CONSTITUTION of BGSU Russian Club

Preamble

The mission of our organization is to provide BGSU community members and to build and strengthen their awareness of cultural diversity by exploring Russian language, culture, traditions, and history.

Article I. Name of the Organization

Section 1. The name of this organization shall officially be known as the Bowling Green State University Russian Club, hereafter referred to as the BGSURC.

Article II. Affiliation with other groups

Section 1. This organization is affiliated with the BGSU Russian Program, based in the Department of German, Russian, and East Asian Languages at BGSU.

Article III. Purpose, Aims, Functions of the Organization

The objectives of the BGSURC are as follows:

Section 1. A. promoting the idea of international perspective on the BG campus and for the Bowling Green community at large

B. encouraging all interested BGSU community members to learn more about Russian culture, traditions, and history

C. ensuring active student participation in BGSU and Bowling Green community activities

D. cooperating with other student organizations, departments, colleges, universities, and/or national organizations to facilitate the obtainment of members’ common goals and objectives

E. Providing BGSURC members opportunities to meet persons of Russian cultural heritage and other heritages

Article IV. Membership Requirements

Section 1. Membership. Membership in BGSURC is open for all members of the BGSU community

Non-Discrimination. Membership in the BGSURC shall be open to students of BGSU without regard to actual or perceived sex, sexual orientation, gender identity, gender expression, race, color, religion, ancestry, national origin, marital status, disability, age, military status or status as a veteran as identified and defined by law.

Section 2. Full Membership. Full membership is automatic by virtue of being a registered student at BGSU. Full members will have the following privileges:

A. Voting. Full members will be allowed to vote in all BGSURC elections, meetings, and other functions.

B. Office. Full members will be allowed to seek and hold any elected office in the BGSURC.

C. Meetings. Full members will be allowed to attend any and all meetings and activities of the BGSURC.
Article V. Officers

The BGSURC shall have five elected officers: president, vice-president, secretary, treasurer, and publicity secretary. In the event that not all five officers can be elected, the club will function with as many of these officers as can be found.

Section 1. Election of officers. Any full member of the BGSURC is eligible to seek and elected office. Perspective officers may be nominated by another full member or through self-nomination. Elections for the following academic year shall be held during the month of September of the current academic year. A simple majority vote of the BGSURC shall be sufficient for a nominee to be elected.

Section 2. Duties of the president. The president shall:
A. preside at all meetings of the BGSURC;
B. be responsible for the execution of all BGSURC scheduled activities;
C. supervise BGSURC elections;
D. appoint officers if a vacancy occurs;
E. file the appropriate Student Organization Registration form annually with the Office of Student Life

Section 3. Duties of the Vice-President. The vice-president shall:
A. act in the capacity of the president during the absence or disability of the president, or during any period when the BGSURC is without a duly elected president;
B. be responsible for the execution of all BGSURC scheduled events;
C. assist the president with completing any needed paperwork for events

Section 4. Duties of the Secretary. The secretary shall:
A. Take minutes of all regular and officers meetings;
B. Forward copies of minutes to officers and advisor;
C. Create advertisements for club events

Section 5. Duties of the Treasurer. The treasurer shall:
A. keep and maintain accurate record of BGSURC budget expenses;
B. file appropriate student organization budget form by the deadline for the next academic year;
C. meet with a rep from Student Organizations for 15 minutes per month;
D. request funding for the coming academic year

Section 4. Duties of the publicity secretary. The publicity secretary shall:
A. keep and update the BGSURC website;
B. collect and post information about BGSURC members, objectives, activities, awards, etc. on the BGSURC website;
C. inform BGSU community about BGSURC achievements and plans
D. maintain the BGSURC facebook page

Article VI. Faculty Staff/Advisor

Section 1. Selection of the faculty advisor.
Any faculty member at BGSU is eligible to be appointed as the faculty advisor of the BGSURC. The faculty advisor shall not have the power to vote.
Section 2. Duties of the faculty advisor. The faculty advisor shall:

A. advise the BGSURC;
B. aid the treasurer in their responsibilities as budget administrator;
C. help recruit officers in the event that no students have expressed their willingness to serve the club;
D. inform the GREAL department of club activities;
E. help students to create appropriate programming activities

Article VII. Meetings

Section 1. Regular meetings. Regular meetings shall be held at least once a month during the academic year. The time and place of regular meetings shall be established by the officers of the BGSURC. Regular meetings shall be open to full members, invited guests, and all members of the BGSU community.

Section 2. Special meetings. A special meeting may be called by the president of the SGSA (if required).

Section 3. Voting. The privilege of voting shall be limited to full members.

Article VIII. Quorum

Quorum. In order for the club to vote, the majority of officers must be present. If the officers choose to expand a vote to the whole membership, they may decide to do so.

Article IX. Amendments

Any proposed amendments to this constitution shall be presented in writing to the Vice-President. A proposed amendment shall be read aloud by the Vice-President at a regular meeting. A two-thirds vote of all active, full members of the BGSURC is required to adopt any amendments to this constitution.

Article X. By-Laws

Any proposed by-laws to this constitution shall be adopted by a simply majority vote of all active, full members of the BGSURC. By-laws must comply with the rules contained within this constitution.

Article XI. Ratification

This constitution shall become ratified upon the affirming signature of the BGSURC president.

Renee K Taylor  4/22/13
Date

Revision and Ratification Date: April 22, 2013
Memorandum

TO: Office of Campus Activities
FROM: Tim Pogacar, advisor, BGSU Russian Club
SUBJECT: BGSU Russian Club constitution
DATE: 8 June 2015

This is to confirm that at its first AY 2015–16 meeting, scheduled for 15 September 2015, BGSU Russian Club members will consider and approve an amendment to the organization’s constitution providing for disposition of its assets in the eventuality it is dissolved or otherwise ceases to function.
Memorandum

TO: Office of Student Activities

FROM: Timothy Pogacar, advisor
BGSU Russian Club

SUBJECT: Amendment to the constitution

DATE: 7 December 2015

This is to confirm that at the club’s 22 September 2015 meeting, members ratified an addition to the constitution, which reads, “If the BGSU Russian Club ceases to exist, then all of its assets will become the property of the BGSU Office of Student Organizations after payment of any outstanding debts.”

Thank you for receiving this update.