

Director of Finance

Are you a history buff? Are you serious about financial stewardship and strive for continuous improvement? Do you get satisfaction from working collaboratively with others?

At **The Edsel & Eleanor Ford House** we are looking for our next great team member and **Finance leader** and if you'd enjoy working in a historical setting with a great group of people then read on!

The **Edsel & Eleanor Ford House** tells the story of the home life of a prominent American family. The Fords were cultural, social and economic leaders in an era of great optimism, as well as a turbulent time of economic depression and world war. They were nationally prominent and they owned more than one house, but Southeast Michigan was their home. See more about this great estate at www.fordhouse.org

Our next Finance Leader will:

- Be hands on leader.
- Can operate at the tactical and strategic levels.
- Is self-reliant, a good problem solver and results oriented.
- Demonstrate efficiency with all resources including time, effort, and finances.
- Be a collaborative co-worker, seeking input from others to produce the best outcome.
- Place emphasis on people and relationships.
- Be mentally quick and able to switch gears effectively.
- Be proactive.

Primary Responsibilities:

- **Ongoing Financial & Accounting Stewardship** including financial planning, budgets & expenses, investment relationships, internal controls and audits
- **Finance & Accounting Infrastructure** including financial & accounting systems, controls, financial policies and procedures and reporting systems, metrics and tools.
- **Financial Planning & Reporting** including annual financial plan, forecasts, internal financial statements and reports and analysis for the CEO, Board, and management.
- **Evaluation, Analysis & Continuous Improvement** including introduction of new programs, policies and strategies that enhance the museum's financial standing.
- **Support** The Edsel & Eleanor Ford House team.

Qualifications:

- 5+ years in managing finance and accounting functions in a rapidly scaling organization is required
- Bachelor's Degree in Finance or Accounting required
- Master's Degree in Business or Finance and Accounting preferred
- Experience in accounting with a private foundation museum or nonprofit is preferred

Interested candidates can apply at <https://asi.bamboohr.com/jobs/view.php?id=42>

The Edsel & Eleanor Ford House is proud to be an equal opportunity employer