

**EDSEL & ELEANOR FORD HOUSE
JOB DESCRIPTION**

POSITION TITLE: Landscaping/Gardening - Seasonal	
DEPARTMENT: Landscape	GRADE/CLASSIFICATION: 1
REPORTS TO: Director of Landscape and Gardening	STATUS: Fulltime, Seasonal, Non-Exempt
Approval Date: April 2016	

BASIC PURPOSE OF POSITION:

Assist gardening team in maintenance of grounds of property, performing any combination of the following tasks: lawn cutting, leaf raking/blowing, plant bed cleaning and related gardening tasks.

RESPONSIBILITIES/ACCOUNTABILITIES:

- Responsible for general gardening work – assists in planting and soil prep for planting, lawn cutting, turf care, and other gardening related duties.
- Clear walkways and roads of any debris to enhance visitor appreciation and safety, and visually inspect the exterior of buildings for damaged or unsafe conditions.
- Performs other related duties as required or directed.

TRAINING, EDUCATION, and EXPERIENCE

- High School diploma or equivalent.
- Demonstrated ability to work well independently and use good judgment.
- Able to use backpack blower, handheld blower, lawnmowers, and trimmers.
- Ability to bend, squat, lift and move up to 50 pounds frequently, exert force up to 100 pounds occasionally, be on feet for several hours at a time. This is an outdoor position.

WORK SCHEDULE

- Full-time, must be able to work evenings, weekends and holidays as necessary.