

Checklist of Questions for Planning School Social Studies Fairs

1. Who is the social studies fair coordinator for the system?
2. When and where will the system competition be held?
3. How many projects may advance from the school to the system fair?
4. Who will be the chairperson of the school fair?
5. When and where will the school fair be held?
6. What are the tasks necessary to implement the fair?
7. Who will do each task?
8. What is the process and timeline for reporting to other social studies fair committee members?
9. How will project development be reflected in lesson plans as addressing Georgia Performance Standards?
10. Is there a particular contract format that all students in the school will be using?
11. What content area teachers and support personnel (art, technology, media, language arts, math) are needed to mentor students?
12. How will the mentors know what is needed from them?
13. How will students obtain needed materials (home, community contributions)?
14. Who will pay for awards?
15. Who will take care of publicity?