

**DAUPHIN COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING
WEDNESDAY, MARCH 18, 2020
10:00 A.M.**

Final - REVISED
Wednesday, March 18, 2020
9:25 a.m.

I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

March 4, 2020 Workshop Meeting
March 4, 2020 Public Hearing

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. ELECTION BOARD

A. Polling Place Changes

1. **City of Harrisburg 9th Ward/2nd Precinct: (*Conditional Approval pending the Department of Justice's approval.*)**

FROM Choice Community Christian Church, 1524 Walnut Street, Harrisburg, PA 17103 TO Hamilton Health Center, 110 S. 17th Street, Harrisburg, PA 17104

2. **Londonderry Township 3rd Precinct:**

FROM Grace Chapel Church, 2535 Colebrook Road, Elizabethtown, PA 17022
TO Bright Hope Fellowship Church, 345 N. Deodate Road, Middletown, PA 17057

3. **Lower Paxton Township 8th Precinct:**

FROM Christ the Savior Orthodox Church, 5501 Locust Lane, Harrisburg, PA 17109 TO E.H. Phillips Elementary School, 100 Oakmont Road, Harrisburg, PA 17109

4. **Lower Paxton Township 18th Precinct:**

FROM Ascension Evangelical Lutheran Church, 2768 Union Deposit Road, Harrisburg, PA 17111 TO Central Dauphin East Middle School, 626 Rutherford Road, Harrisburg, PA 17109

5. **Lower Paxton Township 22nd Precinct:**

FROM Harrisburg Hunters & Anglers, 6611 Hunters Run Road, Harrisburg, PA 17111 TO Paxtonia Elementary School, 6135 Jonestown Road, Harrisburg, PA 17112

6. **Swatara Township 5th Precinct:**

FROM Rutherford Youth Club, 6601 Evelyn Street, Harrisburg, PA 17111 TO
Rutherford Elementary School, 6500 Clearfield Street, Harrisburg, PA 17111

7. **West Hanover Township 4th Precinct:**

FROM West Hanover Twp. Building, Lower Level/Tax Collector Entrance, 7171
Allentown Boulevard, Harrisburg, PA 17112 TO West Hanover Elementary
School, 7740 Manor Drive, Harrisburg, PA 17112

VII. DIRECTORS/GUESTS

A. Steve Libhart, Director of Public Safety

1. Update on Pandemic – COVID-19
2. Ratification of a Declaration of Disaster Emergency. **(A Vote is Requested 3/18/20)**
3. Public Event and Activity Policy due to Emergency. **(A Vote is Requested 3/18/20)**
4. Pandemic – COVID-19 Policy/Procedure. **(A Vote is Requested 3/18/20)**

VIII. PUBLIC PARTICIPATION

IX. SALARY BOARD

A. Budget & Finance

1. Create a Full-Time Assistant Director position, Pay Level 00117, Step 01, Grade 01, Salary \$26.55 p/h, effective March 25, 2020.
2. Abolish a Full-Time Fiscal Technician position, Pay Level 00109, Step 34, Grade 01, Salary \$34.59 p/h, effective June 30, 2020.

B. Conservation District

1. Create a Full-Time Resource Conservationist position, Pay Level 00106, Step 01, Grade 01, Salary \$15.55 p/h, effective April 13, 2020.

C. MH/A/DP

1. Create a Full-Time Administrator 3 -Interim Fill position, Pay Level 01112, Step 28, Grade 03, Salary \$46.25 p/h, effective March 23, 2020.

D. Public Defender

1. Create a (Camp 1L) Summer Intern position, Pay Level 09050, Salary \$7,500 (for 8-week program).

X. HUMAN RESOURCES – DIANDRA PENA

A. Personnel Packet

XI. PURCHASE ORDERS – RANDY BARATUCCI

A. Purchase Orders

- XII. BUDGET & FINANCE DIRECTOR – MIKE YOHE
 - A. Investment Report
- XIII. CHIEF CLERK/CHIEF OF STAFF'S REPORT – CHAD SAYLOR
- XIV. SOLICITOR'S REPORT – JOSEPH A. CURCILLO, III, ESQ.
- XV. MATTERS REQUIRING BOARD ACTION
 - A. Stipulation of Settlement – NRG Northwood Crossing RI, LLC – Docket No. 2018-CV-6159-TX – Parcel #62-009-204-000-0000.
 - B. Approval of the general form and language of the Dauphin County Local Share Municipal Grant Agreement for Grantees.
 - C. Approval of the co-grantee form and language of the Dauphin County Local Share Grant Agreement for Grantees and Co-Grantees.
 - D. Approval of grant agreements to memorialize the Gaming Grant awards by the Commissioners on February 19, 2020 in a grant agreement in a form substantially similar to the grant agreements presented herewith, which agreements are approved by the Commissioners, and the Commissioners, as well as the employees, representatives and agents of the County, are authorized and directed to execute, deliver and take any and all actions necessary and appropriate in connection with the same and in order to effectuate the purposes and carry out the intent of this motion, with the execution and delivery of any such additional documents or the taking of any such action by the same conclusively evidencing the due authorization.
 - E. Satisfaction Piece for Robyn Clark on the property located at 127 Ulrich Street, Middletown, PA 17057 - \$5,000.00.
 - F. Satisfaction Piece for Bayyinah Jefferson on the property located at 100 Walnut Street, Steelton, PA 17113 - \$5,000.00.
 - G. Subordination Agreement for Marguerite Miller on the property located at 1403 Wyeth Street, Harrisburg, PA 17102.
 - H. Electronic Access Agreement for Pennsylvania Crash Information Tool between Dauphin County and the PA Department of Transportation.
 - I. Repository Bid received from Jazmine Soberanis for Parcel #09-060-006 (31 S. 13th Street, Harrisburg, PA) - \$1,000.00.
 - J. Repository Bid received from Neftali Rodriguez for Parcel #02-017-012 (414 Crescent Street, Harrisburg) - \$1,000.00.
 - K. Two (2) Engagement Letters between Dauphin County and McNees Wallace & Nurick LLC for arbitration services.
 - L. Resolution #7 - 2020 – permitting consumption and/or possession of alcoholic beverages at the Dauphin County Parks and Recreation Fort Hunter Park Events (Proudly PA Festival – June 13, 2020, 8th Annual BrewFest – July 18, 2020, Friends of Fort Hunter Farm to River – August 16, 2020, 14th Annual Jazz & Wine Festival – September 11-13, 2020)

- M. 9-1-1 Statewide Interconnectivity Funding Grant Agreement between Dauphin County and Commonwealth of PA Emergency Management Agency.
- N. Community-Based Volunteer Transportation Agreements between Dauphin County (AAA) and:
 - 1. Lower Paxton Township Senior Citizens Transportation
 - 2. S.E.B.O.S.
 - 3. Senior Citizens Council of Derry Township
 - 4. West Hanover Township Senior Van Service
 - 5. Dauphin Area Senior Transit
 - 6. Londonderry VIP
- O. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
 - 1. Board of Child Care of the United Methodist Church, Inc.
 - 2. Cornell Abraxas Group, Inc.
 - 3. Outside in School of Experiential Education, Inc.
 - 4. Pressley Ridge, Inc.
- P. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and COBYs Family Services, Inc.
- Q. Adoption Assistance Agreement #2020-10.
- R. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
 - 1. The Arc of Dauphin County, Inc. – Amendment #1
 - 2. Keon Enterprises, LLC – Amendment #2
 - 3. Therapy Resource Center, LLC – Amendment #1
 - 4. Building Blocks Therapy, LLC – Amendment #2
- S. Purchase of Service Agreement between Dauphin County and DEVNET, Inc. (subject to Solicitor's approval).
- T. Agreement between Dauphin County (Controller) and Thomson Reuters for continuation of the PPC software.
- U. Microwave System Maintenance Contract between Dauphin County (Public Safety-South Central Task Force) and Capital Area Communications.
- V. Extend the Interest-free grace period for Property Owners with 2019 Delinquent County and Library Taxes from March 31, 2020 until Friday, May 29, 2020 due to the COVID-19 pandemic.
- W. Training Packet.
- XVI. FORMER BUSINESS
- XVII. NEW BUSINESS
- XVIII. COMMISSIONERS' DISCUSSION & ACTIONS
- XIX. CORRESPONDENCE

- A. Notification from Mellott Engineering, Inc. advising that The McNaughton Company is applying to DEP for a Water Obstruction & Encroachment Permit for a proposed road and utility wetland crossing at Christian's Drive @ Amber Fields, Phase VIIB, Harrisburg, PA.
- B. Notification from Mellott Engineering, Inc. advising that Lower Paxton Township is applying to DEP for a Water Obstruction & Encroachment Permit for the Patton Road Culvert Replacement Project.

XX. PUBLIC PARTICIPATION

XXI. ADJOURNMENT

******THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, APRIL 1, 2020 AT 10:00 A.M. - A COMMISSIONERS' WORKSHOP/LEGISLATIVE MEETING. ******