

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
June 19, 2019, 6:30 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order: 6:46 p.m.

Roll Call: Greg Clay, Linda Staten, Martin Hill, Erica Long, Josh Chamberlain, Bryan Allen

Skyview Counsel/CFO: Chris Adams, Ed Langdon (By Phone)

Skyview Staff: Principal William Strickland

ALS: Emily Booker (By Phone), Scott Tomichek (By Phone), Rob Fortson (Counsel, By Phone)

Action Items:

1. Review and Approve Minutes from May 15, 2019 Meeting
Motion to approve: Erica; Second: Linda; Vote: Unanimously approved
2. Review and Approve Financials from May, 2019
Motion to approve: Bryan; Second: Erica; Vote: Unanimously approved
3. Review and Approve 2019-20 School Budget
(Increase to \$4k for healthy snacks)
Motion to approve: Erica; Second: Bryan; Vote: Unanimously approved
4. Review and Approve Pay Raise Increase
(Agreement to increase teacher salary and Assistant Principal salary by amending the budget to increase by \$40k out of the surplus funds)
Motion to approve: Martin; Second: Erica; Vote: Unanimously approved
5. Review and Approve 2019-20 Board Meeting Calendar
Motion to approve: Martin; Second: Erica; Vote: Unanimously approved
6. Election of Directors (Clay, Allen, Long terms expiring)
(Clay and Allen re-elected to new two-year terms; Long resigned)
Motion to approve: Erica; Second: Bryan; Vote: Unanimously approved
7. Election of Officers
(Motion made to re-elect same slate of officers)
Motion to approve: Martin; Second: Josh; Vote: Unanimously approved

Items for Review / Discussion:

8. Final Review of Board Training required by June 30
9. Principal's Report
10. Board membership

Future Considerations

1. Finance Training Required for New members:
 - a. September 25, 2019 from 8:00 to 11:00 a.m. at the Georgia Department of Education, Atlanta
2. Date / Time of Next Scheduled Meeting: August 21, 2019, 6:30 p.m.

Public Comment

Adjournment: 8:50 p.m. Erica; Second: Bryan. Unanimously approved Meeting was adjourned

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
May 15, 2019, 6:30 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order 6:42 p.m.

Roll Call: Greg Clay, Linda Staten, Martin Hill, Erica Long, Josh Chamberlain, Bryan Allen

Skyview Counsel Chris Adams; CFO Ed Langdon (By Phone)

Skyview Staff: Principal William Strickland

ALS: Greg Engeman, Rob Fortson (counsel); By phone: Michael Anna, Mark Warren, Emily Booker, Scott Tomichek

Action Items:

1. Review and Approve Minutes from April 17, 2019 Meeting
Motion to approve: Erica; Second: Linda; Vote: Unanimously approved
2. Review and Approve Financials from April, 2019
Motion to approve: Martin; Second: Erica; Vote: Unanimously approved
3. Review and Approve Calendar Amendment effective 2019-20
Motion to approve: Erica; Second: Linda; Vote: Unanimously approved

Items for Review / Discussion:

4. Review of IRS 990 form - Ready to file with one minor edit.
5. Preliminary Review of proposed 2019-20 school budget. Josh asked about format compared to monthly financials and teacher/staff expenditures. Scott will change format. Discussion regarding debt expected to be paid off FY '20 and possibility to build cash on hand.
6. Review of Board Training required by June 30
7. Principal's Report- Principal Strickland reviewed performance measures. Expecting approximately 40 graduates. After Annual Board meeting, Principals Report will be moved to the top of agenda.
8. Discussion of Annual Meeting. Elections will be held and budget approved.
9. Board membership

Future Considerations

1. June 14, 2019, 6:00 p.m. – Graduation Ceremony at Banneker High School
2. June 19, 2019, 6:30 p.m. – Annual Board Meeting at Skyview
3. Finance Training Required for New members:
 - a. September 25, 2019 from 8:00 to 11:00 a.m. at the Georgia Department of Education, Atlanta

Public Comment

Adjournment: Motion to adjourn: Erica; Second: Linda. Unanimously approved Meeting adjourned at **8:50 p.m.**

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.

April 17, 2019, 6:30 p.m.

Skyview High School

5134 Old National Highway

College Park, GA 30349

Call to Order- 6:48 p.m.

Roll Call

Board Members Present- Greg Clay, Linda Staten, Martin Hill, Bryan Allen

Skyview Counsel: Chris Adams

Skyview Staff: Principal William Strickland

ALS: Greg Engeman, Rob Fortson

Present by Phone: Ed Langdon (CFO), Jennifer Smith, Mark Warren, Emily Booker

Action Items:

1. Review and Approve Minutes from March 20, 2019 Meeting. Motion to approve: Linda; Second: Martin; Vote: Unanimously approved
2. Review and Approve Financials from March, 2019. Motion to approve: Linda; Second: Bryan; Vote: Unanimously approved
3. Review and Approve Changes in Banking Procedures. Motion to approve: Bryan; Second: Linda: Unanimously approved
4. Consideration of Substitute Teachers. Motion to approve: Martin Second: Linda: Unanimously approved
5. Consideration of Health Insurance Plan for School Employees. Motion to approve: Linda; Second: Bryan; Unanimously approved. (Medical was moved to Humana, along with Dental & Vision and Life & Disability)

Items for Review / Discussion:

6. Onboarding Discussion Part 3 – Background Checks, Conflicts of Interest (Background Check authorizations and fingerprinting were completed for new board members Martin, Josh, Bryan, and Linda)
7. Board membership: Josh will follow up with new information driving this forward
8. Review of Board Training required by June 30- New Board members must complete 15 hours; existing board members 9 hours.
9. Principal's Report
 - a. Dashboard Update

Future Considerations

10. Next Meeting: May 15, 2019, 6:30 p.m. at Skyview

11. June 14, 2019, 6:00 p.m. – Graduation Ceremony at Banneker High School

12. Finance Training Required for New members:

a. April 30, 2019, 8:30 a.m. until noon, Georgia School Boards Association
New Board Member Training, Macon

b. September 25, 2019 from 8:00 to 11:00 a.m. at the Georgia Department of
Education, Atlanta

Public Comment

Adjournment: Motion to adjourn: Linda; Second: Bryan. Meeting adjourned at 8:14 p.m.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
March 20, 2019 6:30 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order at 6:44pm

Roll Call

Board Members Present: Greg Clay, Ian Cohen, Linda Staten, Martin Hill, Josh Chamberlain, Bryan Allen (by phone)

Skyview Counsel (Chris Adams) and CFO (Ed Langdon) (by phone)

Skyview staff: Principal William Strickland

ALS: Greg Engeman, Rob Fortson, Emily Booker and Michael Anna (by phone)

Actions Items:

1. Review and Approve meeting minutes from February 20,2019 Meeting
Motion to approve: Linda; Second: Martin; Vote: Unanimously approved
2. Review and Approve Financials from February 2019.
Motion to approve: Josh; Second: Linda; Vote: Unanimously approved
3. Review and Consider Proposed Security Specialist
Motion to approve: Josh; Second: Linda; Vote: Unanimously approved
4. Review and approve State of the School presentation with minor changes including adding actual percentages (Martin) and seconded by Motion to approve: Martin; Second: Josh; Vote: Unanimously approved

Items for Review / Discussion:

1. Principal's Report
 - a. Dashboard Update- Reviewed dashboard showing charter goals; board recommended adding internal measures also
2. Onboarding Discussion Part 2 – Management Agreement
3. Discussion of Banking procedures: Conference Call will be set-up with Bryan, Ed, Chris and Greg to discuss recommended wiring procedures moving forward
4. Board membership: Ian introduced the Board to his board matrix for future use; Greg Engeman said he would work to find possible members from the Fulton County Schools community.

5. Review of Board Training required by June 30: In addition to training, Martin recommended that we set a date for background checks for new board members; will try to coordinate fingerprinting immediately prior to next meeting.

Future Considerations

6. Next Meeting April 17, 2019, 6:30 p.m. at Skyview
7. June 14, 2019, 6:00 p.m. – Graduation Ceremony at Banneker High School
8. Finance Training Required for New members:
 - b. April 30, 2019, 8:30 a.m. until noon, Georgia School Boards Association New Board Member Training, Macon
 - c. September 25, 2019 from 8:00 to 11:00 a.m. at the Georgia Department of Education, Atlanta

Public Comment: Adjournment: Motion to adjourn (Linda) and seconded by (Josh). Meeting was adjourned at 8:35 p.m.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
February 20, 2019 6:30 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order at 6:46pm

Roll Call

Board Members Present: Greg Clay, Ian Cohen, Linda Staten, Erica Long, Martin Hill

Skyview Counsel: Chris Adams
Skyview staff: Principal William Strickland
ALS: Michael Anna

Conference Call: Josh Chamberlain, Scott Tomichek (ALS), Emily Booker (ALS), Ed Langdon (CFO)

Action Items

1. Motion to approve minutes for January 26, 2019
 - a. Seconded. Motion passed unanimously.
2. Motion to approve February Financials
 - a. Seconded Ian. Motion passed unanimously
3. Motion to approve Amended Budget - Greg
 - a. Seconded by Erica and Linda. Motion passed unanimously.

Discussion Items

4. Principals Report
 - a. Enrollment 294 (increase) Retention Rate 65%
 - b. Attendance Incentives initiated
 - c. Refer a friend program has doubled since its inception
 - d. Thomas Dortch 100 Black Men of America Chairman has agreed to provide transportation for field trips, etc.
 - e. Funds are being targeted to increase graduation rate; Title 1 (\$150k); School Improvement Grant
 - f. English Teacher Vacancy challenging to fill
 - g. Suggestion from President of Board Greg Clay to approve transportation budget to help offset costs for transportation for educational trips
 - h. Improvements in class completion
5. Banking Procedures – Will address March 20, 2019
6. Onboarding Discussion Part 1 (Chris)
 - a. Review of charter's academic goals
 - b. Josh – Would like to see additional break out for management company fees in monthly financials.
 - c. Dashboard: Discussion of ways to track charter academic goals, including components of CCRPI; discussion of breaking out dashboard by class or subject.

7. Financial Training – GSBA or next fall through DOE.
8. Next Meeting – March 20, 2019, 6:30 PM, Skyview High School

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.

January 26, 2019, 9:00 a.m.

Krevolin Horst

1201 West Peachtree Street NW, Suite 3250

Atlanta, GA 30309

Call to Order: 9:43 a.m.

Roll Call

Board Members present: Martin Hill, Linda Staten, Ian Cohen, Bryan Allen,

Skyview Attorney: Chris Adams

ALS: Greg Engeman

By Phone: Emily Booker (ALS), Ed Langdon (Board accountant)

Action Items:

1. November 14, 2018 Meeting Minutes. Motion to Approve (Ian), second, (Bryan) motion approved unanimously
2. Financials from October, November, and December 2018. Motion to approve subject to additional information from Ed Langdon (Ian), seconded (Bryan Allen), motion approved unanimously.
3. Principal's personnel recommendations
 - a. Family Support Specialist
 - i. Recommendation to hire Treva Sexton, LPC by Principal William Strickland
 - ii. Motion to approve the hire (Ian) and seconded, (Bryan) motion approved unanimously
 - b. Retention Specialist
 - i. Ms. Cassandra Silverman (responsible for orientation piece)
 - ii. Help retain the students at Skyview
 - iii. Motion to approve of Retention Specialist (Ian), seconded (Bryan) motion passed unanimously.
4. Items for Review and Discussion
 - a. Principal Strickland reviewed enrollment, retention, attendance, graduates
 - i. ALS tracks the first 45 days of enrollment
 - ii. Greg asked about the dropout rate and then return to school (5 recently have done the above); Ian asked at what point does the student come off the roll; Strickland answered after 10 days
 - b. Bank Procedures (Adams) – New Board Chair and Treasurer have forms to become signatories
 - c. Board Membership

- i. Currently at 7 members (Michael Daniels submitted his resignation prior to this meeting)
- ii. Ian planning to have March be last meeting; discussed recruitment plan
- iii. **Items for Next Meeting:**
 1. Discuss recruitment plan
 2. Collect names of potential board members in February meeting
 3. Review latest GCSA board bank list

Future Considerations

5. February 13-15, 2019 - Georgia Charter School Conference in Savannah
 - a. Linda Staten expressed an interest in attending
 - b. All interested, reach out to Emily for additional information
6. Next Meeting
 - a. February 20, 2019, 6:30 p.m. at Skyview

Public Comment

1. None

Adjournment: 10:50 a.m.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
November 14, 2018, 6:30 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order at 6:46pm

Roll Call

Board Members Present: Greg Clay, Erica Long, Michael Daniels, Linda Staten

Skyview Counsel: Barclay Hendrix
Skyview staff: Principal William Strickland
ALS Staff: Michael Anna
Attorney for ALS Attorney: Rob Fortson

Conference Call: Ian Cohen, Emily Booker

Prospective New Members: Bryan Allen, Martin Hill

Action Items:

1. Review and Approve Minutes from October 17, 2018 Meeting (Greg)
 - a. Motion to approve meeting minutes (Erica) and seconded (Linda). Motion passed unanimously.
2. Elect Board Members (Greg)
 - a. Motion to approve Bryan Allen as a Class 2 board member with a term ending date in 2019 (Erica) and seconded (Linda). Motion passed unanimously.
 - b. Motion to approve Martin Hill as a Class 1 board member with a term ending date in 2020 (Linda) and seconded (Erica). Motion passed unanimously.
 - c. Motion to approve Josh Chamberlain as a Class 1 board member with a term ending date in 2020 (Erica) and seconded (Linda). Motion passed unanimously.
 - d. Motion made to accept Bryan Allen as the new board Treasurer until the next annual meeting (Erica) and seconded (Linda). Motion passed unanimously.

- e. Motion made to accept Martin Hill as the new board Secretary until the next annual meeting (Mike) and seconded (Erica). Motion passed unanimously.

Items for Review / Discussion:

- 3. Principal's Report (Principal Strickland)
 - a. Principal Strickland provided an overview of the current state of Skyview High School.
- 4. Safety and Security Update
 - a. Chuck Finch, ALS Director of Safety and Security gave a briefing and provided a tour of the school concerning safety and security measures that are in place at Skyview.
- 5. LKES Training Update
 - a. Greg stated that he attended and passed the LKES Training and that Erica and Ian are also trained which fulfills the requirement to have at least two trained members on the board. Bryan and Linda expressed interest in attending this training.
- 6. Board Membership
 - a. Greg stated the board should recruit at least one more board member in the very near future.

Future Considerations

- 7. Next meeting (Greg)
 - a. Motion to move December 19, 2018 board meeting to January 26, preceding the 2019 whole board training to be held at Krevolin Horst (Erica) and seconded (Linda). Motion passed unanimously.
 - b. Next meeting will be held January 26, 2019 at Krevolin Horst.
- 8. February 13-15 – Georgia Charter School Conference

Public Comment

Adjournment

- a. Motion to adjourn (Erica) and seconded (Linda). Motion passed unanimously.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
October 17, 2018, 6:30 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order at 6:40pm

Roll Call

Board Members Present: Michael Daniels, Ian Cohen, Greg Clay, Linda Staten

Skyview Counsel: Chris Adams and Barclay Hendrix

Skyview staff: Brittany Gibson (Assistant Principal)

ALS Staff: Ed Langdon (Board Accountant)

Attorney for ALS Attorney: Rob Fortson

Conference Call: Emily Booker, Erica Long, Principal William Strickland

Perspective New Members: Josh Chamberlain, Bryan Allen, Martin Hill

Action Items:

1. Review and Approve Minutes from September 19, 2018 Meeting (Greg)
 - a. Motion to approve meeting minutes (Ian) and seconded (Mike). Motion passed unanimously.
2. Review and Approve Financials for September 19, 2018 (Greg)
 - a. Ed clarified items that were in question concerning the budget during the September board meeting.
 - b. Motion to approve financials (Mike) and seconded (Ian). Motion passed unanimously.
3. Annual Report
 - a. Emily and Chris briefed the board on the 2018 Annual Report including all changes that were made to the report.
 - b. Motion to approve annual report with changes discussed during board meeting. Board Chair will review the annual report changes and sign the final report (Ian) and seconded (Linda). Motion passed unanimously.

Items for Review / Discussion:

4. Principal's Report (Brittany)
 - a. Brittany and Principal Strickland provided an overview of the current state of Skyview High School.

5. Prospective Board Members, Josh, Bryan and Martin were given the opportunity to provide the board with their backgrounds.
6. Annual Financial Audit
 - a. Ed Langdon gave the board an overview of the Independent Auditor's Report dated June 30, 2018. Based on the Independent Auditor's Report, the Georgia High School for Accelerated Learning- Fulton opinion was that the financials conform to generally accepted accounting principles.
7. Annual Conflict of Interest
 - a. Chris discussed submission of final forms
8. Board Membership
 - a. Greg stated the need to continue to recruit new board members. He thanked Ian for the part he played in interviewing the perspective board members that attended tonight's board meeting.

Future Considerations

9. Training
 - a. Greg provided discussion concerning the mandatory board trainings that can be done in conjunction with the retreat - tentatively scheduled for January 26, 2019.
10. Next meeting: November 14, 6:30 p.m.

Public Comment

Adjournment

- a. Motion to adjourn (Ian) and seconded (Linda). Motion passed unanimously.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.

September 19, 2018, 6:30 p.m.

Skyview High School

5134 Old National Highway

College Park, GA 30349

Call to Order at 6:50 pm

Board Members Present: Ian Cohen, Greg Clay, Linda Staten, Janet Brantley, Michael Daniels

Others Present: Chris Adams (Board counsel), William Strickland (Skyview principal), Andrea Gatewood (Fulton County Charter School Coordinator), Rob Fortson (Attorney for ALS), Barclay Hendrix (Skyview counsel), Tim Tanner (Instructional Provider for ALS), Michael Anna (ALS).

Conference Call: Erica Long, Ed Langdon, Emily Booker

Action Items:

1. Review and Approve Minutes from August 8, 2018 Meeting
 - a. Motion to approve minutes from August 8, 2018 meeting (Ian) and seconded (Linda). Motion passed unanimously.
2. Review and Approve July and August 2018 Financials
 - a. Ed is checking on why the cash balance was high and the reasoning for the disparity in the budget number for teachers versus the actual budget number.
 - b. Motion to approve July and August Financials (Michael) and seconded (Linda). Motion passed unanimously.
3. Review and approve 2018-19 Letter of Assurances (LOA)
 - a. Comparison between 2017-18 and 2018-19 LOAs
2018-19 Letter of Assurances
 - b. Discussion of the academic performance framework which will be used to evaluate the school.
 - c. Nutrition - FCS and school are discussing LOA language regarding food options for students attending double sessions.
 - d. Clarification that educators must hold a PSC clearance certificates but PSC does not hold personnel files
 - e. Clarification of school resource officer (SRO) language
 - f. Motion to have Chris and Greg work with ALS and Fulton County Schools to finalize LOAs and have William report back to the board regarding food policy and budget. (Greg) and seconded (Michael). Motion passed unanimously.

4. Create and approve 2018-19 Governing Board Training Plan
 - a. Financial Training for Linda and Janet on September 26, 2018 at GADOE
 - b. November 10, 2018 is the date for the Board retreat at Chris's midtown office. Training will last approximately 7 hours. Start time is 9:00 am. Motion to approve training hours and retreat (Linda) and seconded (Michael). Motion passed unanimously.

Items for Review / Discussion:

5. Principal's Report
 - Enrollment discussion.
 - The English teacher vacancy is still open. Principal Strickland is considering retired educator Mrs. Suttles for the English teacher vacancy in a part-time capacity.
 - Assistant principal Gibson has returned
 - Service providers will be added to the school and principal Strickland is trying to create community partnerships with stakeholders. The school has also applied for a grant with QT.
 - The ASVAB assessment was taken by students on 9/19/18.
 - The APEX learning content was discussed in terms of improvement of the APEX content and curriculum.
 - The Job/Health Fair successfully occurred on 9/15/18.
 - Skyview is utilizing social media including Instagram and Facebook.
 - The Voter Registration drive sponsored by Omega Psi Phi Fraternity occurred on August 21, 2018 and 56 students were registered to vote.
 - The first open house occurred on August 23, 2018.

6. Discussion of requirements for annual Governing Board Fingerprinting / Background Check
 - Board members must complete fingerprinting and background checks.
 - Fingerprinting is complete and this year's background check going forward. Authorizations remain good as long as members are on board.

7. Discussion of Annual Conflict of Interest Disclosures

8. Board membership
 - Three board members will be needed this calendar year. The board is still actively seeking board members.
 - Each board member should try to actively recruit board members.
 - Principal Strickland will also actively network to find additional board members.

Future Considerations

9. September 26, 8-11 a.m. - Finance Training for new board members at GADOE in Atlanta

10. October 17, 6:30 p.m. - Date / Time of next scheduled meeting
11. Confirmed that the November 21st meeting has been officially been moved to November 14, 6:30 p.m.
12. February 13-15 - Georgia Charter School Conference in Savannah, GA

Public Comment

Comments made by Andrea Gatewood: Principal Strickland recognized for participating in Principal for a Day. Fulton County Coordinator of Social Work, Jackie, will come in and talk about community resources. Andrea discussed the Georgia Performance Standards. It was mentioned that Ed turned in audits. Andrea discussed contract metrics in terms of payment.

Adjournment

- a. Motion to adjourn (Michael) and seconded (Ian). Motion passed.

Meeting Minutes

Georgia High School for Accelerated Learning – Fulton County, Inc.
August 8, 2018, 6:50 p.m.
Skyview High School
5134 Old National Highway
College Park, GA 30349

Call to Order at 6:50 pm

Roll Call

Board Members: Ian Cohen, Greg Clay, Erica Long, Linda Staten, Janet Brantley

Others Present: Chris Adams and Barclay Hendrix (Skyview counsel); Lauren Greer (ALS Counsel); Greg Engeman (ALS)

Conference Call: Emily Booker, Michael Anna, Ed Langdon

Action Items:

1. Review and Approve Minutes from June 13, 2018 Meeting (Greg)
 - a. Motion to approve meeting minutes (Ian) and seconded (Chris). Motion passed unanimously.
2. Review and Approve June, 2018 Financials (Ed)
 - a. Motion to approve June 2018 Financials (Erica) and seconded (Linda). Motion passed unanimously.
3. Interview Principal Candidate and Potential Personnel Determinations
 - a. The following principal candidate was presented:
William Strickland. Discussion and questions with Mr. Strickland.
 - b. Motion to approve principal candidate William Strickland (Ian) and seconded (Linda). Motion passed unanimously.
 - c. The following Social Studies teacher candidate was presented:
April Denton
 - d. Motion to approve Social Studies teacher candidate April Denton (Ian) and seconded (Janet & Linda). Motion passed unanimously.

Items for Review / Discussion:

4. **Principal's Report**
 - Discussed Enrollment
 - Job & Health Fair, Saturday, September 15, 2018, 11:00am-3:00 pm at Skyview High School hosted by State Representative Debra Bazemore
 - Discussed suggestions to improve communication regarding teacher and personnel vacancies in the future
5. **Review of Board Training:**

- a. For new members – upcoming Finance Training (mandatory to attend one of these two):
 - i. Wednesday, September 26 from 8:00-11:00 a.m. at GADOE in Atlanta
 - ii. November 14-15, 2018 (exact date/time TBD) – GSBA Conference at the Bibb County Professional Learning Center in Macon, Georgia.
- b. Training for Existing Members

6. **Board membership**

- Ian is following up with two other candidates from the Board member pool
- Suggestion made that everyone bring one name from their network and/or reach out to retired educators

Future Considerations

7. Date / Time of next meeting September 19, 6:30 p.m.

Public Comment

Adjournment

- a. Motion to adjourn (Ian) and seconded (Erica). Motion passed.