



Please use the grid below to indicate placement of electrical connection, water connection, banner position.

**To use this grid:**

- Use bold lines to indicate the outline of your booth
- The scale of the grid is 1 square = 1 metre
- Mark the adjacent booth numbers on each side of your grid so we can verify your orientation.
- For power placed at specific booth location(s) or overhead, draw a "F" for floor booth location and "O" for overhead.

**This form is required:**

If you are ordering services to be placed at specific booth location(s) or overhead, submit this form along with your completed order form(s) to ensure proper placement of services in your booth

**This form is not required:**

If you are ordering services to be placed at the back of the booth, the location will be determined by the event organiser.

Please ensure the services marked below have been ordered on our Partner Store.

<https://shop.websummit.com>

Partner name: \_\_\_\_\_

Stand number: \_\_\_\_\_

Production/stand build company: \_\_\_\_\_

Contact: \_\_\_\_\_

Email: \_\_\_\_\_

**All fields are required**

Adjacent booth Number \_\_\_\_\_


Adjacent booth Number \_\_\_\_\_

Adjacent booth Number \_\_\_\_\_

Adjacent booth Number \_\_\_\_\_