INSTRUCTIONS FOR UPDATING SID CONTACTS
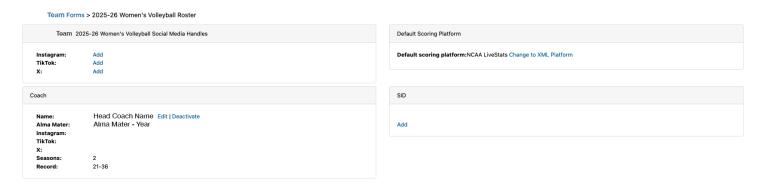
Logging Into the Statistics System

- Go to the NCAA statistics site at http://stats.ncaa.org/login.
- Enter your User Id (school code) and password.
- Click on one of the "Rosters" links.

Form	Completed	Start Date	End Date
2025-26 Women's Soccer			
Rosters		05/14/2025	12/31/2025
Edit schedule/Upload XML		07/13/2025	12/31/2025
2025-26 Women's Volleyball			
Rosters		05/14/2025	12/31/2025
Edit schedule/Upload XML		07/13/2025	12/31/2025
2025-26 Football			
Rosters		05/14/2025	01/15/2026
Edit schedule/Upload XML		07/10/2025	12/31/2025
2025-26 Softball			
Rosters		07/14/2025	06/18/2026
2025-26 Baseball			
Rosters		07/11/2025	06/30/2026
2025-26 Men's Basketball			
Rosters		07/13/2025	04/15/2026
Edit schedule/Upload XML		07/13/2025	04/15/2026
2025-26 Women's Basketball			
Rosters		07/09/2025	04/15/2026
Edit schedule/Upload XML		07/14/2025	04/15/2026

Team Forms > 2025-26 Women's Volleyball Roster

Team 2025-26 Women's Volleyball Social Media Handles

Instagram:	Add
TikTok:	Add
X:	Add

Default Scoring Platform

Default scoring platform: NCAA LiveStats Change to XML Platform

Coach

Name:	Head Coach Name Edit	Deactivate
Alma Mater:	Alma Mater - Year
Instagram:	
TikTok:	
X:	
Seasons:	2
Record:	21-36

SID

Add

Adding a New SID

- To add an SID to the sport, select "Add" under the SID box.

Team Forms > 2025-26 Women's Volleyball Roster

Team 2025-26 Women's Volleyball Social Media Handles		Default Scoring Platform
Instagram:	Add	**Default scoring platform:**NCAA LiveStats Change to XML Platform
TikTok:	Add	
X:	Add	

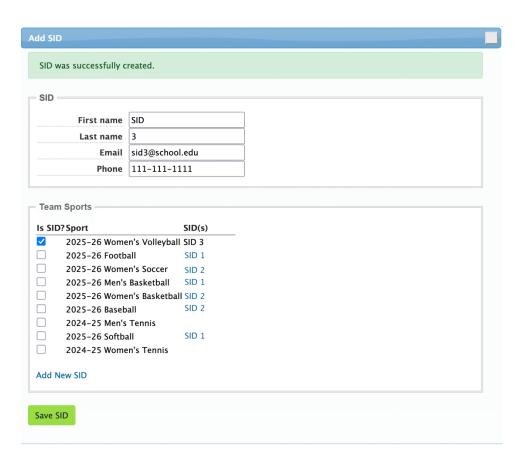| Coach		SID
Name:	Head Coach Name Edit | Deactivate	Add
Alma Mater:	Alma Mater - Year	
Instagram:		
TikTok:		
X:		
Seasons:	2	
Record:	21-36	

Note: The "Add" link can be used for adding a new SID to a sport and for adding a secondary contact for a sport.

SIDs

Name SID 3 Edit |

Email sid3@school.edu

Phone 111-111-1111

Name SID 1 Edit |

Email sid1@school.edu

Phone 111-111-1113

- A new dialog will appear listing blank fields to add a new SID as well as shows the SID contacts for each sport.

Add SID

SID

First name	
Last name	
Email	
Phone	

Team Sports

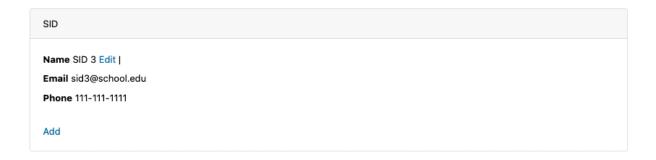| Is SID?	Sport	SID(s)
☐	2025–26 Football	SID 1
☐	2025–26 Women's Soccer	SID 2
☐	2025–26 Women's Volleyball	
☐	2025–26 Men's Basketball	SID 1
☐	2025–26 Women's Basketball	SID 2
☐	2025–26 Baseball	SID 2
☐	2024–25 Men's Tennis	
☐	2025–26 Softball	SID 1
☐	2024–25 Women's Tennis	

Add New SID

Save SID

- If you are adding a new SID, simply fill out the top portion, select the sports associated with the contact and then click the "Save SID" button.

Add SID

SID was successfully created.

SID

First name	SID
Last name	3
Email	sid3@school.edu
Phone	111–111–1111

Team Sports

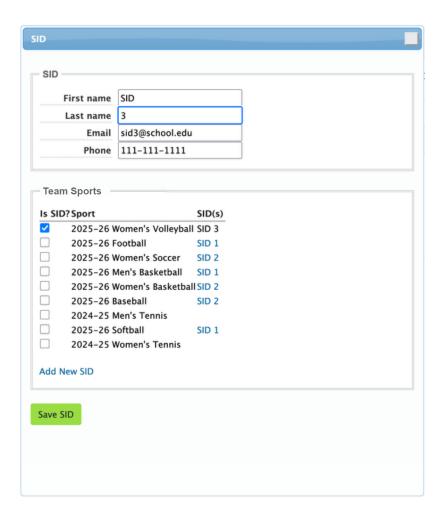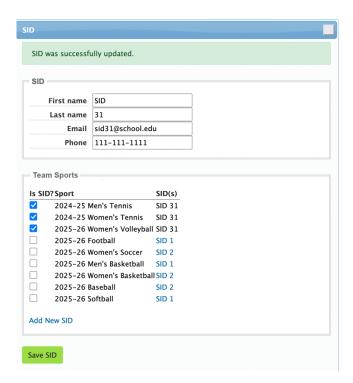| Is SID?	Sport	SID(s)
☑	2025–26 Women's Volleyball	SID 3
☐	2025–26 Football	SID 1
☐	2025–26 Women's Soccer	SID 2
☐	2025–26 Men's Basketball	SID 1
☐	2025–26 Women's Basketball	SID 2
☐	2025–26 Baseball	SID 2
☐	2024–25 Men's Tennis	
☐	2025–26 Softball	SID 1
☐	2024–25 Women's Tennis	

Add New SID

Save SID

Editing an SID

- From the Rosters page, to make changes to the SID listing, click the "Edit" link next to the SID's name.
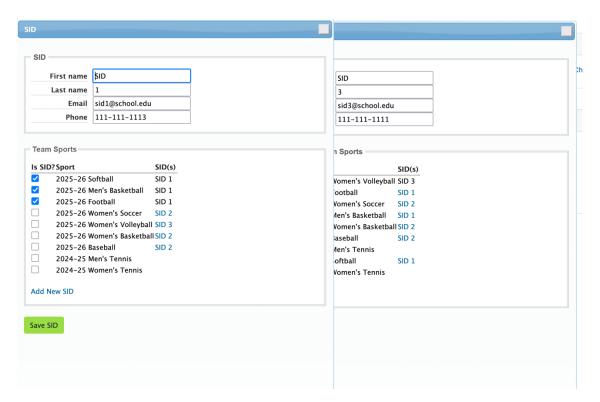

- In the opened dialog box, you can change the name and/or contact information for the SID. You also can modify the sports assigned to that contact.

- Once finished making changes, click the "Save SID" button.

SID

SID was successfully updated.

SID

First name	SID
Last name	31
Email	sid31@school.edu
Phone	111-111-1111

Team Sports

Is SID?	Sport	SID(s)
☑	2024–25 Men's Tennis	SID 31
☑	2024–25 Women's Tennis	SID 31
☑	2025–26 Women's Volleyball	SID 31
☐	2025–26 Football	SID 1
☐	2025–26 Women's Soccer	SID 2
☐	2025–26 Men's Basketball	SID 1
☐	2025–26 Women's Basketball	SID 2
☐	2025–26 Baseball	SID 2
☐	2025–26 Softball	SID 1

Add New SID

Save SID

- If you would like to assign another SID to a given sport, from the Team Sports section, select the SID you would like to assign. This will open that SID's information and assigned sports.

SID

First name	SID
Last name	1
Email	sid1@school.edu
Phone	111-111-1113

Team Sports

Is SID?	Sport	SID(s)
☑	2025–26 Softball	SID 1
☑	2025–26 Men's Basketball	SID 1
☑	2025–26 Football	SID 1
☐	2025–26 Women's Soccer	SID 2
☐	2025–26 Women's Volleyball	SID 3
☐	2025–26 Women's Basketball	SID 2
☐	2025–26 Baseball	SID 2
☐	2024–25 Men's Tennis	
☐	2024–25 Women's Tennis	

Add New SID

Save SID

	SID(s)
SID	
3	
sid3@school.edu	
111-111-1111	

Sports	SID(s)
Women's Volleyball	SID 3
Football	SID 1
Women's Soccer	SID 2
Men's Basketball	SID 1
Women's Basketball	SID 2
Baseball	SID 2
Men's Tennis	
Softball	SID 1
Women's Tennis	

- From there, select the appropriate sport and click the "Save SID" button.

- When you have completed editing the SIDs, simply close all open dialog boxes.