



# THE FOURSQUARE CHURCH

## Consumer, Investigative, and Direct Reports Authorization, Disclosure and Release

*International Church of the Foursquare Gospel*

Name

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Social Security no.

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Date of birth (mm/dd/yyyy)\*

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Street address

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City

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State

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Zip Code

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Driver's license no.

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State of issuance

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Any other names used

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By signing below, I hereby voluntarily authorize International Church of the Foursquare Gospel d/b/a \_\_\_\_\_ (legal name and code number of church, school, camp) ("Foursquare") to obtain "consumer reports" and "investigative consumer reports" about me from a consumer reporting agency, and reports Foursquare may obtain directly, and to consider these reports when making decisions regarding my employment/volunteer position or potential position with Foursquare.

The nature and scope of these reports may include information on my character, general reputation, personal characteristics, and mode of living. They may also include, among other things, checks, records and/or information regarding: my criminal convictions (including, without limit, court, sex offender, incarceration and DMV records), social security number, current and prior employer(s)/supervisor(s) and/or references I provided, coworkers,



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neighbors, friends, associates or acquaintances, and verification of college degrees and professional licenses or certifications.

I understand that I have rights under the Fair Credit Reporting Act (and applicable state equivalents, as described in the separate disclosures provided to me).

I authorize any governmental entity, law enforcement agency, institution, information service bureau, school, employer, supervisor, reference, or other person contacted by Foursquare (or other selected agency), or their agents or volunteers, to furnish the information described herein.

I release and discharge from liability all persons, agencies, and entities providing the above information or reports about me to Foursquare (or other selected agency). To the fullest extent permitted by law, I further release and discharge Foursquare (or other selected agency), and their agents, employees and volunteers, from any claims, damages, losses, liabilities, costs and/or expenses arising from the retrieving and/or reporting of said information, including any consumer report or investigative consumer report.

I acknowledge that a copy or telephonic facsimile of this document shall be valid as the original. If I am presently a Maine or New York resident, I have reviewed the additional state law disclosure information attached.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Yes, I would like to receive a copy of any investigative consumer report that a consumer reporting agency may obtain on me.

If you would like to receive a copy via email, please provide your email address:

\_\_\_\_\_

*\* Your date of birth is requested to verify that the information obtained is about you and not someone with the same or a similar name. It will not be used for employment purposes.*



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## Consumer, Investigative, and Direct Reports Disclosure

*Background check company information to be completed by staff*

Background check agency – Complete name, address, city, state, zip code and toll-free telephone number:

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International Church of the Foursquare Gospel d/b/a \_\_\_\_\_ (legal name and code number of church, school, camp), when making a final decision whether to offer you employment or a volunteer position, when deciding whether to continue your employment or volunteer position (if you are accepted), and when making other employment/volunteer related decisions directly affecting you, may obtain and use a consumer report and/or an investigative consumer report from the consumer reporting agency listed above, or Foursquare may conduct its own investigation and obtain a direct report.

The terms 'consumer report' and 'investigative consumer report' are defined in the federal Fair Credit Reporting Act (FCRA). If Foursquare considers any information in such a report when making a decision that directly and adversely affects you, you will be provided with a copy of the report before the decision is finalized.

Acknowledgement of receipt of this Disclosure (including the FCRA summary of rights):

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Consumer, Investigative, and Direct Reports Disclosure – California Addendum (for CA residents only)

*Background check company information to be completed by staff*

Background check agency – Complete name, address, city, state, zip code and toll-free telephone number:

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International Church of the Foursquare Gospel d/b/a \_\_\_\_\_ (legal name and code number of church, school, camp) ("Foursquare"), when making a final decision whether to offer you an employment or a volunteer position, when deciding whether to continue your employment/volunteer position (if you are accepted), and when making other decisions directly affecting your position or potential position with Foursquare, may obtain and use an investigative consumer report as defined by the California Investigative Consumer Reporting Agencies Act (California Civil Code Sections 1786 et seq.).

The investigative consumer report may seek information on your character, general reputation, personal characteristics, and mode of living. The reports may also include, among other things, checks, records and/or information regarding: your criminal convictions (including, without limit, court, sex offender, incarceration and DMV records), social security number, current and prior employer(s)/supervisor(s) and/or references you provided, coworkers, neighbors, friends, associates or acquaintances, and verification of college degrees and professional licenses or certifications.

If Foursquare directly obtains a report of information about you that is a matter of public record, then Foursquare will provide a copy of the information to you within seven days after Foursquare receives it (California Civil Code Section 1786.53).

You have additional rights under California Civil Code Section 1786.22 regarding access to files maintained by an investigative consumer reporting agency, including in-person or certified-mail delivery and telephone summaries upon proper identification.

*Acknowledgement of receipt of this California Addendum:*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_