

DRAFT

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
November 14, 2018, 6:30 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order at 6:46pm

Roll Call

Board Members Present: Greg Clay, Erica Long, Michael Daniels, Linda Staten

Skyview Counsel: Barclay Hendrix
Skyview staff: Principal William Strickland
ALS Staff: Michael Anna
Attorney for ALS Attorney: Rob Fortson

Conference Call: Ian Cohen, Emily Booker

Prospective New Members: Bryan Allen, Martin Hill

Action Items:

1. Review and Approve Minutes from October 17, 2018 Meeting (Greg)
 - a. Motion to approve meeting minutes (Erica) and seconded (Linda). Motion passed unanimously.

2. Elect Board Members (Greg)
 - a. Motion to approve Bryan Allen as a Class 2 board member with a term ending date in 2019 (Erica) and seconded (Linda). Motion passed unanimously.

 - b. Motion to approve Martin Hill as a Class 1 board member with a term ending date in 2020 (Linda) and seconded (Erica). Motion passed unanimously.

 - c. Motion to approve Josh Chamberlain as a Class 1 board member with a term ending date in 2020 (Erica) and seconded (Linda). Motion passed unanimously.

 - d. Motion made to accept Bryan Allen as the new board Treasurer until the next annual meeting (Erica) and seconded (Linda). Motion passed unanimously.

- e. Motion made to accept Martin Hill as the new board Secretary until the next annual meeting (Mike) and seconded (Erica). Motion passed unanimously.

Items for Review / Discussion:

- 3. Principal's Report (Principal Strickland)
 - a. Principal Strickland provided an overview of the current state of Skyview High School.
- 4. Safety and Security Update
 - a. Chuck Finch, ALS Director of Safety and Security gave a briefing and provided a tour of the school concerning safety and security measures that are in place at Skyview.
- 5. LKES Training Update
 - a. Greg stated that he attended and passed the LKES Training and that Erica and Ian are also trained which fulfills the requirement to have at least two trained members on the board. Bryan and Linda expressed interest in attending this training.
- 6. Board Membership
 - a. Greg stated the board should recruit at least one more board member in the very near future.

Future Considerations

- 7. Next meeting (Greg)
 - a. Motion to move December 19, 2018 board meeting to January 26, preceding the 2019 whole board training to be held at Krevolin Horst (Erica) and seconded (Linda). Motion passed unanimously.
 - b. Next meeting will be held January 26, 2019 at Krevolin Horst.
- 8. February 13-15 – Georgia Charter School Conference

Public Comment

Adjournment

- a. Motion to adjourn (Erica) and seconded (Linda). Motion passed unanimously.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
October 17, 2018, 6:30 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order at 6:40pm

Roll Call

Board Members Present: Michael Daniels, Ian Cohen, Greg Clay, Linda Staten

Skyview Counsel: Chris Adams and Barclay Hendrix

Skyview staff: Brittany Gibson (Assistant Principal)

ALS Staff: Ed Langdon (Board Accountant)

Attorney for ALS Attorney: Rob Fortson

Conference Call: Emily Booker, Erica Long, Principal William Strickland

Perspective New Members: Josh Chamberlain, Bryan Allen, Martin Hill

Action Items:

1. Review and Approve Minutes from September 19, 2018 Meeting (Greg)
 - a. Motion to approve meeting minutes (Ian) and seconded (Mike). Motion passed unanimously.
2. Review and Approve Financials for September 19, 2018 (Greg)
 - a. Ed clarified items that were in question concerning the budget during the September board meeting.
 - b. Motion to approve financials (Mike) and seconded (Ian). Motion passed unanimously.
3. Annual Report
 - a. Emily and Chris briefed the board on the 2018 Annual Report including all changes that were made to the report.
 - b. Motion to approve annual report with changes discussed during board meeting. Board Chair will review the annual report changes and sign the final report (Ian) and seconded (Linda). Motion passed unanimously.

Items for Review / Discussion:

4. Principal's Report (Brittany)
 - a. Brittany and Principal Strickland provided an overview of the current state of Skyview High School.

5. Prospective Board Members, Josh, Bryan and Martin were given the opportunity to provide the board with their backgrounds.
6. Annual Financial Audit
 - a. Ed Langdon gave the board an overview of the Independent Auditor's Report dated June 30, 2018. Based on the Independent Auditor's Report, the Georgia High School for Accelerated Learning- Fulton opinion was that the financials conform to generally accepted accounting principles.
7. Annual Conflict of Interest
 - a. Chris discussed submission of final forms
8. Board Membership
 - a. Greg stated the need to continue to recruit new board members. He thanked Ian for the part he played in interviewing the perspective board members that attended tonight's board meeting.

Future Considerations

9. Training
 - a. Greg provided discussion concerning the mandatory board trainings that can be done in conjunction with the retreat - tentatively scheduled for January 26, 2019.
10. Next meeting: November 14, 6:30 p.m.

Public Comment

Adjournment

- a. Motion to adjourn (Ian) and seconded (Linda). Motion passed unanimously.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.

September 19, 2018, 6:30 p.m.

Skyview High School

5134 Old National Highway

College Park, GA 30349

Call to Order at 6:50 pm

Board Members Present: Ian Cohen, Greg Clay, Linda Staten, Janet Brantley, Michael Daniels

Others Present: Chris Adams (Board counsel), William Strickland (Skyview principal), Andrea Gatewood (Fulton County Charter School Coordinator), Rob Fortson (Attorney for ALS), Barclay Hendrix (Skyview counsel), Tim Tanner (Instructional Provider for ALS), Michael Anna (ALS).

Conference Call: Erica Long, Ed Langdon, Emily Booker

Action Items:

1. Review and Approve Minutes from August 8, 2018 Meeting
 - a. Motion to approve minutes from August 8, 2018 meeting (Ian) and seconded (Linda). Motion passed unanimously.
2. Review and Approve July and August 2018 Financials
 - a. Ed is checking on why the cash balance was high and the reasoning for the disparity in the budget number for teachers versus the actual budget number.
 - b. Motion to approve July and August Financials (Michael) and seconded (Linda). Motion passed unanimously.
3. Review and approve 2018-19 Letter of Assurances (LOA)
 - a. Comparison between 2017-18 and 2018-19 LOAs
2018-19 Letter of Assurances
 - b. Discussion of the academic performance framework which will be used to evaluate the school.
 - c. Nutrition - FCS and school are discussing LOA language regarding food options for students attending double sessions.
 - d. Clarification that educators must hold a PSC clearance certificates but PSC does not hold personnel files
 - e. Clarification of school resource officer (SRO) language
 - f. Motion to have Chris and Greg work with ALS and Fulton County Schools to finalize LOAs and have William report back to the board regarding food policy and budget. (Greg) and seconded (Michael). Motion passed unanimously.

4. Create and approve 2018-19 Governing Board Training Plan
 - a. Financial Training for Linda and Janet on September 26, 2018 at GADOE
 - b. November 10, 2018 is the date for the Board retreat at Chris's midtown office. Training will last approximately 7 hours. Start time is 9:00 am. Motion to approve training hours and retreat (Linda) and seconded (Michael). Motion passed unanimously.

Items for Review / Discussion:

5. Principal's Report
 - Enrollment discussion.
 - The English teacher vacancy is still open. Principal Strickland is considering retired educator Mrs. Suttles for the English teacher vacancy in a part-time capacity.
 - Assistant principal Gibson has returned
 - Service providers will be added to the school and principal Strickland is trying to create community partnerships with stakeholders. The school has also applied for a grant with QT.
 - The ASVAB assessment was taken by students on 9/19/18.
 - The APEX learning content was discussed in terms of improvement of the APEX content and curriculum.
 - The Job/Health Fair successfully occurred on 9/15/18.
 - Skyview is utilizing social media including Instagram and Facebook.
 - The Voter Registration drive sponsored by Omega Psi Phi Fraternity occurred on August 21, 2018 and 56 students were registered to vote.
 - The first open house occurred on August 23, 2018.

6. Discussion of requirements for annual Governing Board Fingerprinting / Background Check
 - Board members must complete fingerprinting and background checks.
 - Fingerprinting is complete and this year's background check going forward. Authorizations remain good as long as members are on board.

7. Discussion of Annual Conflict of Interest Disclosures

8. Board membership
 - Three board members will be needed this calendar year. The board is still actively seeking board members.
 - Each board member should try to actively recruit board members.
 - Principal Strickland will also actively network to find additional board members.

Future Considerations

9. September 26, 8-11 a.m. - Finance Training for new board members at GADOE in Atlanta

10. October 17, 6:30 p.m. - Date / Time of next scheduled meeting
11. Confirmed that the November 21st meeting has been officially been moved to November 14, 6:30 p.m.
12. February 13-15 - Georgia Charter School Conference in Savannah, GA

Public Comment

Comments made by Andrea Gatewood: Principal Strickland recognized for participating in Principal for a Day. Fulton County Coordinator of Social Work, Jackie, will come in and talk about community resources. Andrea discussed the Georgia Performance Standards. It was mentioned that Ed turned in audits. Andrea discussed contract metrics in terms of payment.

Adjournment

- a. Motion to adjourn (Michael) and seconded (Ian). Motion passed.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
August 8, 2018, 6:50 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order at 6:50 pm

Roll Call

Board Members: Ian Cohen, Greg Clay, Erica Long, Linda Staten, Janet Brantley

Others Present: Chris Adams and Barclay Hendrix (Skyview counsel); Lauren Greer (ALS Counsel); Greg Engeman (ALS)

Conference Call: Emily Booker, Michael Anna, Ed Langdon

Action Items:

1. Review and Approve Minutes from June 13, 2018 Meeting (Greg)
 - a. Motion to approve meeting minutes (Ian) and seconded (Chris). Motion passed unanimously.
2. Review and Approve June, 2018 Financials (Ed)
 - a. Motion to approve June 2018 Financials (Erica) and seconded (Linda). Motion passed unanimously.
3. Interview Principal Candidate and Potential Personnel Determinations
 - a. The following principal candidate was presented:
William Strickland. Discussion and questions with Mr. Strickland.
 - b. Motion to approve principal candidate William Strickland (Ian) and seconded (Linda). Motion passed unanimously.
 - c. The following Social Studies teacher candidate was presented:
April Denton
 - d. Motion to approve Social Studies teacher candidate April Denton (Ian) and seconded (Janet & Linda). Motion passed unanimously.

Items for Review / Discussion:

4. **Principal's Report**
 - Discussed Enrollment
 - Job & Health Fair, Saturday, September 15, 2018, 11:00am-3:00 pm at Skyview High School hosted by State Representative Debra Bazemore
 - Discussed suggestions to improve communication regarding teacher and personnel vacancies in the future
5. **Review of Board Training:**

- a. For new members – upcoming Finance Training (mandatory to attend one of these two):
 - i. Wednesday, September 26 from 8:00-11:00 a.m. at GADOE in Atlanta
 - ii. November 14-15, 2018 (exact date/time TBD) – GSBA Conference at the Bibb County Professional Learning Center in Macon, Georgia.
- b. Training for Existing Members

6. **Board membership**

- Ian is following up with two other candidates from the Board member pool
- Suggestion made that everyone bring one name from their network and/or reach out to retired educators

Future Considerations

7. Date / Time of next meeting September 19, 6:30 p.m.

Public Comment

Adjournment

- a. Motion to adjourn (Ian) and seconded (Erica). Motion passed.