



BRANDERMILL
Community Association

Harbour Pointe Clubhouse Facility

Rental and Deposit Agreement

ADMINISTRATIVE NOTES	
<input type="checkbox"/>	ABC LICENCE COPY
<input type="checkbox"/>	RENTAL PAYMENT
	DEPOSIT _____ FULL _____
<input type="checkbox"/>	REFUNDABLE DEPOSIT _____
<input type="checkbox"/>	CLEANING LIST
<input type="checkbox"/>	KEY PICKED UP _____
<input type="checkbox"/>	KEY DROP OFF _____

Date of Application: _____

Lessee/Renter: _____

Residential Address: _____

Phone _____ Email _____

Type of Function _____ Number of Guests _____

Date of Function _____

PRICING

- \$100.00 Key Deposit
- \$200.00 Damage Deposit
- \$280.00 - First Block: 12:00PM to 4:00PM
- \$280.00 - Second Block: 4:00PM to 8:00PM
- \$560.00 - Full Day Rental: 12:00PM to 8:00PM

Will alcohol be served? YES *If alcohol is being served, a copy of your ABC License must be provided to the BCA before your function.*
 NO

By initialing and signing the following, I am acknowledging I have read and understand the terms and conditions of this contract:

_____ I understand the damage deposit will be refunded if: The lessee/renter is fully responsible for the use of the clubhouse and will ensure that the cleaning of the entire facility and other areas used is done to the satisfaction of the BCA. This is to include the removal of all trash, litter, decorations, sustenance and personal property. All furnishing should be placed back to its original setting. These tasks must be completed immediately after the completion of the function. If cleaning is not done by the day after, the BCA will withhold one half of the damage deposit.

_____ The lessee understands that they are only allowed in the clubhouse during the hours stated in this contract. Please build your setup and cleanup around the hours you have rented the space.

_____ The lessee shall be held responsible for any damages to the property and liable for all guest, therefore the lessee must be present during the function. The BCA has the right to terminate any function for violations of the rules and regulations including excessive noise or misconduct. Such termination may cause the lessee to forfeit the damage deposit.

_____ The building capacity should not exceed 62 seated or 150 standing.

_____ All key to the clubhouse should be returned to the BCA office within the next business day.

_____ The lessee agrees to indemnify, defend and save Brandermill Community Association and its employees and agents from all claims and suits in connection with the use of the rental property.

_____ The lessee agrees to the laws of the Commonwealth of Virginia, Chesterfield County and all other jurisdictions in which pertain to the rental.

Lessee Signature

Date

BCA Staff Signature

Date