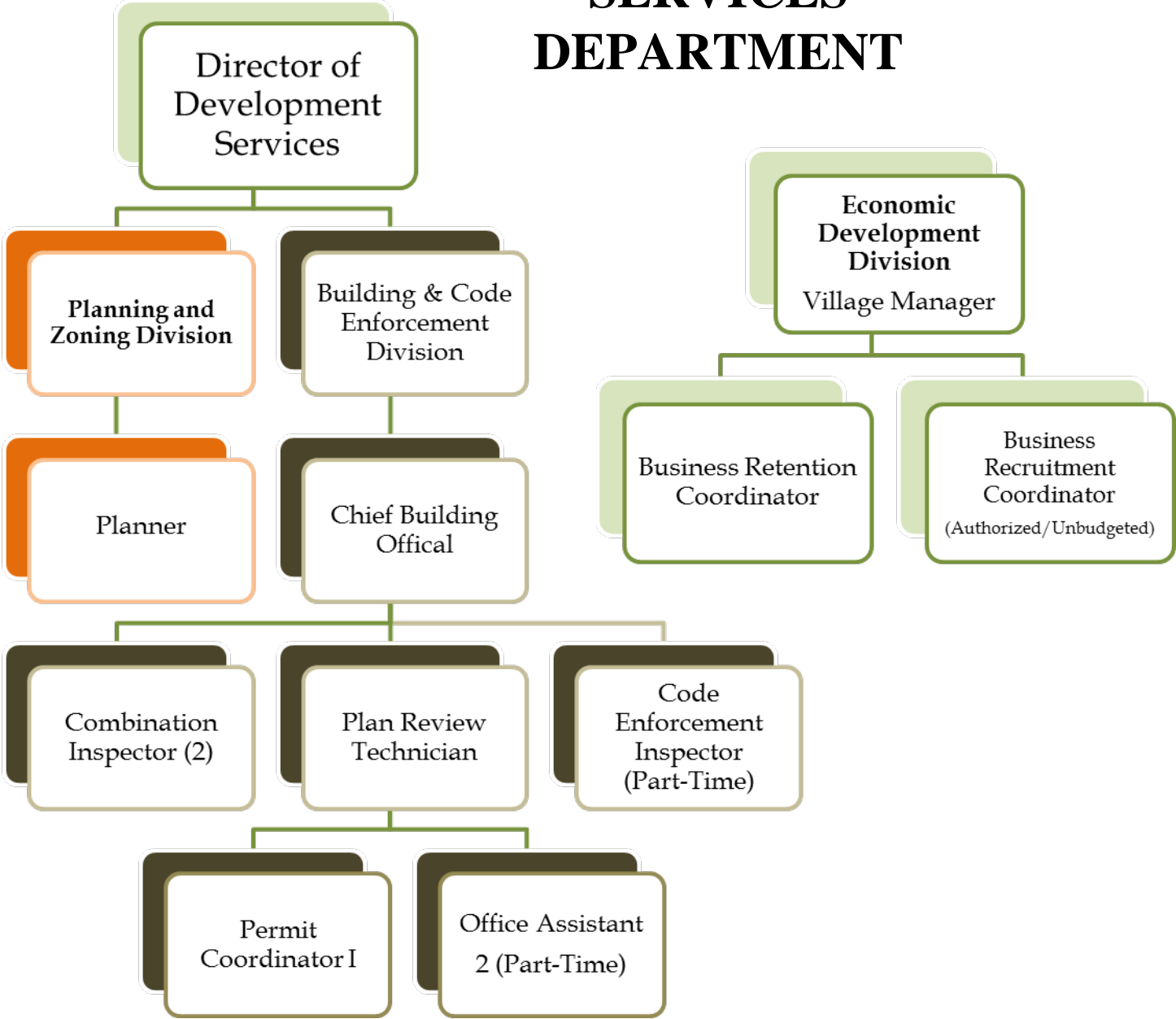
The Building and Code Enforcement Division is responsible for the review and approval of all construction plans for conformance with applicable codes as well as conducting site inspections for all projects, including general construction, plumbing, electrical, and HVAC mechanical systems. The division works closely with the Huntley Fire Protection District to ensure conformance with life safety code requirements and the Village Engineer to ensure compliance with drainage and grading requirements. In addition, this division is responsible for enforcement of the property maintenance code and other aspects of the Village code of ordinances related to the upkeep of residential and commercial properties throughout the Village.

The Planning and Zoning Division has primary responsibility for processing planning and zoning petitions through the advisory board process and coordination of long-range planning activities, such as updating the comprehensive land use plan and the Village's zoning ordinance. Staff support is provided directly to the Planning Commission, Zoning Board of Appeals, and Historic Preservation Commission.

Department Personnel

Development Services Department	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Director of Development Services	1	1
Permit Coordinator II	0	0
Permit Coordinator I	1	1
Chief Building Official *	1*	1*
Combination Inspector	2	2
Backflow / Plumbing Inspector	1	0
Plan Review Technician	1	1
Planner	1	1
Code Enforcement Inspector	0	.5
Office Assistant	.5	.5
Seasonal Office Assistant	.5	.5
Business Retention Coordinator	1	1
<i>*Via Contractual Arrangement</i>		Authorized/Unbudgeted
Business Recruitment Coordinator	1	1
Total Department Employees	10	9.5

DEVELOPMENT SERVICES DEPARTMENT



DEVELOPMENT SERVICES ACCOMPLISHMENTS - 2015

- Brought key projects through the planning, zoning, and building permit process in a timely manner – projects include Culver’s restaurant, Dunkin Donuts retail center, Heartland Dental and Heritage Woods Memory Care addition
- Coordinated technical assistance grant from the Chicago Metropolitan Agency for Planning (CMAP) to update Zoning Code regulations for the downtown and surrounding area with Form-Based code
- Completed the Annual Zoning Map Update
- Proactively enforced the Property Maintenance Code with 95 violation notices issued and maintenance of 11 properties
- Continued the Backflow Device Testing Program for residential customers, with 939 devices tested through September
- Issued 1,106 building permits with a total valuation of \$28,064,715 through September
- Adopted new building codes and amendments
- Administered the Façade Improvement Assistance Program which included overseeing grants for five buildings in the downtown
- Assisted with the implementation of the Downtown Revitalization Plan and construction of streetscape improvements
- Completed training for Plan Commission members



DEVELOPMENT SERVICES DEPARTMENT GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals and Objectives of the 2016 – 2020 Strategic Plan. A complete summary of the Priorities, Goals and Objectives is included in the Strategic Plan section of the budget. Note: “P” refers to Strategic Plan Priority Number, “G” refers to Goal Number, and “O” refers to Objective Number.

- Add part-time code enforcement officer and increase code enforcement activities (P1, G1, O1; P2, G2, O1)

- Continue to track and monitor vacant properties and proactively enforce Property Maintenance Code (P1,G1,O1)
- Update contacts for Homeowner’s Associations (HOA) and maintain communications to ensure maintenance of HOA common areas (P1,G1, O2)
- Formalize tracking program for off-premise and other advertising signs, conduct annual sign inspections, and ensure removal as needed (P1, G1, O5)
- Conduct analysis of parking stall and drive aisle dimensions by comparing Village standards with surrounding communities and adjust as needed through the site plan review process (P1, G2, O2)
- Continue annual backflow testing and inspection program and increase fees to cover costs of program (P2, G1, O3)
- Research grant opportunities and submit applications (P2, G1, O6)
- Identify and implement user-friendly options for on-line issuance of building permits, inspection scheduling, and permit status updates to improve customer service (P3, G1, O3)
- Assist with evaluating and selecting financial management/building permit software (P3, G1, O2 and G2, O1)
- Assist with revitalization/redevelopment efforts for the Huntley Outlet Center (P4, G1, O1)
- Assist with economic development efforts by maintaining and improving the fast - track entitlement and permitting process (P4, G1, O6)
- Re-evaluate and revise the Façade Improvement Program as needed to better address needs throughout the Downtown TIF District (P4, G2, O7)
- Complete and adopt a Form-Based Code for the downtown and adjacent Route 47 corridor (P4, G2, O11)
- Continue work with owner of former grease plant property located on Smith Drive to clean-up the site (P4, G4, O1)
- Communicate and reinforce the mission, values, and vision to all employees within the Department (P5, G1, O2)
- Identify opportunities for cross-training employees within the department and with other departments to improve customer service provided to residents (P5, G1, O3)
- Identify and develop internal employees for potential promotion opportunities (P5, 52, O1)

PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the **combined percentage** of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016 Target
Overall satisfaction with general services provided by the Development Services Department	64%	71%	70%	71%	73%
Impression of Department employees during most recent contact	72%	78%	80%	79%	81%
Ease of contacting the Department	77%	74%	72%	69%	72%
Promptness of response from the Department in regard to most recent inquiry	71%	69%	69%	67%	71%
Overall appearance of the Village (condition of properties, weeds, trash, etc.)	51%	64%	64%	69%	71%



Community Planning Workshop

DEPARTMENT ACTIVITY	FY15 (through September)	FY14 (through September)
BUILDING & CODE ENFORCEMENT		
Single Family Building Permits Issued (detached and attached)	122	154
Commercial/Industrial Building Permits	2	6
Multi-Family Units Permitted	0	0
Residential Plan Reviews	823	1,725
Commercial Plan Reviews	134	136
Building/Code Enforcement Inspections	5,344	5,942
Backflow Inspections	939	909
Business Registrations Issued	147	207
Contractor Registrations Issued	491	753
PLANNING AND ZONING		
Plan Commission Meetings	9	10
Zoning Board Meetings	0	1
Historic Preservation Commission Meetings	8	9
Preliminary Plats Reviewed	0	1
Final Plats Reviewed	0	4
Annexations Reviewed	0	1
Special Use Permits and PUD's Reviewed	11	7
Zoning Variations	0	2
Concept Plans Reviewed	5	5
Site Plans Reviewed	4	3
Text Amendments	0	0
Map Amendments	1	2

DEVELOPMENT SERVICES DEPARTMENT - EXPENDITURE OVERVIEW

The budget of \$1,163,183 provides for building, zoning, code enforcement, planning and economic development services.

Operational responsibilities of the department include drafting annexation and development agreements, processing of planning and zoning petitions, staffing of the Planning Commission, Zoning Board of Appeals, and Historic Preservation Commission, building plan reviews, issuance of building permits, performance of inspections, and address assignments. The Director of Development Services is responsible for the management and oversight of the department budget.

Category	Percent	Budget
Personnel	73%	\$853,183
Contractual	25%	\$289,000
Commodities	1.3%	\$15,500
Interfund	.5%	\$5,500
Total	100%	\$1,163,183

VILLAGE OF HUNTLEY - GENERAL FUND
DEVELOPMENT SERVICES DEPARTMENT

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11	FYE 12/31/12	FYE 12/31/13	FYE 12/31/14	FYE 12/31/15		FYE 12/31/16	
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROJECTED	PROPOSED	
PERSONNEL SERVICES									
01-70-1-6010	Salaries	\$ 569,078	\$ 563,938	\$ 567,275	\$ 600,524	\$ 611,500	\$ 555,500	\$ 525,500	
01-70-1-6020	Overtime	48	1,006	97	416	500	100	500	
01-70-1-6075	Part Time Salaries			20,425	30,264	40,000	40,000	60,100	
01-70-1-6160	Social Security	41,879	41,785	43,146	47,764	46,818	42,503	44,837	
01-70-1-6161	IMRF	53,460	56,891	59,592	63,966	64,269	58,383	53,496	
01-70-5-8047	Health Insurance/Transfer	117,500	139,450	124,500	140,000	171,100	171,100	168,750	
TOTAL PERSONNEL SERVICES		\$ 781,965	\$ 803,070	\$ 815,035	\$ 882,934	\$ 934,187	\$ 867,586	\$ 853,183	
CONTRACTUAL SERVICES									
01-70-2-6320	P & Z Consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
01-70-2-6321	Computer Consultant	1,556	649	276	-	500	-	-	
01-70-2-6323	Outside Review/Inspect	25,540	50,661	58,710	224,676	160,000	150,000	160,000	
01-70-2-6327	Elevator Inspections	5,088	5,678	6,019	7,792	5,000	5,000	5,000	
01-70-2-6375	Telephone/Internet	3,890	4,034	5,123	6,003	7,500	7,500	8,500	
01-70-2-6450	Rental/Lease Equipment	7,783	3,485	3,997	3,569	5,500	5,500	5,500	
01-70-2-6465	GIS Maintenance						1,000	4,500	
01-70-2-6475	Dues/Publications	1,448	1,592	1,464	1,960	2,000	2,020	2,000	
01-70-2-6480	Training/Meetings	1,912	1,034	2,149	1,336	2,000	1,000	2,000	
01-70-2-6485	Historic Preservation	-	103	132	333	2,000	750	1,000	
01-70-2-6487	Economic Development	9,965	50,839	48,652	41,851	48,000	35,000	100,000	
01-70-2-6499	Miscellaneous	58	58	5,547	58	500	500	500	
TOTAL CONTRACTUAL SERVICES		\$ 57,240	\$ 118,133	\$ 132,069	\$ 287,578	\$ 233,000	\$ 208,270	\$ 289,000	
COMMODITIES									
01-70-3-6605	Office Supplies	\$ 4,209	\$ 3,178	\$ 2,680	\$ 3,495	\$ 3,500	\$ 3,500	\$ 3,500	
01-70-3-6610	Postage	1,633	1,881	1,887	1,689	2,000	2,000	2,000	
01-70-3-6660	Fuel	8,385	7,641	6,784	6,252	7,100	4,500	4,000	
01-70-3-6705	Vehicle Maintenance	2,947	551	1,495	2,810	2,000	3,000	3,000	
01-70-3-6850	Printing	116	399	1,506	1,747	1,500	1,000	1,500	
01-70-3-6855	Clothing/Uniforms	650	582	416	543	1,000	1,000	1,000	
01-70-3-6899	Miscellaneous	-	-	-	-	500	500	500	
TOTAL COMMODITIES		\$ 17,940	\$ 14,232	\$ 14,768	\$ 16,536	\$ 17,600	\$ 15,500	\$ 15,500	
CAPITAL OUTLAY									
01-70-4-7500	Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
INTERFUND TRANSFERS									
01-70-5-8048	Transfer to ERF	5,500	5,500	5,500	5,500	5,500	5,500	5,500	
TOTAL INTERFUND TRANSFERS		\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	
TOTAL DEPARTMENT EXPENDITURES		\$ 862,645	\$ 940,935	\$ 967,372	\$ 1,192,548	\$ 1,190,287	\$ 1,096,856	\$ 1,163,183	

FINANCE AND HUMAN RESOURCES DEPARTMENT

The Finance and Human Resources Department implements the Village's budget and manages the Village's financial and human resources. The Department is also responsible for Risk Management, Accounts Payable, Utility Billing, Purchasing, Meter Reading, Payroll, and Accounts Receivable along with other miscellaneous cashier and office responsibilities. Department staff also manages the Village information systems and financial software programs.

HUMAN RESOURCES

Human Resources is the central coordinating point for the filling of all full-time, permanent part-time, and seasonal positions. The Finance and Human Resources Department is responsible for providing assistance and guidance to the operating departments and employees in all areas of employment.

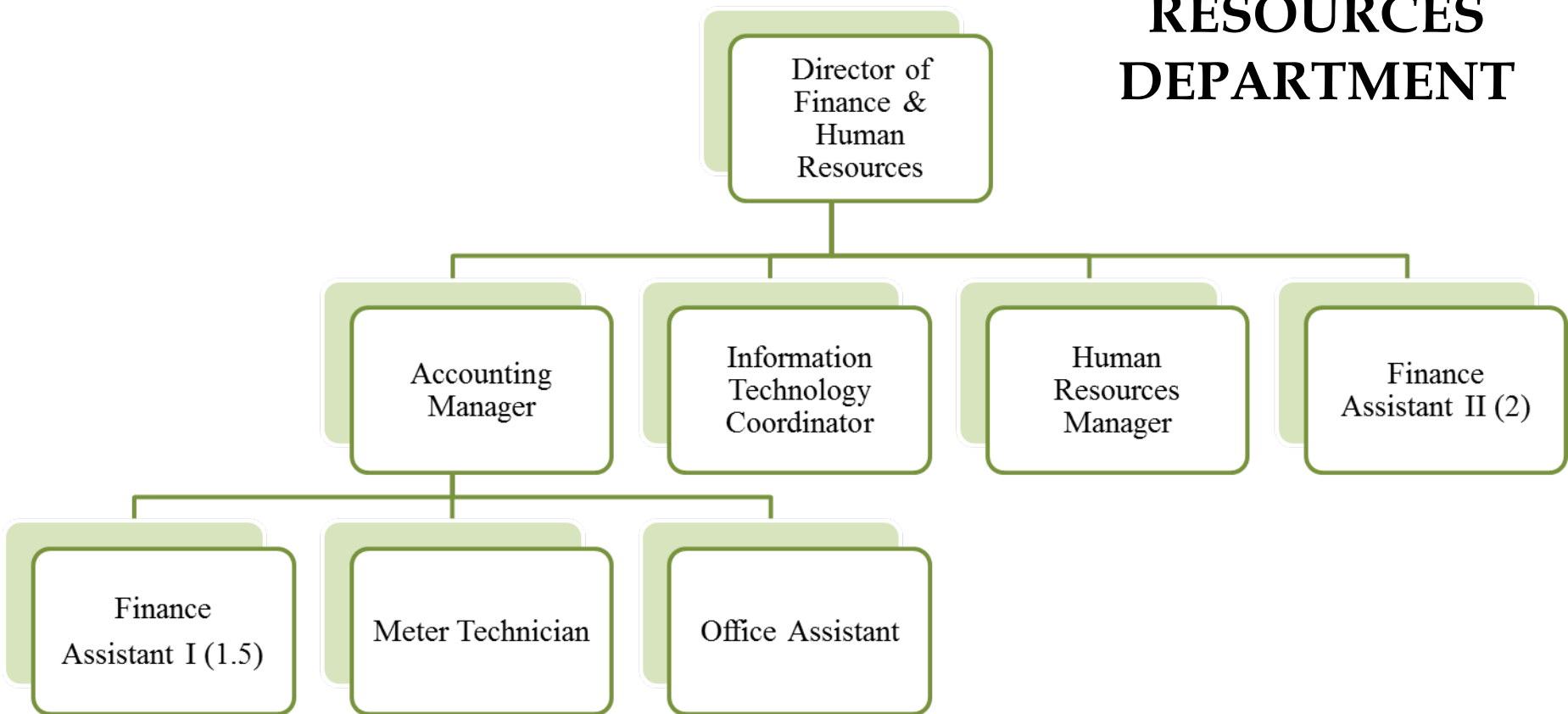
RISK MANAGEMENT

The Finance and Human Resources Department performs Risk Management functions for all departments and operations. This involves providing reliable protection against human and financial loss through a self-directed and proactive partnership with each Village department that aims at delivering high quality, professional, risk management services. This function is also responsible for effectively managing exposures to accidental losses in ways which protect the Village's assets and assure the continuity of operations. The Village is a member of the Municipal Insurance Cooperative Agency (MICA) Insurance Pool, which is comprised of twenty other public entities.

Department Personnel

Finance Department	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Director of Finance & Human Resources	1	1
Accounting Manager	1	1
Human Resources Manager	1	1
Information Technology Coordinator	1	1
Finance Assistant II	2	2
Finance Assistant I	1.5	1.5
Meter Technician	1	1
Office Assistant	0	1
Part-Time Office Assistant (2)	1	0
Total Department Employees	9.5	9.5

FINANCE & HUMAN RESOURCES DEPARTMENT



FINANCE AND HUMAN RESOURCES DEPARTMENT ACCOMPLISHMENTS – 2015

- Completed the Village Hall Basement Record Storage Project
- Completed the 2015 Police Officer Eligibility List
- Completed the 2015 Sergeant Exam and Eligibility List
- Completed a comprehensive analysis of the Health Insurance Program as part of the 2015 renewal
- Prepared and submitted the FY14 Comprehensive Annual Financial Report to the Government Finance Officers Association (GFOA) and received the GFOA Certificate of Achievement Award for Excellence in Financial Reporting
- Prepared and submitted the FY15 Annual Budget Report to the Government Finance Officers Association (GFOA) and received the Distinguished Budget Presentation Award
- Coordinated the renewal of the NIGEAC municipal electric aggregation program
- Updated the credit card processing services to accept VISA
- Conducted the Employee Physical Fitness Challenge as part of the Village's Employee Wellness Program, with an employee participation rate of 79%
- Completed a draft of the Employee Personnel Manual update
- Conducted partial Special Census
- Replace 726 MXU water meter reading units through September
- Completed final phase of Voice Over Internet Phone system (VoIP)
- Completed the Server Virtualization Technology Upgrade
- Replaced Administrative vehicle



FINANCE AND HUMAN RESOURCES GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: "P" refers to Strategic Plan Priority Number, "G" refers to Goal Number, and "O" refers to Objective Number.

- Work with Village Manager's Office to identify new revenue sources (P2, G1, O1)
- Develop comprehensive list of fees and review adjustments as needed (P2, G1, O6)
- Research, purchase, and deploy Village-wide financial management software that addresses needs of all departments (P3, G2, O1)
- Monitor network security system to protect against cyber-attacks (P3, G2, O2)
- Complete and adopt update of Employee Personnel Manual (P5, G3, O1)
- Conduct Employee Physical Fitness Challenge (P5)
- Conduct Employee Health Fair (P5)
- Complete comprehensive analysis of health insurance program as part of the 2016 renewal (P5)
- Participate in review of water/sewer rate structure, including use and impact of second water meter, with Village Manager's Office and Public Works/Engineering Department (P2, G1, O2)
- Participate in review of maintenance plans and costs for Special Service Area #5 and adjust the annual property tax levy as needed to ensure adequate funds are available for maintenance (P2, G1, O4)
- Monitor state legislation for impact on operating and capital budgets and work with Village Manager's Office to regularly update contingency plans to address potential budget shortfalls (P2, G4, O4)
- Monitor state legislation and accounting standard requirements to assess financial impact on meeting pension obligations (P2, G4, O4)
- Research grant opportunities and submit applications (P2, G1, O6)
- Communicate and reinforce the mission, values, and vision to all employees within the Department (P5, G1, O2)
- Identify opportunities for cross-training employees within the department and with other departments to improve customer service provided to residents (P5, G1, O3)

- Identify and develop internal employees for potential promotion opportunities (P5, G2, O1)
- Develop and implement on-going Village-wide employee training and mentoring program (P5, G1, O4)
- Revise employee performance evaluation process (P5, G3, O2)
- Conduct organizational/staffing study (P5, G3, O3)
- Continue MXU replacement program (P3)
- Prepare and submit the FY15 Comprehensive Annual Financial Report (CAFR) to the Government Finance Officers Association (GFOA) for the purpose of obtaining the Certificate of Achievement Award for Excellence in Financial Reporting (P2)
- Prepare and submit the FY16 Annual Budget Report to the Government Finance Officers Association (GFOA) for the purpose of obtaining the Distinguished Budget Presentation Award (P2)

PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the **combined percentage** of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016 Target
Overall satisfaction with general services provided by the Finance and Human Resources Department	69%	71%	72%	76%	78%
Impression of Department employees during most recent contact	72%	78%	80%	79%	81%
Ease of contacting the Department	77%	74%	72%	69%	72%
Promptness of response from the Department in regard to most recent inquiry	71%	69%	69%	67%	71%

DEPARTMENT ACTIVITY	FY15 (through September)	FY14 (through September)
Incoming Calls Main Number	17,379	17,345
Number of Water Bills Issued	60,232	59,451
Water Gallons Billed	477,292,821	483,435,890
Incoming Calls / Water Bills	8,067	10,499
MXU Replacements	726	713
Checks Processed	15,448	16,844
Checks Issued	1,835	1,841
Purchase Orders Issued	721	848
Invoices Processed	3,696	3,701
Lock Box Payments Processed	31,385	27,854
Credit Card Transactions	563	376
Online Credit Card Transactions	1,196	710
Raffle Permits	56	45
New or Replacement Hires	9	11
Liability Insurance Claims	12	19
Worker's Comp Claims	13	26
New Resident Packets	551	510
IT Service Requests	219	267
Investment Portfolio	\$38,472,920	\$41,954,131*

* Investment Portfolio includes TIF 2009 Series Funds



**FINANCE AND HUMAN RESOURCES DEPARTMENT -
EXPENDITURE OVERVIEW**

The department’s budget of \$524,238 provides for the Village’s financial and human resource functions. The department is responsible for implementing the Village’s budget, managing the Village’s financial resources, Accounts Payable, Asset Management, Utility Billing, Purchasing, Water Meter Reading, Payroll, Accounts Receivable, and all water and sewer billing functions of the Village. The Director also serves as Village Treasurer. Human Resources administer all employee benefit programs, risk management functions, hiring processes, and acts as the liaison for the Police Commission Board. The department also serves as the administrator of the Village’s information systems and financial software programs. The Director of Finance is responsible for management and oversight of the department budget.

Category	Percent	Budget
Personnel	70%	\$364,738
Contractual	26%	\$136,000
Commodities	4%	\$23,500
Total	100%	\$524,238

VILLAGE OF HUNTLEY - GENERAL FUND
 FINANCE AND HUMAN RESOURCES DEPARTMENT

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15		FYE 12/31/16 PROPOSED
						BUDGET	PROJECTED	
PERSONNEL SERVICES								
01-25-1-6010	Salaries	\$ 226,996	\$ 230,667	\$ 239,570	\$ 238,353	\$ 236,000	\$ 235,225	\$ 266,400
01-25-1-6020	Overtime	233	159	208	435	500	500	500
01-25-1-6075	Salaries - Part Time	20,276	21,263	14,786	16,212	20,000	6,050	-
01-25-1-6160	Social Security	17,856	18,222	20,584	18,377	19,622	18,496	20,418
01-25-1-6161	IMRF	24,010	26,120	25,143	24,267	26,958	25,411	27,170
01-25-5-8047	Health Insurance	33,000	40,500	40,000	40,000	51,500	51,500	50,250
TOTAL PERSONNEL SERVICES		\$ 322,371	\$ 336,931	\$ 340,291	\$ 337,644	\$ 354,580	\$ 337,182	\$ 364,738
CONTRACTUAL SERVICES								
01-25-2-6321	Computer Services	\$ 29,290	\$ 27,275	\$ 23,290	\$ 35,156	\$ 35,000	\$ 25,000	\$ 35,000
01-25-2-6323	Consultants	28,968	39,339	42,750	35,052	45,000	45,000	45,000
01-25-2-6375	Telephone/Internet	4,179	4,893	5,920	6,452	7,000	5,500	7,000
01-25-2-6450	Rental of Equipment	2,767	951	783	531	5,000	2,000	5,000
01-25-2-6451	HR Programs	21,241	13,814	12,867	15,477	35,000	20,000	36,000
01-25-2-6475	Dues & Publications	1,150	1,506	1,657	1,345	2,000	2,000	2,000
01-25-2-6480	Training & Meetings	481	2,447	3,037	1,958	5,000	5,000	5,000
01-25-2-6499	Miscellaneous	106	357	58	660	500	500	500
01-25-2-6502	Bank Fees	2	142	146	217	500	500	500
TOTAL CONTRACTUAL SERVICES		\$ 88,184	\$ 90,724	\$ 90,508	\$ 96,848	\$ 135,000	\$ 105,500	\$ 136,000
COMMODITIES								
01-25-3-6605	Office Supplies	\$ 5,350	\$ 3,812	\$ 5,483	\$ 5,365	\$ 5,500	\$ 5,500	\$ 5,500
01-25-3-6610	Postage	1,671	2,305	3,491	3,812	4,000	4,000	4,000
01-25-3-6660	Gasoline	2,120	1,854	2,087	1,939	2,000	1,500	1,500
01-25-3-6705	Vehicle Maintenance	535	771	1,143	403	500	1,200	500
01-25-3-6850	Printing & Duplicating	1,615	2,170	2,571	1,907	3,000	3,000	3,000
01-25-3-6855	Clothing/Uniforms	70	-	282	123	500	500	500
01-25-3-6896	Employment Ads	641	745	1,460	2,665	3,000	3,000	3,000
01-25-3-6897	Employee Events	759	1,921	3,371	4,830	5,000	5,000	5,000
01-25-3-6899	Miscellaneous	27	98	-	-	500	500	500
TOTAL COMMODITIES		\$ 12,788	\$ 13,676	\$ 19,888	\$ 21,044	\$ 24,000	\$ 24,200	\$ 23,500
INTERFUND TRANSFERS								
01-25-5-8048	Transfer to ERF							
TOTAL INTERFUND TRANSFERS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DEPARTMENT EXPENDITURE		\$ 423,343	\$ 441,331	\$ 450,687	\$ 455,536	\$ 513,580	\$ 466,882	\$ 524,238

POLICE DEPARTMENT

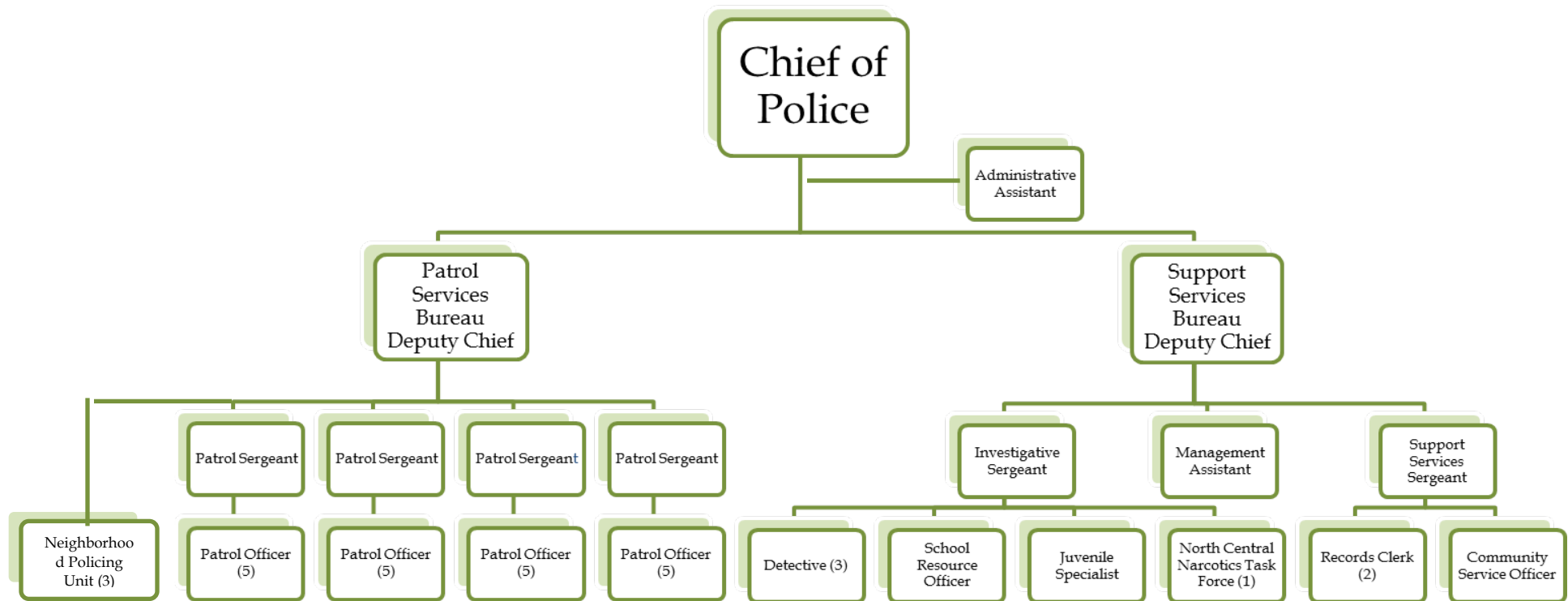
The primary responsibility of the Police Department is to ensure the safety and well being of all people in the Village. The members of the Department enforce all laws in a respectful, professional manner and the well-trained staff responds to the emergency and daily needs of the community. An active partnership with the citizens and business community of the Village of Huntley is a critical component of the overall success of the department.

The number of total crimes reported has decreased 3.5%. Part I crimes (serious crime) decreased by 7.5%, while Part II crimes (minor) decreased by 2%. The Police Department will continue to be aggressive in dealing with serious crime while still focusing on working with the community to enforce quality of life issues in the neighborhoods.

Department Personnel

Police Department	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Chief of Police	1	1
Patrol Services Deputy Chief	1	1
Support Services Deputy Chief	1	1
Patrol Sergeant	4	4
Patrol Officers	19	19
Support Services Sergeant	1	1
Investigative Sergeant	1	1
Management Assistant <i>changed from Accreditation Manager</i>	1	1
Detective <i>Includes a Detective assigned to the North Central Narcotics Task Force</i>	4	4
School Resource Officer	1	1
Juvenile Specialist	1	1
Community Service Officer	1	1
Administrative Assistant	1	1
Records Clerk	2	2
Total Department Employees	39	39

Police Department



POLICE DEPARTMENT ACCOMPLISHMENTS – 2015

- Purchased two replacement vehicles
- The Coban (squad car camera system) wireless project was completed
- Purchased and deployed the Huntley PD response trailer
- Purchased and deployed tasers
- Enhanced department website
- Assigned an Officer to the North Central Narcotics Task Force (NCNTF)
- CALEA mock assessment scheduled
- Complied with Criminal Justice Information Services (CJIS) advanced authentication mandate
- Created and deployed the Community Response Team
- 40 hours of in-service training to all sworn personnel
- Received a grant from CVS Pharmacy's Drug Disposal for Safer Communities Program to provide a drop-off location for the safe disposal of prescription medications via a medication disposal drop box inside the lobby of the Police Department – 109 pounds of medication collected through October
- Collected 164 lbs. of medication was during the National Take Back Day event
- Two officers were assigned to the Kane County SWAT team
- Conducted a code red drill at Huntley High School and Leggee Elementary
- Staff attended ten neighborhood meetings
- Officers attended seven Neighborhood Watch meetings
- Held ten "Coffee with a Cop" events
- Conducted eight Home Security Surveys
- Held six Child/Youth presentations



- Held three Speakers Bureau presentations
- Held the 9th Citizen Police Academy
- Started the Police Explorers program for 14 through 20 year olds (9th grade and up)

- First Bike Huntley community bike ride was held
- Participated in the National Night Out Against Crime event
- The 6th annual Summer Forum was held for Huntley High School incoming freshmen with 22 students in attendance



- Twenty-Seven Police Department members passed the Village Fitness Test
- Three Letters of Commendation were awarded to Police Department members
- An on-line resident survey was launched, with 775 responses received
- Continued GIS-based Crime Mapping Program available for the public through the Police Department web page
- Promoted a patrol officer to Sergeant
- Staffed a booth at the Huntley Chamber of Commerce annual Home and Business Expo

POLICE DEPARTMENT GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: "P" refers to Strategic Plan Priority Number, "G" refers to Goal Number, and "O" refers to Objective Number.

- Obtain CALEA re-accreditation in 2016 with the intent of becoming a "Gold Standard" agency by 2020 (P1, G3, O3)
- Communicate and reinforce the mission, values, and vision to all employees within the Department (P5, G1, O2)

- Identify options and associated costs for state-mandated consolidation of PSAPs, as well as grant opportunities to assist with implementation (Public Safety Answering Point) (P1, G3, O1)
- Monitor public safety regulations to identify costs associated with compliance and incorporate as needed in annual budget and 5-Year Capital Improvement Program (P2, G4, O2)
- Explore feasibility and costs associated with implementing a reverse community notification system (P1, G3, O2)
- Expand crime prevention methods and promote community outreach programs to groups Village wide (P1, G3, O5, O7)
- Partner with other Village departments to proactively address property maintenance issues (P1, G1, O1)
- Form a committee to evaluate performance standards and evaluation tools (P5, G3, O2)
- Provide necessary training and tools to become compliant with the Police Reform Bill and track future legislation and laws relating to body cameras (P2, G4, O2)
- Successfully renegotiate MAP contract (P1, G3; P2, G2)
- Partner with Public Works Department to develop a fleet rotation strategy (P2, G3, O2)
- Develop a comprehensive approach to traffic safety issues within the Village (P1, G3)
- Enhance internal communications by use of email, meetings, roll call trainings and a newsletter (P5, G1)
- Enhance training and staff development to include information sharing from participants of major training programs (P5, G1, O3)
- Research alternative online crime reporting system (P3, G1, O2)
- Update career path modules (P5, G1, O4)
- Identify and develop internal employees for potential promotion opportunities (P5, G2, O1)
- Identify opportunities for cross-training employees within the department and with other departments to improve customer service provided to residents (P5, G1, O3)
- Develop a departmental five-year strategic plan (P5)

- Initiate a crime analysis program (P1, G3; P3, G2)
- Create Police Department honor guard (P1, G3)
- Explore feasibility of establishing a Police Department innovations team (P5, G1)
- Research grant opportunities and submit applications (P2, G1, O6)

Continue On-Going Programs:

- B.A.S.S.E.T. Education and Training
- Bicycle Patrol
- Bike Huntley
- Bike Rodeos
- Care Trak
- CERT – Citizen Emergency Response Team
- Citizen Police Academy and Alumni Association
- Coffee with a Cop
- Domestic Violence Program
- FACES4 Traffic Education Program
- Forensic Interview Program
- Home Security Survey Program
- Honor Guard
- Internship Program
- Victim Advocacy Program
- LEAD the Way Drug Awareness Program
- Lock it Up! Light it Up!
- National Night Out Against Crime
- National Take Back Prescription Drug and Medication Drop Box Program
- Neighborhood Watch
- NIXLE Notification
- Operation Traffic Watch
- Peer Jury
- Project Child Safe
- Premise Alert Program
- School Resource Officer
- Summer Forum
- Speakers Bureau
- Special Olympics
- Vacation House Watch



PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the **combined percentage** of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016 Target
Overall satisfaction with general services provided by the Police Department	74%	79%	80%	79%	81%
Impression of Department employees during most recent contact	72%	78%	80%	79%	81%
Ease of contacting the Department in a non-emergency situation	77%	74%	72%	69%	72%
Promptness of response from the Department in regard to most recent inquiry	71%	69%	69%	67%	71%
Public perception of safety within the Village	80%	82%	81%	80%	82%



DEPARTMENT ACTIVITY	FY15 (through September)	FY14 (through September)
PATROL SERVICES		
Calls for Service	11,494	10,202
Ordinance Violations	542	577
Domestic Contacts	255	196
Public Relations/ Community Policing Events	139	102
Courtesy Notices	577	248
Traffic Accidents	342	334
Traffic Tickets	2,755	2,083
Warning Tickets	1,767	1,236
DUI Arrest	19	13
SUPPORT SERVICES		
Report Calls	2,408	2,407
Code Out Calls	5,362	5,234
Part I Crimes <i>(murder, forcible rape, robbery, aggravated assault, burglary, motor vehicle theft, larceny/theft)</i>	161	174
Part II Crimes <i>(simple assault, curfew offenses and loitering, forgery, disorderly conduct, DUI, drug offenses, runaways, sex offenses, stolen property, vandalism, weapons offense)</i>	482	492
Lobby Visits	2,245	2,387
Records Telephone Calls	6,101	7,001
FOIA Requests Processed	176	165
Investigation Cases	207	176
OPS Cases	11	28
Training Hours	2,413	1,811
Press Releases Issued	47	52

POLICE DEPARTMENT - EXPENDITURE OVERVIEW

The Police Department budget of \$5,542,826 is the single largest department budget representing fifty-three percent (53%) of the expenditures in the General Fund (not including transfers). Personnel services account for 89% of the department budget. The significant allocation of resources to the Police Department identifies the importance of public safety in the Village’s overall commitment to provide outstanding public services and further validates the Village’s commitment to meeting and maintaining the standards set forth by the Commission on Accreditation for Law Enforcement Agencies (CALEA). CALEA accreditation provides a strong management model that creates greater accountability and addresses potential liability issues. The Chief of Police is responsible for management and oversight of the department budget.

Dispatch services are provided via an Intergovernmental Agreement with the Village of Lake in the Hills.

Category	Percent	Budget
Personnel	89%	\$4,909,526
Contractual	7%	\$396,750
Commodities	3%	\$162,750
Interfund	1%	\$73,800
Total	100%	\$5,542,826

VILLAGE OF HUNTLEY - GENERAL FUND
POLICE DEPARTMENT

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
PERSONNEL SERVICES								
01-50-1-6010	Salaries	\$ 2,476,206	\$ 2,654,234	\$ 2,857,285	\$ 3,077,577	\$ 3,232,000	\$ 3,211,350	\$ 3,279,150
01-50-1-6020	Overtime	103,414	147,873	146,688	160,293	150,000	150,000	150,000
01-50-1-6025	Special Duty	-	-	-	-	-	-	-
01-50-1-6075	Part Time	-	39,734	29,181	-	-	-	-
01-50-1-6160	Social Security	190,016	209,818	224,766	239,746	258,723	257,143	262,330
01-50-1-6161	IMRF	24,824	23,981	23,476	23,202	27,000	25,000	27,000
01-50-1-6162	Police Pension	350,772	318,578	351,707	462,721	482,745	482,745	595,000
01-50-5-8047	Health Insurance/Transfer	470,000	464,150	514,000	607,000	655,000	655,000	596,046
TOTAL PERSONNEL SERVICES		\$ 3,615,232	\$ 3,858,368	\$ 4,147,103	\$ 4,570,539	\$ 4,805,468	\$ 4,781,238	\$ 4,909,526
CONTRACTUAL SERVICES								
01-50-2-6175	Community Policing	\$ 797	\$ 763	\$ 168	\$ 305	\$ 2,000	\$ 2,000	\$ 5,000
01-50-2-6305	Legal Fees	38,811	40,878	35,504	29,560	35,000	22,000	40,000
01-50-2-6321	Computer Consultant	13,231	28,834	25,518	21,425	25,000	25,000	25,000
01-50-2-6335	PIMS Fee	2,400	2,400	-	-	-	-	-
01-50-2-6340	Dispatch	136,612	139,425	141,763	142,480	155,000	148,975	155,000
01-50-2-6375	Telephone/Internet	22,569	32,079	39,550	38,553	37,000	45,000	45,000
01-50-2-6460	CALEA/Accreditation	4,164	4,393	11,112	8,416	8,000	3,500	10,000
01-50-2-6462	Investigative Fund	200	322	621	737	750	500	750
01-50-2-6464	Area Sergeant Fund	992	268	326	35	500	500	500
01-50-2-6465	GIS Maintenance	-	-	-	-	-	1,000	4,500
01-50-2-6475	Dues and Publications	2,146	3,918	3,254	2,629	5,000	5,000	5,000
01-50-2-6480	Training	15,961	16,146	13,397	13,071	20,000	15,000	20,000
01-50-2-6481	Chief Training	1,738	1,989	1,151	2,106	1,000	500	1,000
01-50-2-6482	FBI National Academy	-	2,368	-	-	-	-	-
01-50-2-6483	B.A.S.S.E.T	-	263	-	-	-	-	-
01-50-2-6484	Crime Lab	28,917	28,917	28,917	34,578	37,000	37,000	37,000
01-50-2-6488	Victim Services	-	-	-	5,000	12,500	12,500	12,500
01-50-2-6490	Warranties/Maint Agree	27,560	19,317	21,444	19,700	30,800	30,000	35,000
01-50-2-6499	Miscellaneous	-	-	913	100	500	500	500
TOTAL CONTRACTUAL SERVICES		\$ 296,098	\$ 322,280	\$ 323,638	\$ 318,695	\$ 370,050	\$ 348,975	\$ 396,750
COMMODITIES								
01-50-3-6605	Office Supplies	\$ 5,396	\$ 5,833	\$ 5,264	\$ 3,810	\$ 6,000	\$ 6,000	\$ 6,000
01-50-3-6610	Postage	937	1,390	3,240	749	1,500	1,000	1,000
01-50-3-6660	Gasoline	89,819	99,398	96,583	85,530	80,000	65,000	70,000
01-50-3-6705	Vehicle Maintenance	31,090	23,098	16,719	29,410	25,000	25,000	25,000
01-50-3-6850	Printing	224	2,396	1,939	772	2,000	2,000	2,000
01-50-3-6855	Clothing/Uniform Ribbons	11,958	11,173	13,037	15,181	15,000	15,500	15,000
01-50-3-6865	New Officer	-	7,955	11,237	6,271	-	2,000	10,000
01-50-3-6870	Department Equipment	5,888	7,387	8,662	11,626	11,000	16,000	15,000
01-50-3-6871	Arsenal supplies	4,742	4,446	6,362	4,218	8,000	6,000	10,000
01-50-3-6874	Citizen Corp Grant (CERT)	4,794	4,002	-	343	1,000	750	2,000
01-50-3-6875	Citizen Police Academy	743	1,314	1,235	936	2,500	1,500	2,500
01-50-3-6876	Summer Forum	637	1,104	1,926	1,663	2,000	2,000	2,000
01-50-3-6877	Honor Guard	305	-	105	-	1,000	250	1,000
01-50-3-6879	ILEAS Mobile Field Force	329	524	381	108	500	500	500
01-50-3-6880	I-Clear Grant	65,000	-	-	-	-	-	-
01-50-3-6890	Jail Operations	21	440	883	105	500	500	500
01-50-3-6899	Miscellaneous	14	304	7	198	500	500	250
TOTAL COMMODITIES		\$ 221,897	\$ 170,764	\$ 167,580	\$ 160,920	\$ 156,500	\$ 144,500	\$ 162,750
CAPITAL OUTLAY								
01-50-4-7500	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTERFUND TRANSFERS								
01-50-5-8048	Transfer to ERF	\$ 86,500	\$ 155,300	\$ 173,800	\$ 73,800	\$ 73,800	\$ 73,800	\$ 73,800
TOTAL INTERFUND TRANSFERS		\$ 86,500	\$ 155,300	\$ 173,800	\$ 73,800	\$ 73,800	\$ 73,800	\$ 73,800
TOTAL DEPARTMENT EXPENDITURES		\$ 4,219,727	\$ 4,506,712	\$ 4,812,121	\$ 5,123,954	\$ 5,405,818	\$ 5,348,513	\$ 5,542,826

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION DIVISION**

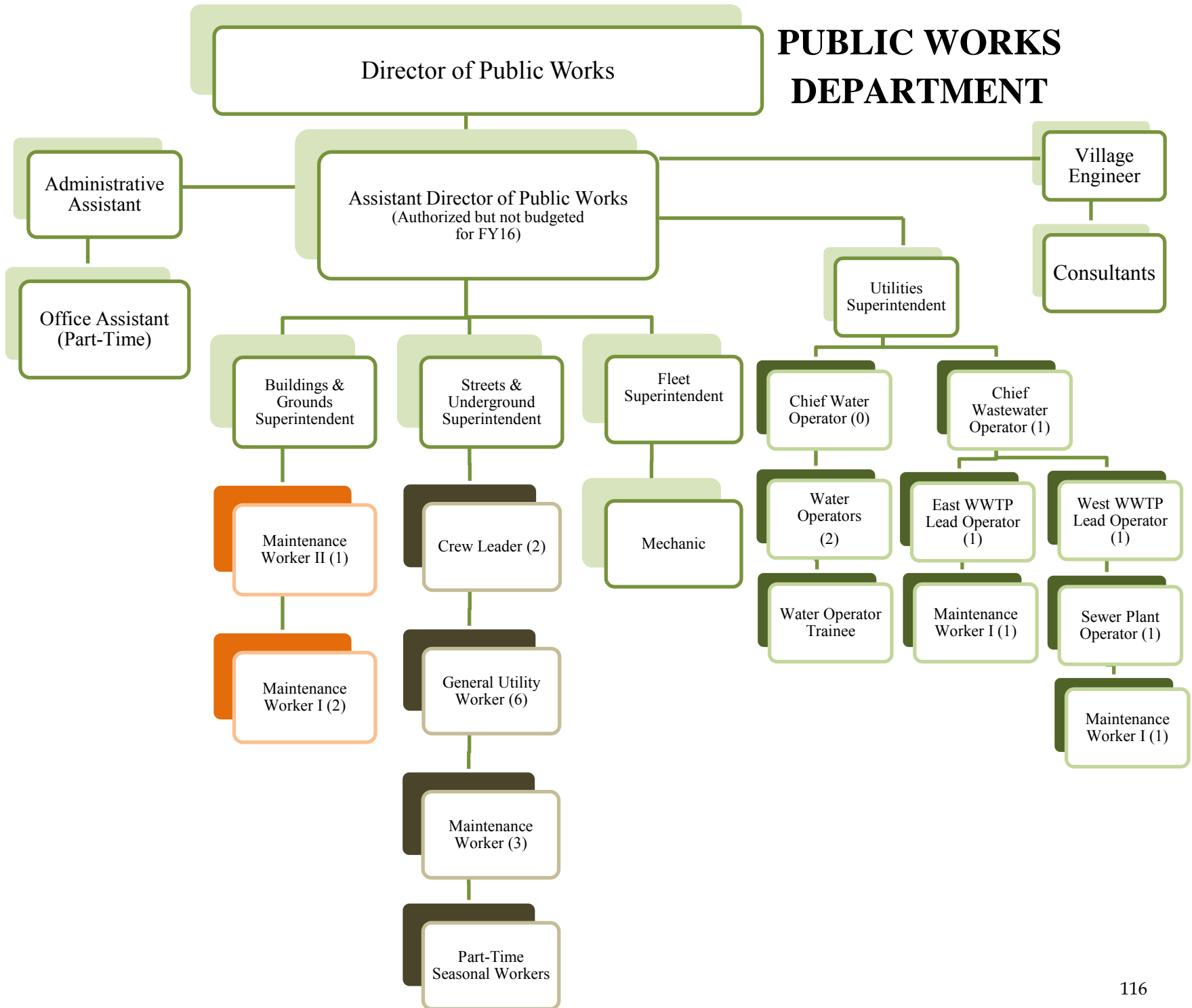
The Public Works Department is comprised of five divisions: 1) Administration, 2) Buildings and Grounds, 3) Engineering, 4) Streets, Underground Utilities and Fleet Services, and 5) Utilities (Water and Wastewater). Public Works Administration coordinates and manages all divisions within the department. This includes but is not limited to management of all department personnel issues, project management, and the development of policies and procedures.

Department Personnel

Public Works Department Administration Division	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Administration Division	2	2
Public Works Director	1	1
Administrative Assistant	1	1
Buildings & Grounds Division	4	4
Engineering Division	1.5	1.5
Streets, Underground Utilities and Fleet Services Division	14	14
Utilities Division (Water & Wastewater)	10	10
		Authorized/ Unbudgeted
Assistant Director of Public Works	1	1
Total Personnel	32.5	32.5



PUBLIC WORKS DEPARTMENT



PUBLIC WORKS DEPARTMENT
BUILDING & GROUNDS DIVISION

Building and Grounds Division is responsible for the maintenance and repair of all municipal buildings and property around them including the following:

- Municipal Complex - 10987 Main Street
- Public Works Facility - 11000 Bakley Street
- Old Village Hall - 11704 Coral Street
- Public Works Facility - Donald Drive
- West Wastewater Treatment Plant - Kreutzer Road
- East Wastewater Treatment Plant - Main Street
- Water Treatment Plant #7 - Village Green
- Water Treatment Plant #8 - Southwind
- Water Treatment Plant #9 - Sun City
- Water Treatment Plant #10 - Wing Pointe
- Water Treatment Plant #11 - Talamore
- Lift Stations (14)
- Hackett House Property - 11879 Main Street
- Northwest Corner of Route 47 / Main Street
- Northeast Corner of Route 47 / Main Street
- Residential Rental Property - 11705 First Street
- Downtown Municipal Parking Lots

Buildings & Grounds Personnel

Public Works Department Buildings & Grounds Division	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Buildings & Grounds		
Superintendent	1	1
Maintenance Worker II	1	1
Maintenance Worker I	2	2
Total Buildings & Grounds Personnel	4	4

BUILDINGS & GROUNDS DIVISION ACCOMPLISHMENTS - 2015

- Coordinated and completed tuck-pointing of Old Village Hall exterior brick, east side of building
- Replaced exterior windows at Public Works Bakley St. facility
- Coordinated contractor repair of Municipal Complex roof scuppers
- Replaced Public Works Bakley St. truck dock overhead garage door
- Coordinated purchase and outfitting of Super Duty Truck with plow and salt spreader to serve as multi-purpose vehicle
- Coordinated landscape maintenance contract for grass mowing, fertilizing and weed control for Municipal Complex, Algonquin Road Greenway from Ruth Road to Church Street, Reed Road median berm, and other properties including Route 47 medians
- Coordinated annual inspections of fire suppression systems and elevators at Municipal Complex, Public Works Bakley St. Facility, and Old Village Hall
- Coordinated and completed various interior and exterior projects for the renovation of the Hackett House



BUILDINGS & GROUNDS DIVISION GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: "P" refers to Strategic Plan Priority Number, "G" refers to Goal Number, and "O" refers to Objective Number.

- Coordinate Municipal Complex HVAC computer software update (P1, G1, G3)
- Facilitate replacement of PW Bakley St. A/C compressor unit (P1, G1, G3)
- Continue tuck-pointing of Old Village Hall exterior brick, west side of building (P1, G1, G3; P4, G2)
- Coordinate garage floor restoration at Donald Drive Fleet Service facility (P1, G1, G3)
- Coordinate vehicle exhaust sensor upgrade at PW Bakley St. facility (P1, G1, G3)
- Communicate and reinforce the mission, values, and vision to all employees within the Department (P5, G1, O2)
- Identify opportunities for cross-training employees within the department and with other departments to improve customer service provided to residents (P5, G1, O3)
- Identify and develop internal employees for potential promotion opportunities (P5, G2, O1)

DEPARTMENT ACTIVITY	FY15 (through September)	FY14 (through September)
Municipal Complex		
Square Feet Maintained	52,000	52,000
Acres Maintained	12	12
Public Works Facility (Bakley Street)		
Square Feet Maintained	43,000	43,000
Acres Maintained	2.7	2.7
Public Works Facility (Donald Drive)		
Square Feet Maintained	5,000	5,000
Acres Maintained	22	22
Old Village Hall		
Square Feet Maintained	3,000	3,000
Acres Maintained	.75	.75
Building Maintenance Requests	124	108

**PUBLIC WORKS DEPARTMENT
BUILDING & GROUNDS DIVISION - EXPENDITURE OVERVIEW**

The budget of \$283,767 is for the maintenance of the Village’s buildings and grounds. The division is responsible for maintaining the Municipal Complex, Public Works Facility (Bakley Street), Old Village Hall, and various other Village properties.

Category	Percent	Budget
Personnel	88.4%	\$248,517
Commodities	10%	\$30,250
Contractual	.6%	\$1,500
Interfund	1%	\$3,500
Total	100%	\$283,767



VILLAGE OF HUNTLEY - GENERAL FUND
BUILDINGS AND GROUNDS

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
PERSONNEL SERVICES								
01-30-1-6010	Salaries	\$ 115,336	\$ 115,943	\$ 78,021	\$ 82,591	\$ 163,500	\$ 101,500	\$ 168,905
01-30-1-6020	Overtime	1,704	1,057	662	357	1,000	1,000	5,000
01-30-1-6075	Part Time	33,189	-	12,364	10,523	-	-	9,000
01-30-1-6160	Social Security	11,414	8,848	6,841	7,034	12,584	7,841	13,992
01-30-1-6161	IMRF	11,392	12,286	8,191	8,635	17,289	10,773	18,620
01-30-5-8047	Health Insurance/Transfer	18,000	17,875	34,000	31,000	33,700	33,700	33,000
TOTAL PERSONNEL SERVICES		\$ 191,035	\$ 156,009	\$ 140,079	\$ 140,140	\$ 228,073	\$ 154,814	\$ 248,517
CONTRACTUAL SERVICES								
01-30-2-6375	Telephone	\$ 1,302	\$ 1,060	\$ 1,048	\$ 827	\$ 1,000	\$ 1,000	\$ 1,000
01-30-2-6378	Janitorial Services	4,500	2,495	2,494	-	-	-	-
01-30-2-6379	Landscape Services	19,100	21,396	28,000	-	-	-	-
01-30-2-6380	Maintenance Contracts	18,223	27,137	24,697	-	-	-	-
01-60-2-6450	Rental of Equipment	-	-	-	-	-	-	-
01-30-2-6455	Uniform Service	804	597	90	159	-	-	-
01-30-2-6499	Miscellaneous	-	340	-	-	500	500	500
TOTAL CONTRACTUAL SERVICES		\$ 43,929	\$ 53,025	\$ 56,329	\$ 986	\$ 1,500	\$ 1,500	\$ 1,500
COMMODITIES								
01-30-3-6660	Fuel	\$ -	\$ -	\$ 1,344	\$ 1,857	\$ 2,000	\$ 1,800	\$ 1,800
01-30-3-6705	Vehicle Maintenance	834	111	349	594	500	1,200	1,200
01-30-3-6710	Building Maintenance	18,858	20,115	20,525	23,327	20,000	20,500	25,000
01-30-3-6711	Village Park Maintenance	966	1,542	1,955	440	1,500	-	-
01-30-3-6712	Beautification Program	6,258	13,453	11,779	1,025	-	-	-
01-30-3-6805	Small Tools	708	753	710	687	750	750	750
01-30-3-6855	Clothing/Boots	426	104	153	421	1,000	1,000	1,000
01-30-3-6899	Miscellaneous	-	-	84	49	500	500	500
TOTAL COMMODITIES		\$ 28,050	\$ 36,078	\$ 36,899	\$ 28,400	\$ 26,250	\$ 25,750	\$ 30,250
CAPITAL OUTLAY								
01-30-4-7500	Capital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTERFUND TRANSFERS								
01-30-5-8048	Transfer to ERF	3,500	3,500	3,500	3,500	3,500	3,500	3,500
TOTAL INTERFUND TRANSFERS		\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500
TOTAL DEPARTMENT EXPENDITURES		\$ 266,514	\$ 248,612	\$ 236,807	\$ 173,026	\$ 259,323	\$ 185,564	\$ 283,767

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION**

The Engineering Division is responsible for overseeing various capital improvement projects undertaken by the Village, such as street resurfacing/reconstruction and underground utility replacement and rehabilitation, and also for coordination with capital improvement projects performed by other County and State agencies.

The Division is also responsible for the design, review, construction inspection, and acceptance of the installation of public improvements in residential, commercial, and industrial developments, including the management and tracking of developer guarantees from approval of the final plat through the end of maintenance and acceptance of the development.

Also, the Division provides customer service assistance by providing information to developers and residents with regard to utilities, floodplain, wetlands, drainage problems, and traffic concerns.

Engineering Division Personnel

Public Works Department Engineering Division	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Engineering		
Village Engineer (Replaced Civil Engineer)	1	1
Office Assistant (Replaced Administrative Secretary)	.5	.5
	Authorized/ Unbudgeted	Authorized/ Unbudgeted
Assistant Director of Public Works (Replaces Project Manager)	1	1
Total Engineering Division Personnel	2.5	2.5

ENGINEERING DIVISION ACCOMPLISHMENTS - 2015

- Directed design and construction engineering for Downtown Redevelopment projects including watermain extension, looping and replacement, sanitary sewer and structure lining, dry utility relocations, and streetscape improvements



- Provided engineering support for the completion of the SKM project including the improvements to the municipal parking lot

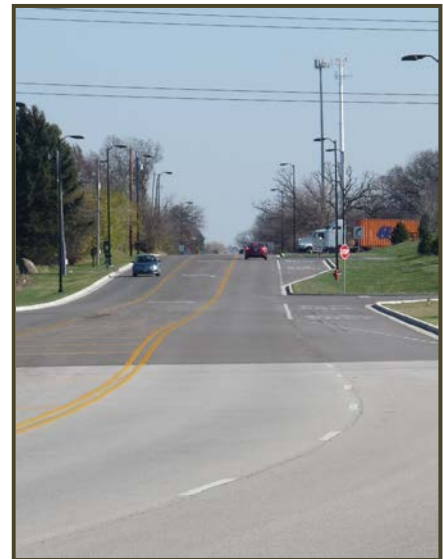
- Provided engineering support for the completion of the Hackett House property to house the offices of Visit McHenry County

- Completed the Public Right-of-Way Accessibility Transition Plan in accordance with Illinois Department of Transportation (IDOT) policy to comply with Section 504 (49 CFR Part 27) of the Rehabilitation Act of 1973 (29 USC 794) and Title II (28 CFR Part 35) of the Americans with Disabilities Act (ADA) of 1990 (42 USC 12132)

- Directed construction engineering efforts for Freeman Road Widening project that included an IDOT Economic Development Program (EDP) grant

- Engineering design review and construction engineering completed for commercial and residential projects

- Directed engineering efforts for the Consolidated School District 158 High School Expansion and Harmony Road Widening projects which included multipart stormwater management elements that required cooperative arrangements with McHenry County, Sun City Community Association of Huntley (SCCAH), and surrounding property owners especially relating to the Detention Basin in Neighborhood 28



- Participated in final design engineering review and construction engineering efforts for Centegra Hospital and the off-site roadways

- Completed the Annual MFT Pavement Management Program, including the partial reconstruction of 3rd Street between Woodstock Street and Church Street, grind and overlay of North Street east of IL Rt. 47 to Woodstock Street, and grind and overlay the western portion of Wing Pointe Subdivision including the adjacent length of Haligus Road
- Coordinated crack sealing effort and pavement patching for various streets throughout the Village as part of the overall Pavement Management Program
- Coordinated Phase I engineering effort for the ITEP grant from IDOT for an extension of a multi-use path on the east side of Route 47 from the north side of Kreutzer Road to the south side of Oak Creek Parkway, and along Del Webb Boulevard/Oak Creek Parkway
- Assisted with East Wastewater Treatment Facility NPDES Permit Renewal Effort including negotiating compliance schedules for total phosphorus discharge limit, phosphorus removal feasibility study, and capacity, management, operation and maintenance (CMOM) reporting requirements with the IEPA
- Completed ecological restoration of the Wing Pointe wetlands including weed control, brush clearing, supplemental seeding, and controlled burning
- Completed annual sewer lining program (as part of Downtown Revitalization project)
- Completed annual dam inspection program with consultant
- Completed annual bridge inspection program with consultant
- Updated Engineering Standard Details
- Coordinated Comprehensive Master Utility Planning document and presented at American Water Works Association (AWWA) conference (WATERCON 2015) in Springfield
- Reviewed FEMA modified Flood Hazard Determination (FHD) affecting the Flood Insurance Study (FIS) and Flood Insurance Rate Maps (FIRM) for portions of Huntley located in Kane County and coordinated adoption of revised FIRM panels affecting Huntley jurisdiction.
- Coordinated continued enhancements to the web-based GIS program including survey and database updates of horizontal structure locations and utility line work for current Village-owned water, sanitary and storm systems
- Coordinated effort that led to contractual arrangement between Dean Foods and the Village for hauling high strength waste from their Wastewater Pretreatment System to the West WWTF which has available treatment capacity

- Coordinated annual IEPA Municipal Separate Storm Sewer System (MS4) Program
- Provided engineering services for Well No. 10 water treatment plant resin removal and replacement including preparation of project manual, bidding and contracting
- Coordinated numerous dry utility (ComEd, Nicor, AT&T and Comcast) permits
- Coordinated permitting for Midwest Fiber Network's fiber optic cable routing from the northern Village limits to the southwestern Village limits
- Coordinated an agreement with Energy Curtailment Specialists, Inc. (ECS) PowerPay demand response program which allows the Village to capitalize on emergency power infrastructure located at Village Water and Wastewater Treatment Plants by curtailing electricity usage in pre-emergency and emergency events; For Village participation in 2015, the payment to the Village is expected to be approximately \$25,000

ENGINEERING GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: "P" refers to Strategic Plan Priority Number, "G" refers to Goal Number, and "O" refers to Objective Number.

- Investigate options for additional street lighting on Route 47 and improve street light maintenance program throughout the Village (P1, G3, O9, O10)
- Work with Police Department and Village Manager's Office to investigate options and present plan to implement truck bypass around the downtown (P1, G4, O1)
- Communicate and reinforce the mission, values, and vision to all employees within the Division (P5, G1, O2)
- Provide engineering services as needed for transportation system planning (P1, G4, O2, O3, O4)
- Complete IDOT ITEP preliminary Phase I and Phase II Engineering for the extension of a multi-use path on the east side of Route 47 from the north side of Kreutzer Road to the south side of Oak Creek Parkway, and along Del Webb Boulevard/Oak Creek Parkway (P1, G4, O5)
- Actively participate in stakeholder groups such as Northwest Water Planning Alliance (NWPA) to promote awareness of regional groundwater supply matters (P1, G5, O2, O3)

- Coordinate ecological assessment and restoration program to restore the preserved wetlands in Southwind and assess the remaining Village-owned stormwater detention and wetland resources (P1, G5, O3)
- Implement recommendations of 2015 Comprehensive Water and Wastewater Systems Master Plan including design for new water well and targeted upgrades to WWTF (P1, G5, O1; P2, G4, O1)
- Explore additional revenue options including grant opportunities and participate in review of water/sewer rate structure, including use and impact of second water meter (P2, G1, O1, O2, O6)
- Enhance the Capital Improvement Planning process by using planning tools such as the Comprehensive Master Utility Plan and Pavement Management Report and update annually (P2, G3, O1)
- Prepare Capacity, Management, Operation and Maintenance (CMOM) plan as part of asset management program (P2, G3, O2)
- Coordinate utility asset management programs such as annual sewer lining and watermain replacement to preserve and maintain the utility infrastructure (P2, G3, O1, O2)
- Administer the annual street improvement and road and bridge programs including MFT, pavement patching, crack sealing, bridge and dam inspection (P2, G3, O1, O2)
- Prepare Total Phosphorus Removal Feasibility study in accordance with the East WWTF NPDES Permit (P2, G4, O1)
- Coordinate continued enhancements to the GIS Program and explore options for establishing public interface portal (P3, G2, O3)
- Provide engineering guidance as necessary for continued Downtown Revitalization efforts (P4, G2)
- Seize opportunities to cross train with public works staff to enhance understanding of various facets of public works and develop employee relationships (P5, G1, O3)
- Use tools such as GIS to enhance documentation of infrastructure improvements in centralized database (P5, G1, O5)
- Monitor environmental regulations and costs associated with compliance to incorporate into annual budget and Capital Improvement Program (P2, G4 O1)

PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the **combined percentage** of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016 Target
Overall satisfaction with general services provided by the Engineering Division	70%	70%	72%	75%	77%
Impression of Division employees during most recent contact	72%	78%	80%	79%	81%
Ease of contacting the Division	77%	74%	72%	69%	72%
Promptness of response from the Division in regard to most recent inquiry	71%	69%	69%	67%	71%

DIVISION ACTIVITY	FY 15 (through September)	FY14 (through September)
Single-Family Development Reviews	307	347
Commercial Development Reviews	24	37
Traffic Inquiries	5	9
Floodplain Investigations	12	5
Drainage Issues Inquiries	43	32
General Inquiries (Construction, Traffic, etc.)	83	63
Street Reconstruction/Resurfacing	20,380 ft.	19,550 ft.

**PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION - EXPENDITURE OVERVIEW**

The Engineering Division includes a budget of \$177,614. Funds are allocated for the continued services of the Village's specialized engineering consultants such as for traffic, transportation, and wetlands. The Director of Public Works is responsible for the management and oversight of the budget and is supported by the Village Engineer.

Category	Percent	Budget
Personnel	30%	\$53,014
Contractual	69%	\$122,500
Commodities	1%	\$2,100
Total	100%	\$177,614

VILLAGE OF HUNTLEY - GENERAL FUND
PUBLIC WORKS DEPARTMENT - ENGINEERING DIVISION

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
PERSONNEL SERVICES								
01-65-1-6010	Salaries	\$ 90,524	\$ 93,425	\$ 51,205	\$ 33,524	\$ 37,000	\$ 37,000	\$ 38,500
01-65-1-6020	Overtime	197	3	-	-	-	-	-
01-65-1-6075	Part Time		3,049	-	-	-	-	-
01-65-1-6160	Social Security	6,814	7,039	4,470	2,474	2,831	2,831	2,945
01-65-1-6161	IMRF	8,816	9,408	6,231	3,279	3,889	3,889	3,919
01-65-5-8047	Health Insurance/Transfer	11,750	11,800	18,000	16,000	8,200	8,200	7,650
TOTAL PERSONNEL SERVICES		\$ 118,101	\$ 124,724	\$ 79,906	\$ 55,277	\$ 51,920	\$ 51,920	\$ 53,014
CONTRACTUAL SERVICES								
01-65-2-6321	Computer Consultant	\$ 160	\$ 160	\$ -	\$ -	\$ 500	\$ 1,500	\$ 1,500
01-65-2-6326	Contractual Engineering Svcs	2,040	3,406	15,170	12,423	15,000	15,000	15,000
01-65-2-6327	SF-Eng Review/Permit	10,000	-	40,052	78,707	-	30,000	60,000
01-65-2-6328	NR-Eng Review/Permit	7,848	20,859	9,435	117,510	-	30,000	30,000
01-65-2-6375	Telephone/Internet	1,224	1,412	1,495	3,153	3,250	3,250	4,500
01-65-2-6450	Rental/Lease Equipment	1,771	836	2,041	2,136	4,000	3,000	5,000
01-65-2-6465	GIS Maintenance						900	4,500
01-65-2-6475	Dues/Publications	155	229	439	79	500	500	500
01-65-2-6480	Training/Meetings	444	1,164	152	976	2,000	2,000	1,000
01-65-2-6490	Warranties/Maintenance	-	-	-	-	-	-	-
01-65-2-6499	Miscellaneous	-	-	-	-	500	500	500
TOTAL CONTRACTUAL SERVICES		\$ 23,642	\$ 28,066	\$ 68,784	\$ 214,984	\$ 25,750	\$ 86,650	\$ 122,500
COMMODITIES								
01-65-3-6605	Office Supplies	\$ 300	\$ 828	\$ 336	\$ 798	\$ 1,000	\$ 500	\$ 1,000
01-65-3-6610	Postage	41	40	3	62	100	50	100
01-65-3-6660	Gas/Oil	-	-	-	-	-	-	-
01-65-3-6805	Small tools	-	-	-	-	500	50	500
01-65-3-6850	Printing	-	-	-	-	-	-	-
01-65-3-6899	Miscellaneous	12	-	-	-	500	500	500
TOTAL COMMODITIES		\$ 353	\$ 868	\$ 339	\$ 860	\$ 2,100	\$ 1,100	\$ 2,100
INTERFUND TRANSFERS								
01-65-5-8048	Transfer to ERF							
TOTAL INTERFUND TRANSFERS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL DEPARTMENT EXPENDITURES		\$ 142,096	\$ 153,658	\$ 149,029	\$ 271,121	\$ 79,770	\$ 139,670	\$ 177,614

PUBLIC WORKS DEPARTMENT
STREETS, UNDERGROUND UTILITIES AND FLEET SERVICES DIVISION

The Streets, Underground Utilities, and Fleet Services Division is responsible for the maintenance and repair of all Village-owned roads, roadways, sidewalks, street lighting, signage (including pavement markings), infrastructures (water distribution, storm and sanitary collection systems), assists with special community events, and maintains and repairs the Village’s rolling equipment fleet of 72 vehicles. Vehicles include police patrol cars, snowplows, backhoes, dump trucks, and all other Village vehicles.

Streets, Underground Utilities and Fleet Services Personnel

Public Works Department Streets, Underground Utilities and Fleet Services Division	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Streets and Underground Utilities Division		
Streets & Underground Superintendent	1	1
Crew Leader	2	2
General Utility Worker	6	6
Maintenance Worker	3	3
Fleet Services Division		
Fleet Superintendent	1	1
Mechanic	1	1
Total Streets, Underground Utilities and Fleet Services Personnel	14	14



STREETS, UNDERGROUND UTILITIES, FLEET SERVICES DIVISION ACCOMPLISHMENTS - 2015

- Coordinated maintenance and repair of streetlights, with the majority of the repairs done in-house
- Conducted curbside branch pickup in the spring and fall
- Coordinated Adopt-A-Highway beautification program, with clean-ups conducted in the spring and fall at all 15 locations
- Continued Mosquito Abatement Program with four sprayings by Clark Environmental and larvaciding treatments by staff
- Coordinated upgrade of vehicle fueling system
- Coordinated purchase of new 18,000 lb. truck hoist/lift at Fleet Services garage
- Coordinated and completed vehicle fuel system upgrade
- Coordinated retrofit/upgrade of 5-yard dump truck with new controller, dump body, hydraulics and pre-wetting system
- Purchased new A/C recycling machine for vehicle servicing
- Replaced Vehicle #1651 front end loader tires
- Purchased new Plasma Cutter for cutting metal
- Graded and paved parking lot area at the Hackett House
- Conducted salting and snow plowing operations for 125 miles of Village streets



STREETS, UNDERGROUND UTILITIES, FLEET SERVICES DIVISION GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: "P" refers to Strategic Plan Priority Number, "G" refers to Goal Number, and "O" refers to Objective Number.

- Develop and implement annual maintenance plans for subdivision entryways at Wing Pointe and Southwind (P1, G1, O2)

- Prepare bid documents and solicit bids for maintenance of public rights-of-way/ medians, and municipal complex (P1, G1, O4)
- Prepare annual maintenance plan for Special Service Area #5 and identify costs to assist with review of the annual property tax levy to ensure adequate funds are available for maintenance (P2, G1, O4)
- Prepare pavement patching plan and schedule (P1)
- Continue Adopt-A-Highway Beautification Program with annual spring and fall clean-ups (P1, G1, O4)
- Continue annual spring and fall branch pick-ups (P1, G1)
- Continue Mosquito Abatement Program (P1, G3)
- Retrofit Main St. custom streetlight fixtures from high pressure sodium to LED (P1, G5, O4)
- Coordinate restoration and repainting of Del Webb Blvd. streetlight poles (P1, G1)
- Purchase new F250 Pickup truck with snowplow, utility box and mars lights to replace Vehicle 1909 (P1, G1, G3)
- Rehab Vehicle 1696 – 6-wheeler (P1, G1, G3)
- Rehab Vehicle 1663 – F550 Super Duty (P1, G1, G3)
- Rehab Vehicle 1860 – F550 Super Duty (P1, G1, G3)
- Coordinate replacement of Tommy Lift Gate on vehicle 1807 – Stake Body Truck (P1, G1, G3)
- Coordinate purchase of lifting forks for front end loader (P1, G3)
- Communicate and reinforce the mission, values, and vision to all employees within the Division (P5, G1, O2)
- Identify opportunities for cross-training employees within the department and with other departments to improve customer service provided to residents (P5, G1, O3)
- Identify and develop internal employees for potential promotion opportunities (P5, G2, O1)

PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the **combined percentage** of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016 Target
Overall satisfaction with general services provided by the Division	63%	68%	63%	61%	63%
Impression of Department employees during most recent contact	72%	78%	80%	79%	81%
Ease of contacting the Department	77%	74%	72%	69%	72%
Promptness of response from the Department in regard to most recent inquiry	71%	69%	69%	67%	71%

DEPARTMENT ACTIVITY

STREET AND UNDERGROUND UTILITIES	FY15 (through September)	FY14 (through September)
Miles of Maintained Road	128	125
Salt Used (Tons)	1,438.9	2,247.4
Plowing Events (man hours)	1,801.75	3,628.6
Asphalt Used (tons)	841.28	437.66
Concrete Poured (yards)	39	66.75
Street Light Work Orders (2-3 lights per order)	282	201
Water Main Break Repairs	6	4
J.U.L.I.E. Locates Performed	3,184	2,784
Mailboxes Repaired/Replaced	24	47
Sod Damage Reports from Plowing	27	29
Sidewalks	51	80
Potholes Reported	11	10
Sinkholes	27	50
Street Division Call-Outs	27	46
Miscellaneous Requests	125	128
FLEET SERVICES		
Routine Scheduled Maintenance (oil, filter, check fluids, & brakes)	124	115
Brake Jobs	23	30
Safety Lane Truck Inspections	43	41
Tires Changed	29	26
Outsourced Repairs (transmissions, front-end alignments, etc.)	12	37
In-house Repairs - includes u-joints, hydraulic hoses, wiring repairs, headlight repairs, battery changes, etc.	312	233
Total Gallons Regular Fuel Used Average price per gallon - \$2.41	33,389	32,498
Total Gallons Bio-Diesel Fuel Used Average price per gallon - \$2.14	34,376	33,545
Total Gallons E-85 Flex Fuel Used Average price per gallon	--	5,394

**PUBLIC WORKS DEPARTMENT - STREETS, UNDERGROUND UTILITIES AND
FLEET SERVICES DIVISION - EXPENDITURE OVERVIEW**

The Division budget of \$1,987,834 is the second largest department representing 19% of the General Fund expenditures (excluding transfers). The financial resources allocated are primarily to maintain the Village’s existing assets of underground infrastructure and over 125 miles of roadway. The Director of Public Works is responsible for the management and oversight of the budget and is supported by the Streets and Underground Utilities Superintendent and Fleet Superintendent.

Category	Percent	Budget
Personnel	55%	\$1,093,134
Commodities	20%	\$395,400
Contractual	20%	\$394,300
Interfund	5%	\$105,000
Total	100%	\$1,987,834

VILLAGE OF HUNTLEY - GENERAL FUND
PUBLIC WORKS DEPARTMENT - STREETS, UNDERGROUND UTILITIES & FLEET SERVICES

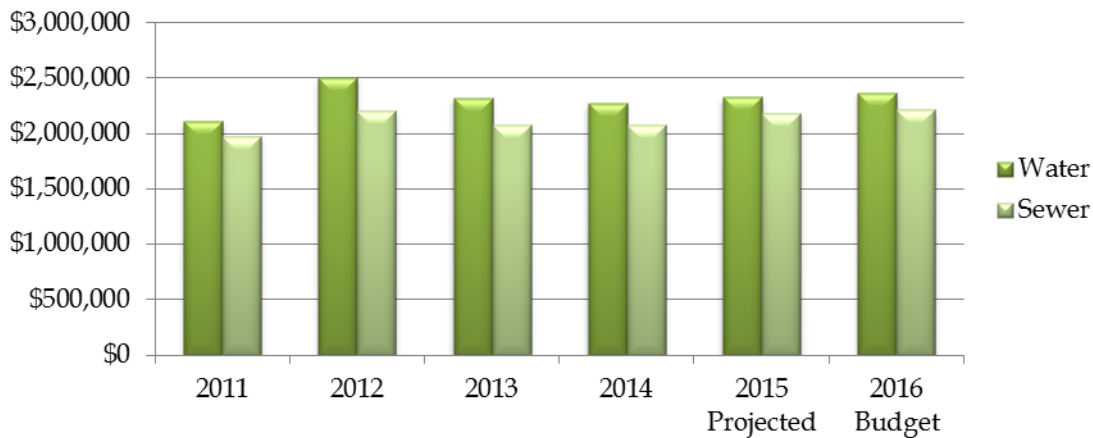
ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
PERSONNEL SERVICES								
01-60-1-6010	Salaries	\$ 468,718	\$ 502,253	\$ 540,874	\$ 581,786	\$ 668,000	\$ 645,500	\$ 692,756
01-60-1-6020	Overtime	15,736	12,253	30,594	31,967	25,000	25,000	25,000
01-60-1-6075	Part-Time/Seasonal	26,980	27,412	23,305	20,869	48,000	25,000	51,000
01-60-1-6160	Social Security	38,107	40,031	43,691	46,661	56,687	53,206	58,810
01-60-1-6161	IMRF	46,851	52,745	58,563	62,863	72,834	70,470	73,068
01-60-5-8047	Health Insurance/Transfer	111,000	125,500	145,000	187,500	200,500	200,500	192,500
TOTAL PERSONNEL SERVICES		\$ 707,392	\$ 760,194	\$ 842,027	\$ 931,646	\$ 1,071,021	\$ 1,019,676	\$ 1,093,134
CONTRACTUAL SERVICES								
01-60-2-6321	Computer Consultant	\$ 347	\$ 245	\$ 78	\$ -	\$ 500	\$ -	\$ 500
01-60-2-6345	Tree removal	-	-	-	-	500	-	500
01-60-2-6352	Refuse and Cleanup	-	-	200	-	300	-	300
01-60-2-6360	Electric-Street Lights	119,594	138,693	120,743	144,664	120,000	120,000	120,000
01-60-2-6370	Street Light Maintenance	65,525	68,280	70,161	101,636	80,000	60,000	60,000
01-60-2-6375	Telephone/Internet	10,369	11,088	14,975	19,157	20,000	20,000	20,000
01-60-2-6450	Rental of Equipment	3,491	3,039	3,512	2,077	3,000	3,000	3,000
01-60-2-6455	Uniform Service	5,349	4,620	614	967	-	-	-
01-60-2-6460	GPS Monitoring Services	-	-	-	-	5,000	1,000	2,000
01-60-2-6465	GIS Maintenance	-	-	-	-	-	900	4,500
01-60-2-6475	Dues and Publications	30	30	30	146	1,000	750	1,000
01-60-2-6480	Training	280	1,201	1,027	627	2,000	2,000	2,000
01-60-2-6485	Snow Removal	41,310	875	-	4,603	10,000	-	60,000
01-60-2-6487	Street Sweeping Services	-	-	-	-	-	-	50,000
01-60-2-6499	Miscellaneous	751	1,410	874	819	500	500	500
01-60-2-6500	Mosquito Management	47,100	57,440	58,042	58,480	65,000	55,500	65,000
01-60-2-6505	Aquatic Weed Control	-	-	-	-	1,000	-	5,000
TOTAL CONTRACTUAL SERVICES		\$ 294,146	\$ 286,921	\$ 270,256	\$ 333,176	\$ 308,800	\$ 263,650	\$ 394,300
COMMODITIES								
01-60-3-6605	Office Supplies	\$ 1,252	\$ 922	\$ 1,245	\$ 1,310	\$ 1,500	\$ 1,500	\$ 1,500
01-60-3-6610	Postage	390	506	340	399	500	500	500
01-60-3-6660	Fuel	54,447	59,180	76,778	80,035	65,000	45,000	50,000
01-60-3-6665	Road Salt and De-Icing	159,070	192,187	168,559	318,824	202,000	202,000	202,000
01-60-3-6705	Vehicle Maintenance	42,064	46,382	59,055	47,436	45,000	50,000	50,000
01-60-3-6710	Snow Equipment Maint	13,315	12,611	15,053	15,611	12,000	15,000	15,000
01-60-3-6720	Safety Supplies	1,006	2,348	1,712	1,454	2,000	2,000	2,000
01-60-3-6730	Signs/Striping Supplies	-	18,452	22,709	24,930	30,000	25,000	30,000
01-60-3-6750	Street Repair Material	23,140	15,493	16,097	27,633	20,000	20,000	20,000
01-60-3-6765	Gravel and Materials	12,104	20,743	20,993	18,155	20,000	15,000	18,000
01-60-3-6805	Small Tools	1,943	2,449	2,020	1,893	2,000	2,200	2,000
01-60-3-6807	Mechanic Tools	-	-	-	830	500	500	500
01-60-3-6855	Clothing/Boots	3,562	2,773	2,108	4,274	3,400	3,400	3,400
01-60-3-6899	Miscellaneous	243	444	453	362	500	500	500
TOTAL COMMODITIES		\$ 312,536	\$ 374,490	\$ 387,122	\$ 543,146	\$ 404,400	\$ 382,600	\$ 395,400
CAPITAL OUTLAY								
01-60-4-7600	PW Debt Serv - Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
01-60-4-7601	PW Debt Serv - Interest	-	-	-	-	-	-	-
01-60-4-7602	PW Debt Serv - Adm Fee	-	-	-	-	-	-	-
01-60-4-7500	Capital	-	-	-	-	-	-	-
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
INTERFUND TRANSFERS								
01-60-5-8048	Transfer to ERF	138,103	138,103	193,950	110,000	105,000	105,000	105,000
TOTAL INTERFUND TRANSFERS		\$ 138,103	\$ 138,103	\$ 193,950	\$ 110,000	\$ 105,000	\$ 105,000	\$ 105,000
TOTAL DEPARTMENT EXPENDITURES		\$ 1,452,177	\$ 1,559,708	\$ 1,693,355	\$ 1,917,968	\$ 1,889,221	\$ 1,770,926	\$ 1,987,834

**PUBLIC WORKS DEPARTMENT -
WATER AND SEWER OPERATIONS**

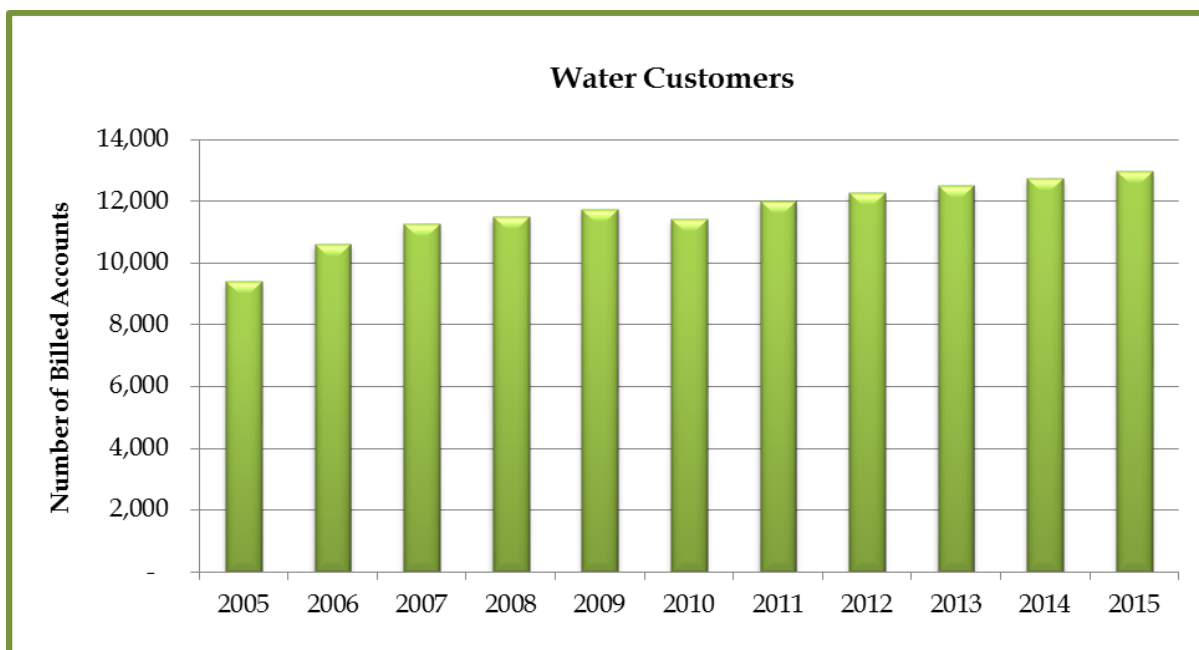
The Village of Huntley maintains five (5) wells, 5 (five) elevated storage tanks, and 2 (two) wastewater treatment plants. The Village services water mains that distribute water to Village residents and businesses and maintains sewer lines that send wastewater to one of two treatment plants for processing.

Budgeted revenues and expenses are dependent upon customer usage, new construction and weather conditions. If summer conditions are hot and dry, water usage increases partially because of lawn watering. The Village enforces outside watering restrictions to encourage water conservation.

Water and Sewer Revenues



The Village’s Finance and Human Resources Department manages the water billing process. It is currently estimated there will be over 12,974 accounts at the end of 2015.



**PUBLIC WORKS DEPARTMENT
UTILITIES WATER DIVISION/WATER OPERATING FUND**

The Water Operating Fund monitors the revenues and expenses of the water operational costs within the Water Fund. Revenues include water user fees, backflow costs, interest income earned, and developer water meter sales. Expenses include a share of the Village insurance costs to MICA, its own IMRF and SS/FICA salary costs, operating expenses for new and existing wells and distribution system, and office costs.

The Director of Public Works is responsible for management and oversight of the operational aspects of the division with support from the Village Engineer and the Utilities Superintendent. The Director of Finance is responsible for the billing functions.

The Utilities Water Division is responsible for maintaining, operating, and monitoring the following Village assets:

- Five (5) water stations consisting of deep wells and water treatment facilities at each station with a maximum pumping capacity of 6.5 million gallons per day
- Over one hundred and twenty (120) miles of water main
- Five (5) elevated storage tanks
- Service is provided to 12,974 customers, an increase from 12,738 customers at the beginning of 2015

Division Personnel

Public Works Department Utilities Water Division	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Water Division		
Utilities Superintendent	.5	.5
Chief Water Operator	0	0
Water Operator	2	2
Water Operator - Trainee	1	1
Total Utilities Water Division Personnel	3.5	3.5

WATER DIVISION ACCOMPLISHMENTS - 2015

- Received the Fluoridation Award from the Illinois Department of Public Health in recognition of achieving the highest standard of compliance in accordance with the Illinois Fluoridation Act
- Coordinated purchase and replacement of Well# 8 well pump motor starter
- Coordinated purchase and replacement of Zeolite Resin in Well # 10 Softener Units
- Coordinated purchase and replacement of asphalt shingle roof at Well # 10
- Replaced Well # 10 softener valve actuators
- Coordinated sealcoating of water treatment facility parking lots
- Purchased new portable spectrophotometer
- Continued to meet IEPA water standards and testing requirements
- Purchased and installed new hydrant sampling stations
- Replaced brine tank hatches
- Continued annual servicing of chlorine regulators
- Completed water main replacement program which consisted of replacing water main in the downtown area
- Completed purchase of new portable spectrophotometer for testing water samples
- Continued to meet IEPA water standards and testing requirements
- Completed purchase of new hydrant sampling stations for 2016 installation



WATER DIVISION GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: "P" refers to Strategic Plan Priority Number, "G" refers to Goal Number, and "O" refers to Objective Number.

- Conduct public outreach and education programs to encourage water conservation practices (P1, G5, O2)

- Continue water main replacement program (P1, G3)
- Pull and service Well 7 well pump (P1, G3)
- Contract to have Tower #2 (Well 7) exterior cleaned and paint spot-repaired (P1, G1)
- Coordinate purchase of new dehumidifier for water treatment plants (P1, G1, G3)
- Coordinate purchase of replacement chlorine scale at Well 8 (P1, G3)
- Coordinate replacement and upgrade of Well 7 instrumentation and controls (P1, G3)
- Coordinate purchase and installation of Well 9 well pump motor starter (P1, G3)
- Continue annual maintenance of gas chlorine chlorinators at all treatment facilities (P1, G3)
- Communicate and reinforce the mission, values, and vision to all employees within the Division (P5, G1, O2)
- Identify opportunities for cross-training employees within the department and with other departments to improve customer service provided to residents (P5, G1, O3)
- Identify and develop internal employees for potential promotion opportunities (P5, G2, O1)

PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the **combined percentage** of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016 Target
Overall satisfaction with general services provided by the Water Division	N/A	N/A	N/A	N/A	N/A
Impression of Department employees during most recent contact	72%	78%	80%	79%	81%
Ease of contacting the Department	77%	74%	72%	69%	72%
Promptness of response from the Department in regard to most recent inquiry	71%	69%	69%	67%	71%

DEPARTMENT ACTIVITY	FY15 (through September)	FY14 (through September)
Water Treated (gallons)	609,062,000	595,023,000
Water/Sewer Resident Inquiries and On-Site Quality Checks	66	63



VILLAGE OF HUNTLEY
PUBLIC WORKS DEPARTMENT - WATER OPERATING FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
10-00-4-4410	Water Sales	\$ 1,902,149	\$ 2,269,648	\$ 2,036,583	\$ 1,985,051	\$ 2,016,000	\$ 2,083,010	\$ 2,125,000
10-00-4-4416	Penalties	11,408	21,250	20,319	20,894	20,000	20,000	20,000
10-00-4-4430	Backflow Fee	75,418	76,803	77,343	78,767	70,000	80,000	80,000
10-00-4-4435	Backflow Inspection Fees	18,345	32,430	32,895	41,340	40,000	36,000	40,000
10-00-4-4440	Meter Sales	90,176	104,301	145,271	147,084	100,000	110,000	100,000
10-00-4-4500	Miscellaneous	7,748	2,350	6,135	892	500	50	500
10-00-8-4808	Investment Income	6,393	2,492	2,291	3,672	2,000	1,800	1,800
TOTAL WATER REVENUES		\$ 2,111,637	\$ 2,509,274	\$ 2,320,837	\$ 2,277,700	\$ 2,248,500	\$ 2,330,860	\$ 2,367,300
EXPENDITURES								
PERSONNEL SERVICES								
10-80-1-6010	Salaries	\$ 555,000	\$ 576,578	\$ 653,439	\$ 733,333	\$ 759,500	\$ 757,804	\$ 744,850
10-80-1-6020	Overtime	12,784	11,438	21,886	25,397	25,000	25,000	25,000
10-80-1-6075	Part time salaries	21,350	36,399	32,411	53,718	47,500	30,000	37,000
10-80-1-6160	Social Security	43,053	45,410	51,790	58,590	63,648	62,180	61,724
10-80-1-6161	IMRF	56,357	61,940	68,681	77,733	87,443	85,426	82,137
10-80-5-8047	Health Insurance/Transfer	103,000	118,750	163,500	193,000	84,455	84,455	173,525
TOTAL PERSONNEL SERVICES		\$ 791,544	\$ 850,515	\$ 991,707	\$ 1,141,771	\$ 1,067,546	\$ 1,044,865	\$ 1,124,236
CONTRACTUAL SERVICES								
10-80-2-6321	Computer Consultant	\$ 886	\$ 1,007	\$ 1,212	\$ 1,035	\$ 1,500	\$ 1,000	\$ 1,000
10-80-2-6322	SCADA Consultant	4,735	5,887	4,076	940	5,000	5,000	5,000
10-80-2-6323	Consultants	-	-	5,700	-	-	-	38,000
10-80-2-6346	Water Testing	12,776	17,435	28,743	19,769	17,000	15,000	17,000
10-80-2-6348	Lab Supplies	5,353	3,684	5,080	6,136	6,000	6,750	8,000
10-80-2-6370	Gas/Natural	8,592	6,664	8,951	10,328	10,000	8,000	10,000
10-80-2-6375	Telephone/Internet	6,584	7,131	11,878	17,141	18,000	17,500	18,000
10-80-2-6380	Utilities/Electric	323,567	287,854	265,363	270,890	250,000	250,000	250,000
10-80-2-6390	Liability Insurance	22,933	50,000	50,000	50,000	75,000	75,000	75,000
10-80-2-6450	Rental/Lease of Equipment	2,961	1,264	1,491	1,596	2,000	2,000	2,000
10-80-2-6455	Uniforms	799	1,175	605	199	800	-	-
10-80-2-6460	GPS Monitoring Services	-	-	-	-	3,000	1,000	2,000
10-80-2-6465	GIS Maintenance	-	-	-	-	-	2,000	4,500
10-80-2-6475	Dues & Publications	835	753	765	732	800	825	800
10-80-2-6480	Training & Seminars	1,297	985	782	271	2,000	1,500	2,000
10-80-2-6490	Backflow/Cross Connection	4,873	6,348	8,010	9,831	5,000	8,000	8,000
10-80-2-6491	LITH sewer	618	618	651	654	1,000	700	1,000
10-80-2-6499	Miscellaneous	2,098	2,072	2,760	4,325	2,500	2,000	2,000
10-80-2-6502	Billing Services	6,117	5,066	4,801	8,682	8,000	6,000	8,000
TOTAL CONTRACTUAL SERVICES		\$ 405,024	\$ 397,943	\$ 400,868	\$ 402,529	\$ 407,600	\$ 402,275	\$ 452,300

VILLAGE OF HUNTLEY
PUBLIC WORKS DEPARTMENT - WATER OPERATING FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
COMMODITIES								
10-80-3-6605	Office Supplies	\$ 882	\$ 745	\$ 1,206	\$ 618	\$ 750	\$ 750	\$ 750
10-80-3-6610	Postage	12,153	13,353	14,045	15,923	17,500	15,500	16,000
10-80-3-6635	Meters	48,764	42,622	79,929	89,100	75,000	75,000	75,000
10-80-3-6660	Fuel/Gas and Oil	18,387	18,370	22,478	23,076	18,500	15,000	17,000
10-80-3-6680	Water Treatment Chemicals	194,087	214,329	186,386	186,663	195,000	180,000	190,000
10-80-3-6705	Vehicle Maintenance	14,000	21,078	14,156	16,015	15,000	15,000	17,500
10-80-3-6710	Generator Maintenance	3,064	3,040	5,189	1,765	5,000	3,000	5,000
10-80-3-6720	Safety Equipment	221	-	590	626	500	250	500
10-80-3-6765	Materials	1,522	40	1,754	29	1,500	-	1,500
10-80-3-6805	Small Tools	336	377	795	207	500	500	500
10-80-3-6815	Taps, Hydrants & Valves	12,096	9,285	6,572	11,107	10,000	8,000	10,000
10-80-3-6820	Water Materials & Supplies	8,678	15,182	7,591	13,737	10,000	10,000	10,000
10-80-3-6850	Printing	7,076	7,111	7,857	7,567	8,000	8,000	8,000
10-80-3-6855	Clothing/Boots	414	719	315	763	900	900	900
10-80-3-6899	Miscellaneous	283	551	226	40	500	500	500
TOTAL COMMODITIES		\$ 321,963	\$ 346,802	\$ 349,089	\$ 367,236	\$ 358,650	\$ 332,400	\$ 353,150
CAPITAL OUTLAY								
10-80-4-7500	Equipment/Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-80-4-7600	PW Debt Service - Principal	42,549	48,100	49,633	51,602	53,500	53,500	4,550
10-80-4-7601	PW Debt Service - Interest	8,900	6,700	5,076	3,106	1,225	1,225	28
10-80-4-7602	PW Debt Service - Adm Fee	-	-	-	-	-	-	-
10-80-4-7610	PW Debt Service 08 - Principal	127,500	127,500	127,500	127,500	127,500	127,500	127,500
10-80-4-7611	PW Debt Service 08- Interest	34,997	30,172	25,173	20,260	15,500	15,500	10,500
10-80-4-7612	PW Debt Service 08 - Adm Fee	-	-	-	-	-	-	-
TOTAL CAPITAL		\$ 213,946	\$ 212,472	\$ 207,382	\$ 202,468	\$ 197,725	\$ 197,725	\$ 142,578
INTERFUND TRANSFERS								
10-80-5-8020	Transfer for Capital Programs	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-80-5-8021	Transfer for repair/replace	110,000	110,000	110,000	110,000	160,000	160,000	160,000
10-80-5-8048	Transfer to ERF	45,577	59,905	59,905	59,905	56,905	56,905	56,905
TOTAL INTERFUND TRANSFERS		\$ 1,155,577	\$ 169,905	\$ 169,905	\$ 169,905	\$ 216,905	\$ 216,905	\$ 216,905
TOTAL WATER EXPENDITURES		\$ 2,888,054	\$ 1,977,637	\$ 2,118,951	\$ 2,283,909	\$ 2,248,426	\$ 2,194,170	\$ 2,289,169
BEGINNING CASH BALANCE		\$ 1,752,044	\$ 976,306	\$ 1,508,234	\$ 1,728,908	\$ 1,722,699	\$ 1,722,699	\$ 1,859,389
<i>Cash Policy Reserve 25%</i>		\$ 472,014	\$ 494,409	\$ 529,738	\$ 570,977	\$ 562,107	\$ 548,543	\$ 572,292
ENDING CASH BALANCE		\$ 504,292	\$ 1,013,825	\$ 1,199,170	\$ 1,151,722	\$ 1,160,666	\$ 1,310,846	\$ 1,365,228

PUBLIC WORKS DEPARTMENT - WATER CAPITAL FUND

The Water Capital Fund monitors the costs of capital projects for the Water Fund. Revenues include tap-on fees and investment income. No salaries or insurance costs are expensed from this fund. The fund was established for engineering and construction costs for improvements to the Village’s water facilities and for major equipment purchases to support Village water operations. The Director of Public Works is responsible for the management and oversight of the fund with the support of the Village Engineer and the Utilities Superintendent.

Expenditures Outlined by Line Item

20-10-2-6320	Engineering	
▪	Water Well No. 13 - Design Engineering	<u>\$ 40,000</u>
	Sub Total	\$ 40,000
20-10-4-6900	Capital Projects	
▪	Water Main Replacement	\$285,000
▪	Geographic Information System (GIS) Utility Updates	\$ 20,000
▪	Aquatic Weed Control Wing Point (2 Ponds)	<u>\$ 5,000</u>
	Sub Total	\$310,000
	Total:	\$350,000



**Water Main Replacement
\$285,000**

Funding Source

Water Capital Fund: 20-10-4-6900 \$285,000

Project Description and Justification

In the past few years, there have been numerous water main breaks along Giordano Court and along the alley behind the Bakley Shopping Center as a result of deteriorating and aging pipe. These main breaks consume staff resources, result in water loss, are costly to repair and are likely to continue unless the pipe is replaced with new pipe meeting current material and construction standards. This project includes replacement of approximately 900 feet of 10” and 12” pipe.



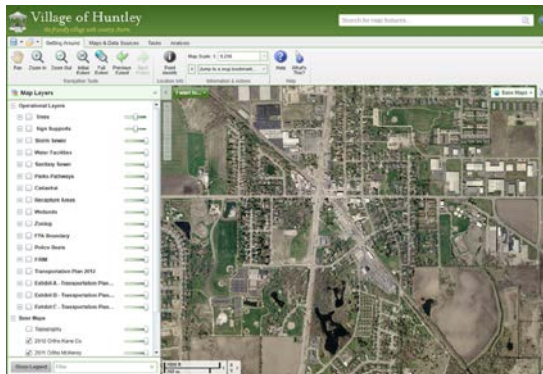
**Water Well No. 13 - Design Engineering
\$40,000**

Funding Source

Water Capital Fund: 20-10-2-6320 \$40,000

Project Description and Justification

Design engineering for new deep water well consistent with the recommendations of the 2015 Comprehensive Master Utility Plan to keep pace with current water demand.



**Geographic Information System (GIS)
\$20,000**

Funding Source

Water Capital Fund: 20-10-4-6900 \$20,000

Project Description and Justification

Since converting the GIS system to a web-based system in 2012 each year additional information is added, with the primary focus on completing field verification of existing underground utilities. In addition to utility data additions, various tools for tracking and utilizing information will be added to the system.

VILLAGE OF HUNTLEY
PUBLIC WORKS DEPARTMENT - WATER CAPITAL FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
20-00-0-4450	Water Tap on fees	\$ 82,578	\$ 54,027	\$ 107,195	\$ 162,389	\$ 75,000	\$ 99,746	\$ 50,000
20-00-9-4410	Transfer from Operating	1,000,000	-	-	-	-	-	-
20-00-8-4808	Investment Income	34,434	14,125	5,926	16,851	7,000	6,500	6,000
TOTAL WATER REVENUES		\$ 1,117,012	\$ 68,152	\$ 113,121	\$ 179,240	\$ 82,000	\$ 106,246	\$ 56,000
EXPENDITURES								
CONTRACTUAL SERVICES								
20-10-2-6320	Engineering Fees	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 40,000
20-10-2-6323	Consultant	-	-	24,000	24,000	24,000	24,000	-
TOTAL CONTRACTUAL SERVICES		\$ -	\$ -	\$ 24,000	\$ 24,000	\$ 31,500	\$ 31,500	\$ 40,000
CAPITAL OUTLAY								
20-10-4-6900	Capital Projects	\$ 43,081	\$ 87,648	\$ 51,776	\$ 145,216	\$ 40,500	\$ 40,500	\$ 310,000
20-10-4-6908	Capital - Equipment	-	-	38,328	18,060	41,000	41,000	-
20-10-4-6905	Rt. 47 Widening Project	1,214,670	-	-	-	-	-	-
TOTAL CAPITAL		\$ 1,257,751	\$ 87,648	\$ 90,104	\$ 163,276	\$ 81,500	\$ 81,500	\$ 310,000
INTERFUND TRANSFERS								
20-10-5-6910	Transfer to Water Oper	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20-10-5-6921	Transfer to Water ERF	100,000	100,000	500,000	500,000	150,000	150,000	150,000
20-10-5-6916	Transfer to DTIF	-	-	-	-	250,000	250,000	-
20-80-4-7501	Capital Transfer	-	-	49,926	172,343	-	-	-
TOTAL TRANSFERS		\$ 100,000	\$ 100,000	\$ 549,926	\$ 672,343	\$ 400,000	\$ 400,000	\$ 150,000
TOTAL EXPENDITURES		\$ 1,357,751	\$ 187,648	\$ 664,030	\$ 859,619	\$ 513,000	\$ 513,000	\$ 500,000
BEGINNING FUND BALANCE		\$ 3,267,972	\$ 3,027,233	\$ 2,907,737	\$ 2,356,828	\$ 1,676,449	\$ 1,676,449	\$ 1,269,695
<i>Fund Reserve</i>								
ENDING FUND BALANCE		\$ 3,027,233	\$ 2,907,737	\$ 2,356,828	\$ 1,676,449	\$ 1,245,449	\$ 1,269,695	\$ 825,695



PUBLIC WORKS DEPARTMENT - WATER EQUIPMENT REPLACEMENT FUND

The Water Equipment Replacement Fund was established in FY06 to separately identify Enterprise Fund Equipment Replacement needs. This fund is for the sole purpose of collecting funds for future replacement of trucks, equipment, and capital replacement projects such as water tank painting and resin replacements. The Director of Finance and Director of Public Works are responsible for the management and oversight of the fund with the support of the Village Engineer and the Utilities Superintendent.

Expenditures Outlined by Line Item

21-10-4-7500	Capital	
▪	MXU Replacement	\$170,000
▪	HI-E Dry Dehumidifier	\$ 3,500
	Sub Total:	\$173,500
21-10-4-7720	Water Vehicles	
▪	Rehab Vehicle #1860 – Super Duty	\$ 20,000
▪	Tommy Lift Gate for Stake Body Truck	\$ 5,000
▪	Loader Forks	\$ 3,000
	Sub Total:	\$ 28,000
21-10-4-7722	Maintenance	
▪	Water Well Instrument and Control Replacement–Well #7	\$ 32,000
▪	Well 9 Well Pump Motor Starter	\$ 13,000
▪	Service Gas Chlorinators (Wells 7, 8, 9, 10, 11)	\$ 4,500
▪	Replace Chlorine Scale (Well #8)	\$ 3,200
	Sub Total:	\$ 52,700
21-10-4-7725	Service Pumps	
▪	Pull and Service Well #7 Well Pump	\$100,000
	Sub Total:	\$100,000
21-10-4-7727	Repaint Towers	
▪	Clean and Spot Paint Exterior Tower #2 (Well 7)	\$ 10,000
	Sub Total:	\$ 10,000
21-10-4-7780	Information Technology Systems	
▪	Information Technology Update	\$ 30,000
▪	Financial Software Replacement/Update	\$ 63,750
	Sub Total:	\$ 93,750
	Total:	\$457,950



MXU Replacement
\$170,000

Funding Source

Water Equipment Replacement Fund: 21-10-4-7500 \$170,000

Project Description and Justification

The MXU is a device that reads the water meter and sends the signal to the billing program. The original units have a normal useful life of 5 - 7 years. Failures are now being realized throughout the Village and units need to be replaced. New and improved units have a 20 year battery life. Cost includes trade-in purchases, new purchases and installation materials.



Pull and Service Well #7 Well Pump
\$100,000

Funding Source

Water Equipment Replacement Fund: 21-10-4-7725 \$100,000

Project Description and Justification

Routine maintenance due every five years to maintain well pump in top working condition.



Financial Software Replacement/Update
\$63,750

Funding Source

Water Equipment Replacement Fund: 21-10-4-7780 \$63,750

Project Description and Justification

The Village has utilized Municipal Software Inc. (MSI) for over 20 years. MSI was bought out by Harris Computers a few years ago. They will be phasing out the Village's current software modules and no longer offer support for this system. The Village has out grown the useful life of this software and needs to bring efficiencies to operations by upgrading the entire financial software system. This upgrade will benefit all departments of the Village. The overall cost for the project will be \$425,000 split over two years.

Water Well Instrument and Control Replacement – Well #7
\$32,000



Funding Source

Water Equipment Replacement Fund: 21-10-4-7722 \$32,000

Project Description and Justification

All mechanical functions at the water wells are controlled by Allen-Bradley PLC's. The original computers have been operating for over fifteen years. Due to years of service, units are showing signs of fatigue. Allen-Bradley has discontinued these models; consequently, replacement parts are very costly. Replacing the entire PLC with AB's new model is the most cost effective and efficient option. Upgrade will include lighting, surge protection and reinforcement of current grounding system.

Information Technology Update
\$30,000



Funding Source

Water Equipment Replacement Fund: 21-10-4-7780 \$30,000

Project Description and Justification

This is a continuation of the updates performed in 2012, 2013, 2014 and 2015. Microsoft will no longer support the current operating system (Windows XP).

Rehab Vehicle #1860 – Super Duty
\$20,000



Funding Source

Water Equipment Replacement Fund: 21-10-4-7720 \$20,000

Project Description and Justification

The existing box on this truck is in poor condition and in need of replacement. Also need to upgrade controller to 5100EX, control being used in similar vehicles. Rehabbed vehicle will extend useful life of vehicle up to five years.



**Well #9 Well Pump Motor Starter
\$13,000**

Funding Source

Water Equipment Replacement Fund: 21-10-4-7722 \$13,000

Project Description and Justification

Well #9 Well Pump Motor Starter is showing signs of imminent failure. Current pump starter has over 50,000 hours running time. Water production at Well #9 would be rendered inoperable if starter fails.

**Clean & Spot Paint Exterior Tower #2 (Well 7)
\$10,000**



Funding Source

Water Equipment Replacement Fund: 21-10-4-7727 \$10,000

Project Description and Justification

Dirt has accumulated on exterior of water storage tank. Cleaning will restore appearance of tower and prolong the life span of the paint. Cost will cover spot painting and touch up if needed.

VILLAGE OF HUNTLEY
 PUBLIC WORKS DEPARTMENT - WATER EQUIPMENT REPLACEMENT FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
21-00-0-4610	Trsfr fr -Water Op/Vehicles	\$ 45,577	\$ 59,905	\$ 59,905	\$ 59,905	\$ 56,905	\$ 56,905	\$ 56,905
21-00-0-4610	Trsfr fr -WOp/Billing /GIS	10,000	10,000	10,000	10,000	10,000	10,000	10,000
21-00-0-4620	Trsfr fr -Water Op/Tank	50,000	50,000	50,000	50,000	50,000	50,000	50,000
21-00-0-4630	Trsfr fr -Water Op/Well	50,000	50,000	50,000	50,000	50,000	50,000	50,000
21-00-0-4640	Trsfr fr -Water Op/Resin	-	-	-	-	50,000	50,000	50,000
21-00-0-4650	Trsfr fr - Water Cap'l	100,000	100,000	500,000	500,000	150,000	150,000	150,000
21-00-8-4808	Interest Income	7,171	2,818	890	2,519	500	3,400	3,000
TOTAL REVENUES		\$ 262,748	\$ 272,723	\$ 670,795	\$ 672,424	\$ 367,405	\$ 370,305	\$ 369,905
EXPENDITURES								
21-10-2-6460	GPS Monitoring Services	\$ -	\$ -	\$ 54	\$ 2,718	\$ -	\$ -	\$ -
21-10-4-7720	Water Vehicles	-	34,427	-	31,737	-	-	28,000
21-10-4-7722	Maintenance	-	17,851	31,777	6,506	35,000	35,000	52,700
21-10-4-7725	Service Pumps	1,184	74,056	93,281	132,236	13,000	13,000	100,000
21-10-4-7727	Repaint Towers	-	352,716	578,674	-	-	-	10,000
21-10-4-7730	Resin Replacement	-	-	-	82,228	90,000	90,000	-
21-10-4-7780	IT Systems	14,817	22,756	25,405	33,794	30,000	30,000	93,750
21-10-4-7500	Projects	349,822	109,143	151,865	238,400	178,333	178,333	173,500
TOTAL EXPENDITURES		\$ 365,823	\$ 610,949	\$ 881,056	\$ 527,619	\$ 346,333	\$ 346,333	\$ 457,950
BEGINNING FUND BALANCE		\$ 1,194,098	\$ 1,091,023	\$ 752,797	\$ 542,536	\$ 687,341	\$ 687,341	\$ 711,313
ENDING FUND BALANCE		\$ 1,091,023	\$ 752,797	\$ 542,536	\$ 687,341	\$ 708,413	\$ 711,313	\$ 623,268

**PUBLIC WORKS DEPARTMENT
UTILITIES WASTEWATER DIVISION/ SEWER OPERATING FUND**

The Sewer Operating Fund monitors the revenues and expenses of the sewer operational costs within the Sewer Fund. Revenues primarily include sewer user fees and interest income earned. Expenses include a share of the Village insurance costs to MICA, its own IMRF and SS/FICA salary costs, operating expenses for new and existing treatment plants and collection system including lift stations, and office costs.

The Director of Public Works is responsible for management and oversight of the operational aspects of the division with support from the Village Engineer and the Utilities Superintendent. The Director of Finance is responsible for the billing functions.

The Utilities Wastewater Division maintains, operates, and monitors the following Village assets:

- The East Wastewater Treatment Plant (EWWTP), which can process up to 1.8 million gallons of wastewater per day
- The West Wastewater Treatment Plant (WWWTP), which can process up to 2.6 million gallons of wastewater per day
- Fourteen (14) lift/pump stations

Division Personnel

Public Works Department Utilities Wastewater Division	Authorized/ Budgeted	Authorized/ Budgeted
	2015	2016
Wastewater Division		
Utilities Superintendent	.5	.5
Chief Wastewater Operator	1	1
East WWTP Lead Operator	1	1
West WWTP Lead Operator	1	1
Sewer Plant Operator	1	1
Maintenance Worker I	2	2
Total Utilities Wastewater Division Personnel	6.5	6.5

WASTEWATER DIVISION ACCOMPLISHMENTS - 2015

- Achieved the Certificate of Recognition for participation and compliance with the EPA's Discharge Monitoring Report Quality Assurance Study Program; The Village has met IEPA Discharge Monitoring Requirements each month through September
- Tours of the West Wastewater Treatment Plant were conducted for residents as part of Earth Day activities in April, and middle school students in May
- Hosted bi-monthly IEPA Wastewater Exams at Public Works Facility
- Continued participation in local and regional wastewater organizations (Fox Valley Operators Association, and Illinois Association of Water Pollution Control Operators)
- Coordinated and completed replacement of asphalt shingle roofs at East WWTP
- Coordinated sealcoating of asphalt driveways located at wastewater facilities and lift stations
- Completed purchase of replacement 72" riding mower
- Completed replacement of West WWTP effluent auto samplers
- Replaced portable dissolved oxygen probes at both wastewater treatment plants



WASTEWATER DIVISION GOALS - 2016

The goals identified below will be implemented in support of the Priorities, Goals, and Objectives of the 2016 - 2020 Strategic Plan. A complete summary of the Priorities, Goals, and Objectives is included in the Strategic Plan section of the budget. Note: "P" refers to Strategic Plan Priority Number, "G" refers to Goal Number, and "O" refers to Objective Number.

- Continue sewage lift station maintenance program (P1, G3)
- Upgrade instrumentation and controls at Smith Drive lift station to be SCADA-compatible (P1, G3)
- Coordinate purchase and replacement of East WWTP influent auto samplers (P1, G3)
- Purchase Ultra Violet (UV) Disinfection maintenance parts for West WWTP UV system (P1, G3)
- Purchase operator interface terminals (OIT Units) for East WWTP (P1, G3)

- Communicate and reinforce the mission, values, and vision to all employees within the Division (P5, G1, O2)
- Identify opportunities for cross-training employees within the department and with other departments to improve customer service provided to residents (P5, G1, O3)
- Identify and develop internal employees for potential promotion opportunities (P5, G2, O1)

PERFORMANCE GOALS

Starting in 2010, a resident survey has been conducted annually to assess resident satisfaction for various aspects of Village services. Responses are provided in a range from 1 being the most satisfied to 5 being the least satisfied. The 2010 benchmark was based on the **combined percentage** of responses rated as a 1 or 2. The performance goals are based on increasing the percentage of responses rated as 1 or 2.

Performance Measure	2012	2013	2014	2015	2016
Overall satisfaction with general services provided by the Wastewater Division	N/A	N/A	N/A	N/A	N/A
Impression of Department employees during most recent contact	72%	78%	80%	79%	81%
Ease of contacting the Department	77%	74%	72%	69%	72%
Promptness of response from the Department in regard to most recent inquiry	71%	69%	69%	67%	71%

DEPARTMENT ACTIVITY	FY15 (through September)	FY14 (through September)
East Plant Treated (gallons)	282,327,000	303,138,000
West Plant Treated (gallons)	310,994,000	300,239,000
TOTAL TREATED	593,321,000	603,377,000
Water/Sewer Resident Inquiries	66	63

VILLAGE OF HUNTLEY
PUBLIC WORKS DEPARTMENT - SEWER OPERATING FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15		FYE 12/31/16 PROPOSED
						BUDGET	PROJECTED	
REVENUES								
11-00-5-4410	Sewer Fees	\$ 1,951,834	\$ 2,184,787	\$ 2,054,592	\$ 2,047,356	\$ 2,100,000	\$ 2,160,000	\$ 2,193,000
11-00-5-4416	Penalties	22,882	23,966	23,183	24,080	20,000	22,500	23,000
11-00-8-4808	Investment Income	1,870	1,101	1,395	1,902	1,200	1,200	1,500
11-00-8-4890	Miscellaneous	-	-	-	-	-	-	-
11-00-9-4430	Transfer from	-	-	-	-	-	-	-
TOTAL REVENUES		\$ 1,976,586	\$ 2,209,854	\$ 2,079,170	\$ 2,073,338	\$ 2,121,200	\$ 2,183,700	\$ 2,217,500
EXPENDITURES								
PERSONNEL SERVICES								
11-90-1-6010	Salaries	\$ 596,097	\$ 629,127	\$ 672,576	\$ 749,271	\$ 766,500	\$ 760,000	\$ 779,500
11-90-1-6020	Overtime	9,114	10,918	18,573	18,843	25,000	17,000	25,000
11-90-1-6075	Part-Time	9,185	23,641	14,133	18,548	20,775	25,000	18,500
11-90-1-6160	Social Security	45,347	48,817	52,019	58,062	62,058	61,273	62,877
11-90-1-6161	IMRF	58,920	65,712	71,120	78,214	85,370	84,290	83,781
11-90-5-8047	Health Insurance/Transfer	135,500	138,000	135,000	189,000	77,455	77,455	181,950
TOTAL PERSONNEL SERVICES		\$ 854,163	\$ 916,215	\$ 963,421	\$ 1,111,938	\$ 1,037,158	\$ 1,025,018	\$ 1,151,608
CONTRACTUAL SERVICES								
11-90-2-6320	Engineering Fees	\$ -	\$ -	\$ 165	\$ -	\$ -	\$ -	\$ -
11-90-2-6321	Computer Consultant	886	1,092	1,212	1,035	1,500	1,000	1,500
11-90-2-6322	SCADA	-	9,213	7,244	5,067	10,000	10,000	10,000
11-90-2-6323	Consultants	-	-	5,700	-	-	-	18,000
11-90-2-6346	Sewage Testing	7,076	5,332	6,793	6,571	5,000	5,200	25,000
11-90-2-6347	J.U.L.I.E Program	4,090	4,653	5,591	6,351	8,000	9,000	9,500
11-90-2-6350	Sludge Disposal	99,923	73,641	53,873	62,915	100,000	65,000	100,000
11-90-2-6360	GPS Monitoring Services	-	-	-	-	3,000	1,000	1,000
11-90-2-6370	Gas/Natural	14,775	12,699	16,726	26,042	20,000	18,000	20,000
11-90-2-6375	Telephone/Internet	6,329	6,537	12,199	16,237	16,500	16,000	16,000
11-90-2-6380	Electric	334,155	271,717	276,782	268,129	250,000	250,000	250,000
11-90-2-6390	Liability Insurance	22,933	50,000	50,000	50,000	75,000	75,000	75,000
11-90-2-6400	NPDES Permit	34,500	34,500	34,500	34,500	35,000	35,500	35,500
11-90-2-6450	Rental of Equipment	3,107	1,264	1,491	1,596	2,500	2,000	2,000
11-90-2-6455	Uniforms	3,056	2,774	344	456	-	-	-
11-90-2-6465	GIS Maintenance	-	-	-	-	-	1,000	4,500
11-90-2-6480	Training	1,819	680	3,103	3,697	4,000	2,000	3,000
11-90-2-6499	Miscellaneous	7,992	3,658	5,169	4,830	5,000	5,200	5,000
11-90-2-6502	Banking/Billing Services	5,877	4,889	4,624	8,421	8,000	6,000	8,000
TOTAL CONTRACTUAL SERVICES		\$ 546,518	\$ 482,649	\$ 485,516	\$ 495,847	\$ 543,500	\$ 501,900	\$ 584,000

VILLAGE OF HUNTLEY
PUBLIC WORKS DEPARTMENT - SEWER OPERATING FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
COMMODITIES								
11-90-3-6605	Office Supplies	\$ 1,011	\$ 468	\$ 813	\$ 718	\$ 1,000	\$ 1,000	\$ 1,000
11-90-3-6607	Lab Supplies	-	3,791	4,872	4,975	5,000	4,000	5,000
11-90-3-6610	Postage	12,509	13,634	13,894	15,984	13,500	13,500	13,500
11-90-3-6660	Fuel	15,080	17,885	17,128	18,899	17,000	15,000	16,500
11-90-3-6680	Chemicals	60,395	54,803	61,844	95,607	70,000	70,000	90,000
11-90-3-6705	Vehicle Maintenance	8,713	10,976	13,440	11,311	12,000	12,000	12,000
11-90-3-6710	Generator Maintenance	4,620	3,830	6,380	12,518	6,000	5,500	6,000
11-90-3-6720	Safety Equipment	570	207	541	516	500	500	500
11-90-3-6765	Materials	1,374	714	2,199	1,908	1,500	1,500	1,500
11-90-3-6805	Small Tools	75	495	460	338	500	500	500
11-90-3-6820	Plant Materials/Supplies	12,029	11,953	12,479	13,105	12,500	12,500	12,500
11-90-3-6850	Printing	5,797	6,814	7,285	6,949	7,500	7,500	7,500
11-90-3-6855	Clothing/Boots	1,142	1,514	1,189	855	2,000	2,000	2,000
11-90-3-6899	Miscellaneous	330	280	100	30	500	500	500
TOTAL COMMODITIES		\$ 123,645	\$ 127,364	\$ 142,624	\$ 183,713	\$ 149,500	\$ 146,000	\$ 169,000
CAPITAL OUTLAY								
11-90-4-7500	Capital Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11-90-4-7501	Capital Transfer	-	-	-	-	-	-	-
11-90-4-7600	PW Debt Serv - Principal	42,549	48,008	49,633	51,602	53,500	53,500	4,550
11-90-4-7601	PW Debt Serv - Interest	8,900	6,700	5,076	3,106	1,225	1,225	28
11-90-4-7602	PW Debt Serv - Adm Fee	-	-	-	-	-	-	-
11-90-4-7610	PW Debt Service 08 - Principal	127,500	127,500	127,500	127,500	127,500	127,500	127,500
11-90-4-7611	PW Debt Service 08- Interest	34,997	30,172	24,739	20,525	15,500	15,500	10,500
11-90-4-7612	PW Debt Service 08 - Adm Fee	500	-	-	-	-	-	-
TOTAL CAPITAL		\$ 214,446	\$ 212,380	\$ 206,948	\$ 202,733	\$ 197,725	\$ 197,725	\$ 142,578
INTERFUND TRANSFERS								
11-90-5-8048	Transfer to ERF	\$ 57,035	\$ 65,034	\$ 65,034	\$ 65,034	\$ 62,034	\$ 62,034	\$ 62,034
11-90-5-8030	Transfer for Capital Programs	1,000,000	-	-	-	-	-	-
TOTAL INTERFUND TRANSFERS		\$ 1,057,035	\$ 65,034	\$ 65,034	\$ 65,034	\$ 62,034	\$ 62,034	\$ 62,034
TOTAL SEWER EXPENDITURES		\$ 2,795,807	\$ 1,803,642	\$ 1,863,543	\$ 2,059,265	\$ 1,989,917	\$ 1,932,677	\$ 2,109,220
BEGINNING CASH BALANCE		\$ 1,344,010	\$ 525,288	\$ 931,500	\$ 1,168,837	\$ 1,183,146	\$ 1,183,146	\$ 1,434,169
<i>Cash Policy Reserve 25%</i>		<i>\$ 448,952</i>	<i>\$ 434,652</i>	<i>\$ 449,627</i>	<i>\$ 498,558</i>	<i>\$ 481,971</i>	<i>\$ 467,661</i>	<i>\$ 527,305</i>
ENDING CASH BALANCE		\$ 76,336	\$ 496,848	\$ 719,210	\$ 684,588	\$ 832,458	\$ 966,508	\$ 1,015,144

PUBLIC WORKS DEPARTMENT - SEWER CAPITAL FUND

The Sewer Capital Fund monitors the costs of capital projects for the Sewer Fund. Revenues include tap-on fees and investment income. No salaries or insurance costs are expensed from this fund. The Fund was established for engineering and construction costs for improvements to the Village’s sewer facilities and for major equipment purchases to support Village sewer operations. The Director of Public Works is responsible for the management and oversight of the fund with the support of the Village Engineer and the Utilities Superintendent.

Expenditures Outlined by Line Item

30-90-4-6955	Sewer Programs	
▪	Sewer Lining Program	\$ 75,000
▪	Sewage Lift Station Maintenance Program	\$ 50,000
▪	GIS Utility Updates	\$ <u>20,000</u>
	Sub Total:	\$145000
30-90-4-7500	Capital	
▪	Wastewater Treatment Facility Upgrades	\$190,000
▪	SCADA Control for Smith Drive Lift Station	\$ <u>28,000</u>
	Sub Total:	\$218,000
	Total:	\$363,000



**Wastewater Treatment Facility Upgrades
\$190,000**

Funding Source

Sewer Capital Fund: 30-90-4-7500 \$190,000

Project Description and Justification

Design engineering for regulatory and O&M upgrades to both the East and West Wastewater Treatment Facilities consistent with the recommendations of the 2015 Comprehensive Master Utility Plan.



Sewer Lining Program
\$75,000

Funding Source

Sewer Capital Fund: 30-90-4-6955 \$75,000

Project Description and Justification

The sewer lining and rehabilitation program allows the Village to cost effectively repair sewers with minimal disruption to traffic by using a trenchless cured in place pipe lining process. Staff is currently identifying sewers to be completed but potential candidate areas include the downtown area or sections of the Bakley's Subdivision generally bound by Algonquin Road to Douglas Avenue and Church Street to Ruth Road. Also Church Street between Main Street and Mill Street.



Sewage Lift Station Maintenance Program
\$50,000

Funding Source

Sewer Capital Fund: 30-90-4-6955 \$50,000

Project Description and Justification

Funds are needed to maintain and repair lift stations to working order. Examples of use include: repair and replace submersible pumps, repair piping, electrical and pump control repairs.



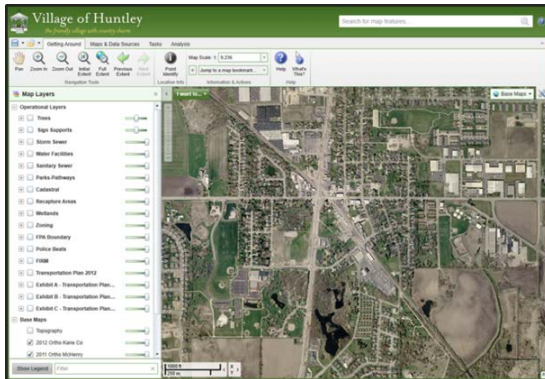
SCADA Control for Smith Drive Lift Station
\$28,000

Funding Source

Sewer Capital Fund: 30-90-4-7500 \$28,000

Project Description and Justification

Retrofit Scada controls for Smith Drive Lift station. Adding these upgrades will allow staff remote access, monitoring and alarm capabilities. Existing station has no emergency call out features.



GIS Utility Updates \$20,000

Funding Source

Sewer Capital Fund: 30-90-4-6955 \$20,000

Project Description and Justification

Since converting the GIS system to a web-based system in 2012, each year additional information is added, with the primary focus on completing field verification of existing underground utilities. In addition to utility data additions, various tools for tracking and utilizing information will be added to the system.

VILLAGE OF HUNTLEY
PUBLIC WORKS DEPARTMENT - SEWER CAPITAL FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
30-00-0-4450	Tap on Fees	\$ 60,522	\$ 56,509	\$ 110,409	\$ 138,127	\$ 75,000	\$ 95,316	\$ 50,000
30-00-0-4452	Antidegradation Fees	-	-	63,267	-	-	-	-
30-00-9-4411	Transfer from Operating	1,000,000	-	-	-	-	-	-
30-00-0-4460	East WWTP capacity fee	-	-	130,000	320,000	-	2,957	-
30-00-0-4465	West WWTP capacity fee	-	-	33,937	3,789	-	-	-
30-00-8-4808	Investment Income	7,606	7,759	3,652	6,006	3,000	4,810	2,000
TOTAL SEWER REVENUES		\$ 1,068,128	\$ 64,268	\$ 341,265	\$ 467,922	\$ 78,000	\$ 103,083	\$ 52,000
EXPENDITURES								
CONTRACTUAL SERVICES								
30-90-2-6320	Engineering	\$ -	\$ 19,688	\$ 11,583	\$ 6,858	\$ 10,000	\$ 1,000	\$ 10,000
TOTAL CONTRACTUAL SERVICES		\$ -	\$ 19,688	\$ 11,583	\$ 6,858	\$ 10,000	\$ 1,000	\$ 10,000
CAPITAL OUTLAY								
30-90-4-6930	Backup Control Program	\$ 10,625	\$ -	\$ -	\$ 3,850	\$ 10,000	\$ -	\$ 10,000
30-90-4-6955	Sewer Programs	-	34,887	52,021	394,588	78,000	78,000	145,000
30-90-4-6956	Rt. 47 Widening Project	637,189	-	-	-	-	-	-
30-90-4-7500	Equipment/Projects	37,740	198,050	11,685	17,467	538,200	52,500	218,000
30-90-4-7501	Capital Transfer	-	-	326,249	37,945	-	-	-
TOTAL CAPITAL		\$ 685,554	\$ 232,937	\$ 389,955	\$ 453,850	\$ 626,200	\$ 130,500	\$ 373,000
INTERFUND TRANSFERS								
30-90-5-6910	Transfer to Sewer ERF	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Transfer to DTIF	-	-	-	-	-	-	-
TOTAL TRANSFERS		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL EXPENDITURES		\$ 735,554	\$ 302,625	\$ 451,538	\$ 510,708	\$ 686,200	\$ 181,500	\$ 433,000
BEGINNING FUND BALANCE		\$ 1,337,626	\$ 1,670,200	\$ 1,431,843	\$ 1,321,570	\$ 1,278,784	\$ 1,278,784	\$ 1,200,367
<i>Fund Balance Reserve</i>		<i>\$ 150,000</i>						
ENDING FUND BALANCE		\$ 1,520,200	\$ 1,431,843	\$ 1,321,570	\$ 1,278,784	\$ 670,584	\$ 1,200,367	\$ 819,367

PUBLIC WORKS DEPARTMENT - SEWER EQUIPMENT REPLACEMENT FUND

The Sewer Equipment Replacement Fund was established to separately identify Enterprise Fund Equipment Replacement needs. This fund is for the sole purpose of collecting funds for future replacement of trucks, equipment, and capital replacement projects such as sewer system equipment maintenance and replacement. The Director of Finance and Director of Public Works are responsible for the management and oversight of the fund with the support of the Village Engineer and the Utilities Superintendent.

Expenditures Outlined by Line Item

12-10-2-7730	Sewer Vehicles	
	▪ Ford F250 Pick Up Regular Cab (replace vehicle 1909)	\$ 39,045
	Sub Total:	\$ 39,045
12-10-2-7735	Capital / Maintenance Projects	
	▪ Replace OIT Units - East Plant (2)	\$ 20,000
	▪ Ultra-Violet Disinfection Parts - West Plant	\$ 12,000
	▪ Replace Influent Sampler - East Plant	\$ 6,500
	▪ Loader Forks	\$ 3,000
	Sub Total:	\$ 41,500
12-10-4-7780	Information Technology Systems	
	▪ Information Technology Updates	\$ 30,000
	▪ Financial Software Replacement / Update	\$ 42,500
	Sub Total:	\$ 72,500
	Total:	\$153,045



Financial Software Replacement/Update
\$42,500

Funding Source

Sewer Equipment Replacement Fund: 12-10-4-7780 \$42,500

Project Description and Justification

The Village of Huntley has utilized Municipal Software Inc. (MSI) for over 20 years. MSI was bought out by Harris Computers a few years ago. They will be phasing out the Village's current software modules and no longer offer support for this system. The Village has out grown the useful life of this software and needs to bring efficiencies to operations by upgrading the entire financial software system. This upgrade will benefit all departments of the Village. The overall cost for the project will be \$425,000 split over two years.



**Ford F250 Pick Up Regular Cab with Plow
(Replace Vehicle 1909)**

\$39,045

Funding Source

Sewer Equipment Replacement Fund: 12-10-4-7730 \$39,045

Project Description and Justification

Pickup trucks are depreciated over a 10-year period and then replaced. This keeps the Village's fleet in a good working condition and helps prevent large, costly repairs. Vehicle 1909 is a 2003 Ford F250 with 95,000 miles. The new pickup will be a 4x4 equipped with a snowplow, mars lights, 2-way radio and lettering.



Information Technology Update

\$30,000

Funding Source

Sewer Equipment Replacement Fund: 12-10-4-7780 \$30,000

Project Description and Justification

This is a continuation of the updates performed in 2012, 2013, 2014 and 2015. Microsoft will no longer support the current operating system (Windows XP).



Replace OIT Units - East Plant (2)

\$20,000

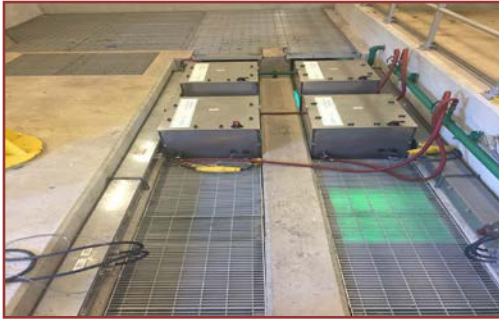
Funding Source

Sewer Equipment Replacement Fund: 12-10-4-7735 \$20,000

Project Description and Justification

Panelview units have digital displays. They indicate plant status and allow changes to be made to plant controls. Panelview units are connected to the plants PLC's. Existing screens have become difficult to read. These units are fifteen years old and have reached the end of their service life.

Ultra-Violet Disinfection Parts – West Plant
\$12,000



Funding Source

Sewer Equipment Replacement Fund: 12-10-4-7735 \$12,000

Project Description and Justification

The West Wastewater Plant utilizes Ultra-Violet light to disinfect the effluent. The system we have meets I.E.P.A operating permit requirements. Funding is intended to purchase parts to repair exiting units. Bulbs and electronic ballasts are among the parts needed to restore units to full operating condition.

VILLAGE OF HUNTLEY
 PUBLIC WORKS DEPARTMENT - SEWER EQUIPMENT REPLACEMENT FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET PROJECTED		FYE 12/31/16 PROPOSED
REVENUES								
12-00-0-4610	Transfer fr -S Op-Vehicles	\$ 47,035	\$ 55,034	\$ 55,034	\$ 55,034	\$ 55,034	\$ 55,034	\$ 55,034
12-00-0-4610	Transfer fr -S Op - Software	10,000	10,000	10,000	10,000	7,000	7,000	7,000
12-00-0-4620	Transfer fr -Sewer Cap	50,000	50,000	50,000	50,000	50,000	50,000	50,000
12-00-8-4808	Interest Income	3,097	1,777	698	1,750	200	600	100
TOTAL REVENUES		\$ 110,132	\$ 116,811	\$ 115,732	\$ 116,784	\$ 112,234	\$ 112,634	\$ 112,134
EXPENDITURES								
12-10-2-6460	GPS Monitoring Services	\$ -	\$ -	\$ -	\$ 1,929	\$ -	\$ 1,000	\$ 1,000
12-10-4-7730	Sewer Vehicles	23,987	32,018	12,459	44,829	-	-	39,045
12-10-4-7735	Capital/Maintenance Projects	63,045	96,822	54,116	104,078	21,933	24,000	41,500
12-10-4-7780	IT Systems	14,817	22,756	25,405	34,045	30,000	30,000	72,500
12-90-4-7501	Capital Transfers			34,305				
TOTAL EXPENDITURES		\$ 101,849	\$ 151,596	\$ 126,285	\$ 184,881	\$ 51,933	\$ 55,000	\$ 154,045
BEGINNING FUND BALANCE		\$ 539,721	\$ 548,004	\$ 513,219	\$ 502,666	\$ 434,569	\$ 434,569	\$ 492,203
ENDING FUND BALANCE		\$ 548,004	\$ 513,219	\$ 502,666	\$ 434,569	\$ 494,870	\$ 492,203	\$ 450,292

CAPITAL IMPROVEMENT PROJECTS SUMMARY

INTRODUCTION

The Village of Huntley is committed to improving and maintaining the infrastructure of the community. Capital improvements are important to the Village's long-term sustainability. Capital improvements are defined as any major project improvement requiring the expenditure of public funds (over and above operating expenditures) for the construction, reconstruction, or replacement of physical assets.

CAPITAL FUNDS

The Village's Capital Funds are an important part of the budget. The following are considered the Village's major capital funds.

<u>Fund</u>	<u>Major Revenue Sources</u>	<u>Estimated 2015 Ending Fund Balance</u>
Capital Projects Fund	Annexation Fees Capital Development Fees One-time revenue transfer from General Fund	\$510,670
Street Improvement Fund	Capital Development Fees One-time revenue transfer from General Fund Tax Increment	\$869,527 (Includes One-time Revenue Transfer of \$556,883)
Downtown Improvement Fund	Telecommunications Tax One-time revenue transfer from General Fund	\$101,807
Downtown TIF Fund	Telecommunications Tax Transfer from Tollway Fund Tax Increment One-time revenue transfer from General Fund	(\$209,068) (Includes One-time Revenue Transfer of \$550,000)
Motor Fuel Tax Fund	MFT Allotments	\$545,989
Municipal Buildings Fund	Telecommunications Tax Municipal Building Fee	\$565,925
Total Non-Enterprise		\$2,384,850
Water Capital Fund	Tap-on Fees Transfer from Operating Fund	\$1,269,695
Sewer Capital Fund	Tap-on Fees Transfer from Operating Fund	\$1,200,367
Total Enterprise:		\$2,470,062

OPERATIONAL IMPACT OF CAPITAL IMPROVEMENTS / PURCHASES

The following pages list the major capital projects and purchases for the Village. The projects are listed in detail on the following pages. Also shown is the impact that the project will have on operating funds once the project is completed. The amount of impact is referred to in the following terms:

- ***Not Applicable*** - The expense will not impact operations for the current fiscal year. An example of the Not Applicable designation is the engineering of projects that will be built in the future.
- ***Positive*** - The project will either generate some revenue to offset expenses or will actually reduce operating costs.
- ***Negligible*** - The impact will be very small. It will generate less than \$10,000 per year in increased operating expenditures.
- ***Slight*** - The impact will be between \$10,001 and \$50,000 in increased operating expenditures.
- ***Moderate*** - The impact will be between \$50,001 and \$100,000 in increased in operating expenditures.
- ***High*** - This project will cause an increase in operating expenditures of \$100,001 or more annually.

PROPOSED FY16 CAPITAL PROJECT/PURCHASES (\$10,000 AND OVER)

1. PAVEMENT MANAGEMENT PROGRAM

Description and Justification:

The 2016 program would consist of pavement patching at various locations throughout the Village, resurfacing of the Heritage of Huntley Subdivision and crack sealing on various roadways.

Estimated Project Cost: \$1,003,000

Funding Source:

Motor Fuel Tax Fund: \$860,000
Street Improvement Fund: \$ 73,000
Road and Bridge Fund: \$ 70,000

Impact on Operating Budget:

Positive - Less will need to be spent on street maintenance due to the resurfacing, patching, and crack sealing of the streets.

2. WATERMAIN REPLACEMENT PROGRAM

Description and Justification:

In the past few years, there have been numerous water main breaks along Giordano Court and along the alley behind the Bakley Shopping Center as a result of deteriorating and aging pipe. These main breaks consume staff resources, result in water loss, are costly to repair and are likely to continue unless the pipe is replaced with new pipe meeting current material and construction standards. This project includes replacement of approximately 900 feet of 10" and 12" pipe.

Estimated Cost/Funding Source: \$285,000; Water Capital Fund

Impact on Operating Budget:

Positive - Water loss will be decreased and repair costs will be reduced.

3. FINANCIAL SOFTWARE / REPLACEMENT UPDATE

Description and Justification:

The Village has utilized Municipal Software Inc. (MSI) for over 20 years. MSI was bought out by Harris Computers a few years ago. They will be phasing out the Village's current software modules and no longer offer support for this system. The Village has out grown the useful life of this software and needs to bring efficiencies to operations by upgrading the entire financial software system. This upgrade will benefit all departments of the Village. The overall cost for the project will be \$425,000 split over two years.

Estimated Project Cost: \$212,500

Funding Source:

Water Equipment Replacement Fund: \$ 63,750
Sewer Equipment Replacement Fund: \$ 42,500
Equipment Replacement Fund: \$106,250

Impact on Operating Budget:

Positive - New software should increase operating efficiencies by reducing staff time spent generating reports

4. DOWNTOWN SQUARE IMPROVEMENTS

Description and Justification:

Complete improvements to the Town Square in conjunction with the Downtown Streetscape Improvements implemented in FY15.

Estimated Cost/Funding Source: \$200,000; Downtown TIF Fund

Impact on Operating Budget:

Negligible - Maintenance costs are associated with upkeep of newly installed landscape and hardscape areas.

5. WASTEWATER TREATMENT FACILITY UPGRADES

Description and Justification:

Design engineering for regulatory and O&M upgrades to both the East and West Wastewater Treatment Facilities consistent with the recommendations of the 2015 Comprehensive Master Utility Plan.

Estimated Cost/Funding Source: \$190,000; Sewer Capital Fund

Impact on Operating Budget:

Not applicable - The expense will not impact operations for the current fiscal year.

6. MXU REPLACEMENT

Description and Justification:

The MXU is a device that reads the water meter and sends the signal to the billing program. The original units have a normal useful life of 5 - 7 years. Failures are now being realized throughout the Village and need to be replaced. New and improved units have a 20 year battery life. Cost includes trade-in purchases, new purchases and installation materials.

Estimated Cost/Funding Source: \$170,000; Water Equipment Replacement Fund

Impact on Operating Budget:

Positive – The replacements will lead to less employee time spent investigating problem meters.

7. FAÇADE IMPROVEMENT PROGRAM

Description and Justification:

The Façade Improvement Assistance Program would continue to provide assistance to business and property owners for building improvements that contribute to the economic revitalization and historic character of the downtown and surrounding area. To date, \$40,000 from the program's anticipated FY16 budget has already been dedicated to projects.

Estimated Cost/Funding Source: \$90,000; Downtown Improvement Fund

Impact on Operating Budget:

Negligible – Some administrative costs will be associated with implementing and monitoring the program.

8. INFORMATION TECHNOLOGY UPDATE

Description and Justification:

This is a continuation of the updates performed in 2012, 2013, 2014 and 2015. Microsoft no longer supports the current operating system.

Estimated Cost: \$90,000

Funding Source:

Water Equipment Replacement Fund:	21-10-4-7780	\$30,000
Sewer Equipment Replacement Fund:	12-10-4-7780	\$30,000
Equipment Replacement Fund:	48-10-4-7780	\$30,000

Impact on Operating Budget:

Positive – The upgrades are expected to decrease down time due to system malfunctions.

9. PULL AND SERVICE WELL #7 WELL PUMP

Description and Justification:

Routine maintenance is due every five years to maintain well pump in top working condition.

Estimated Cost/Funding Source: \$100,000; Water Equipment Replacement Fund

Impact on Operating Budget:

Positive – Well pump maintenance extends the service life of the pump and reduces more costly repairs associated with delayed maintenance.

10. POLICE DEPARTMENT VEHICLE REPLACEMENT

Description and Justification:

Based on current vehicle use and projected mileage of vehicles, the FY16 replacement plan will include two (2) marked patrol vehicles.

This will be the fourth year of purchasing the Ford Interceptor. The Ford Interceptor SUV is larger than the sedan and accommodates equipment better. This year the marked squad purchase will be all SUV's. Even though these marked squads will only be four years old, they are high mileage.

Estimated Cost/Funding Source: \$95,000; Equipment Replacement Fund

Impact on Operating Budget:

Positive - A new vehicle warranty will cover most repair items and regular maintenance costs will be less.

11. ROUTE 47 MULTI-USE PATH / PHASE II ENGINEERING

Description and Justification:

In 2013, the Village applied for an Illinois Transportation Enhancement Program (ITEP) grant through the Illinois Department of Transportation for the extension of a multi-use path on the east side of Route 47 from the north side of Kreuzer Road to the south side of Oak Creek Parkway, and along Del Webb Boulevard/Oak Creek Parkway. The Village received notice that the application was approved, with preliminary design and engineering to be completed in FY15. Phase I engineering was completed in 2015. Phase II engineering services cost is \$75,490, of which the Village will receive reimbursement of \$63,390. This leaves the local share cost at \$15,100.00.

Estimated Cost/Funding Source: \$75,490; Street Improvement Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

12. SEWER LINING PROGRAM

Description and Justification:

The sewer lining and rehabilitation program allows the Village to cost effectively repair sewers with minimal disruption to traffic by using a trenchless cured in place pipe lining process. Staff is currently identifying sewers to be completed but potential candidate areas include the downtown area or sections of the Bakley's Subdivision generally bound by Algonquin Road to Douglas Avenue and Church Street to Ruth Road, as well as Church Street between Main Street and Mill Street.

Estimated Cost/Funding Source: \$75,000; Sewer Capital Fund

Impact on Operating Budget:

Positive - Sewer lining helps extends the life of the sewer pipe and reduces repair costs.

13. 50/50 TREE PROGRAM - REMOVAL OF DISEASED / DEAD PARKWAY TREES

Description and Justification:

Dead trees located in the parkways, whether as a result of Emerald Ash Borer or other disease, are a safety hazard and detract from the appearance of the streetscape. Dead trees need to be removed and replaced to improve safety and overall appearance of the community.

Estimated Cost/Funding Source: \$75,000; Street Improvement Fund

Impact on Operating Budget:

Slight - The cost of tree removal, including stump grinding, and landscape restoration will be completed in the most time and cost efficient manner by utilizing Village staff, a contractor or a combination of both.

14. STREETLIGHT POLE MAINTENANCE

Description and Justification:

Due to the aging of streetlight poles, they have begun to show signs of paint fading and peeling. In order to correct this situation, the poles now require repainting.

Estimated Cost Funding Source: \$70,000; Capital Projects Fund

Impact on Operating Budget:

Not applicable - The expense will not impact operations for the current fiscal year.

15. REHAB VEHICLE #1696 - 6 WHEELER

Description and Justification:

The existing box on this truck is rusting, in poor condition and in need of replacement. Also need to upgrade controller to 6100, the controller being used in similar vehicles. This allows elimination of the inside cables and conversion to electric. In addition, a 300 gallon pre-wet system will be added. Rehabbed vehicle will extend useful life of vehicle up to five years.

Estimated Cost/Funding Source: \$64,000; Equipment Replacement Fund

Impact on Operating Budget:

Positive - Rehabbing of the vehicle will reduce repair costs. The addition of the pre-wet system will help improve efficiency of snow removal operations.

16. SEWAGE LIFT STATION MAINTENANCE PROGRAM

Description and Justification:

Funds are needed to maintain and repair lift stations to working order. Examples of use include: repair and replace submersible pumps, repair piping, electrical and pump control repairs.

Estimated Cost/Funding Source: \$50,000; Sewer Capital Fund

Impact on Operating Budget:

Positive - Lift station maintenance extends the service life of the pump and reduces more costly repairs associated with delayed maintenance.

17. PAVEMENT MANAGEMENT - BITUMINOUS FOG SEAL

Description and Justification:

The 2016 program would consist of applying a bituminous pavement seal to the streets in Wing Pointe subdivision which were resurfaced as part of the FY14 and FY15 MFT Programs. The bituminous fog seal applies an emulsion made up of specific oils and resins to the surface of an asphalt street that has been resurfaced within the last three (3) years. Once applied, the product penetrates into the voids of the pavement sealing out the air and water thereby fending off the oxidation that starts immediately after a new asphalt surface is laid and extending the life of the surface by maintaining the flexibility of the asphalt.

Estimated Cost/Funding Source: \$45,000; Road and Bridge Fund

Impact on Operating Budget:

Positive - Maintenance of the roadways will reduce time and materials utilized to make pavement repairs.

18. VETERANS MEMORIAL

Description and Justification:

Assist with the Huntley Veterans Memorial project proposed for completion in FY16.

Estimated Cost/Funding Source: \$45,000; Downtown TIF Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

19. WEBSITE REDESIGN

Description and Justification:

The Village's website www.huntley.il.us was last redesigned and updated in 2009. New components and software are available since that will refresh the appearance of the website and increase user-friendliness.

Estimated Cost/Funding Source: \$40,000; Capital Projects Fund

Impact on Operating Budget:

Positive - Software associated with maintenance of the site will reduce staff time associated with updating the web site.

20. BILLITTERI ENTERPRISES REDEVELOPMENT AGREEMENT

Description and Justification:

At the August 13, 2015 Village Board meeting, the Board of Trustees approved a redevelopment agreement for 11808 Main Street. In accordance with the agreement, the work must be completed by June 1, 2016.

Estimated Cost/Funding Source: \$40,000; Downtown Improvement Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

21. GEOGRAPHIC INFORMATION SYSTEM (GIS)

Description and Justification:

Since converting the GIS system to a web-based system in 2012, each year additional information is added, with the primary focus on completing field verification of existing underground utilities. In addition to utility data additions, various tools for tracking and utilizing information will be added to the system.

Estimated Project Cost: \$40,000

Funding Source:

Water Capital Fund	\$20,000
Sewer Capital Fund	\$20,000

Impact on Operating Budget:

Positive - The continued building of the Village's GIS system will improve the functionality of the Village's operating departments by providing more access to a centralized database.

22. WATER WELL #13 - DESIGN ENGINEERING

Description and Justification:

Design engineering for new deep water well consistent with the recommendations of the 2015 Comprehensive Master Utility Plan to keep pace with current water demand.

Estimated Cost/Funding Source: \$40,000; Water Capital Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

23. FORD F250 PICK UP REGULAR CAB WITH PLOW (REPLACE VEHICLE 1909)

Description and Justification:

Pickup trucks are depreciated over a 10-year period and then replaced. This keeps the Village's fleet in a good working condition and helps prevent large, costly repairs. Vehicle 1909 is a 2003 Ford F250 with 95,000 miles. The new pickup will be a 4x4 equipped with a snowplow, mars lights, 2-way radio and lettering.

Estimated Cost/Funding Source: \$39,045; Sewer Equipment Replacement Fund

Impact on Operating Budget:

Positive - A new vehicle warranty will cover most repair items and regular maintenance costs will be less.

24. MAIN STREET LED STREETLIGHT RETROFIT

Description and Justification:

LED lights are being installed as part of the downtown revitalization project in parking lots and in front of the businesses. To maintain a uniform light illumination along Main Street (Bakley St. to Bonnie Brae), the current 33 custom lights will be retrofitted from high pressure sodium to LED lamps.

Estimated Cost/Funding Source: \$35,000; Capital Projects Fund

Impact on Operating Budget:

Positive - LED lamps are more energy efficient and will reduce electricity costs.

25. WATER WELL INSTRUMENT AND CONTROL REPLACEMENT - WELL #7

Description and Justification:

All mechanical functions at the water wells are controlled by Allen-Bradley PLC's. The original computers have been operating for over fifteen years. Due to years of service, units are showing signs of fatigue. Allen-Bradley has discontinued these models; consequently, replacement parts are very costly. Replacing the entire PLC with AB's new

model is the most cost effective and efficient option. Upgrade will include lighting, surge protection and reinforcement of current grounding system.

Estimated Cost/Funding Source: \$32,000; Water Equipment Replacement Fund

Impact on Operating Budget:

Positive - New equipment will reduce repair costs and time spent trying to obtain replacement parts for a discontinued model.

26. SCADA CONTROL FOR SMITH DRIVE LIFT STATION

Description and Justification:

Retrofit Scada controls for Smith Drive Lift station. Adding these upgrades will allow staff remote access, monitoring and alarm capabilities. Existing station has no emergency call out features.

Estimated Cost/Funding Source: \$28,000; Sewer Capital Fund

Impact on Operating Budget:

Positive - Staff will be able to access the lift station remotely, eliminating trips to the site while enhancing monitoring activities to identify problems.

27. CEMETERY

Description and Justification:

Beautification project from FY15 continues with new signage for both sides of the cemetery and enhanced landscaping around the columbarium. Improvements to fallen headstones are to also be included.

Estimated Cost/Funding Source: \$25,000; Cemetery Fund

Impact on Operating Budget:

Positive - Headstone supports will reduce costs associated with repairs or replacements of older headstones.

28. REHAB VEHICLE #1860 - SUPER DUTY

Description and Justification:

The existing box on this truck is in poor condition and in need of replacement. Also need to upgrade controller to 5100EX, the control being used in similar vehicles. Rehabbed vehicle will extend useful life of vehicle up to five years.

Estimated Cost/Funding Source: \$20,000; Water Equipment Replacement Fund

Impact on Operating Budget:

Positive - Rehabbing of the vehicle will reduce repair costs.

29. REHAB VEHICLE 1663 - SUPER DUTY

Description and Justification:

The existing box on this truck is in poor condition and in need of replacement. Also need to upgrade controller to 5100EX, the control being used in similar vehicles. Rehabbed vehicle will extend useful life of vehicle up to five years.

Estimated Cost/Funding Source: \$20,000; Equipment Replacement Fund

Impact on Operating Budget:

Positive - Rehabbing of the vehicle will reduce repair costs.

30. OLD VILLAGE HALL TUCKPOINTING - EAST ELEVATION

Description and Justification:

This is the third year of a four year maintenance program to tuckpoint the building at 11704 Coral Street. This year would address the entire west elevation of the building.

Estimated Cost/Funding Source: \$20,000; Municipal Buildings Fund

Impact on Operating Budget:

Positive - Repairs to the building reduce maintenance items that would otherwise need to be completed by Village staff.

31. AC COMPRESSOR REPLACEMENT / BAKLEY STREET FACILITY

Description and Justification:

This air conditioning unit consists of two 40-ton compressors. One has failed completely, and the other has a non-replaceable leaking pressure valve. The need can be satisfied by only one compressor. The unit has been evaluated by a qualified contractor and found to be reliable and well working despite the age of the unit. By replacing the compressor it saves on the cost of complete replacement of the unit and the re-fitting of the air distribution system.

Estimated Cost/Funding Source: \$20,000; Municipal Buildings Fund

Impact on Operating Budget:

Positive - Repairs to the air conditioning unit will result in a system that runs more efficiently, thereby reducing energy costs and additional repair costs.

32. REPLACE OPERATIONAL INTERFACE TERMINAL UNITS / EAST PLANT (2)

Description and Justification:

Panelview units have digital displays. They indicate plant status and allow changes to be made to plant controls. Panelview units are connected to the plants PLC's. Existing

screens have become difficult to read. These units are fifteen years old and have reached the end of their service life.

Estimated Cost/Funding Source: \$20,000; Sewer Equipment Replacement Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

33. ECOLOGICAL ASSESSMENT AND RESTORATION - SOUTHWIND

Description and Justification:

This project includes acquiring the services of environmental and ecological resource professionals to restore the preserved wetlands in the Southwind Subdivision. The recovery of the wetland will be completed by removing individual specimens of invasive native species, permitting and implementation of controlled burns in natural areas as needed to clear debris, recycle nutrients and stimulate native plant and animal species. Invasive woody and herbaceous flora will be controlled through cultural methods, physical removal or the application of appropriate herbicides and mowing. Mowing of restored areas will allow light penetration to the ground for new seedlings. Supplemental native seed and/or plugs will be planted to increase native plant competition and biodiversity.

Estimated Cost/Funding Source: \$20,000; Special Service Area No. 5 Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

34. WELL #9/WELL MOTOR STARTER

Description and Justification:

Well #9 Well Pump Motor Starter is showing signs of imminent failure. The current pump starter has over 50,000 hours running time. Water production at Well #9 would be rendered inoperable if starter fails.

Estimated Cost/Funding Source: \$13,000; Water Equipment Replacement Fund

Impact on Operating Budget:

Positive - Replacement of the motor prior to failure will reduce costs associated with down time and more costly repairs associated with complete failure.

35. REPLACE ULTRA-VIOLET DISINFECTION PARTS - WEST PLANT

Description and Justification:

The West Wastewater Plant utilizes Ultra-Violet light to disinfect the effluent. The system must meet I.E.P.A operating permit requirements. Funding is intended to purchase parts

to repair exiting units. Bulbs and electronic ballasts are among the parts needed to restore units to full operating condition.

Estimated Cost/Funding Source: \$12,000; Sewer Equipment Replacement Fund

Impact on Operating Budget:

Positive - Replacement of the parts will enhance the operation of the system and reduce repair costs.

36. STREET LIGHTING AT ROUTE 47 AND KREUTZER ROAD - PLANNING STUDY

Description and Justification:

This project would consist of a study for lighting improvements to the intersection of IL Route 47 and Kreutzer Road. IL Route 47 is under the jurisdiction of IDOT and any proposed lighting improvements would require an IDOT permit to construct and hence will be subject to IDOT roadway lighting design standards. The purpose of the study is to investigate options for installing new street lighting with estimated costs in accordance with IDOT standards.

Estimated Cost/Funding Source: \$10,500; Capital Projects Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

37. CLEAN AND SPOT PAINT EXTERIOR TOWER #2 (WELL 7)

Description and Justification:

Dirt has accumulated on the exterior of the water storage tank. Cleaning will restore appearance of the tower and prolong the life span of the paint. Cost will cover spot painting and touch up if needed.

Estimated Cost/Funding Source: \$10,000; Water Equipment Replacement Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

38. 50/50 SIDEWALK PROGRAM

Description and Justification:

This program offers residents the option to have sidewalk replaced that would not otherwise meet the criteria for Village replacement, by sharing 50% of the cost with the Village. For \$10,000 it is estimated that 3,000 square feet of sidewalk could be replaced with this program.

Estimated Cost/Funding Source: \$10,000; Road and Bridge Fund

Impact on Operating Budget:

Positive - Less will need to be spent on future concrete repairs.

39. BRIDGE INSPECTIONS

Description and Justification:

Bridges meeting a certain size criteria are required to be inspected bi-annually (Kreutzer Road east bridge is annually) in accordance with the National Bridge Inspection Standards (NBIS) and the IDOT Structure Information and Procedure Manual. Nine (9) bridges meet these criteria, six (6) of which are scheduled for inspection in FY16.

Estimated Cost/Funding Source: \$10,000; Road and Bridge Fund

Impact on Operating Budget:

Not Applicable - The expense will not impact operations for the current fiscal year.

40. GARAGE FLOOR RESTORATION / BAKLEY STREET FACILITY

Description and Justification:

The concrete floor at Fleet Services has deteriorated and is in need of restoration. Salt has pitted the floor to the point it is crumbling and pitted and difficult to clean with the floor scrubber.

Estimated Cost/Funding Source: \$10,000; Municipal Buildings Fund

Impact on Operating Budget:

Positive - Restoration of the floor will reduce maintenance and repair costs.

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FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

CAPITAL IMPROVEMENT PROGRAM

Capital improvement planning is an important part of the Village’s long-range financial planning process. The Village Board reviews the Village’s Five-Year Capital Improvement Program (CIP) annually as a part of the budget process. The CIP establishes the Village’s capital spending priorities for a rolling five year time period. The CIP for 2016 through 2020 follows.

Five Year CIP by Fund with Primary Revenue Source 2016* - 2020

*To be approved with FY16 budget; Future year projections to be reviewed during annual budget process and are subject to available funding

Total Cost refers to total Village cost for project (exclusive of any outside agency funding, unless otherwise noted), which may include previously paid amounts or costs beyond FY20

CAPITAL PROJECTS FUND						
Transfer from General Fund; One-time Revenue Surplus; Development Fees; Government Programs						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Vehicles and Equipment	On-Going	-	-	-	-	-
Streetlight Pole Maint.	On-Going	\$70,000	-			
Main St. LED Retrofit	\$35,000	\$35,000	-	-	-	-
Street Lighting Studies	On-Going	\$10,500				
Tablet Computers/ Building Inspectors	\$10,000	-	-	\$10,000	-	-
Website Redesign/Update	\$40,000	\$40,000	-	-	-	-
STREET IMPROVEMENT FUND						
Transfer from General Fund; One-time Revenue Surplus; Development Fees; 50/50 Programs						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Pavement Management	On-Going	\$73,000	\$104,000	\$54,000	\$82,000	\$41,000
Dean St. Widening	\$110,000	-	-	\$110,000	-	-
Reed Road Extension	\$3,150,000	-	-	\$150,000	\$3,000,000	-
Vine Street Improvements	\$70,000	-	\$70,000	-	-	-
Haligus Road Resurfacing	\$750,000	-	-	-	-	\$750,000
Traffic Signal at Kreutzer Rd. and W. Main Street	\$200,000	-	-	-	-	\$200,000
Corridor Landscaping	\$50,000	-	\$25,000	-	\$25,000	-
Pedestrian Path Extensions	\$287,000	\$75,490	\$255,000	-	-	-
Pedestrian Bridge	\$3,050,000	-	-	\$50,000	-	-

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Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Kreutzer Road Widening - Phase I Engineering	\$150,000	-	-	\$150,000	-	-
Street Lighting Program	\$330,000	-	-	\$100,000	\$175,000	\$55,000
Street Signage Upgrades	On-Going	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
50/50 Tree Program/Tree Removal	On-Going	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
DOWNTOWN IMPROVEMENT FUND						
New Fund in 2012 - Transfer from Municipal Buildings Fund; Grants/Outside Funding						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Downtown Banners	On-Going	-	\$10,000	\$15,000	-	-
Façade Assistance Program	On-Going	\$90,000	\$50,000	\$50,000	\$50,000	\$50,000
DOWNTOWN TIF FUND						
Tax Increment; Transfers; Debt Instrument						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Downtown Square	\$200,000	\$200,000	-	-	-	-
Veterans Memorial	\$45,000	\$45,000	-	-	-	-
Downtown Municipal Parking Lot Expansion	\$615,000	-	\$615,000	-	-	-
MOTOR FUEL TAX FUND						
MFT Allotments; Special Government Programs						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Pavement Management	On-Going	\$860,000	\$1,149,000	\$589,000	\$909,000	\$452,000
MUNICIPAL BUILDINGS FUND						
Development Fees						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Municipal Building Upgrades and Maintenance	On-Going	\$66,500	\$50,000	\$50,000	\$50,000	\$50,000
Repave Municipal Complex Parking Lot	\$200,000	-	-	\$100,000	\$100,000	-
New Salt Storage Dome	\$200,000	-	-	\$200,000	-	-
WATER CAPITAL DEVELOPMENT FUND						
Tap-On Fees; Transfers from Operating						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
GIS Implementation	On-Going	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Vehicles and Equipment	On-Going	-	\$50,000	-	-	-
Water Main Replacement Program	On-Going	\$285,000	\$343,000	\$343,000	\$343,000	\$343,000
Design/Const. Engineering	On-Going	\$40,000	\$440,000	\$200,000	\$200,000	-
New Treatment Facilities	\$4,502,900	-	\$2,251,450	\$2,251,450	-	-
Deep Well Construction	\$1,398,000	-	\$1,398,000	-	-	-

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WATER EQUIPMENT REPLACEMENT FUND						
Transfers from Operating and Capital						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Well Pump, Buildings, and Equipment Maintenance	On-Going	\$134,200	\$150,000	\$150,000	\$150,000	\$150,000
Replace Zeolite Resin	\$90,000	-	\$90,000	-	-	-
Upgrade SCADA System	On-Going	\$32,000	\$20,000	\$20,000	\$20,000	\$20,000
MXU Replacement	On-Going	\$170,000	\$100,000	\$100,000	\$100,000	\$100,000
Financial Software Update	\$127,500	\$63,750	\$63,750	-	-	-
Vehicles and Equipment	On-Going	\$28,000	-	\$92,000	\$355,000	\$285,000
Technology Updates	On-Going	\$30,000	-	-	-	-
SEWER CAPITAL DEVELOPMENT FUND						
Tap-On Fees; Transfers from Operating						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Phase III I-90 Lift Station	\$3,200,000	-	-	\$50,000	\$50,000	-
GIS Implementation	On-Going	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Sewer Main Televising/ Lining	On-Going	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Upgrade Lift Stations to SCADA system	\$88,000	\$28,000	\$30,000	\$30,000	-	-
Vehicles and Equipment	On-Going	-	\$50,000	-	\$50,000	-
Design Engineering	\$380,000	\$190,000	\$95,000	\$95,000	-	-
West WWTP Upgrades	\$940,000	-	\$470,000	\$470,000	-	-
East WWTP Upgrades	\$1,410,000	-	\$705,000	\$705,000	-	-
Lift Station Maintenance	On-Going	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
SEWER EQUIPMENT REPLACEMENT FUND						
Transfers from Operating and Capital						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Replace UV Disinfection System - East WWTP	\$320,000	-	-	-	-	\$320,000
West WWTP Maintenance	On-Going	\$12,000	\$20,000	\$20,000	\$20,000	\$20,000
East WWTP Maintenance	On-Going	\$6,500	\$20,000	\$20,000	\$20,000	\$20,000
Vehicles and Equipment	On-Going	\$42,045	\$110,000	\$80,000	-	\$60,000
Financial Software Update	\$85,000	\$42,500	\$42,500	-	-	-
Replace HVAC unit – Sand Filter Building	\$25,000	-	\$25,000	-	-	-
Upgrade SCADA System	\$90,000	\$20,000	\$20,000	\$20,000	\$20,000	-
Refurbish Kishwaukee Lift Station	\$500,000	-	-	-	-	\$500,000
Technology Updates	On-Going	\$30,000	-	-	-	-

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Divert Main St. flows to West WWTP	\$250,000	-	-	-	-	\$250,000
ROAD AND BRIDGE FUND						
Property Tax						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Bridge Inspections	On-Going	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000
Pavement Management (crack sealing/patching)	On-Going	\$115,000	\$150,000	\$150,000	\$135,000	\$153,000
50/50 Sidewalk Program	On-Going	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
CEMETERY FUND						
Property Tax						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Beautification Program	On-Going	\$25,000	\$10,000	\$5,000	\$5,000	\$5,000
EQUIPMENT REPLACEMENT FUND						
Transfers in from Operating						
Project	Total Cost	FY16	FY17	FY18	FY19	FY20
Vehicles and Equipment	On-Going	\$181,500	\$410,000	\$300,000	\$100,000	\$430,000
Financial Software Update	\$212,500	\$106,250	\$106,250	\$50,000	-	-
Technology Updates	On-Going	\$30,000	-	-	-	-

CAPITAL PROJECTS FUND

The Village’s Capital Projects Fund provides financial resources for non-operating one-time expenditures and major public improvement projects. In addition, money is set aside in this fund for long range capital improvements as identified in the Village’s Capital Improvement Program (CIP). The major revenues for the fund are annexation fees, capital development fees and one-time transfers from the General Fund. The Capital Projects Fund is supported and managed primarily by the Village Manager’s Office, Development Services Department and Public Works Department.

Expenditures Outlined by Line Item

02-10-4-6925	Special Projects	
▪ Website Redesign		<u>\$ 40,000</u>
Sub Total:		\$ 40,000
02-10-4-7720	Public Works Capital	
▪ Streetlight Pole Maintenance		\$ 70,000
▪ Main Street LED Streetlight Retrofit		\$ 35,000
▪ Street Lighting at Rt. 47 / Kreutzer Road Planning Study		<u>\$ 10,500</u>
Sub Total:		\$115,500
Total:		\$155,500



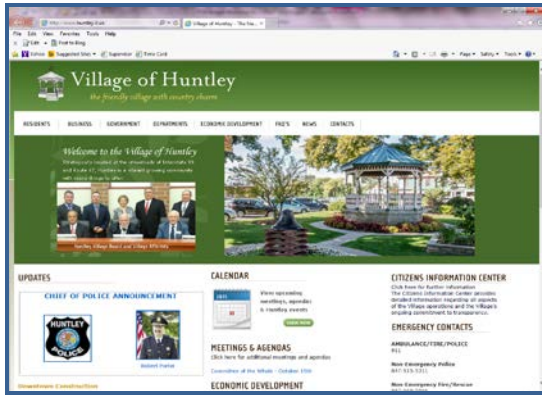
Streetlight Pole Maintenance \$70,000

Funding Source

Capital Projects Fund: 02-10-4-7720 \$70,000

Project Description and Justification

Due to the aging of streetlight poles, they have begun to show signs of paint fading and peeling. In order to correct this situation, the poles now require repainting.



**Website Redesign
\$40,000**

Funding Source

Capital Projects Fund: 02-10-4-6925 \$40,000

Project Description and Justification

The Village's website www.huntley.il.us was last redesigned and updated in 2009. New components and software are available since that will refresh the appearance of the website and increase user-friendliness.



**Main Street LED Streetlight Retrofit
\$35,000**

Funding Source

Capital Projects Fund: 02-10-4-7720 \$35,000

Project Description and Justification

LED lights are being installed as part of the downtown revitalization project in parking lots and in front of the businesses. To maintain a uniform light illumination along Main Street (Bakley St. to Bonnie Brae), the current 33 custom lights will be retrofitted from high pressure sodium to LED lamps.



**Street Lighting at Route 47 & Kreutzer Road
\$10,500**

Funding Source

Capital Projects Fund: 02-10-4-7720 \$10,500

This project would consist of a study for lighting improvements to the intersection of IL Route 47 and Kreutzer Road. IL Route 47 is under the jurisdiction of IDOT and any proposed lighting improvements would require an IDOT permit to construct and hence will be subject to IDOT roadway lighting design standards. The purpose of the study is to investigate options for installing new street lighting with estimated costs in accordance with IDOT standards.

VILLAGE OF HUNTLEY
CAPITAL PROJECTS FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
02-00-0-4045	Telecom Tax							\$ 30,000
02-00-0-4405	Capital Development Fees	\$ 9,874	\$ 1,513	\$ -	\$ 44,520	\$ -		
02-00-0-4428	Brier Hill Road - Pulte	-	-	-				
02-00-0-4407	Haligus Road	-	-	7,586				
02-00-0-4412	TIF Project Reimb	-	-					
02-00-0-4413	TIF Settlement Agreement						28,830	170,000
02-00-0-4425	Council of Mayors	-	-					
02-00-0-4427	Centegra	58,419	-					
02-00-0-4430	IDOT Reimbursement	-	-					
02-00-0-4435	Lennar/NB sidewalk	-	-					
02-00-0-4440	Rt 47 Improvements / Bakley	-	39,990					
02-00-8-4808	Interest Income	11,949	2,859	1,787	2,472	1,000	1,300	1,000
02-00-8-4809	Unrealized Gain/Loss on Inv.	3,240	395					
02-00-9-8001	One time revenue transfer	500,000	-			200,000	200,000	
TOTAL REVENUES		\$ 583,482	\$ 44,757	\$ 9,373	\$ 46,992	\$ 201,000	\$ 230,130	\$ 201,000
EXPENDITURES								
02-10-4-6925	Special Projects	\$ 2,566,022	\$ 108,605	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ -
02-10-4-7720	PW - Capital	1,276	43,957	235,099	99,279	75,700	75,700	155,500
		\$ 2,567,298	\$ 152,562	\$ 235,099	\$ 99,279	\$ 275,700	\$ 275,700	\$ 155,500
TOTAL EXPENDITURES		\$ 2,567,298	\$ 152,562	\$ 235,099	\$ 99,279	\$ 275,700	\$ 275,700	\$ 155,500
BEGINNING FUND BALANCE		\$ 2,925,874	\$ 942,058	\$ 834,253	\$ 608,527	\$ 556,240	\$ 556,240	\$ 510,670
<i>Fund Balance Reserve</i>								
ENDING FUND BALANCE		\$ 942,058	\$ 834,253	\$ 608,527	\$ 556,240	\$ 481,540	\$ 510,670	\$ 556,170

TOLLWAY/INTERCHANGE FUND

As directed by the Village Board in 2008, the FY09 budget included the newly established Tollway/Interchange Fund. The beginning fund balance of \$3 million was made possible by a \$2 million transfer from the Village's General Fund Unreserved Fund Balance and a \$1 million transfer from the Village's Municipal Buildings Fund. The primary future revenue source for the fund is the Telecommunications Tax collected by the Village and one-time revenue transfer from the General Fund surplus.

Construction of the new, full access interchange at I-90 and Route 47 was completed in November, 2013, with the final payment to the Tollway made in FY15.

The remaining dollars in the Tollway Fund will be transferred to the Downtown TIF Fund to offset costs the Village incurred for the Passenger Rail component of the project. It is expected that there will be no activity in the Fund beginning in FY17.



VILLAGE OF HUNTLEY
TOLLWAY/INTERCHANGE FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15		FYE 12/31/16 PROPOSED
						BUDGET	PROJECTED	
REVENUES								
07-00-0-4013	Abatement Refund	\$ -	\$ -	\$ 488	\$ -	\$ -	\$ -	\$ -
07-00-0-4045	Simplified Telecom Tax	240,000	251,602	260,000	249,928	260,000	260,000	-
07-00-0-4440	MCDOT	529,435	-	-	-	-	-	-
07-00-0-4550	KDOT	529,435	-	-	-	-	-	-
07-00-8-4808	Interest Income	20,491	9,413	3,375	1,965	-	1,075	500
07-00-9-8001	Trsfr from General Fd	-	-	-	-	-	-	-
07-00-9-8001	One time revenue trsfr	-	203,545	-	255,478	267,495	267,495	-
TOTAL REVENUES		\$ 1,319,361	\$ 464,560	\$ 263,863	\$ 507,371	\$ 527,495	\$ 528,570	\$ 500
EXPENDITURES								
07-10-4-7500	Capital	\$ 1,938,537	\$ 1,395,155	\$ 1,653,538	\$ 496,054	\$ 796,917	\$ 538,537	\$ -
07-10-4-7500	Public Relations/Consultants	60,000	60,000	12,000	12,000	12,000	12,000	-
	Transfer to DTIF						450,000	
TOTAL CAPITAL		\$ 1,998,537	\$ 1,455,155	\$ 1,665,538	\$ 508,054	\$ 808,917	\$ 1,000,537	\$ -
TOTAL EXPENDITURES		\$ 1,998,537	\$ 1,455,155	\$ 1,665,538	\$ 508,054	\$ 808,917	\$ 1,000,537	\$ -
BEGINNING FUND BALANCE		\$ 3,551,079	\$ 2,871,903	\$ 1,881,308	\$ 479,633	\$ 478,950	\$ 478,950	\$ 6,983
ENDING FUND BALANCE		\$ 2,871,903	\$ 1,881,308	\$ 479,633	\$ 478,950	\$ 197,528	\$ 6,983	\$ 7,483

STREET IMPROVEMENT FUND

The Fund was established in FY06 to continue emphasizing the importance of major transportation related projects in the Village. The primary revenue source for the fund was the initial \$1 million transfer from the General Fund in FY06 and transportation impact fees collected as a part of development agreements. A \$2.5 million transfer from the General Fund Unreserved Balance was made in FY11 to primarily fund the Kreutzer Road Extension project. An additional \$360,000 was transferred in FY12. The Kreutzer Road Extension project was completed in 2014.

Over the course of the last several years, major street improvement projects have included the Southwind and Wing Pointe Subdivision Street Improvement Programs, and the resurfacing of Freeman Road and Del Webb Boulevard. These programs have been completed utilizing dollars from this fund. The major revenue sources for this fund include Capital Development Fees, Transportation Impact Fees, and the one-time revenue transfer from the General Fund. The Village Manager’s Office oversees this fund with the assistance of the Public Works Department.

Expenditures Outlined by Line Item

04-10-2-6320	Engineering		
	▪	Route 47 Multi-Use Path / Phase II Engineering	\$ 75,490
	▪	2016 Pavement Management Program – Engineering	<u>\$ 73,000</u>
		Sub Total:	\$148,490
04-10-4-7510	Capital		
	▪	50/50 Tree Program – Removal of Diseased / Dead Parkway Trees	<u>\$ 75,000</u>
		Sub Total:	\$ 75,000
		Total:	\$223,490



50/50 Tree Program – Removal of Diseased / Dead Parkway Trees
\$75,000

Funding Source

Street Improvement Fund: 04-10-4-7510 \$75,000

Project Description and Justification

Dead trees located in the parkways, whether as a result of Emerald Ash Borer or other disease, are a safety hazard and detract from the appearance of the streetscape. Dead trees need to be removed and replaced to improve safety and overall appearance of the community.

**Route 47 Multi-Use Path
(Kreutzer Road to Oakcreek Parkway)
\$75,490**



Funding Source

Street Improvement Fund: 04-10-2-6320 \$75,490

Project Description and Justification

In 2013, the Village applied for an Illinois Transportation Enhancement Program (ITEP) grant through the Illinois Department of Transportation for the extension of a multi-use path on the east side of Route 47 from the north side of Kreutzer Road to the south side of Oak Creek Parkway, and along Del Webb Boulevard/Oak Creek Parkway. The Village received notice that the application was approved, with preliminary design and engineering to be completed in FY15. Phase I engineering was completed in 2015. Phase II engineering services cost is \$75,490, of which the Village will receive reimbursement of \$63,390. This leaves the local share cost at \$15,100.00.

**2016 Pavement Management Program
Engineering
\$73,000**



Funding Source

Street Improvement Fund: 04-10-2-6320 \$73,000

Project Description and Justification

The 2016 program would consist of the resurfacing of the Heritage of Huntley Subdivision.

Village of Huntley GIS
2016 MFT - Heritage of Huntley

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SCALE: 1" = 500'

VILLAGE OF HUNTLEY
10987 Main Street
Huntley, IL 60142
(847)669-9600

Print Date: 3/6/2015

VILLAGE OF HUNTLEY
STREET IMPROVEMENT FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
04-00-0-4430	IDOT Reimb-Huntley/Dundee		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
04-00-0-4425	Grant - Southwind	150,000	-	-	-	-	-	-
04-00-0-4427	Council of Mayors			-	-	-	-	-
04-00-0-4435	Manning Road		152,000		-	-	-	-
04-00-0-4440	ComEd/Kreutzer			3,144		-	-	-
04-00-0-4445	Freeman Road Improvements				25,696	1,124,999	1,124,999	-
04-00-5-4608	50/50 Programs	16,340	11,400	33,675	43,950	-	46,100	25,000
04-00-5-4615	EAB Grant			10,000		-	-	-
04-00-8-4808	Interest Income	9,287	17,585	10,544	9,857	300	4,000	2,000
04-00-9-8001	Transfer from General Fd	3,951,176	-					-
04-00-9-8001	One Time Revenue Trsfr-2013		360,000	-	200,000	350,000	350,000	-
04-00-9-8001	One Time Revenue Trsfr-2014						556,883	
TOTAL REVENUES		\$ 4,126,803	\$ 540,985	\$ 57,363	\$ 279,503	\$ 1,475,299	\$ 2,081,982	\$ 27,000
EXPENDITURES								
04-10-2-6320	Engineering	\$ -	\$ -	\$ -	\$ 226,447	\$ 226,275	\$ 86,275	\$ 148,490
04-10-3-6760	Sidewalks	5,880	-	-				
04-10-3-6950	Freeman Road Construction				25,696			
04-10-4-7500	Capital	866,791	-	-	(260,542)	1,124,999	1,124,999	
04-10-4-7500	Street Programs	-	306,159	-				
04-10-4-7500	Capital-Huntley/Dundee	-	-	-				
04-10-4-7500	Capital-Haligus	-	-	-				
04-10-4-7500	Capital-Kreutzer Rd Ext	-	-	3,797,477			168,256	
04-10-4-7510	50/50 Tree Program	-	-	61,149	120,018	150,000	150,000	75,000
04-80-5-8016	Transfer to Downtown TIF						140,000	
TOTAL CAPITAL		\$ 872,671	\$ 306,159	\$ 3,858,626	\$ 111,619	\$ 1,501,274	\$ 1,669,530	\$ 223,490
TOTAL EXPENDITURES		\$ 872,671	\$ 306,159	\$ 3,858,626	\$ 111,619	\$ 1,501,274	\$ 1,669,530	\$ 223,490
BEGINNING FUND BALANCE		\$ 601,496	\$ 3,855,628	\$ 4,090,454	\$ 289,191	\$ 457,075	\$ 457,075	\$ 869,527
ENDING FUND BALANCE		\$ 3,855,628	\$ 4,090,454	\$ 289,191	\$ 457,075	\$ 431,100	\$ 869,527	\$ 673,037

DOWNTOWN IMPROVEMENT FUND

The Downtown Improvement Fund was established in FY12 to continue implementation of the recommendations of the Downtown Revitalization Plan completed in 2010. The major revenue source for this fund is the one-time revenue transfer from the General Fund. Activities in the fund are supported by the Development Services Department and Public Works Department.

Expenditures Outlined by Line Item

06-10-4-7711	Façade Improvement Program	
	▪ Billitteri Enterprises Redevelopment Agreement - 11808 Main Street	\$ 40,000
	▪ Façade Improvement Program	\$ 90,000
	Total:	\$ 130,000



Façade Improvement Program \$90,000

Funding Source

Downtown Improvement Fund: 06-10-4-7711 \$90,000

Project Description and Justification

The Façade Improvement Assistance Program would continue to provide assistance to business and property owners for building improvements that contribute to the economic revitalization and historic character of the downtown and surrounding area. To date, \$40,000 from the program's anticipated FY16 budget has already been dedicated to projects.



Billitteri Enterprises Redevelopment Agreement 11808 Main Street \$40,000

Funding Source

Downtown Improvement Fund: 06-10-4-7711 \$40,000

Project Description and Justification

At the August 13, 2015 Village Board meeting, the Board of Trustees approved a redevelopment agreement for 11808 Main Street. In accordance with the agreement, the work must be completed by June 1, 2016.

VILLAGE OF HUNTLEY
DOWNTOWN IMPROVEMENT FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
06-00-0-4045	Telecom Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
06-00-8-4800	Sale of Assets	-	-	115,000	-	-	-	-
06-00-8-4808	Interest Income	-	360	4,984	1,645	100	710	500
06-00-8-4810	Rent/First Street	-	-	3,600	10,800	10,800	10,800	10,800
06-00-8-4880	Rent/Main Street	-	-	-	6,000	-	-	-
06-00-8-4890	Miscellaneous Income	-	1,000	-	-	-	-	-
06-00-9-8001	One time revenue transfer	-	500,000	-	600,000	-	-	-
06-00-9-8005	Transfer from MBF	-	200,000	-	-	-	-	-
TOTAL REVENUES		\$ -	\$ 701,360	\$ 123,584	\$ 618,445	\$ 10,900	\$ 11,510	\$ 61,300
EXPENDITURES								
06-10-2-6320	Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
06-10-2-6323	Consultants	-	53,953	8,163	3,225	-	774	-
06-10-2-6470	Property Tax	-	-	4,794	1,756	-	-	-
06-10-3-6610	Postage	-	637	-	-	-	-	-
06-10-4-7709	Redevelopment Program	-	-	-	-	125,000	85,000	40,000
06-10-4-7710	Property Acquisition	-	-	402,293	-	-	-	-
06-10-4-7711	Facade Improvement Program	-	13,900	-	3,300	50,000	40,000	90,000
06-10-4-7712	Streetscape Improvements	-	92,701	36,408	57,943	-	13,245	-
06-80-5-8016	Interfund Loan - Downtown TIF	-	-	-	-	-	535,000	-
TOTAL CAPITAL		\$ -	\$ 161,191	\$ 451,658	\$ 66,224	\$ 175,000	\$ 674,019	\$ 130,000
TOTAL EXPENDITURES		\$ -	\$ 161,191	\$ 451,658	\$ 66,224	\$ 175,000	\$ 674,019	\$ 130,000
BEGINNING FUND BALANCE		\$ -	\$ -	\$ 540,169	\$ 212,095	\$ 764,316	\$ 764,316	\$ 101,807
ENDING FUND BALANCE		\$ -	\$ 540,169	\$ 212,095	\$ 764,316	\$ 600,216	\$ 101,807	\$ 33,107

DOWNTOWN TAX INCREMENT FINANCING (TIF) DISTRICT NO. 2 FUND

In late 2010, the Village Board adopted the Downtown Revitalization Plan to guide efforts to redevelop the core downtown area and adjacent areas along Illinois Route 47. One of the financing mechanisms recommended in the plan was Tax Increment Financing. On January 10, 2013 the Village Board approved the creation of the Downtown Tax Increment Financing District to facilitate the redevelopment of these areas.

In anticipation of creating the TIF District, the Village Board adopted a resolution that allows the Village to reimburse itself or others for eligible redevelopment project costs incurred prior to the establishment of the proposed Downtown TIF district from either TIF funds or debt issuance. Eligible costs incurred prior to the establishment of the TIF include property acquisition and other capital improvements such as the Village gateway sign.

The Village Board approved a redevelopment agreement for the first new construction project within the TIF in April, 2014. The project involved demolition of a Village-owned structure and construction of a new 5,600 square foot multi-tenant retail center located on Main Street that was completed in Spring, 2015.

In April 2014, the Village Board approved a Downtown Streetscape Plan that identified various improvements to be completed within the TIF, including streetscaping and infrastructure improvements such as landscaping, benches, planters, lighting, underground utility relocations, dry utility relocations, water and sewer improvements, sidewalks, streets, parking improvements, and other improvements to Village owned-property and building structures. Construction of these improvements will be completed by November, 2015.

Expenditures Outlined by Line Item

16-10-4-7712	Streetscape / Revitalization Plan	
▪	Downtown Square	\$200,000
▪	Veterans Memorial	\$ 45,000
	Total:	\$245,000

Downtown Square Improvements
\$200,000



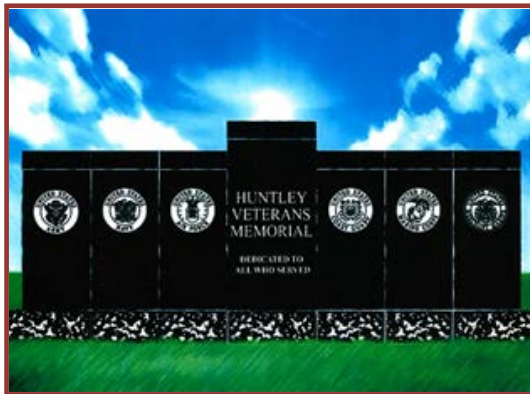
Funding Source

Downtown TIF Fund: 16-10-4-7712 \$200,000

Project Description and Justification

Complete improvements to the Town Square in conjunction with the Downtown Streetscape Improvements constructed in FY15.

Veterans Memorial
\$45,000



Funding Source

Downtown TIF Fund: 16-10-4-7712 \$45,000

Project Description and Justification

Assist with the Huntley Veterans Memorial project proposed for completion in FY16.

VILLAGE OF HUNTLEY
DOWNTOWN TAX INCREMENT FINANCING (TIF) DISTRICT NO. 2 FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15		FYE 12/31/16 PROPOSED
						BUDGET	PROJECTED	
REVENUES								
16-00-0-4010	McHenry County Property Tax	\$ -	\$ -	\$ -	\$ 11,603	\$ 10,000	\$ 21,000	\$ 60,000
16-00-0-4045	Simplified Telecom Tax	-	-	-	-	-	-	275,000
16-00-8-4806	Bond Proceeds	-	-	-	-	4,000,000	4,000,000	-
16-00-8-4807	IDOT Reimbursement	-	-	-	-	2,925,000	-	-
16-00-8-4808	Interest Income	-	-	-	6	50	1,800	-
16-00-8-4890	One Time Revenue Transfer-2013	-	-	-	-	400,000	400,000	-
16-00-8-4890	One Time Revenue Transfer-2014	-	-	-	-	-	550,000	-
16-00-9-8004	Interfund Loan - SIF	-	-	-	-	-	140,000	-
16-00-9-8006	Interfund Loan - DIF	-	-	-	-	-	535,000	-
16-00-9-8007	Transfer from Tollway Fund-loan	-	-	-	-	-	450,000	-
16-00-9-8020	Transfer from Water Capital	-	-	-	-	-	250,000	-
16-00-9-8030	Transfer from Sewer Capital	-	-	-	-	-	-	-
TOTAL REVENUES		\$ -	\$ -	\$ -	\$ 11,609	7,335,050	\$ 6,347,800	335,000
EXPENDITURES								
16-10-2-6320	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 400,000	\$ -
16-10-2-6323	Consultants	-	-	-	-	-	-	50,000
16-10-2-6470	Property Tax	-	-	-	-	-	-	-
16-10-3-6899	Miscellaneous	-	-	-	-	-	-	-
16-10-4-6900	Capital Projects	-	-	-	-	675,000	305,000	-
16-10-4-7620	Debt Service - Prinicpal	-	-	-	-	184,000	183,600	225,000
16-10-4-7621	Debt Service - Interest	-	-	-	-	86,000	85,725	98,200
16-10-4-7622	Debt processing fee	-	-	-	-	-	22,000	-
16-10-4-7710	Property Acquisition	-	-	-	115,000	-	-	-
16-10-4-7712	Streetscape Improvements	-	-	-	442,152	4,250,000	5,015,000	245,000
16-10-4-7715	Passenger Rail	-	-	-	-	2,550,000	-	-
TOTAL CAPITAL		\$ -	\$ -	\$ -	\$ 557,152	8,245,000	\$ 6,011,325	618,200
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 557,152	\$ 8,245,000	\$ 6,011,325	\$ 618,200
BEGINNING FUND BALANCE		\$ -	\$ -	\$ -	\$ -	(545,543)	\$ (545,543)	(209,068)
ENDING FUND BALANCE		\$ -	\$ -	\$ -	\$ (545,543)	(1,455,493)	\$ (209,068)	(492,268)

MOTOR FUEL TAX FUND

The Motor Fuel Tax Fund receives monies from the State of Illinois, which generates revenues through a tax on fuel sales and is distributed to municipalities on a per capita basis. The Village's use of this money is restricted by the State for the purpose of maintaining Village streets. The MFT Fund is audited annually by the State and is monitored by the Finance Department and supported by the Public Works Department.

The MFT is one of the three major capital funds (along with the Capital Projects Fund and Street Improvement Fund) the Village uses for improvement and maintenance of Village streets.

All revenues received in this fund are allocated towards the Village's Annual Street Improvement Program. The major revenue source for the MFT Fund is the State allotments.

Expenditures Outlined by Line Item

42-05-3-6750	Capital Projects	
▪	Resurfacing Heritage of Huntley Subdivision	\$860,000
	Total:	\$860,000



2016 Motor Fuel Tax Pavement Management Program \$860,000*

Funding Source

Motor Fuel Tax Fund: 42-05-3-6750 \$860,000

Project Description and Justification

The 2016 program will consist of resurfacing of the Heritage of Huntley Subdivision.

**This program is contingent upon receiving the State Allotment revenue.*

Village of Huntley GIS
2016 MFT - Heritage of Huntley

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SCALE: 1" = 500'

VILLAGE OF HUNTLEY
10987 Main Street
Huntley, IL 60142
(847)669-9600

Print Date: 3/5/2015

VILLAGE OF HUNTLEY
MOTOR FUEL TAX FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
42-00-0-4005	MFT Allotments	\$ 623,873	\$ 592,376	\$ 594,345	\$ 601,756	\$ 650,000	\$ 328,656	\$ 650,000
42-00-0-4007	High growth allotment	65,953	65,895	69,381	69,520		69,546	
42-00-0-4008	IL Jobs Now	110,847	110,847	110,847	221,694	-		
42-00-8-4808	Interest Income	574	747	608	633	250	200	100
TOTAL REVENUES		\$ 801,247	\$ 769,865	\$ 775,181	\$ 893,603	\$ 650,250	\$ 398,402	\$ 650,100
EXPENDITURES								
COMMODITIES								
42-05-3-6750	Street Repairs/Projects	\$ 739,899	\$ 838,212	\$ 199,994	\$ 849,757	\$ 915,000	\$ 906,000	\$ 860,000
42-05-5-6908	Interfund Loan Repay	-	-	-	-	-	-	-
TOTAL COMMODITIES		\$ 739,899	\$ 838,212	\$ 199,994	\$ 849,757	\$ 915,000	\$ 906,000	\$ 860,000
TOTAL EXPENDITURES		\$ 739,899	\$ 838,212	\$ 199,994	\$ 849,757	\$ 915,000	\$ 906,000	\$ 860,000
BEGINNING FUND BALANCE		\$ 441,553	\$ 502,901	\$ 434,554	\$ 1,009,741	\$ 1,053,587	\$ 1,053,587	\$ 545,989
ENDING FUND BALANCE		\$ 502,901	\$ 434,554	\$ 1,009,741	\$ 1,053,587	\$ 788,837	\$ 545,989	\$ 336,089

ROAD AND BRIDGE FUND

The Road and Bridge Fund is primarily used to supplement the Capital Projects Fund, Street Improvement Fund, and Motor Fuel Tax Fund. In addition, the Village's annual pavement sealing and pavement marking and patching programs are paid for through this fund. Revenues include property tax and interest income earned. In accordance with State Law, revenues for the fund are received from the townships (Grafton and Rutland). The fund is managed and supported by the Public Works Department.

Project Expenditures Outlined by Line Item

43-05-2-6460	Bridge Inspections	
▪	Bridge Inspections	\$ 10,000
	Sub Total:	\$ 10,000
43-05-3-6750	Street Repairs	
▪	50/50 Sidewalk Program	\$ 10,000
	Sub Total:	\$ 10,000
43-05-4-7501	Capital Projects	
▪	Pavement Management - Bituminous Fog Seal	\$ 45,000
▪	Pavement Management (patching)	\$ 35,000
▪	Pavement Management (sealing)	\$ 35,000
	Sub Total:	\$115,000
	Total:	\$135,000



Pavement Patching and Sealing \$70,000

Funding Source

Road and Bridge Fund: 43-05-4-7501 \$70,000

Project Description and Justification

The 2016 program consists of pavement patching at various locations throughout the Village, and crack sealing on various roadways.

Pavement Management - Bituminous Fog Seal
\$45,000



Funding Source

Road and Bridge Fund: 43-05-4-7501 \$70,000

Project Description and Justification

The 2016 program would consist of applying a bituminous pavement seal to the streets in Wing Pointe subdivision which were resurfaced as part of the FY14 and FY15 MFT Program. The bituminous fog seal applies an emulsion made up of specific oils and resins to the surface of an asphalt street that has been resurfaced within the last three (3) years. Once applied, the product penetrates into the voids of the pavement sealing out the air and water thereby fending off the oxidation that starts immediately after a new asphalt surface is laid and extending the life of the surface by maintaining the flexibility of the asphalt.



50/50 Sidewalk Program
\$10,000

Funding Source

Road and Bridge Fund: 43-05-3-6750 \$10,000

Project Description and Justification

This program offers residents the option to have sidewalk replaced that would not otherwise meet the criteria for Village replacement, by sharing 50% of the cost with the Village. For \$10,000 it is estimated that 3,000 square feet of sidewalk could be replaced with this program.

Bridge Inspections
\$10,000



Funding Source:

Road and Bridge Fund 43-05-2-6460

Project Description and Justification

Bridges meeting a certain size criteria are required to be inspected bi-annually (Kreutzer Road east bridge is annually) in accordance with the National Bridge Inspection Standards (NBIS) and the IDOT Structure Information and Procedure Manual. Nine (9) bridges meet these criteria, six (6) of which are scheduled for inspection in FY16.

VILLAGE OF HUNTLEY
ROAD & BRIDGE FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
43-00-0-4010	Property Tax-McHenry County	\$ 50,336	\$ 51,818	\$ 49,843	\$ 51,187	\$ 50,000	\$ 53,750	\$ 50,000
43-00-0-4012	Property Tax-Kane County	35,533	29,807	30,333	29,193	30,000	26,500	30,000
43-00-8-4808	Interest Income	74	220	227	203	50	151	50
43-00-8-4860	Miscellaneous Income	-	-	15,000				
TOTAL REVENUES		\$ 85,943	\$ 81,845	\$ 95,403	\$ 80,583	\$ 80,050	\$ 80,401	\$ 80,050
EXPENDITURES								
CONTRACTUAL SERVICES								
43-05-2-6450	Rent/Lease CNW	\$ 412	\$ 424	\$ 437	\$ 450	\$ 500	\$ 463	\$ 500
43-05-2-6460	Bridge Inspections	-	7,714	1,739	9,938	5,000	-	10,000
TOTAL CONTRACTUAL SERVICES		\$ 412	\$ 8,138	\$ 2,176	\$ 10,388	\$ 5,500	\$ 463	\$ 10,500
COMMODITIES								
43-05-3-6750	Street Repairs	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 1,000	\$ 10,000
43-05-3-6758	Paving Materials	-	17,322	47,566				
43-05-4-7500	Equipment	-	-					
43-05-4-7501	Annual Pavement Program	123	66,787	49,940	10,079	100,000	100,000	115,000
TOTAL COMMODITIES		\$ 123	\$ 84,109	\$ 97,506	\$ 10,079	\$ 110,000	\$ 101,000	\$ 125,000
TOTAL EXPENDITURES		\$ 535	\$ 92,247	\$ 99,682	\$ 20,467	\$ 115,500	\$ 101,463	\$ 135,500
BEGINNING FUND BALANCE		\$ 25,244	\$ 110,652	\$ 100,250	\$ 95,971	\$ 156,087	\$ 156,087	\$ 135,025
ENDING FUND BALANCE		\$ 110,652	\$ 100,250	\$ 95,971	\$ 156,087	\$ 120,637	\$ 135,025	\$ 79,575



MUNICIPAL BUILDINGS FUND

Originally started as the Municipal Complex Fund to set aside funds for construction of the Municipal Complex, the fund was renamed the Municipal Buildings Fund in FY08. The primary purpose of the fund is to ensure that financial resources are available for the Village's future municipal maintenance and building projects. The revenues collected from the Simplified Telecommunications Tax to pay the debt service on the Municipal Complex and Public Works building are recorded in this fund.

Expenditures Outlined by Line Item

05-10-4-7600	Facility Maintenance	
	▪ AC Compressor Replacement / Bakley Street Facility	\$ 20,000
	▪ Old Village Hall Tuckpointing	\$ 20,000
	▪ Garage Floor Restoration / Fleet Garage	\$ 10,000
	▪ Counter Top for Police Department	\$ 6,000
	▪ Vehicle Exhaust Sensor Update / Bakley Street Facility	\$ 5,000
	▪ Door Replacement / Bakley Street Facility	\$ 5,000
	▪ HVAC Computer Software Update	<u>\$ 5,000</u>
	Sub Total:	\$ 71,000
05-10-4-7601	Building Additions	
	▪ Conference Table / Bakley Street Facility	<u>\$ 1,500</u>
	Sub Total:	\$ 1,500
	Total:	\$ 72,500

**Compressor Replacement / Bakley Street Facility
\$20,000**

Funding Source

Municipal Buildings Fund: 05-10-4-7600 \$20,000



Project Description and Justification

This air conditioning unit consists of two, 40-ton compressors. One has failed completely, and the other has an unreplaceable leaking pressure valve. The need can be satisfied by only one compressor. The unit has been evaluated by a contractor and found to be reliable and well working despite the age of the unit. By replacing the compressor it saves on the cost of complete replacement of the unit and the re-fitting of the air distribution system.

**Old Village Hall Tuckpointing
\$20,000**

Funding Source

Municipal Buildings Fund: 05-10-4-7600 \$20,000



Project Description and Justification

This is the third year of a four year maintenance program to tuckpoint the building at 11704 Coral Street. This year would address the entire west elevation of the building.



Garage Floor Restoration
\$10,000

Funding Source

Municipal Buildings Fund: 05-10-4-7600 \$15,000

Project Description and Justification

The concrete floor at Fleet Services has deteriorated and is in need of restoration. Salt has pitted the floor to the point it is crumbling and pitted and difficult to clean with the floor scrubber.

VILLAGE OF HUNTLEY
MUNICIPAL BUILDINGS FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15		FYE 12/31/16 PROPOSED
						BUDGET	PROJECTED	
REVENUES								
05-00-0-4045	Simplified Telecom Tax	\$ 426,228	\$ 396,603	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 200,000
05-00-0-4060	Municipal Complex Fee	83,000	93,000	167,000	192,000	80,000	131,000	145,000
05-00-0-4390	State Rebate Programs	-	29,777	-	-	-	-	-
05-00-0-4540	Coral Street Lease	6,000	12,000	12,000	12,000	12,000	12,000	12,000
05-00-0-4899	One Time Revenue Trsf	-	-	-	-	-	-	-
05-00-0-4806	Bond Proceeds	-	-	-	-	-	-	-
05-00-8-4808	Interest Income	10,675	7,279	7,874	6,226	2,000	500	500
05-00-8-4890	Miscellaneous	-	75	-	-	-	-	-
TOTAL REVENUES		\$ 525,903	\$ 538,734	\$ 536,874	\$ 560,226	\$ 444,000	\$ 493,500	\$ 357,500
EXPENDITURES								
CONTRACTUAL SERVICES								
05-10-2-6323	Consultants	\$ -	\$ 1,050	\$ -	\$ -	\$ -	\$ -	\$ -
05-10-2-6379	Landscape Services	-	-	-	46,800	50,000	50,000	70,000
05-10-2-6490	Warranties/Maintenance	20,826	10,714	9,202	48,104	10,000	50,000	50,000
05-10-2-6495	Telecom Tax Refund	-	-	-	53,740	-	-	-
05-10-2-6499	Misc Contractual	-	600	-	-	-	-	-
05-10-2-6500	Bond Principal-MC Bldg	300,000	300,000	300,000	300,000	300,000	300,000	200,000
05-10-2-6501	Bond Interest-MC Bldg	60,193	48,777	37,076	25,518	13,960	13,960	2,900
05-10-2-7600	PW Debt Serv - Principal	42,549	48,008	49,633	51,602	53,500	53,500	4,550
05-10-2-7601	PW Debt Serv - Interest	8,900	6,700	5,076	3,106	1,215	1,215	28
TOTAL CONTRACTUAL SERVICES		\$ 432,468	\$ 415,849	\$ 400,987	\$ 528,870	\$ 428,675	\$ 468,675	\$ 327,478
COMMODITIES								
05-10-3-6711	Village Park Maintenance	\$ -	\$ -	\$ -	\$ 11,480	\$ 10,000	\$ 8,000	\$ 15,000
05-10-3-6712	Beautification Program	-	-	-	1,255	15,000	8,000	15,000
05-10-3-6715	Building Maintenance	-	-	-	12,589	14,000	10,000	14,000
TOTAL COMMODITIES		\$ -	\$ -	\$ -	\$ 25,324	\$ 39,000	\$ 26,000	\$ 44,000
CAPITAL OUTLAY								
05-10-4-7600	Facility Maintenance	\$ -	\$ 81,374	\$ -	\$ 46,701	\$ 65,000	\$ 65,000	\$ 71,000
05-10-4-7601	Building Additions	66,010	-	137,100	28,283	42,434	42,434	1,500
05-10-4-7602	Fiber Optic Initiative	-	17,500	-	-	-	-	-
05-10-4-7705	Donahue Property	-	1,925	-	-	-	-	-
05-10-4-7710	Bldg / 11801 Main St	-	115,827	-	2,714	-	-	-
05-10-4-7715	Vacant Rt. 47	-	30,000	-	-	-	-	-
TOTAL CAPITAL		\$ 66,010	\$ 246,626	\$ 137,100	\$ 77,698	\$ 107,434	\$ 107,434	\$ 72,500
INTERFUND TRANSFERS								
05-80-5-8006	Transfer to Downtown Fd	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
05-80-5-8007	Transfer to Tollway Fund	-	-	-	-	-	-	-
TOTAL INTERFUND TRANSFERS		\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 498,478	\$ 862,475	\$ 538,087	\$ 631,892	\$ 575,109	\$ 602,109	\$ 443,978
BEGINNING FUND BALANCE		\$ 1,043,737	\$ 1,071,162	\$ 747,413	\$ 746,200	\$ 674,534	\$ 674,534	\$ 565,925
<i>Fund Balance Reserve</i>								
ENDING FUND BALANCE		\$ 1,071,162	\$ 747,413	\$ 746,200	\$ 674,534	\$ 543,425	\$ 565,925	\$ 479,447



EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund (ERF), managed by the Finance Department, was established in FY98. It is primarily used as an account to purchase vehicles and equipment for each department. The Village calculates a depreciation value on these assets then transfers the amount to the ERF. After a certain number of years, funds are accumulated to replace existing equipment. The only revenue received is that transfer of funds from the General Fund and investment income.

Expenditures Outlined By Line Item

48-10-4-7725	Finance & Human Resources	
	▪ Financial Software Replacement/Upgrade	<u>\$106,250</u>
	Sub Total	\$106,250
48-10-4-7750	Police	
	▪ Police Department Vehicle Replacement	\$ 95,000
	▪ Tasers	\$ 8,000
	▪ Traffic Calming Devises	\$ 4,000
	▪ AED Pads	<u>\$ 2,000</u>
	Sub-total	\$109,000
48-10-4-7760	Public Works	
	▪ Rehab Vehicle #1696 - 6 Wheeler	\$ 64,000
	▪ Rehab Vehicle #1663 - Super Duty	\$ 20,000
	▪ Street Sweeper Brushes	<u>\$ 2,500</u>
	Sub-total	\$ 86,500
48-10-4-7780	IT Systems	
	▪ Information Technology Update	<u>\$ 30,000</u>
	Sub-total	\$ 30,000
	Total:	\$331,750



**Financial Software Replacement / Upgrade
\$106,250**

Funding Source

Equipment Replacement Fund: 48-10-4-7725 \$106,250

Project Description and Justification

The Village of Huntley has utilized Municipal Software Inc. (MSI) for over 20 years. MSI was bought out by Harris Computers a few years ago. They will be phasing out the Village's current software modules and no longer offer support for this system. The Village has outgrown the useful life of this software and needs to bring efficiencies to operations by upgrading the entire financial software system. This upgrade will benefit all departments of the Village. The overall cost for the project will be \$425,000 split over two years.

**Police Department Vehicle Replacement
\$95,000**

Funding Source

Equipment Replacement Fund: 48-10-4-7750 \$95,000

Project Description and Justification

Based on current vehicle use and projected mileage of vehicles, FY16 replacement plan will include two (2) marked patrol vehicles.

This will be the fourth year of purchasing the Ford Interceptor. The Ford Interceptor SUV is larger than the sedan and accommodates equipment better. This year the marked squad purchase will be all SUV's. Even though these marked squads will only be four years old, they are high mileage.



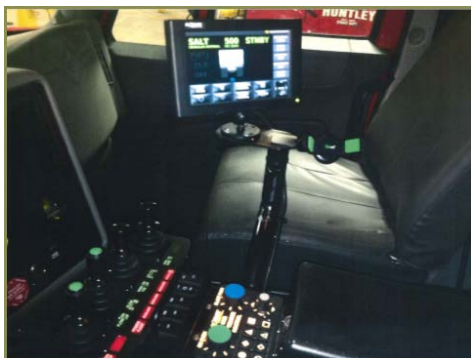
**Rehab Vehicle #1696 – 6 Wheeler
\$64,000**

Funding Source

Equipment Replacement Fund: 48-10-4-7760 \$64,000

Project Description and Justification

The existing box on this truck is rusting, in poor condition and in need of replacement. Also need to upgrade controller to 6100, the controller being used in similar vehicles. This allows elimination of the inside cables and conversion to electric. In addition a 300 gallon pre-wet system will be added. Rehabbed vehicle will extend useful life of vehicle up to five years.





**Rehab Vehicle #1663 –Super Duty
\$20,000**

Funding Source

Equipment Replacement Fund: 48-10-4-7760 \$20,000

Project Description and Justification

The existing box on this truck is in poor condition and in need of replacement. Also need to upgrade controller to 5100EX, the controller being used in similar vehicles. Rehabbed vehicle will extend useful life of vehicle up to five years.



**Information Technology Update
\$30,000**

Funding Source

Sewer Equipment Replacement Fund: 48-10-4-7780
\$30,000

Project Description and Justification

This is a continuation of the updates performed in 2012, 2013, 2014 and 2015. Microsoft will no longer support the current operating system (Windows XP).

VILLAGE OF HUNTLEY
EQUIPMENT REPLACEMENT FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
48-00-0-4500	Salvage/Sale of Equip	\$ 2,665	\$ 25,723	\$ 22,200	\$ 18,286	\$ -	\$ 22,264	\$ -
48-00-0-4505	Transfer fr GF-VMO	-	-	-	-	-	-	-
48-00-0-4506	Transfer fr GF-Bldg/Grds	3,500	3,500	3,500	3,500	3,500	3,500	3,500
48-00-0-4507	Transfer fr GF-Dev Svcs	5,500	5,500	5,500	5,500	5,500	5,500	5,500
48-00-0-4508	Transfer fr GF-Streets	138,103	138,103	193,950	110,000	105,000	105,000	105,000
48-00-0-4509	Transfer fr GF-Police	86,500	155,300	173,800	73,800	73,800	73,800	73,800
48-00-0-4512	Transfer fr GF-Finance/HR	-	-	-	-	-	-	-
48-00-0-4513	Transfer fr GF-Engineering	-	-	-	-	-	-	-
48-00-8-4808	Interest Income	4,534	2,832	2,811	2,592	1,000	1,780	2,000
48-00-8-4850	Police Vehicle Fines	14,708	12,489	16,256	10,579	12,000	10,000	11,000
TOTAL REVENUES		\$ 255,510	\$ 343,447	\$ 418,017	\$ 224,257	\$ 200,800	\$ 221,844	\$ 200,800
EXPENDITURES								
48-10-2-6450	Rental/Lease of Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
48-10-2-6460	GPS Monitoring Service	-	-	-	1,929	-	-	-
48-10-4-7710	Village Manager's Office	221	407	1,154	-	30,000	33,105	-
48-10-4-7725	Finance and Human Resources	1,138	-	-	-	30,000	23,860	106,250
48-10-4-7750	Police	89,637	201,469	127,689	210,456	96,800	77,018	109,000
48-10-4-7760	Public Works	15,446	24,658	119,120	136,249	8,000	6,000	86,500
48-10-4-7780	IT Systems	20,345	27,665	29,936	33,840	65,200	65,200	30,000
48-10-4-7785	Phone Systems	-	4,612	-	-	-	-	-
48-10-4-7799	Miscellaneous	-	-	44,985	257	-	-	-
TOTAL EXPENDITURES		\$ 126,787	\$ 258,811	\$ 322,884	\$ 382,731	\$ 230,000	\$ 205,183	\$ 331,750
BEGINNING FUND BALANCE		\$ 839,360	\$ 968,083	\$ 1,052,719	\$ 1,147,852	\$ 989,378	\$ 989,378	\$ 1,006,039
ENDING FUND BALANCE		\$ 968,083	\$ 1,052,719	\$ 1,147,852	\$ 989,378	\$ 960,178	\$ 1,006,039	\$ 875,089



CEMETERY FUND

The Cemetery Fund is a Special Revenue Fund and is considered in the Annual Tax Levy each year. The Village currently has a three (3) member Cemetery Board to handle the plot sales, oversee the maintenance of the cemetery, and maintain the plot books.

Sources of revenue include property taxes, interest income, and plot sales. The Village Manager's Office monitors the Cemetery Fund with input from the Cemetery Board.

Expenditures Outlined by Line Item

45-10-4-7500	Capital	
▪	Cemetery Beautification Program	\$25,000
	Total:	\$25,000

Cemetery Beautification Program \$25,000

Funding Source

Cemetery Fund: 45-10-4-7500 \$25,000

Project Description and Justification

Beautification project from FY15 continues with new signage for both sides of the cemetery and enhanced landscaping around the columbarium. Improvements to fallen headstones are to also be included.



VILLAGE OF HUNTLEY
CEMETERY FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
45-00-0-4010	Property Tax-McHenry County	\$ 1,032	\$ 1,338	\$ 1,347	\$ 1,293	\$ 1,000	\$ 1,000	\$ 1,000
45-00-0-4012	Property Tax-Kane County	558	663	650	595	500	500	500
45-00-0-4020	Sales	10,230	15,500	19,000	34,200	10,000	18,400	20,000
45-00-8-4808	Interest Income	1,704	1,012	456	301	200	270	200
TOTAL REVENUES		\$ 13,524	\$ 18,513	\$ 21,453	\$ 36,389	\$ 11,700	\$ 20,170	\$ 21,700
EXPENDITURES								
PERSONNEL SERVICES								
45-05-1-6125	Salaries-Committee	\$ 700	\$ 700	\$ 1,050	\$ 1,050	\$ 1,200	\$ 1,200	\$ 1,200
45-05-1-6160	Social Security	54	54	80	80	100	100	100
TOTAL PERSONNEL SERVICES		\$ 754	\$ 754	\$ 1,130	\$ 1,130	\$ 1,300	\$ 1,300	\$ 1,300
CONTRACTUAL SERVICES								
45-05-2-6303	Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
45-05-2-6321	Computer Services	-	-	-	236	500	-	-
45-05-2-6445	Maintenance	9,680	11,612	10,678	11,908	10,000	10,709	10,000
TOTAL CONTRACTUAL SERVICES		\$ 9,680	\$ 11,612	\$ 10,678	\$ 12,144	\$ 10,500	\$ 10,709	\$ 10,000
COMMODITIES								
45-05-3-6705	Supplies/Tools	\$ 54	\$ -	\$ -	\$ 22	\$ 500	\$ 540	\$ 500
TOTAL COMMODITIES		\$ 54	\$ -	\$ -	\$ 22	\$ 500	\$ 540	\$ 500
CAPITAL								
45-10-4-7500	Capital Projects	\$ -	\$ 89,586	\$ 21,108	\$ 5,920	\$ 40,000	\$ 18,500	\$ 25,000
TOTAL CAPITAL		\$ -	\$ 89,586	\$ 21,108	\$ 5,920	\$ 40,000	\$ 18,500	\$ 25,000
TOTAL EXPENDITURES		\$ 10,488	\$ 101,952	\$ 32,916	\$ 19,216	\$ 52,300	\$ 31,049	\$ 36,800
BEGINNING FUND BALANCE		\$ 354,897	\$ 357,933	\$ 274,494	\$ 263,031	\$ 280,204	\$ 280,204	\$ 269,325
ENDING FUND BALANCE		\$ 357,933	\$ 274,494	\$ 263,031	\$ 280,204	\$ 239,604	\$ 269,325	\$ 254,225

SPECIAL SERVICE AREA #5 FUND

Property taxes fund the maintenance efforts of the Village’s Special Service Area #5 located in the Southwind Subdivision. Common areas such as stormwater detention facilities, bike paths, signage, parkways, etc. are maintained by the Village which warrants the Public Works Department overseeing this Fund. These services are paid for by each home located within the Special Service Area by a separate property tax levied for this purpose. Each year, the Village determines the amount of the property tax levy by reviewing expenditures.

Expenditures Outlined by Line Item

50-10-4-7500	Capital	
▪	Ecological Assessment and Restoration	\$20,000
▪	Entrance Signs (2)	\$ 8,000
▪	Aquatic Weed Control Pond Basins	<u>\$ 6,000</u>
	Total:	\$34,000



**Ecological Assessment and Restoration
\$20,000**

Funding Source

Special Service Area #5 Fund: 50-10-4-7500 \$20,000

Project Description and Justification

This project includes acquiring the services of environmental and ecological resource professionals to restore the preserved wetlands in the Southwind Subdivision. The recovery of the wetland will be completed by removing individual specimens of invasive native species, permitting and implementation of controlled burns in natural areas as needed to clear debris, recycle nutrients and stimulate native plant and animal species. Invasive woody and herbaceous flora will be controlled through cultural methods, physical removal or the application of appropriate herbicides and mowing. Mowing of restored areas will allow light penetration to the ground for new seedlings. Supplemental native seed and/or plugs will be planted to increase native plant competition and biodiversity.

VILLAGE OF HUNTLEY
SPECIAL SERVICE AREA #5 MAINTENANCE FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
50-00-0-4010	Property Taxes	\$ 21,012	\$ 20,989	\$ 20,995	\$ 21,995	\$ 23,000	\$ 22,600	\$ 25,000
50-00-8-4808	Investment Income	16	74	2	1		5	
	Interfund Loan - GF	-	-					
TOTAL REVENUES		\$ 21,028	\$ 21,063	\$ 20,997	\$ 21,996	\$ 23,000	\$ 22,605	\$ 25,000
EXPENDITURES								
50-10-1-6105	Salaries	\$ 3,659	\$ 4,773	\$ -	\$ -	\$ -	\$ -	\$ -
50-10-1-6160	Social Security	280	365	-	-	-	-	-
50-10-2-6499	Misc Contractual	9,665	9,320	187	-	-	-	-
50-10-4-7500	Capital	8,355	14,881	36,290	4,963	10,000	5,040	34,000
	Repay Interfund Loan							
TOTAL EXPENDITURES		\$ 21,959	\$ 29,339	\$ 36,477	\$ 4,963	\$ 10,000	\$ 5,040	\$ 34,000
BEGINNING FUND BALANCE		\$ 12,847	\$ 11,916	\$ 3,640	\$ (11,840)	\$ 5,193	\$ 5,193	\$ 22,758
ENDING FUND BALANCE		\$ 11,916	\$ 3,640	\$ (11,840)	\$ 5,193	\$ 18,193	\$ 22,758	\$ 13,758



POLICE PENSION FUND

The elected representatives of the Police Pension Board manage the Police Pension Fund which was established in May 2002 due to the Village's population exceeding 5,000 residents. The Finance Department provides staff support to the Police Pension Board. This trust fund has been established to account for assets held by the Village in a trustee capacity for sworn Village of Huntley Police personnel.

Police Pension Fund obligations have a significant impact on the property tax dollars available to fund daily operations. The amount levied in FY15 was \$482,745. The amount to be levied in FY16 is proposed at \$595,093, an increase of 23.27%. Statutory funding requirements by the State of Illinois will continue to increase this cost, affecting the dollars available in the General Fund.



VILLAGE OF HUNTLEY
POLICE PENSION FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/10 ACTUAL	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15		FYE 12/31/16 PROPOSED
							BUDGET	PROJECTED	
REVENUES									
80-00-7-5035	Property Taxes	\$ 308,749	\$ 350,771	\$ 318,578	\$ 351,707	\$ 462,721	\$ 482,745	\$ 482,745	\$ 595,093
80-00-7-5041	Employee Contributions	213,805	219,961	250,870	256,932	276,050	288,000	275,000	298,685
80-00-7-5043	Creditable Service			41,136	-	-	-	-	-
80-00-8-4808	Investment Income	44,079	25,596	67,220	128,415	174,366	100,000	100,000	443,084
80-00-8-4809	Gain/ Loss on Invest	-	(10,168)	138,880	388,596	75,867	300,000	(150,000)	
TOTAL REVENUES		\$ 566,633	\$ 586,160	\$ 816,684	\$ 1,125,650	\$ 989,004	\$ 1,170,745	\$ 707,745	\$ 1,336,862
EXPENDITURES									
80-50-1-6200	Refund Contributions	\$ -	\$ -	\$ 6,860	\$ 60,594	\$ -	\$ -	\$ -	\$ -
80-50-1-6201	Creditable Service Trsf	-	-	-	-	-	50,000	-	-
80-50-1-6202	Retiree Payments	63,854	79,253	82,060	84,521	87,057	89,700	95,000	175,784
80-50-1-6208	Disability Payments	46,500	46,500	46,500	46,500	46,500	46,500	46,500	46,500
80-50-2-6305	Legal Fees	2,400	2,600	2,600	1,950	2,000	2,000	2,150	2,400
80-50-2-6306	Actuarial Fees	1,900	1,900	1,900	2,100	2,100	-	2,600	2,600
80-50-2-6307	DOI Fees	440	523	613	704	836	1,000	1,020	1,200
80-50-2-6308	Inv Transaction Fees	192	-	-	-	-	-	-	-
80-50-2-6323	Inv Manager Fees	-	5,669	12,994	18,888	21,813	22,000	25,000	28,000
80-50-2-6391	Fiduciary Insurance	-	-	-	-	-	3,000	2,872	3,000
80-50-2-6480	Training & Seminars	-	1,447	2,301	1,092	2,851	5,000	3,000	5,000
80-50-2-6490	Dues and Publications	-	500	775	775	775	1,000	795	1,000
80-50-2-6499	Misc Contractual	-	-	38	-	-	500	-	500
80-50-3-6605	Supplies	-	-	35	49	-	100	-	100
TOTAL EXPENDITURES		\$ 115,286	\$ 138,392	\$ 156,676	\$ 217,173	\$ 163,932	\$ 220,800	\$ 178,937	\$ 266,084
BEGINNING FUND BALANCE		\$ 2,615,116	\$ 3,066,463	\$ 3,514,231	\$ 4,174,239	\$ 5,082,716	\$ 5,907,788	\$ 5,907,788	\$ 6,436,596
FUND BALANCE		\$ 3,066,463	\$ 3,514,231	\$ 4,174,239	\$ 5,082,716	\$ 5,907,788	\$ 6,857,733	\$ 6,436,596	\$ 7,507,374



BENEFITS FUND

The Benefits Funds was established in FY11 to account for the Village's employee health insurance programs and compensated benefits and is monitored by the Finance Department. The Village offers two medical plans, a dental plan, and life insurance to its employees. Financing is provided through charges to the Village's operating departments as well as employee contributions. The compensated benefits program includes earned vacation pay and compensation time.

VILLAGE OF HUNTLEY
BENEFITS FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
47-00-0-4501	Transfer fr GF	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,295,284
47-00-0-4505	Transfer fr GF-VMO	38,100	41,750	49,000	54,000	52,500	52,500	51,100
47-00-0-4506	Transfer fr GF-Bldg/Grds	18,000	17,875	34,000	31,000	33,700	33,700	33,000
47-00-0-4507	Transfer fr GF-Dev Svcs	117,500	139,450	124,500	140,000	171,100	171,100	168,750
47-00-0-4508	Transfer fr GF-Streets	111,000	125,500	145,000	187,500	200,500	200,500	192,500
47-00-0-4509	Transfer fr GF-Police	470,000	464,150	514,000	607,000	655,000	655,000	596,046
47-00-0-4512	Transfer fr GF-Finance/HR	33,000	40,500	40,000	40,000	51,500	51,500	50,250
47-00-0-4513	Transfer fr GF-Engineering	11,750	11,800	18,000	16,000	8,200	8,200	7,650
47-00-0-4610	Transfer fr Water	103,000	118,750	163,500	193,000	180,150	84,455	173,525
47-00-0-4611	Transfer fr Sewer	135,500	138,000	135,000	189,000	186,200	77,455	181,950
47-00-7-5041	Employee Contributions	93,239	110,551	123,383	140,840	156,000	161,230	156,800
47-00-7-5100	MLR Rebate		12,009	4,136	-	-	-	-
47-00-8-4808	Interest Income	104	1,355	1,870	2,862	1,500	2,000	1,000
TOTAL REVENUES		\$ 1,231,193	\$ 1,221,690	\$ 1,352,389	\$ 1,601,202	\$ 1,696,350	\$ 1,497,640	\$ 3,907,855
EXPENDITURES								
PERSONNEL SERVICES								
47-00-1-6396	Medical Insurance	\$ 756,568	\$ 854,584	\$ 959,430	\$ 1,126,623	\$ 1,446,500	\$ 1,163,492	\$ 1,385,515
47-00-1-6397	Dental Insurance	57,530	63,692	56,265	64,939	89,500	60,000	83,500
47-00-1-6398	Life Insurance	16,119	15,790	16,477	17,667	19,200	18,350	20,000
47-00-1-6399	Benefit Reimbursement	5,703	1,269	31,891	-	45,000	88,700	50,000
	Transfer to General Fund					100,000	100,000	
TOTAL PERSONNEL SERVICES		\$ 835,920	\$ 935,335	\$ 1,064,063	\$ 1,209,229	\$ 1,700,200	\$ 1,430,542	\$ 1,539,015
TOTAL EXPENDITURES		\$ 835,920	\$ 935,335	\$ 1,064,063	\$ 1,209,229	\$ 1,700,200	\$ 1,430,542	\$ 1,539,015
BEGINNING FUND BALANCE		\$ -	\$ 395,273	\$ 681,628	\$ 969,954	\$ 1,361,927	\$ 1,361,927	\$ 1,429,025
<i>Reserved for Compensated Absences</i>		<i>\$ -</i>	<i>\$ 458,609</i>	<i>\$ 497,621</i>	<i>\$ 518,123</i>	<i>\$ 518,123</i>	<i>\$ 450,000</i>	<i>\$ 450,000</i>
<i>Reserved for Operations</i>		<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 2,253,154</i>
ENDING FUND BALANCE		\$ 395,273	\$ 223,019	\$ 472,333	\$ 843,804	\$ 839,954	\$ 979,025	\$ 1,094,711



PUBLIC LIABILITY FUND

The Public Liability Fund a Special Revenue Fund and is considered in the Annual Tax Levy each year. Revenues include property taxes and interest income earned. The Village of Huntley liability insurance is monitored through this fund including deductibles on accident claims and the annual premium to MICA for the Village-wide liability insurance. No employee health or life insurance is paid for through this fund. The Finance Department manages this fund.

VILLAGE OF HUNTLEY
PUBLIC LIABILITY FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET	FYE 12/31/15 PROJECTED	FYE 12/31/16 PROPOSED
REVENUES								
46-00-0-4010	Property Tax-McHenry County	\$ 193,564	\$ 200,371	\$ 202,204	\$ 204,175	\$ 200,000	\$ 200,261	\$ 200,000
46-00-0-4012	Property Tax-Kane County	106,264	99,504	97,389	93,985	100,000	96,031	100,000
46-00-8-4808	Interest Income	3,489	2,666	1,945	1,636	1,000	1,000	1,000
46-00-8-4890	McMRMA Reimbursement	-	-	34,903	-	-	-	-
46-00-8-4895	MICA Reimbursement	35,307	12,803	5,187	38,291	-	-	-
46-00-8-4900	Liability Recovery	21,620	19,754	18,225	60,292	-	-	-
TOTAL REVENUES		\$ 360,244	\$ 335,098	\$ 359,853	\$ 398,379	\$ 301,000	\$ 297,292	\$ 301,000
EXPENDITURES								
PERSONNEL SERVICES								
46-05-1-6162	Unemployment Insurance	\$ 24,711	\$ 19,237	\$ 21,598	\$ 16,653	\$ 25,000	\$ 20,000	\$ 20,000
TOTAL PERSONNEL SERVICES		\$ 24,711	\$ 19,237	\$ 21,598	\$ 16,653	\$ 25,000	\$ 20,000	\$ 20,000
CONTRACTUAL SERVICES								
46-05-2-6323	Consultants	\$ 10,900	\$ 420	\$ 12,612	\$ 14,548	\$ 25,000	\$ -	\$ 20,000
46-05-2-6390	Public Officials/Gen Liab	250,000	251,545	263,126	297,958	300,000	233,000	200,000
46-05-2-6391	Fiduciary Insurance	-	-	-	2,829	-	-	-
46-05-2-6392	Loss Fund	23,220	30,680	26,754	57,781	-	12,684	-
46-05-2-6393	MCMRMA loss	-	-	29,802	-	-	-	-
46-05-2-6395	MICA loss	24,815	9,657	17,915	54,747	-	5,905	-
46-05-2-6451	Training and Meetings	188	338	562	197	500	200	500
46-05-2-6499	Miscellaneous	87	-	-	-	500	-	500
TOTAL CONTRACTUAL SERVICES		\$ 309,210	\$ 292,640	\$ 350,771	\$ 428,060	\$ 326,000	\$ 251,789	\$ 221,000
INTERFUND TRANSFERS								
46-05-5-8001	Administrative tr to GF	\$ 15,000	\$ 15,000	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL TRANSFERS		\$ 15,000	\$ 15,000	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
TOTAL EXPENDITURES		\$ 348,921	\$ 326,877	\$ 387,369	\$ 469,713	\$ 376,000	\$ 296,789	\$ 266,000
BEGINNING FUND BALANCE		\$ 492,770	\$ 504,078	\$ 512,299	\$ 484,783	\$ 413,449	\$ 413,449	\$ 413,952
<i>McMRMA Pool Reserve</i>		<i>\$ 109,710</i>	<i>\$ 128,922</i>	<i>\$ 128,922</i>	<i>\$ 128,922</i>	<i>\$ 128,922</i>	<i>\$ 126,245</i>	<i>\$ 126,245</i>
ENDING FUND BALANCE		\$ 394,368	\$ 383,377	\$ 355,861	\$ 284,527	\$ 209,527	\$ 287,707	\$ 322,707

DRUG ENFORCEMENT FUND

Illinois State law requires that the monitoring of drug fine and fee revenues be kept separately from the General Fund. Revenues are used to fund drug awareness programs.



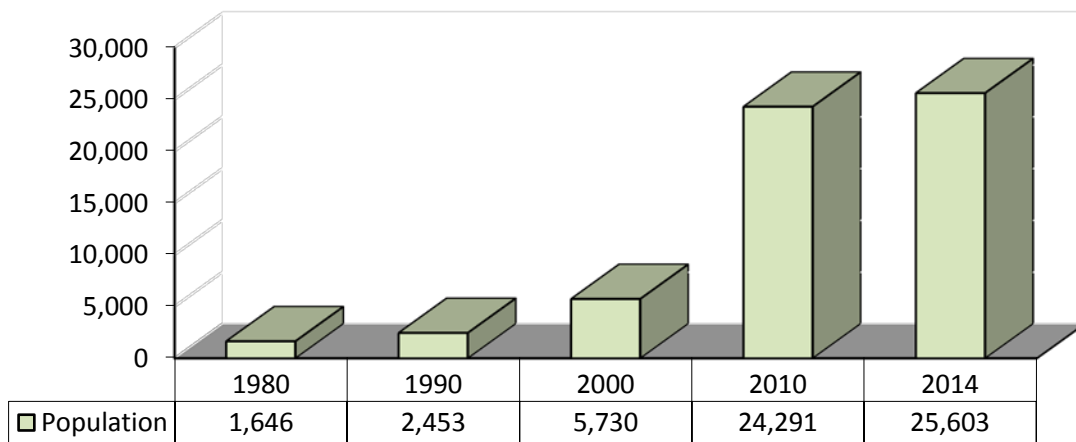
VILLAGE OF HUNTLEY
 DRUG ENFORCEMENT FUND

ACCOUNT NUMBER	DESCRIPTION	FYE 12/31/11 ACTUAL	FYE 12/31/12 ACTUAL	FYE 12/31/13 ACTUAL	FYE 12/31/14 ACTUAL	FYE 12/31/15 BUDGET PROJECTED		FYE 12/31/16 PROPOSED
REVENUES								
03-00-5-4005	Drug Fines	\$ 94	\$ 556	\$ 75	\$ 1,808	\$ 100	\$ 3,101	\$ 2,000
03-00-5-4975	DARE Donations	-	-	-	4	-	-	-
03-00-5-4976	DUI Fines	5,634	5,077	8,210	3,604	5,000	3,164	5,000
03-00-5-4977	DUI Grant Funds	-	-	5,875	-	-	-	-
03-00-5-4978	Charge for services	-	-	-	-	-	4,250	-
03-00-8-4808	Interest Income	42	298	40	54	40	75	50
TOTAL REVENUES		\$ 5,770	\$ 5,931	\$ 14,200	\$ 5,470	\$ 5,140	\$ 10,590	\$ 7,050
EXPENDITURES								
CONTRACTUAL								
03-50-2-6483	B.A.S.S.E.T. Training	\$ -	\$ -	\$ -	\$ 673	\$ 1,000	\$ 750	\$ 1,000
COMMODITIES								
03-50-3-6890	DARE	\$ 1,690	\$ 1,993	\$ 1,548	\$ 2,577	\$ 2,000	\$ -	\$ 2,000
03-50-3-6896	DUI Expense	-	769	-	-	2,000	168	2,000
03-50-3-6898	Equipment	-	-	7,451	-	5,000	5,583	5,000
03-50-3-6899	Miscellaneous	-	-	-	-	500	-	500
TOTAL COMMODITIES		\$ 1,690	\$ 2,762	\$ 8,999	\$ 3,250	\$ 10,500	\$ 6,501	\$ 10,500
TOTAL EXPENDITURES		\$ 1,690	\$ 2,762	\$ 8,999	\$ 3,250	\$ 10,500	\$ 6,501	\$ 10,500
BEGINNING FUND BALANCE		\$ 40,355	\$ 44,435	\$ 47,604	\$ 52,805	\$ 55,025	\$ 55,025	\$ 59,114
ENDING FUND BALANCE		\$ 44,435	\$ 47,604	\$ 52,805	\$ 55,025	\$ 49,665	\$ 59,114	\$ 55,664

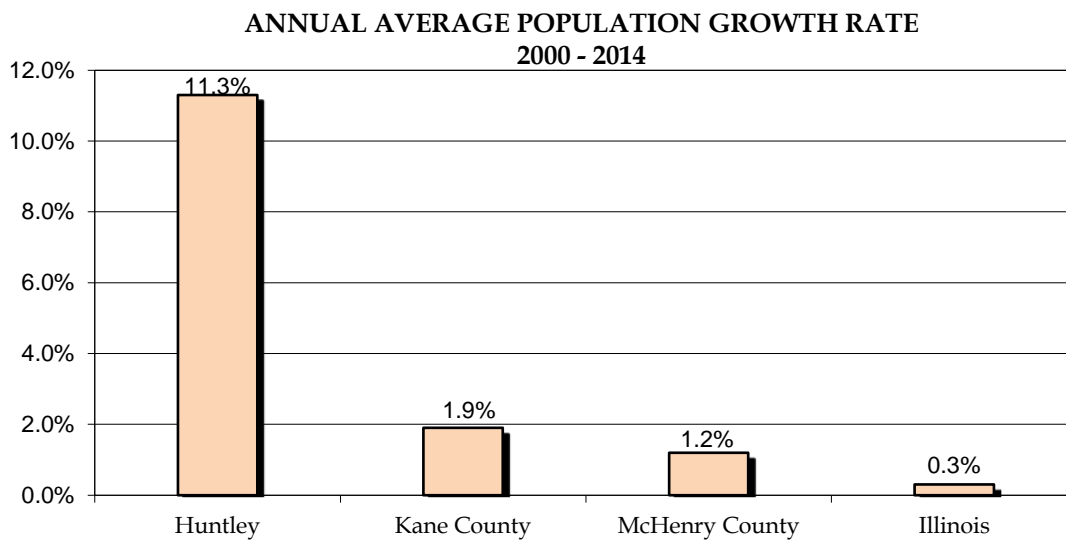
ECONOMIC PROFILE

POPULATION

- Since 2000, the population of the Village of Huntley has risen from 5,730 to an estimated 25,603 in 2014. This represents an increase of 347%.
- The annual growth rate between 2000 and 2014 was 11.3%. Huntley was among the top 10 fastest growing municipalities in northern Illinois between 2010 and 2014.
- This compares to annual growth rates of 0.3% for Illinois, 1.2% for McHenry County, and 1.9% for Kane County. Huntley is located in both Kane and McHenry Counties.



Source: U.S. Census Bureau, 2014 Population Estimates



Source: Village of Huntley, based on 2014 Census data

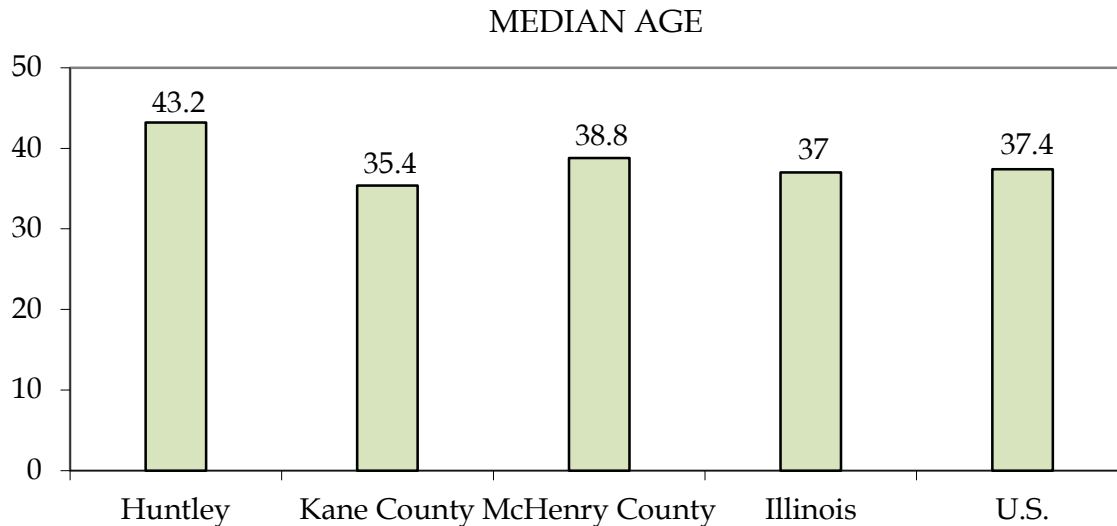
- Kane County and McHenry County also experienced significant growth between 2000 and 2014.
- McHenry County’s population increased 18.1% during this period, while Kane County experienced an increase in population of 30.5%, compared to an overall increase of only 3.7% for the state as a whole.

	1990	2000	2014	% Change Since 2000	2040 Forecast
McHenry County	183,241	260,094	307,283	18.1%	527,353
Kane County	317,471	404,119	527,306	30.5%	802,231
Illinois	11,430,602	12,419,658	12,880,580	3.7%	11,053,248 *

Source: U.S. Census Bureau, 2013 Census Estimates; Chicago Metropolitan Agency for Planning; *Forecast for 6-County Northeastern Illinois Region only

AGE DISTRIBUTION

- The median age of Huntley’s population is 43.2 years of age. This is 6.2 years older than the median age of Illinois, which is 37 years. It is also older than that of Kane County, which is 35.4 years, McHenry County, which is 38.8 years, and the United States, which is 37.4 years of age.

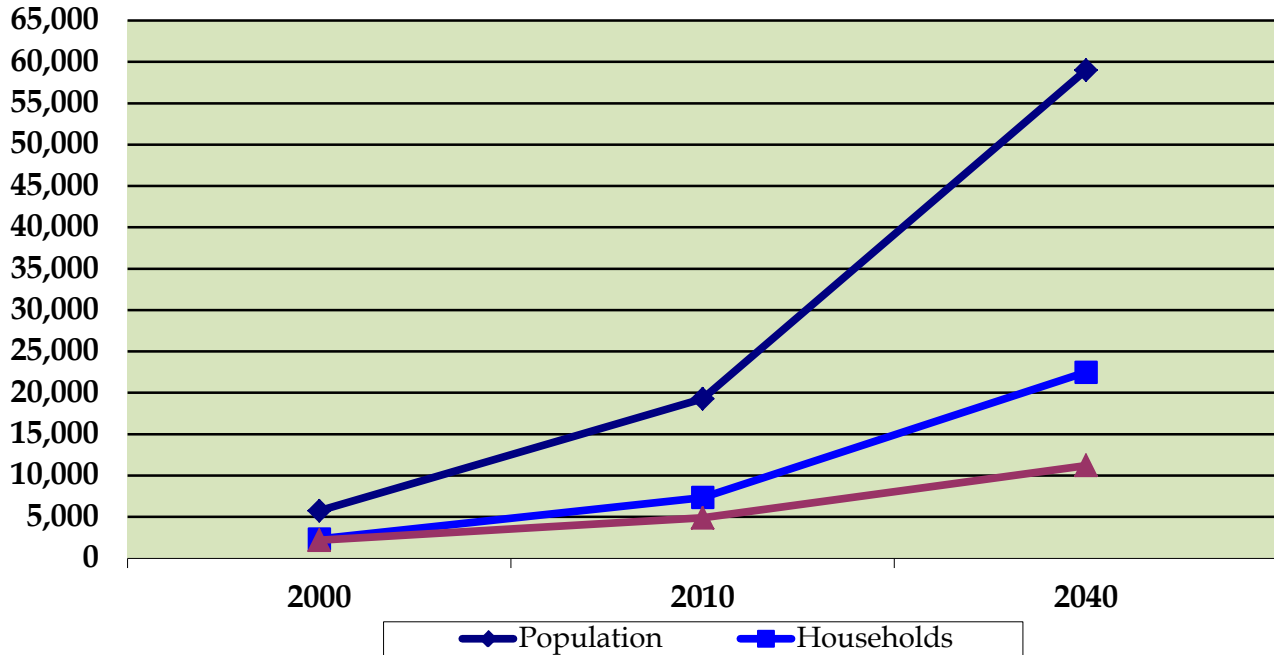


Source: U.S. Census Bureau: American Community Survey, 2011-2013

GROWTH FORECASTS

- The Village of Huntley’s population is expected to more than double in population between the years 2010 and 2040. The Chicago Metropolitan Agency for Planning (CMAP), the regional planning organization for the counties of Cook, DuPage, Kane, Lake, McHenry, and Will, issued its 2040 population forecasts in October, 2010.

**CMAP 2040 FORECASTS
VILLAGE OF HUNTLEY**



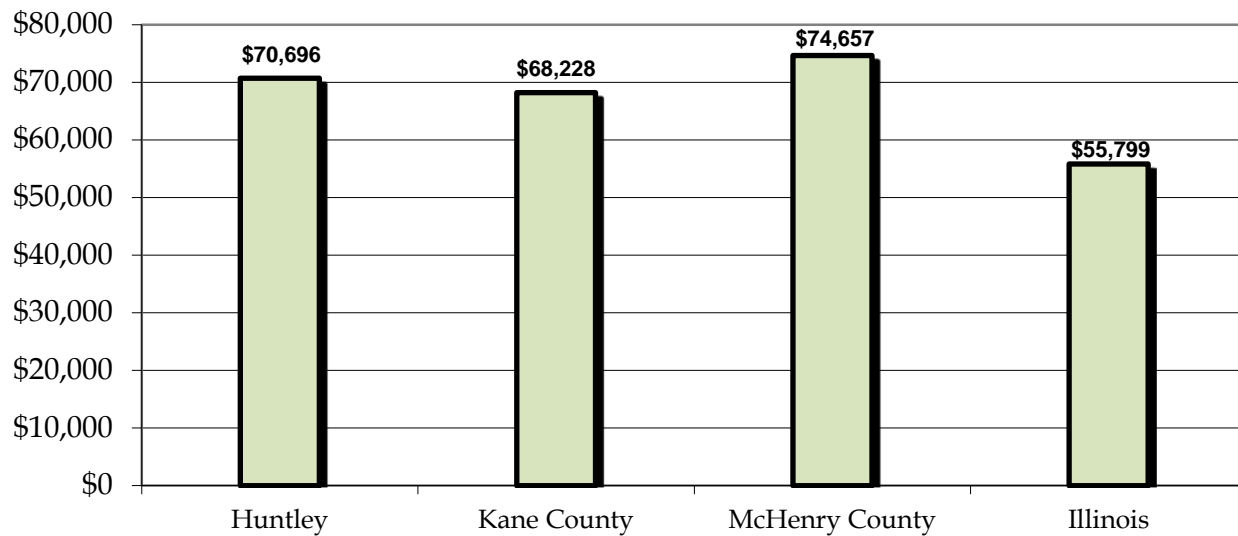
	2000	2010*	2040 Forecast
Population	5,730	19,275	58,997
Households	2,324	7,332	22,476
Employment	2,183	4,886	11,217

Source: Chicago Metropolitan Agency for Planning; *2010 data not based on 2010 Census results, which were unavailable at the time the forecasts were generated

INCOME CHARACTERISTICS

- The median household income in Huntley is \$70,696 which is 27% higher than the state’s median household income of \$55,799. It is also higher than Kane County’s at \$68,228, and under the median household income for McHenry County of \$74,657.
- The percentage of households with income and benefits \$100,000 or greater is 34.1% in Huntley, compared to 31.5% in Kane County, 34.1% in McHenry County, and 24.2% in Illinois.

MEDIAN HOUSEHOLD INCOME

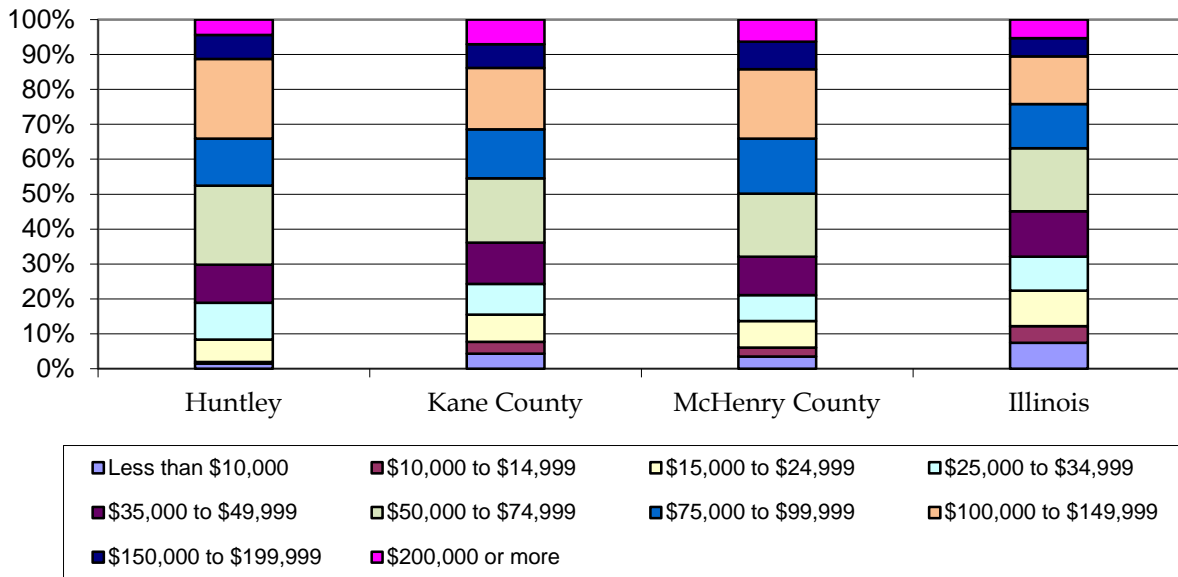


INCOME AND BENEFITS (IN 2013 INFLATION-ADJUSTED DOLLARS)

	Huntley		Kane County		McHenry County		Illinois	
Total households	9,903	100%	170,209	100%	108,550	100%	4,763,457	100%
Less than \$10,000	147	1.5%	7,393	4.3%	3,795	3.5%	354,683	7.4%
\$10,000 to \$14,999	46	0.5%	5,749	3.4%	2,858	2.6%	228,636	4.8%
\$15,000 to \$24,999	636	6.4%	13,204	7.8%	8,244	7.6%	487,788	10.2%
\$25,000 to \$34,999	1,048	10.6%	14,910	8.8%	8,036	7.4%	464,237	9.7%
\$35,000 to \$49,999	1,079	10.9%	20,224	11.9%	11,994	11.0%	616,889	13.0%
\$50,000 to \$74,999	2,237	22.6%	31,295	18.4%	19,565	18.0%	857,696	18.0%
\$75,000 to \$99,999	1,335	13.5%	23,870	14.0%	17,041	15.7%	599,067	12.6%
\$100,000 to \$149,999	2,259	22.8%	29,949	17.6%	21,617	19.9%	650,282	13.7%
\$150,000 to \$199,999	679	6.9%	11,587	6.8%	8,525	7.9%	249,517	5.2%
\$200,000 or more	437	4.4%	12,028	7.1%	6,875	6.3%	254,662	5.3%

Source: U.S. Census Bureau: American Community Survey, 2011-2013

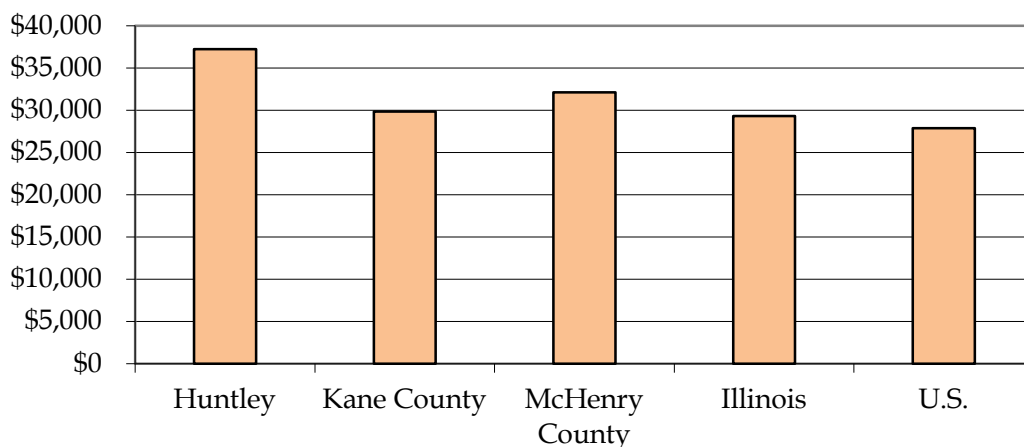
**PERCENTAGE OF HOUSEHOLDS
BY HOUSEHOLD INCOME**



Source: U.S. Census Bureau: American Community Survey, 2011-2013

- The percentage of households with income and benefits less than \$25,000 in Huntley is 8.4%, compared to 15.5% in Kane County, 13.7% in McHenry County, and 22.4% in Illinois.
- Per capita income in Huntley is \$37,259 compared to \$29,866 in Kane County, \$32,127 in McHenry County, \$29,338 in Illinois, and \$27,884 for the U.S. as a whole.

PER CAPITA INCOME

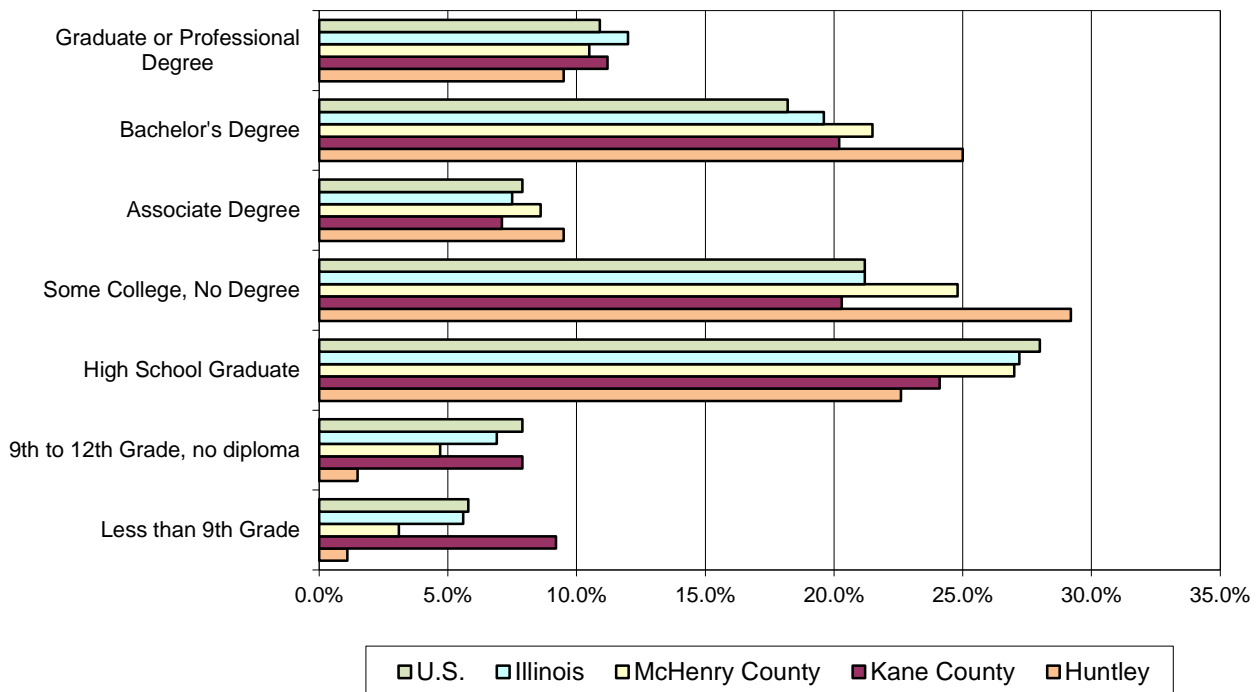


Source: U.S. Census Bureau: American Community Survey, 2011-2013

EDUCATIONAL ATTAINMENT

- The educational attainment of the local population aged 25 and over as measured by high school graduates is higher than that of Kane and McHenry Counties, Illinois, and the United States. The percentage of Huntley residents with a four-year degree or higher is 34.6%.

Population Age 25 Years and Over	Huntley	Kane County	McHenry County	Illinois	U.S.
Less than 9th Grade	1.1%	9.2%	3.1%	5.6%	5.8%
9th to 12th Grade, no diploma	1.5%	7.9%	4.7%	6.9%	7.9%
High school graduate (incl. equivalency)	22.6%	24.1%	27.0%	27.2%	28.0%
Some college, no degree	29.2%	20.3%	24.8%	21.2%	21.2%
Associate Degree	11.0%	7.1%	8.6%	7.5%	7.9%
Bachelor's Degree	25.0%	20.2%	21.5%	19.6%	18.2%
Graduate or Professional Degree	9.5%	11.2%	10.5%	12.0%	10.9%
High School Graduate or Higher	97.4%	82.9%	92.3%	87.6%	86.3%
Bachelor's Degree or Higher	34.6%	31.4%	32.0%	31.7%	29.1%



Source: U.S. Census Bureau: American Community Survey, 2011-2013

HOUSING STOCK

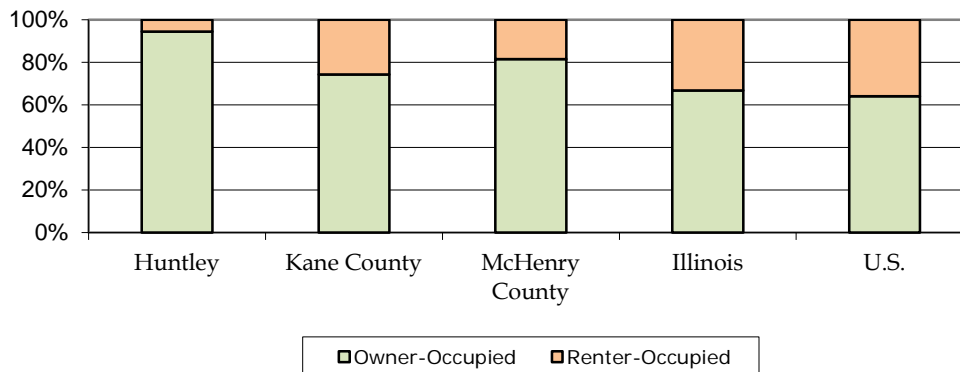
- 77.7% of Huntley’s housing stock has been built since 2000, which accounts for the population growth within the Village during this same time period.

YEAR STRUCTURE BUILT	UNITS	% BREAKDOWN
Total Housing Units	10,477	100%
Built 2010 or later	155	1.5%
Built 2000 to 2009	7,987	76.2%
Built 1990 to 1999	1,368	13.1%
Built 1980 to 1989	203	1.9%
Built 1970 to 1979	185	1.8%
Built 1960 to 1969	152	1.5%
Built 1950 to 1959	120	1.1%
Built 1940 to 1949	123	1.2%
Built 1939 or earlier	184	1.8%

Source: U.S. Census Bureau: American Community Survey, 2011-2013

- Owner-occupied housing units account for 94.4% of occupied housing units, while 5.6% of units are renter-occupied; The percentage of owner-occupied units is much higher than the rates overall for Kane County (74.3%), McHenry County (81.5%), Illinois (66.7%), and the U.S. (64%).
- The average household size of owner-occupied units in Huntley is 2.48; average household size of renter-occupied units is 2.38; This compares to average household sizes for owner-occupied units in Kane County of 3.02 and renter-occupied units of 3.06; 2.85 (owner-occupied) and 2.67 (renter-occupied) in McHenry County; 2.73 (owner-occupied) and 2.45 (renter-occupied) in Illinois; and 2.7 (owner-occupied) and 2.53 (renter-occupied) in the U.S.

DISTRIBUTION OF HOUSING TYPES BY TENURE



Source: U.S. Census Bureau: American Community Survey, 2011-2013

EMPLOYMENT

Employment data comes from the Illinois Department of Employment Security publication *Where Workers Work 2015*, which provides information on private sector employment. This publication uses administrative data collected through the Illinois Unemployment Insurance Act for the six-county Chicago metropolitan area (Cook, DuPage, Kane, Lake, McHenry, and Will Counties). The Act covers any employer of one or more workers in each of 20 or more calendar weeks or with a payroll of at least \$1,500 in any calendar quarter in the current or preceding calendar year. Data is for the private sector. Government workers are excluded.

Where Workers Work includes employment totals broken out by the North American Industry Classification System (NAICS) categories. NAICS industry categories are organized on the basis of their production activities (supply) alone

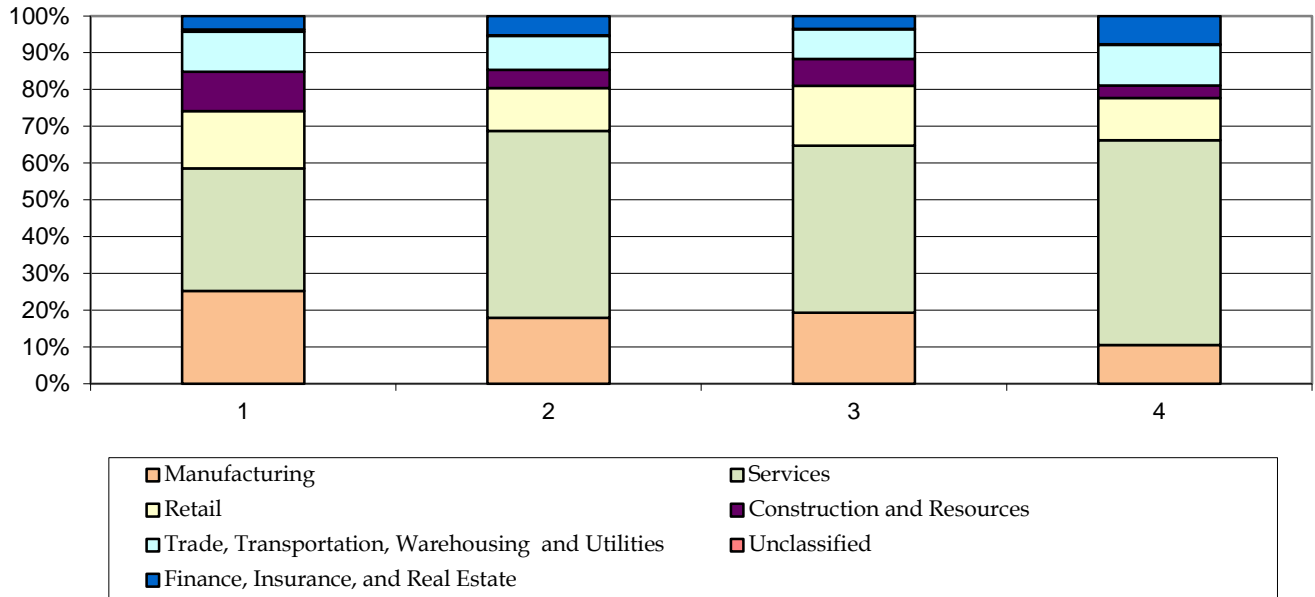
- Predominant employment sectors in Huntley include Services, Manufacturing, Retail, and Trade, Transportation, Warehousing and Utilities. Employment within these sectors is more evenly distributed than throughout Kane, McHenry, and the metro area as a whole.
- Lesser employment sectors in Huntley include Trade, Transportation, Warehousing and Utilities; and Finance, Insurance, and Real Estate.

INDUSTRY	Huntley	%	Kane County	%	McHenry County	%	Metro Area	%
All Industries	2,720	100.0%	169,832	100.0%	78,429	100.0%	3,381,175	100.0%
Construction and Resources	291	10.7%	8,314	4.9%	5,688	7.3%	116,585	3.4%
Trade, Transportation, Warehousing and Utilities	297	10.9%	15,725	9.3%	6,327	8.1%	373,426	11.0%
Manufacturing	686	25.2%	30,334	17.9%	15,112	19.3%	354,903	10.5%
Retail	423	15.6%	19,889	11.7%	12,797	16.3%	389,647	11.5%
Services	906	33.3%	86,353	50.8%	35,704	45.5%	1,882,185	55.7%
Finance, Insurance, and Real Estate	100	3.7%	9,061	5.3%	2,753	3.5%	258,806	7.7%
Unclassified	A/	0.6%	156	0.1%	48	0.1%	5,623	0.2%

A/ - Data not disclosed to protect individual data

Source: Where Workers Work 2015, Illinois Department of Employment Security; March 2014 data

**COVERED EMPLOYMENT
DISTRIBUTION BY SECTOR**

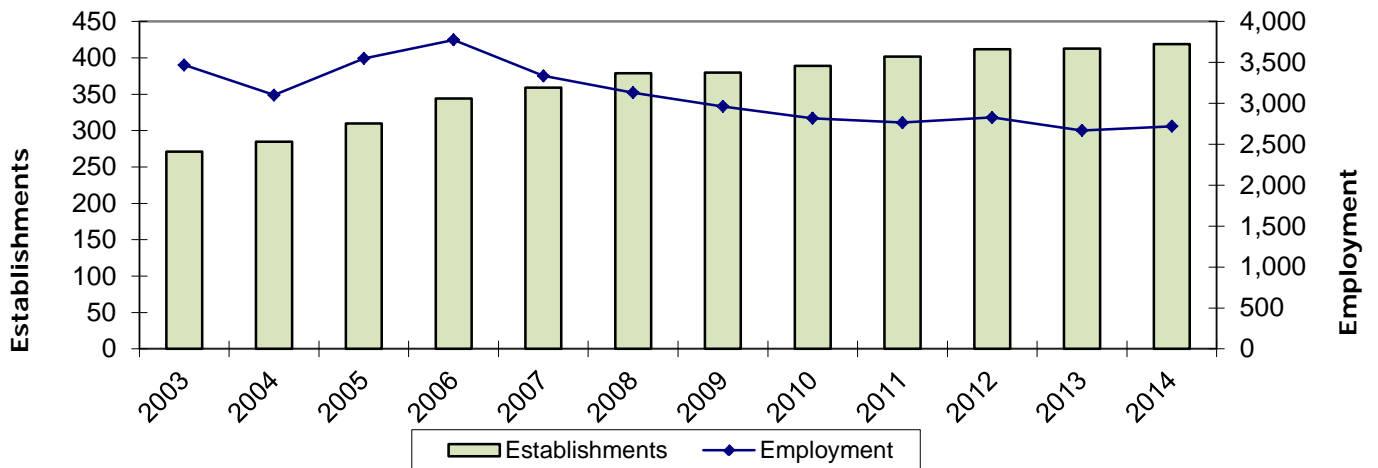


Source: Where Workers Work 2015, Illinois Department of Employment Security, March 2014 data

EMPLOYMENT CHANGE

- The number of private-sector establishments covered by unemployment insurance has continued to grow in Huntley, increasing 55% between 2003 and 2014. In 2003, total covered private sector employment was 3,469 in 271 establishments. Employment peaked in 2006 at 3,775. In 2014, employment was at 2,720. The number of establishments increased to 419. This indicates that business growth is occurring with fewer employees per business.

**PRIVATE SECTOR EMPLOYMENT
HUNTLEY**

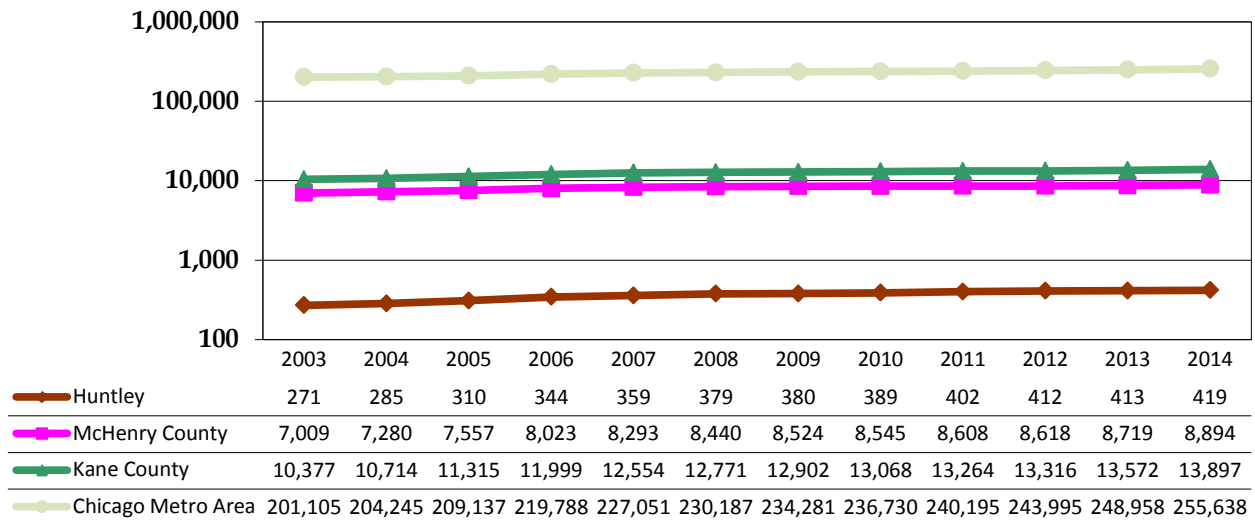


Source: Where Workers Work 2015, Illinois Department of Employment Security; March 2014 data

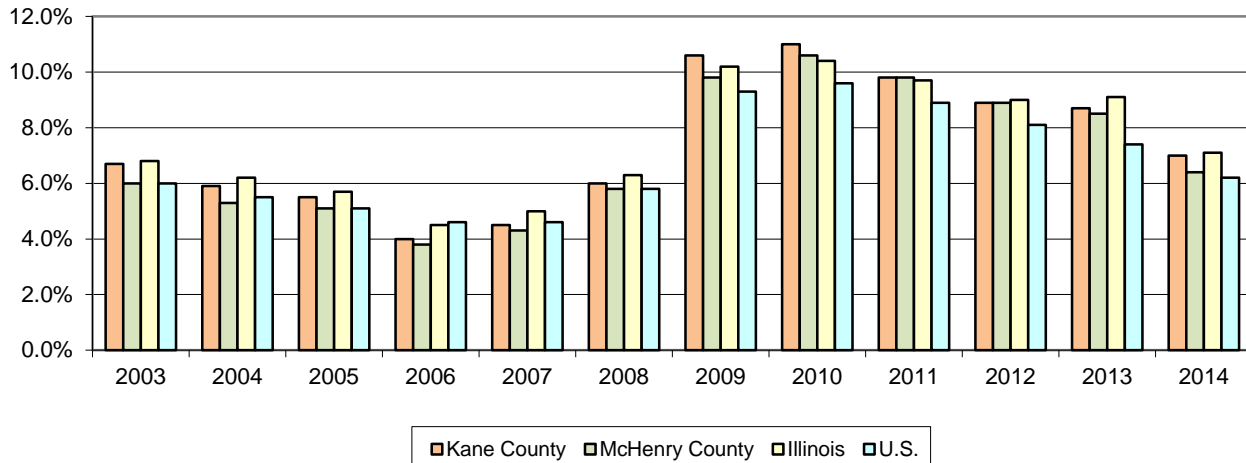
- For the same period (2003 – 2014), Kane County’s employment peaked at 177,607 in 2007 and fell 12.4% to 155,665 in 2010, but rebounded to 169,832 in 2014; McHenry County’s employment peaked at 85,523 in 2007 and fell 11.7% to 75,940 in 2013 but increased to 78,429 in 2014; For the six-county metro area, employment peaked at 3,488,894 in 2001 and fell to 3,133,051 in 2010, but increased to 3,381,175 in 2014.
- The loss of jobs is indicative of the Great Recession that began in late 2007 and lasted through June of 2009, as well as other changes in the labor market; however, the number of businesses continued to grow during this same period. In Huntley, the number of jobs per businesses has declined from 12.8 in 2003 jobs per business to 6.49 in 2014.

Source: Where Workers Work 2015, Illinois Department of Employment Security; March 2014 data

UI Covered Establishments



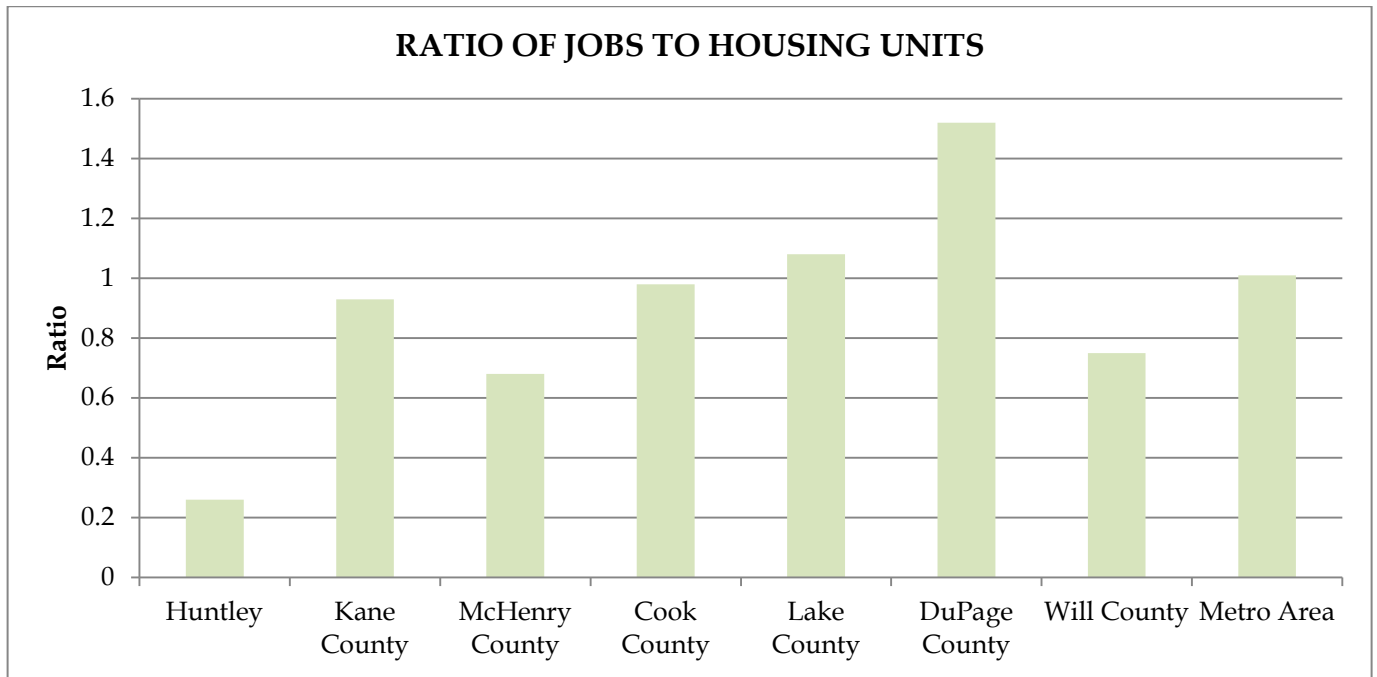
**LOCAL, STATE, AND NATIONAL
UNEMPLOYMENT RATES**



Source: Illinois Department of Employment Security, Economic Information and Analysis

JOBS - HOUSING BALANCE

- The ratio of jobs to housing units in Huntley is 0.26, which clearly indicates that the majority of employed residents commute outside of the Village for work. Kane and McHenry Counties also have a jobs to housing unit ratio under 1.0 (0.93 and 0.68 respectively), indicating that for each county as a whole, residents are commuting outside the county for jobs. For the six-county metro area, the ratio is 1.01. Creating new employment centers within the Village would generate new job opportunities for residents and lessen the need to find employment elsewhere.



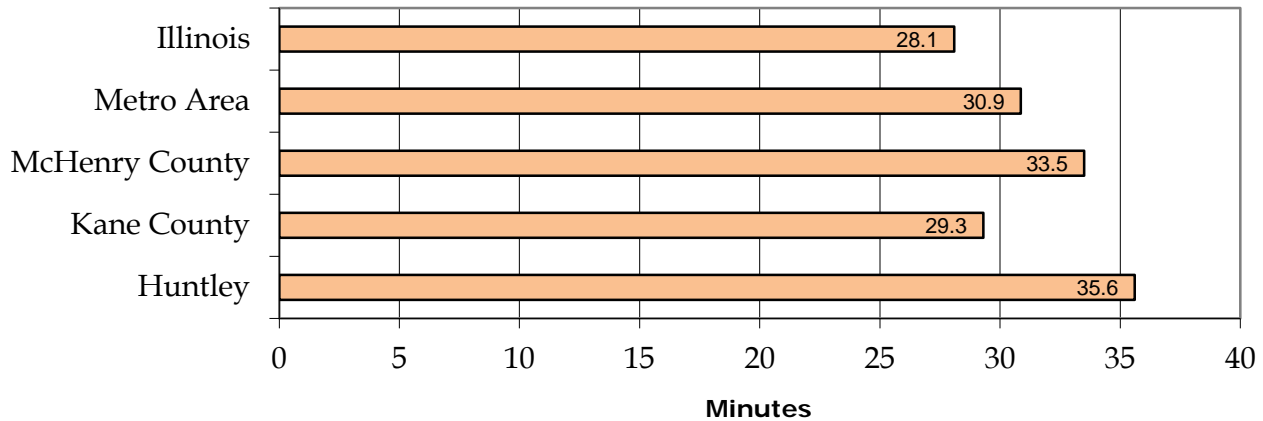
Ratio	0.26	0.93	0.68	0.98	1.08	1.52	0.75	1.01
Jobs	2,720	169,832	78,429	2,131,857	280,126	542,236	178,695	3,381,175
Housing Units	10,499	182,047	116,040	2,180,359	260,310	356,179	237,501	3,332,436

Source: Where Workers Work 2015, Illinois Department of Employment Security, March 2014 data;
U.S. Census Bureau, 2010 Census

TRAVEL TIME AND MODE OF TRANSPORTATION TO WORK

- The mean travel time to work in Huntley is 35.6 minutes, with 25.7% having a travel time of 45-59 minutes. The average travel time within the six-county metro area is 30.9 minutes and 28.1 minutes overall for the state.

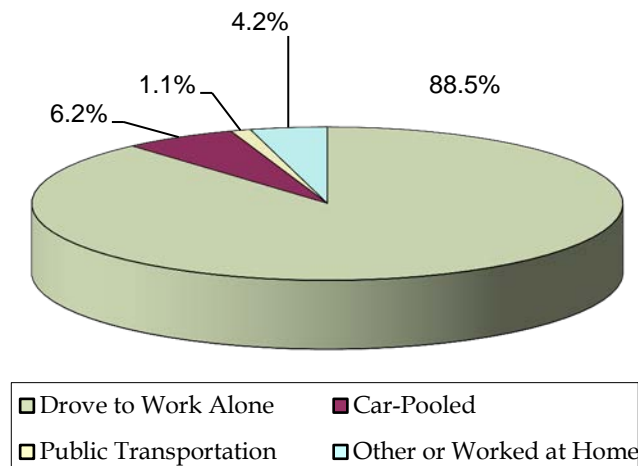
MEAN TRAVEL TIME TO WORK



Source: U.S. Census Bureau: American Community Survey, 2011-2013

- The civilian labor force in Huntley (workers 16 years and over in households) is 10,141. Of this number, 88.5% drove to work alone, 6.2% car-pooled, 1.1% took public transportation (excluding taxi cab), and 4.2% (other or worked at home).

MODE OF TRANSPORTATION TO WORK



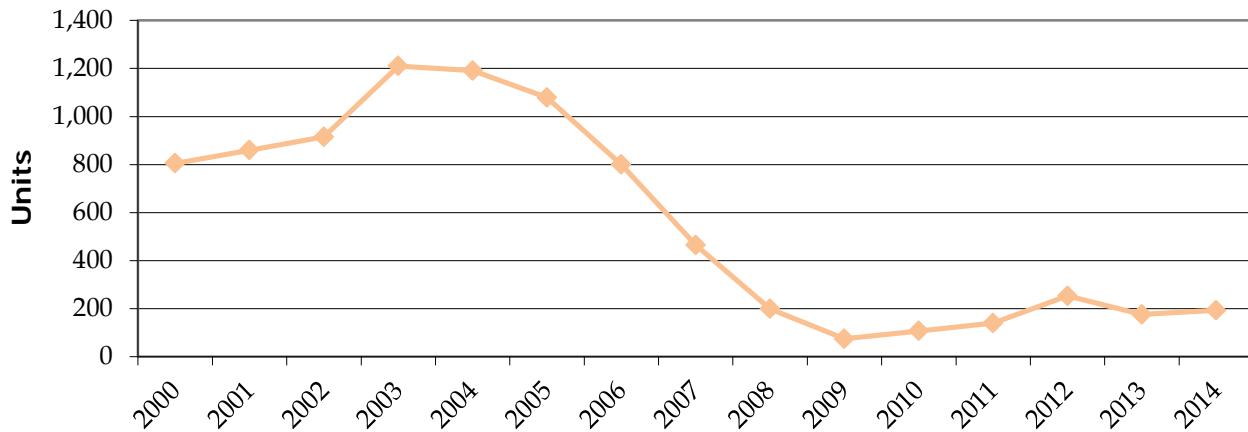
Source: U.S. Census Bureau: American Community Survey, 2011-2013

RESIDENTIAL BUILDING PERMIT TRENDS

- Between 2000 and 2014, the Village of Huntley permitted an average of 565 residential units per year. The total number of residential units permitted during this time was 8,468.

<u>Year</u>	<u>Units Permitted</u>
2000	805
2001	860
2002	915
2003	1,210
2004	1,191
2005	1,079
2006	800
2007	465
2008	199
2009	75
2010	107
2011	140
2012	253
2013	176
2014	193

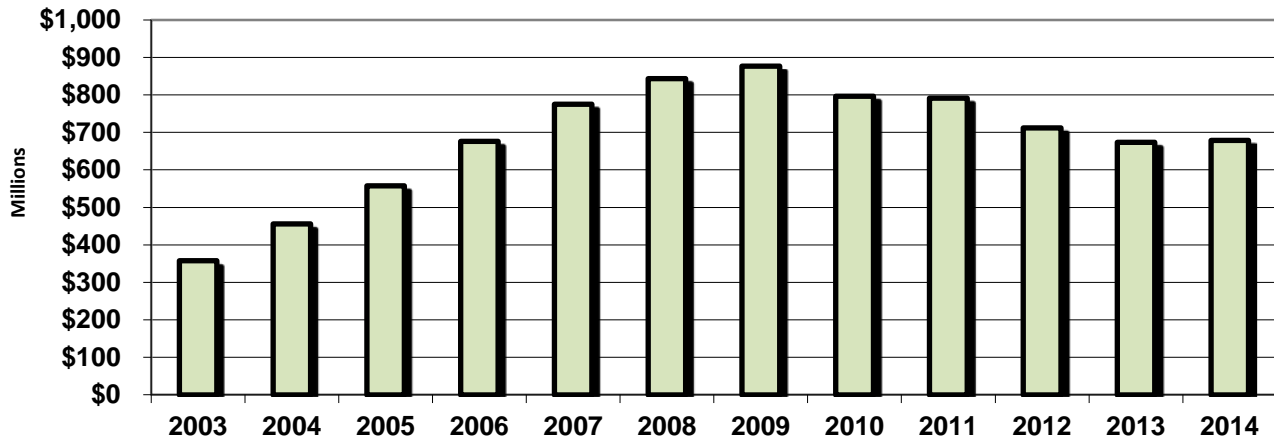
RESIDENTIAL UNITS PERMITTED



Source: Village of Huntley

EQUALIZED ASSESSED VALUATION

- The Village’s equalized assessed valuation, which represents one-third of the fair market value of property within the Village, experienced steady growth between 2003 and 2009. It rose from \$358 million to more than \$876 million in 2009. Due to the housing market decline and the drop in property values throughout the region, EAV started declining in 2010 and reached its lowest level in 2013 at \$673,475,479. As new commercial and industrial development continued and housing prices began a modest recovery, the EAV in 2014 increased to \$678,590,982.



<u>Year</u>	<u>Equalized Assessed Valuation (EAV)*</u>
2003	\$358,059,795
2004	\$455,734,372
2005	\$557,436,915
2006	\$676,220,947
2007	\$775,261,883
2008	\$843,255,156
2009	\$876,512,659
2010	\$796,378,817
2011	\$791,091,741
2012	\$711,860,053
2013	\$673,475,479
2014	\$678,590,982

Note: *EAV does not include assessed valuation within any Tax Increment Financing District

Source: Village of Huntley

Strategic Plan - Statistics

RETAIL SALES

- For the period between 2003 and 2014, total retail sales in Huntley peaked at just over \$198.6 million in 2007, experienced declines in 2008 and 2009 during the recession and have risen steadily or increased since 2010. Total retail sales reached their highest level to date in 2014 at \$249,807,306.

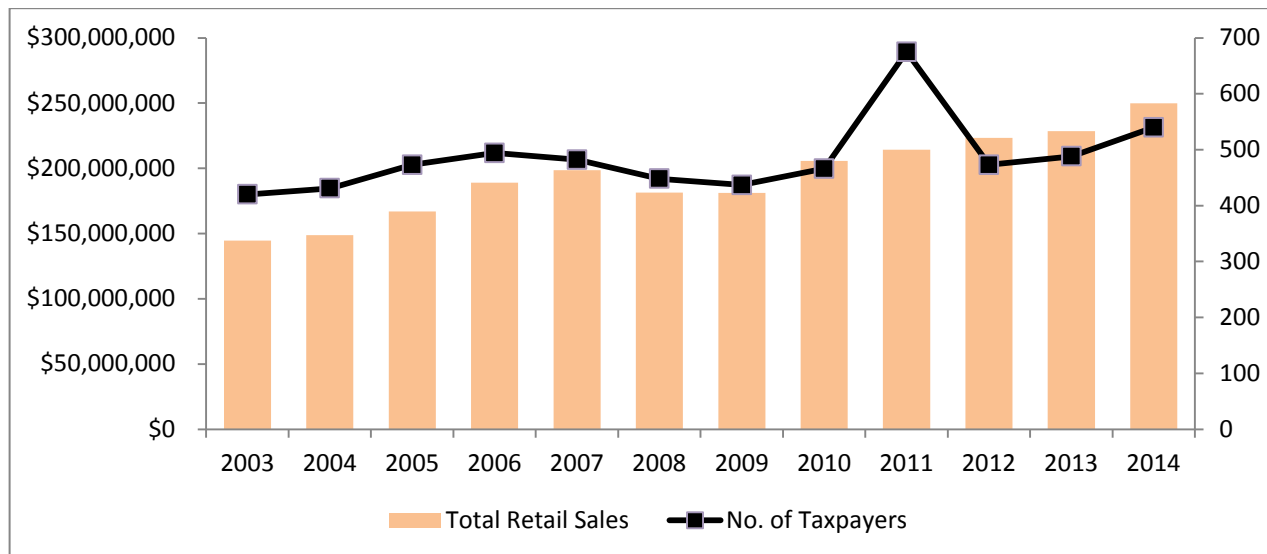
	2003	2004	2005	2006
General Merchandise	--	--	\$2,025,735	--
Food	\$26,530,714	\$27,722,329	\$32,269,204	\$36,065,257
Drinking and Eating Places	\$9,564,173	\$11,849,272	\$13,146,108	\$13,921,802
Apparel	\$18,648,581	\$17,197,242	\$16,713,604	\$16,851,351
Furniture & H.H. & Radio	\$9,001,004	\$7,825,734	\$7,297,116	\$6,960,365
Lumber, Bldg, Hardware	\$2,280,082	\$3,473,161	\$2,876,134	\$4,152,647
Automotive & Filling Stations	\$39,946,417	\$37,747,057	\$48,721,565	\$61,297,364
Drugs & Misc. Retail	\$13,434,163	\$17,827,182	\$20,681,112	\$25,046,052
Agriculture & All Others	\$19,874,422	\$19,628,739	\$18,414,330	\$20,658,757
Manufacturers	\$3,779,895	\$3,513,933	\$4,863,170	\$555,540
Total Retail Sales	\$144,558,569	\$148,711,332	\$167,034,433	\$188,924,161
Taxpayers	420	431	473	494

	2007	2008	2009	2010
General Merchandise	--	--	--	--
Food	\$40,022,532	\$39,966,956	\$32,987,777	\$35,427,951
Drinking and Eating Places	\$15,252,033	\$16,173,274	\$15,182,651	\$14,748,127
Apparel	\$15,562,394	\$17,532,946	\$20,230,585	\$19,032,068
Furniture & H.H. & Radio	\$4,890,992	\$5,336,379	\$3,553,011	\$3,338,155
Lumber, Bldg, Hardware	\$4,563,980	\$2,261,154	\$2,290,059	\$1,689,569
Automotive & Filling Stations	\$68,140,268	\$48,332,091	\$31,848,760	\$41,663,849
Drugs & Misc. Retail	\$27,779,961	\$29,898,642	\$29,573,922	\$32,268,805
Agriculture & All Others	\$18,226,917	\$17,905,631	\$13,388,561	\$11,616,458
Manufacturers	\$419,041	\$2,472,746	\$2,469,014	\$1,636,696
Total Retail Sales	\$198,618,781	\$181,423,250	\$181,212,574	\$205,571,424
Taxpayers	482	448	437	466

	2011	2012	2013	2014
General Merchandise	--	--	--	--
Food	\$32,680,230	\$31,965,542	\$32,058,186	\$37,914,940
Drinking and Eating Places	\$13,592,598	\$13,100,610	\$16,528,087	\$18,531,006
Apparel	\$28,203,047	\$14,389,051	\$11,632,195	\$10,133,075
Furniture & H.H. & Radio	\$3,222,437	\$3,119,280	\$3,150,337	\$2,463,632
Lumber, Bldg, Hardware	\$1,580,989	\$1,622,744	\$2,952,079	\$4,205,132
Automotive & Filling Stations	\$44,714,499	\$40,685,757	\$45,630,049	\$51,922,613
Drugs & Misc. Retail	\$40,182,309	\$46,527,434	\$48,722,737	\$52,319,559
Agriculture & All Others	\$14,299,415	\$19,610,995	\$14,690,555	\$18,134,975
Manufacturers	\$1,241,996	\$1,292,936	\$222,837	--
Total Retail Sales	\$214,325,442	\$223,386,082	\$228,596,059	\$249,807,306
Taxpayers	675	473	488	540

Source: Illinois Department of Revenue; Blank categories have less than 4 taxpayers; Data is not shown to protect confidentiality of individual taxpayers; totals include censored data. Because Huntley is located within Kane and McHenry Counties, totals for each category have been combined and it may appear that the difference between the total and the remaining categories represents the amount for the unreported category; however, this is not accurate, as the same categories may not be blank in both counties.

- The number of taxpayers rose steadily from 2003 through 2006, peaking at 494; The number began to decline in 2007, and continued to decline in 2008 and 2009. The number began rising again in 2010, with the number reported by the Illinois Department of Revenue in 2011 apparently an anomaly, and the 2014 number showed an 11% increase.



Source: Illinois Department of Revenue



GLOSSARY OF TERMS

A

ABATEMENT

A complete or partial cancellation of a levy imposed by a government. Abatements usually apply to tax levies, special assessments and service charges.

ACCOUNT

A term used to identify an individual asset, liability, expenditure control, revenue control or fund balance.

ACCOUNTING SYSTEM

The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

ACCOUNTS RECEIVABLE

Amounts owed to the Village by others for goods and services received.

ACCRUAL BASIS

The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

ACTIVITY

A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., police is an activity within the public safety function).

ACTUAL PRIOR YEAR

Actual amounts for the fiscal year preceding the current fiscal year which precedes the budget fiscal year.

AD VALOREM

Latin term meaning “according to value”; refers to a way of assessing taxes on property.

ADOPTED BUDGET

The budget document that has been approved by the Village Board.



ALLOCATION

Component of an appropriation earmarking expenditures for a specific purpose and/or level of organization.

ALLOTMENT

That portion of an appropriation which may be encumbered or spent during a specified period.

AMORTIZATION

Payment of a debt by regular intervals over a specific period of time.

APPROPRIATION

A legal authorization granted by the governing body to incur expenditures and obligations for a specific purpose.

ASSESSED VALUATION

A valuation set upon real estate or other property by the County or Township Assessor as a basis for levying taxes.

ASSET

A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

AUDIT

An examination of an organization's financial statements and utilization of resources.

AUGMENTATION

Process in which budget appropriations are increased as a result of unanticipated revenues. Augmentations must be approved by the Village Board of Trustees; however, non-budgeted Trust and Agency funds do not require a formal augmentation.

B

BALANCED BUDGET

A balanced budget occurs when the total sum of money a government collects in a year is equal to the amount it spends on goods, services, and debt interest.

BASIS OF ACCOUNTING

A term used to refer to when revenues, expenditures, expenses, and transfers, and the related assets and liabilities, are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made, regardless of the nature of the measurement, on either the cash or the accrual method.



BOND

A written promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

BONDED DEBT

That portion of indebtedness represented by outstanding bonds.

BONDED INDEBTEDNESS

Outstanding debt by issues of bonds which is repaid by ad valorem or other revenue.

BUDGET

A one year financial document embodying an estimate of proposed revenue and expenditures for the year. The Village is required by State Statute to approve a budget, and the approved budget sets the legal spending limits of the Village. A budget document is the instrument used by the budget-making authority to present a comprehensive financial program to the corporate authorities.

BUDGET AMENDMENT

A legal procedure utilized by the Village staff and Village Board to revise the budget.

BUDGET CALENDAR

The schedule of key dates which a government follows in the preparation and adoption of the budget.

BUDGET DEFICIT

Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

BUDGETARY CONTROL

The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

BUDGETING BASIS

The basis of accounting used in the preparation of the budget - i.e., cash, accrual or modified accrual. The Village of Huntley prepares its budgets on the cash basis.

C

CAPITAL ASSETS

Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.



CAPITAL BUDGET

A plan of proposed capital outlays and the means of financing them for the current fiscal year period.

CAPITAL IMPROVEMENT

Any major project requiring the expenditure of public funds (over and above operating expenditures) for the construction, reconstruction, or replacement of physical assets in the community.

CAPITAL IMPROVEMENT PROGRAM (CIP)

A rolling five-year program that originated in FY08 identifying major capital projects and funding sources.

CAPITAL OUTLAY / EXPENDITURE

The purchase of land, buildings, machinery, and those equipment items which have an estimated useful life of one year or more and belong to the classes of property commonly considered as fixed assets.

CAPITALIZATION POLICY

The criteria used by a government to determine which outlays should be reported as fixed assets. The Village of Huntley's accounting policies define a capital expenditure as the purchase or acquisition of an asset with an estimated useful life of two or more years and a cost of at least \$25,000.

CARRY-OVER FUNDS

Funds previously approved through the budget process that remain unexpended at the end of the budgeted year.

CASH BASIS

A basis of accounting under which transactions are recognized only when cash is received or disbursed.

COLLECTIVE BARGAINING AGREEMENT

A legal contract between the Village and a verified representative of a recognized bargaining unit for specific terms and condition of employment.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)

A governmental unit's official annual report prepared and published as a matter of public record, according to government accounting standards.

CONTRACTUAL SERVICES

Services rendered to Village departments and agencies by private firms, individuals, or other government agencies.



D

DEBT SERVICE REQUIREMENTS

The amounts of revenue which must be provided for a debt service fund so that all principal and interest payments can be made in full and on schedule.

DEFICIT

The excess of the liabilities of a fund over its assets or the excess of expenditures over revenues during a single accounting period.

DEPARTMENTAL CLASSIFICATION

Expenditure classification according to the principal purposes for which expenditures are made (e.g., Public Works).

DEPRECIATION

An expiration in service life of fixed assets, other than wasting assets, attributable to wear and tear through use and lapse of time, obsolescence, inadequacy, or the physical or functional cause. Or, the portion of the cost of a fixed asset charged as an expense during a particular period.

DEVELOPMENT RELATED FEES

Those fees and charges generated by building, development and growth in a community.

DISBURSEMENT

Payments for goods and services in cash or by check.

E

EQUALIZED ASSESSED VALUATION (EAV)

Equalized assessed valuation means assessed valuation after the state multiplier has been applied.

ENTERPRISE FUND

A fund established to finance and account for an operation which is financed from user charges and whose operation is similar to a private business enterprise where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

ESTIMATED REVENUE

The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.



EQUITY FUNDING

Funding is accomplished with available resources, and does not include leveraged resources. Project funding is dictated by the availability of cash.

EXPENDITURES

Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues. Decreases in net financial resources in Governmental Funds are expenditures.

EXPENSES

Outflows or other using up of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations. Outflows in enterprise funds are expenses rather than expenditures.

F

FICA

Federal Insurance Contributions Act requiring Social Security and Medicare taxes.

FIDUCIARY FUNDS

Funds used to report assets held in a trustee or agency capacity for others and which, therefore, cannot be used to support the government's own program.

FISCAL POLICY

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR

A twelve-month period of time to which the annual budget applies and at the end of which a municipality determines its financial position and results of operations. The Village of Huntley has specified January 1 to December 31 as its fiscal year.

FIXED ASSETS

Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment and improvements other than buildings and land. In the private sector, these assets are referred to most often as property, plant and equipment.

FORCE ACCOUNT

Construction or maintenance activities performed by the Village's own personnel.



FULL-TIME EQUIVALENT (FTE)

A part-time position converted to the decimal equivalent of a full-time position based upon 2,080 hours for a full-time position.

FUNCTION

Group of related programs crossing organizational (departmental) boundaries and aimed at accomplishing a broad goal or major service.

FUND

Fiscal and accounting tool with a self-balancing set of accounts to record revenue and expenditures.

FUND ACCOUNTS

All accounts necessary to set forth the financial operations and financial conditions of a fund.

FUND BALANCE

The difference between fund assets and fund liabilities of governmental and similar trust funds.

G

GASB

Governmental Accounting Standards Board

GENERAL FUND

General operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS

Bonds where the Village pledges its full faith and credit to the repayment of the bonds. These bonds are secured by the General Fund of the Village.

GFOA

Government Finance Officers Association

GIS

Geographic Information System.

GOAL

A statement of broad direction, purpose or intent based on the needs of the community.

GOVERNMENT FUNDS

General, Special Revenue, Debt Service, and Capital Projects funds.



GRANT

A contribution by one governmental unit to another. The contribution is usually made to aid in the support of a specified function, but it is sometimes also for general purposes.

I

IDOT

Illinois Department of Transportation

IEPA

Illinois Environmental Protection Agency

ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF)

This retirement fund, established under statutes adopted by the Illinois General Assembly, provides employees of local governments and school districts in Illinois with a system for the payment of retirement annuities, disability, and death benefits. IMRF is a defined benefit pension plan.

INCOME

This term is used in accounting for governmental enterprises and represents the excess of the revenues earned over the expenses incurred in carrying on particular phases of an enterprise's activities. As indicated elsewhere, the excess of the TOTAL revenues over the TOTAL expenses of the utility for a particular accounting period is called "net income".

INFRASTRUCTURE

Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the Village.

INTERFUND TRANSFERS

Amounts transferred from one fund to another fund.

INTERGOVERNMENTAL REVENUE

Funds received from federal, state and other government sources in the form of grants, shared revenues and payments in lieu of taxes.

IOUE

International Union of Operating Engineers, Local 150. This is the bargaining unit that represents the employees of the Village of Huntley Public Works Street and Underground and Fleet Services divisions.



L

LEGAL LEVEL OF BUDGETARY CONTROL

The level at which spending in excess of budgeted amounts would be a violation of law.

LEVY

To impose taxes, special assessments, or service charges for the support of Village services.

LIABILITIES

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

LINE ITEM BUDGET

Budget typically used by governmental entities in which budgeted financial statement elements are grouped by administrative entities and objects. These budget item groups are usually presented in an incremental fashion that is in comparison to previous periods. This form of budgeting allows for a good comparison between previous and future estimated expenditure levels within an organization. The Village of Huntley budget is a line-item budget.

M

MAP

Metropolitan Alliance of Police. This is the bargaining unit that represents Village of Huntley police officers below the rank of Sergeant.

MFT

Motor Fuel Tax

MUNICIPAL

Of or pertaining to the Village or its government.

MUNICIPAL INSURANCE COOPERATIVE AGENCY (MICA)

An insurance pool in which the Village of Huntley participates for Village-wide insurance as of June 2009. The insurance pool includes other public entities throughout Illinois. The insurance covers Village-owned properties and goods along with public liability.

N

NPDES

National Pollutant Discharge Elimination System

NON-UNION EMPLOYEES

Employed individuals who are not represented by collective bargaining units.

O

OPERATING BUDGET

Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

ORDINANCE

A formal legislative enactment by the governing board of a municipality.

ORDINANCE

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

P

PER CAPITA

Refers to an amount per resident. The Village receives certain revenue on a per capita basis meaning that the amount received is attributed to the population of the Village.

PER CAPITA COSTS

The cost of a service per person.

PERSONNEL SERVICES

Expenditures directly attributed to Village employees including salaries overtime pay, health, dental and life insurance, and other employee benefits.

PROPERTY TAX

Property taxes are levied on real property according to the property's valuation and the tax rate.



R

RFP

Request for Proposals

RESOLUTION

A formal legislative enactment by the governing body of a municipality however requires less legal formality and has a lower legal status than an Ordinance. A resolution typically approves an action with some semblance of a time limit.

RESERVE

An account used to indicate that a portion of a fund balance is restricted for specific purpose.

REVENUES

Increases in the net current assets of a governmental fund type. Increases in the net total assets of a proprietary fund type.

S

SCADA

Supervisory Control and Data Acquisition computer program utilized by the Village's Public Works Utility Division.

SET-ASIDE FUNDS

Multi-year project funds expensed in the current budget year then transferred to the fund balance reserve until total project funds have been collected.

SPECIAL SERVICE AREA

A special tax levied for a designated area by the County Assessor's office to abate bonds to fund specific public improvements.

T

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.



TAX LEVY

The total amount to be raised by general property taxes for operating and debt service purposes.

TAX RATE

The amount of tax stated in terms of a unit of the tax base. The Village's property tax rate is shown as a percentage of every \$100 of equalized assessed valuation.

TIF

Tax Increment Financing. It is a public financing method that is used as a subsidy for redevelopment, infrastructure and other community-improvement projects.